

Western Heritage Museum/Lea County Cowboy Hall of Fame - Assistant

Posting Date: 3/1/2019

Classification: Work-study

Description: Primary responsibilities shall be, but are not limited to the following: 1) Working on weekends and evenings as needed; 2) Greeting customers and customer service; 3) Able to handle money; 4) Computer skills and POS (training provided for the POS system; 5) Work well with others to set up and tear down for events; 6) Assist with Museum Store merchandise set up; 7) Other duties as assigned.

Qualifications: Student have a Free Application for Federal Student Aid (FAFSA) completed and must be enrolled as a regular student. Student must meet satisfactory academic progress (SAP) requirements. Candidate should have excellent people skills as the ability to maintain a friendly attitude and work effectively with student, staff and faculty.

Pay Rate: \$7.50 per hour and up to 20 hours per week, as is approved through financial aid.

Application Deadline: Open until filled

To Apply: To schedule an interview, please contact Mari Pankratz 575-392-6730.

Application Deadline: Open until filled