



New Mexico Junior College

**Comprehensive Evaluation
HLC Site Visit
February 9-10, 2026**

Morning | Monday, February 9th

Time	HLC Visiting Team	Required NMJC Employees	Meeting Location
8:00am – 8:30am	Peer Review Team arrives on campus (all team members)		2 nd Floor Library Conference Room
8:30am – 9:00am	Meeting with President and Executive Team (all team members)	President; VPI; VP Finance; VP Advancement; VPSS; CIO; VP Workforce; VPIRE; VP Operations; General Counsel/Community Liaison	Ben Alexander Center Room 153
9:15am – 10:30am	Open Forum Discussion – Criterion 1 (all team members)	Open to Campus (except <i>Executive Cabinet</i>)	Western Heritage Museum
10:45am – 11:30am CONCURRENT SESSION A	Group Meeting – Academic Success	Academic Success Coaches; ASC Director; Dean of Student Success; Director of Student Support Services/TRIO; Tutor(s)	Ben Alexander Center Room 153
10:45am – 11:30am CONCURRENT SESSION B	Federal Compliance (team chair/team member)	ALO/VPIRE; HR Director; HR Coordinator; Financial Aid Director of Outreach/Engagement; Registrar; Institutional Research Coordinator/Analyst; Dean CTE; Executive Assistance to VPI; VPSS; General Counsel/Community Liaison	John Shepherd Admin Planning Room Room 114
11:45am – 12:45am	Lunch with NMJC Board Members (all team members)	Available Board Members	Ben Alexander Center Daniels' Room

Afternoon | Monday, February 9th

Time	HLC Visiting Team	Required NMJC Employees	Meeting Location
1:00pm – 2:15pm	Open Forum Discussion – Criterion 4 (all team members)	Open to Campus (except <i>Executive Cabinet</i>)	Watson Hall Auditorium
2:30pm – 3:15pm CONCURRENT SESSION A	Group Meeting – Foundation, Advancement & Finance (two team members)	VP Advancement; VP Finance; Director of Donor Engagement; CIO; Director of Outreach & Engagement; General Counsel/Community Liaison; Payroll Services Coordinator; Procurement Officer	Watson Hall Room 102
2:30pm – 3:15pm CONCURRENT SESSION B	Distance Education Review (two team members-C3 primary, secondary, team chair)	Prof Biology; Prof English; Prof CIS; Prof CIS; Prof CJ; Prof Math; Prof Animal Science; Prof Education; Dean A&S; Programmer Analyst/Webmaster	Ben Alexander Center Room 153
3:30pm – 4:45pm	Open Forum Discussion – Criterion 3 (all team members)	Open to Campus (except <i>Executive Cabinet</i>)	Watson Hall Auditorium
4:45pm – 5:00pm	Drop-in Session		2 nd Floor Library Room 216

Morning | Tuesday, February 10th

Time	HLC Visiting Team	Required NMJC Employees	Meeting Location
8:00am – 8:30am	Peer Review Team arrives on campus (all team members)		2 nd Floor Library Room 216
8:30am – 9:15am CONCURRENT SESSION A	Area of Focus: Cocurricular Assessment	Dean of Students; Dean A&S; President; VPSS; VPI; Coordinator of Student Activities	Ben Alexander Center Room 153
8:30am-9:15am CONCURRENT SESSION B	Group Meeting – HR	HR Director; HR Coordinator; HR Specialist(s); VP Finance; General Counsel/Community Liaison	John Shepherd Admin Planning Room Room 114
9:30am – 10:45am	Open Forum Discussion – Criterion 2 (all team members)	Open to Campus (except <i>Executive Cabinet</i>)	Watson Hall Auditorium
11:00am – 11:45am CONCURRENT SESSION A	Facilities Review	President; VPI; VP Workforce; VP Operations	Campus Tour
11:00am – 11:45am CONCURRENT SESSION B	Group Meeting – Assessment	Faculty Assessment Coordinator; VPIRE; Dean A&S; Dean CTE; Dean Student Life; Prof. English; Prof Theatre; Prof. Math; Nursing Retention Specialist; Prof Cosmetology; Prof Physics; Prof CIS; Prof Education; Prof CJ; Prof Biology	John Shepherd Admin Planning Room Room 114
11:45am – 12noon	Exit Meeting	President; VPI; VP Finance; VP Advancement; VPSS; CIO; VP Workforce; VPIRE; VP Operations; General Counsel/Community Liaison	John Shepherd Admin Planning Room Room 114
12noon	Peer Review Team exits campus		