

Student Housing – 2 positions

Posting Date: 1/9/23

Classification: Work-study

Description: Primary responsibilities shall be, but are not limited to the following: 1) Work closely with staff and students to maintain good customer service, 2) Be available to unlock doors for housing students, 3) Help housing students with their mailboxes, 4) Collect, sort, and disperse mail/parcels to student residents, 5) Distribute fliers and other information to residents of Thunderbird Village, 6) Assist housing staff with activities and fire drills, 7) Be available to assist with move-in and move-out, 9) Confidentiality is required with the position.

Pay Rate: \$12.00 per hour and up to 20 hours per week, as is approved through financial aid.

To Apply: To schedule an interview, please contact Eric Garcia, Asst. Housing Coordinator at Carroll Leavell Student Apartment Lobby/Office 575-492-4735

Application Deadline: Open until filled