

## **Student Life Assistant – Summer Semester**

**Posting Date:** 5/16/2025

**Classification:** Work-study – 2 positions

**Description:**

- Serves as a role model for other students, demonstrating professionalism and customer service skills;
- Supports Student Life programs and services;
- Interacts in a positive manner with faculty and staff;
- Helps to educate students concerning departmental and institutional policies and procedures;
- Helps to facilitate an environment that allows students to meet their academic and life goals;
- Other duties as assigned; and
- Assist with student activities/set up.

**Qualifications:** Student must have a Free Application for Federal Student Aid (FAFSA) completed and must be enrolled as a regular student. Student must meet satisfactory academic progress (SAP) requirements. Candidate should have excellent people skills and the ability to maintain a friendly attitude and work effectively with students, staff and faculty.

**Pay Rate:** \$12.00 per hour and up to 20 hours per week, as is approved through financial aid.

**Application Deadline:** Open until filled

**To Apply:** To schedule an interview, please contact Ciera Rojo (575) 392-5366.