

# NEW MEXICO JUNIOR COLLEGE

## BUSINESS CERTIFICATE: ACCOUNTING



### CERTIFICATE REQUIREMENTS - 31 Credit Hours

| COURSE              | TITLE  | CREDITS | SEMESTER | GRADE |
|---------------------|--|---------|----------|-------|
| ACCT 2115 (AC 113)  | Survey of Accounting (Intro to Acct.)                                  | 3       |          |       |
| ACCT 2110 (AC 114)  | Principles of Accounting I   | 3       |          |       |
| ACCT 2120 (AC 124)  | Principles of Accounting II  | 3       |          |       |
| ACCT 2210 (AC 213A) | Spreadsheet Accounting   | 3       |          |       |
| ACCT 2220 (AC 223B) | Computerized Accounting  | 3       |          |       |
| ACCT 2320 (AC 233A) | Introduction to Tax I -Individual (Income Tax)                         | 3       |          |       |
| BFIN 2110 (BU 213A) | Introduction to Finance  | 3       |          |       |
| BUSA 2110 (BU 223)  | Business Communications  | 3       |          |       |
| BCIS 1110 (CS 123D) | Fundamentals of Information Literacy & Systems (Computer Applications) | 3       |          |       |
| CS 224              | Introduction to Spreadsheets   | 4       |          |       |

**Total credit hours required: 31**

**Total Credit Hours Acquired:**

**Cumulative GPA:**

All courses, other than General Education requirements, must be completed with a "C" or better.

The student must have a cumulative grade point average of at least 2.0.

A minimum of 15 semester hours must be earned at NMJC. The remainder may be acceptable transfer credits.

Transitional and / or developmental courses do not fulfill any of the above requirements.

Students will not be permitted to graduate if they have unresolved incomplete (I) grades on their academic record.

Although college officials will provide assistance, it is the final responsibility of the student to check all phases of his or her degree completion.

*Effective Fall 2022*