

## Disclosure Statement Policy

NC-SARA disclosures need to be sent to a student interested/ enrolled in any program that leads to licensure. The current list of programs that lead to licensure offered at NMJC are:

- Alternative Teacher Licensure
  - Early Childhood PreK-Grade 3
  - Special Education
- NMJC Law Enforcement Academy
- Cosmetology
- Nail Technician
- Barbering
- Nursing

Notifications are for:

**Prospective Students** - as part of the advising process, students who are interested in a specific program will be notified in writing if the program does not meet educational requirements in the student's state of residence – or, if it is undetermined if the program does not meet educational requirements for licensing in the student's state of residence.

**Enrolled Students** - after a student has enrolled and NMJC determines that the status of the student's program has changed (e.g., no longer meets licensing requirements in the state-of-residence), the college will notify the student, in writing, within 14 days from when the updated information is available.

**Relocation** – if the college is formally notified that an enrolled student has relocated to a new state and the student's program does not meet the educational requirements of the new state or no determination has been made, the student will be notified, in writing, of this information.

Research on licensing requirements:

NMJC maintains an ongoing effort to identify if college programs meet licensing requirements in other states. As of this date (August 25, 2025) the college has made the best determination as possible. The most current list of state-by-state licensing information is posted to the NMJC website. This effort remains ongoing, and changes are made throughout the course of the year as new information becomes available. NMJC remains committed to gathering and publishing as much information as possible for the students.

## **NMJC Procedure for Enrolling Students in Programs Leading to Professional Licensing**

Students enrolling in degree or certificate programs at NMJC meet with academic advisors either in-person or virtually as part of their enrollment process. As part of this process, NMJC determines whether or not the student is pursuing a specific professional license upon completion of their studies.

The process of making this determination includes the following steps:

1. If a student is planning to pursue a professional license in a particular state, the advisor and student review the current information concerning whether a state accepts NMJC classes or not for a particular program (this information is published for public review on the NMJC website:

[https://www.nmjc.edu/community/distance\\_learning/state\\_authorization.aspx](https://www.nmjc.edu/community/distance_learning/state_authorization.aspx)

Assuming the student is pursuing a license in a state where NMJC curriculum meets state expectations, the student is free to enroll in the program and associated courses.

2. If the student wishes to enroll in a program where the NMJC curriculum does not, or is not determined to meet the requirements of a particular state, the student may enroll in the program only if the student provides a written attestation (either during the in-person meeting or by e-mail if the student is not physically present in Hobbs).
  - a. The attestation must include the following components:
    - i. The attestation must be in written form and include the student's name and date of the statement.
    - ii. The student must state that they will be seeking licensure in a state that does not accept NMJC curriculum, and the name of that state must be identified.
  - b. If the student is unwilling to provide the attestation, NMJC may not accept their enrollment in the licensure program.
3. Advisors will maintain a record of conversations with students and any written documents will be retained in NMJC records for future review/inspection.

Questions concerning this process may be directed to Ms. Kelly Rueda, Dean of Student Success: [krueda@nmjc.edu](mailto:krueda@nmjc.edu), or 575-492-2576.

## **General Disclosure Statement**

The United States Department of Education requires that every institution of higher education obtain authorization from each state in which it offers distance education opportunities for programs requiring licensure.

New Mexico Junior College (NMJC) participates in the National Council for State Authorization Reciprocity Agreements (NC-SARA). This allows students from NC-SARA approved states to enroll in:

- Online degree programs and certificates that include clinical placements, and
- Campus-based courses with out-of-state clinical placements

NMJC is physically located in New Mexico. If you are considering an academic program that leads to Professional Licensure or Certification, it is strongly recommended that you seek guidance from the appropriate licensing agency or board in your state or territory BEFORE enrolling in the academic program at NMJC. Professional licensure and certification are regulated individually by each state's respective licensing agency or agencies and no two are exactly alike. Prospective students are responsible for contacting the appropriate licensing board in their home state to confirm whether a New Mexico Junior College program will meet the requirements for licensure or certification in that state.

Students are encouraged to inquire with their state licensing agencies to ensure that they can obtain a license in their home state. Licensure information and contact information for your state can be obtained at:

[https://www.nmjc.edu/community/distance\\_learning/documents/NMJC\\_Professional\\_Licensure\\_Program\\_August\\_2025\\_update.xlsx](https://www.nmjc.edu/community/distance_learning/documents/NMJC_Professional_Licensure_Program_August_2025_update.xlsx)

## **Individual Disclosure Statements**

### **Nursing**

The United States Department of Education requires that every institution of higher education obtain authorization from each state in which it offers distance education opportunities for programs requiring licensure.

New Mexico Junior College's professional licensure programs are designed to prepare students for a license in the state of New Mexico. Students who wish to practice in a state other than New Mexico may or may not have additional requirements to complete prior to applying for a license.

The associate's degree in nursing meets the standards for and has been approved by the New Mexico Nursing Education Consortium (NMNEC). NMJC's Nursing Program is accredited by the Accreditation Commission for Education in Nursing (ACEN). NMJC's program leads to a Registered Nurse (RN) license in the state of New Mexico. Students who wish to practice in a state other than New Mexico may or may not have additional requirements to complete prior to applying for the RN license.

### **Education Post-Degree Certification**

The United States Department of Education requires that every institution of higher education obtain authorization from each state in which it offers distance education opportunities for programs requiring licensure.

New Mexico Junior College's professional licensure programs are designed to prepare students for a license in the state of New Mexico. Students who wish to practice in a state other than New Mexico may or may not have additional requirements to complete prior to applying for a license.

The certificate program in Alt licensure and associate's degree in early childhood education meet the standards for and has been approved by the New Mexico Public Education Department. NMJC's program leads to a teaching license in the state of New Mexico. Students who wish to practice in a state other than New Mexico may or may not have additional requirements to complete prior to applying for the teaching license.

### **Barber, Cosmetologist, Nail Technician**

The United States Department of Education requires that every institution of higher education obtain authorization from each state in which it offers distance education opportunities for programs requiring licensure.

New Mexico Junior College's professional licensure programs are designed to prepare students for a license in the state of New Mexico. Students who wish to practice in a state other than New Mexico may or may not have additional requirements to complete prior to applying for a license.

The certificate programs in Barbering, Nail Technician and associate's degree in cosmetology meet the standards for and has been approved by the New Mexico Board of Barbers and Cosmetologists. NMJC's programs leads to a various license in the state of New Mexico. Students who wish to practice in a state other than New Mexico may or may not have additional requirements to complete prior to applying for the teaching license.

### **Law Enforcement Academy**

The United States Department of Education requires that every institution of higher education obtain authorization from each state in which it offers distance education opportunities for programs requiring licensure.

New Mexico Junior College's professional licensure programs are designed to prepare students for a license in the state of New Mexico. Students who wish to practice in a state other than New Mexico may or may not have additional requirements to complete prior to applying for a license.

The certificate program from NMJC Law Enforcement Academy meets the standards for and has been approved by the New Mexico Law Enforcement Certification Office. NMJC's program leads to a law enforcement license in the state of New Mexico. Students who wish to practice in a state other than New Mexico may or may not have additional requirements to complete prior to applying for a license.