

Game Room Assistant – 3 positions

Posting Date: 12/15/2023

Classification: Work-Study

Department: Student Life

This position supports the operations and activities of the Student Life Game Room New Mexico Junior College under the direction of the Coordinator of Student Activities.

Position Duties:

- Assistant in keeping game room tidy, clean and presentable;
- Assist students, faculty and staff in obtaining their school IDs and parking stickers;
- Interacts in a positive manner with all students, faculty and staff;
- Assist in School Activities – including but not limited to housing events, sporting events, Game Room events, etc.;
- Help to facilitate an environment that allows students to enjoy time away from the classroom;
- Serves as a role model for other students, demonstrating professionalism and customer service skills; and
- Other duties as assigned.

Individual work assignments and schedules may vary depending on departmental needs.

Qualifications: Student must have a Free Application for Federal Student Aid (FAFSA) completed and must be enrolled as a regular student. Student must meet satisfactory academic progress (SAP) requirements. Candidate should have excellent people skills and the ability to maintain a friendly attitude and work effectively with students, staff and faculty.

Pay Rate: \$12.00 per hour and up to 20 hours per week, as is approved through financial aid.

Application Deadline: Open until filled

To Apply: To schedule an interview, please contact Mari McCoy 575-492-2580.