



Turnitin Workflow



This tutorial demonstrates the steps to submit an assignment to Turnitin through Canvas in a browser on a computer or tablet.

1 Click "Modules"

The screenshot shows the Canvas LMS interface. On the left is a dark red navigation sidebar with icons for Home, Account, Dashboard, Courses, Calendar, Inbox, and History. The 'Modules' menu item is highlighted with a blue border and a yellow circle. The main content area shows a course page for 'Practice Shell 2-HulseysD (Test Banks)' with a banner image of a library and the text 'English' and 'Welcome to ENGL 1110 Comp'.

2 Locate and click on the assignment you need to submit.

The screenshot shows a course management interface. On the left is a vertical navigation menu with icons and labels: Courses, Calendar, Inbox, History, Timely Care, Studio, and FlatWorld. The main content area is divided into two columns. The left column contains links: Simple Syllabus, People, Badges, and Schedule an Appointment. The right column contains a list of assignments, each with an icon, title, and due date/points: Contact Information (May 30 | 5 pts), Academic Honesty (May 30 | 5 pts), Discussion: Introduce Yourself! (May 30 | 10 pts), Syllabus Quiz (May 30 | 5 pts), Diagnostic Essay (May 30 | 10 pts), and Using Perusall to Read and Discuss (May 21 | 2 pts | 10 pts). The 'Diagnostic Essay' assignment is highlighted with a light blue background and an orange circle around its title.

3 The instructions for the assignment will display; be sure to read them carefully and completely. At the bottom of the page, click the button to load the assignment in Turnitin in a new browser tab.

The screenshot shows the instructions for the 'Diagnostic Essay' assignment. At the top, there is a link for 'MLA FORMATTING VIDEO'. The instructions are numbered 7, 8, and 9. Step 7 says 'Be sure to save your file in a standard file format'. Step 8 says 'Click here' for a tutorial on uploading your word processing file to the assignment. Step 9 says 'To access your originality report and feedback once I post your grade, please follow the instructions below'. Below the instructions, there is a note: 'This tool needs to be loaded in a new browser window'. At the bottom, there is a button labeled 'Load Diagnostic Essay in a new window' with an orange circle around the word 'window'.

4

When the new tab loads, click "Upload Submission."

ent Dashboard

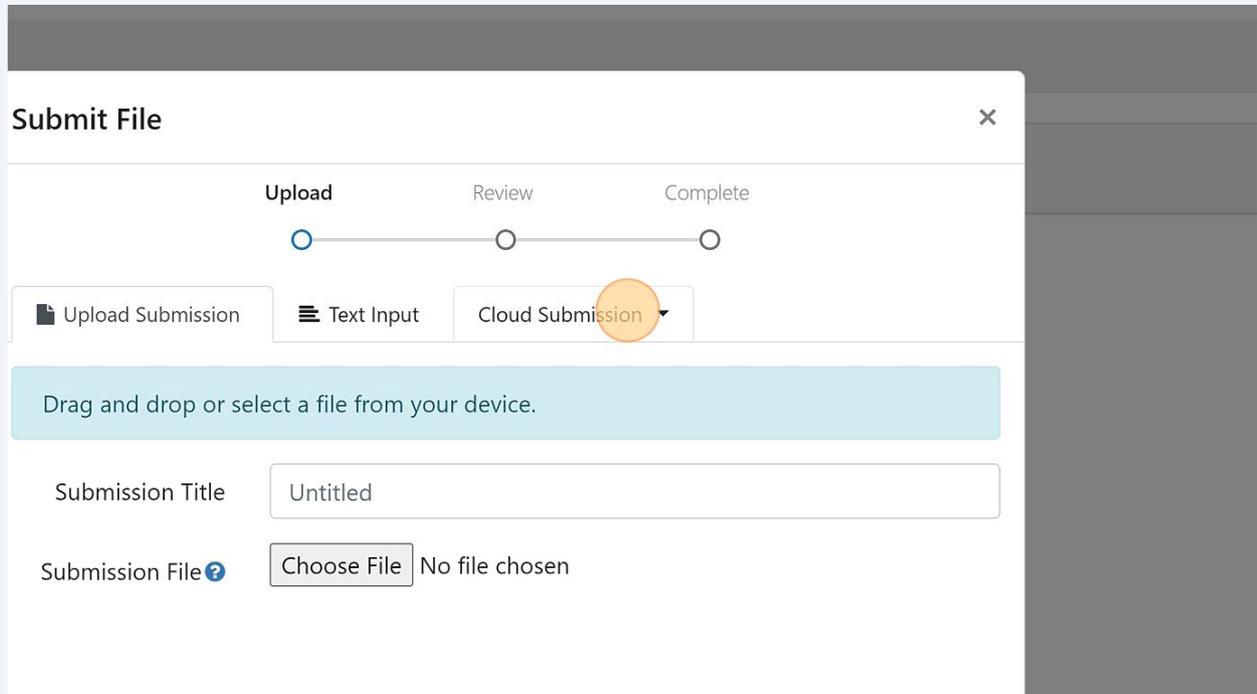
Essay ?

Upload Submission

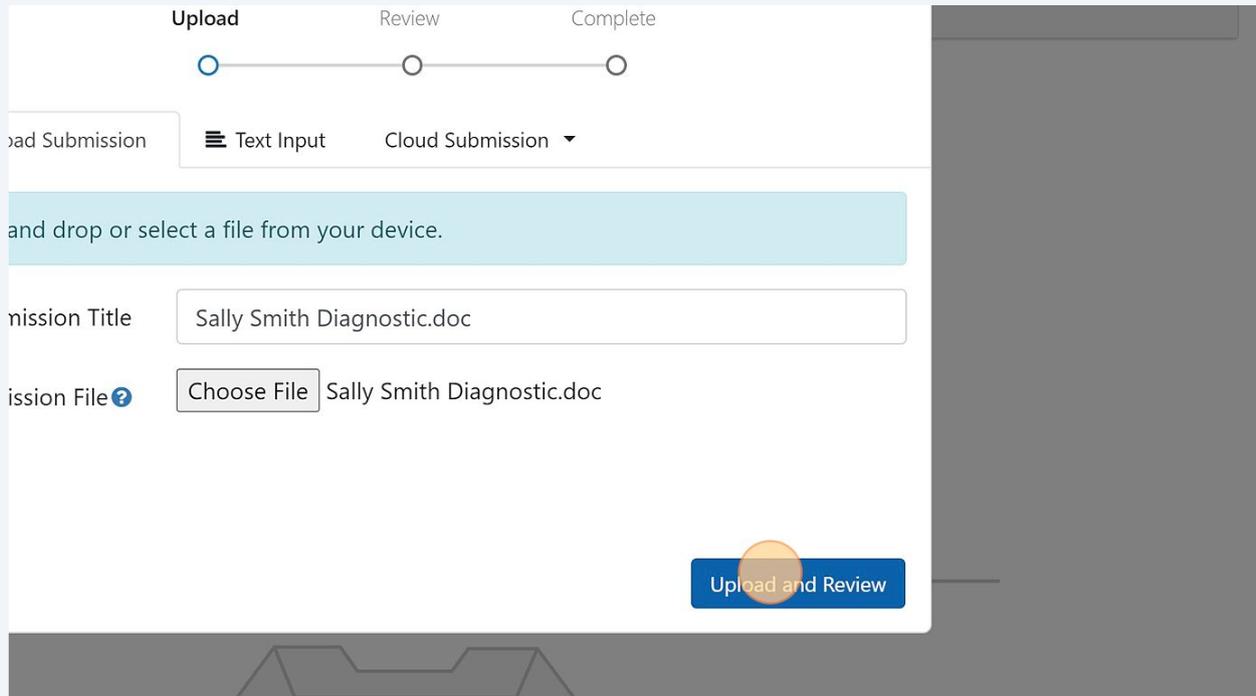


5

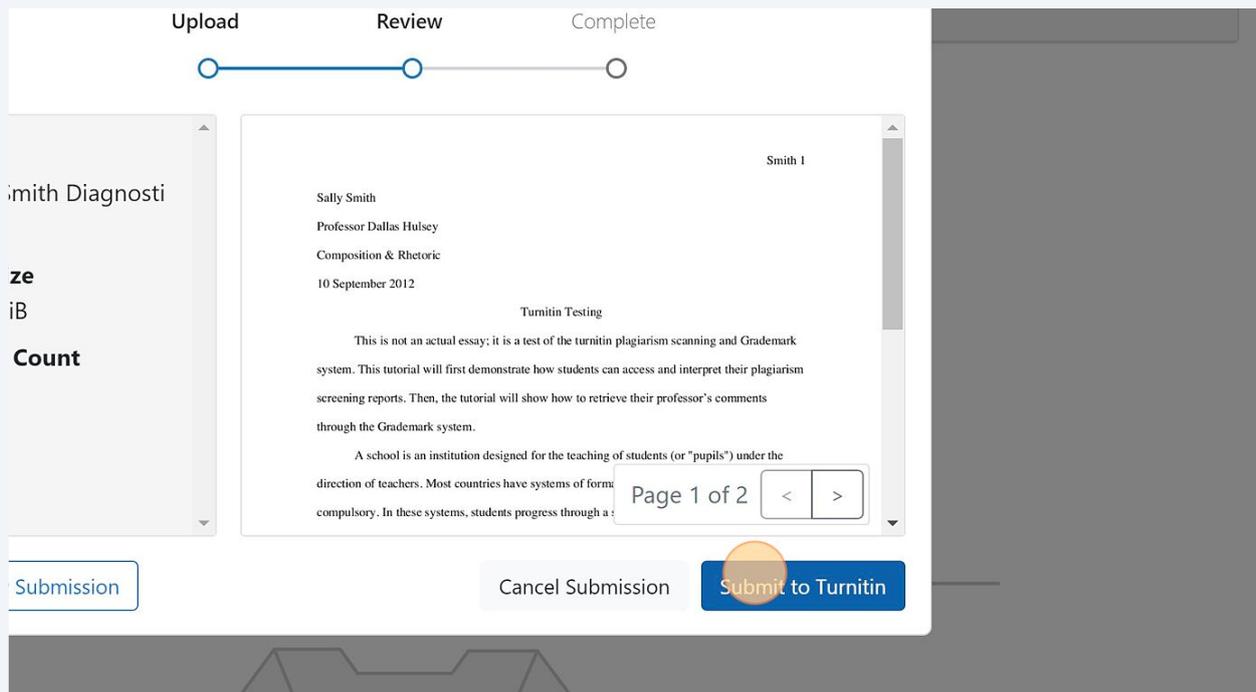
The “Submit File” popup displays. Note that you can upload a file from your computer or flash drive, paste text, or use DropBox, Google Drive, or One Drive with “Cloud Submission.” If you have used Microsoft 365 provided by NMJC, use the OneDrive option to log into your NMJC account and locate your file. You may also drag and drop your file into the upload window. Text input allows you to copy and paste your submission but will result in loss of formatting, which can impact your grade; pasting is not recommended.



6 Once you have located your file, click "Upload and Review"



7 Be certain you are submitting the correct file. Check the word count, file name, and use the preview to be certain you have the correct file. Click the "Submit to Turnitin" button to submit your assignment when you are certain you have the correct file. Be aware that most professors do not allow do overs if you submit an incorrect file.



8

Wait until the paper loads and appears in Turnitin before closing the tab and returning to Canvas. Be sure you see the green bar that says, "Submission uploaded successfully." After you have submitted your file, it is a good idea to download a receipt to show your paper has been submitted.

ent Dashboard

loaded successfully. [Download Digital Receipt](#)

ic Essay ?

	Uploaded	Grade	Similarity	
diagnostic.doc	30 May 2023 22:30 MDT	--		  