

**President's Council Meeting  
October 11, 2022  
Meeting Notes**

**A. Discussion Items**

**President (Dr. Moore)**

- **Dr. Moore provided an update on a recent legislator meeting to discuss legislative priorities. A list of capital projects were discussed, including HED's approval process. Projects will be rolled out as soon as possible.**
- **NMJC doors are open for campus tours.**
- **Enrollment - 17% above last fall enrollment. Current headcount reported at 2,223. Pre-COVID headcount (fall 2019) was 2,379.**

**Director of HR (Amy Coombes)**

1. **Open Enrollment/Benefit Fair**
  - **Benefits Fair to be combined with the Wellness Fair at Ben Alexander this year.**
  - **Flu shots to be provided with an appointment through HR.**
    - **Note to be made for the opportunity of Covenant Hospital to participate next year.**

**Director of Marketing & Public Relations (Valerie Gauna)**

1. **Halloween Bash for Employees - WHM**
  - **All were asked to encourage staff to attend the Halloween Bash for Employees.**
  - **An email will be sent with possible dates for the Executive Committee group to schedule for the "Employee Spotlight" in the near future.**
  - **Employee of the Year nominations will begin today. Paper ballots will be accepted in the president's office.**
  - **"Pink-out Day" for Breast Cancer Awareness is scheduled for October 20. A front lawn photo will be taken at 1pm.**
  - **A final email for the opportunity to donate to the United Way of Lea County Campaign will be sent out with a stated donation goal as compared to last year.**

**Account/Control Foundation (Tina Kunko)**

Not attending

**Director of Campus Security & Safety (Dennis Kelley)**

1. **Security Camera Video Management System Update**  
**Installation of cameras update was provided.**
2. **Campus Security Cameras**  
**Zero Eyes update. Hopeful to have installation complete by the end of the month.**
3. **Access Control is moving forward with student housing the first priority.**

**Dean of Arts, Sciences & Learning Support (Dianne Marquez)**

**Dean of Applied Sciences & Learning Technology** (Stephanie Ferguson)

**Dean of Workforce Training & Professional Studies** (Larchinee Turner)

- **Update on status of non-credit and credit courses provided.**
- **PST Graduation on Friday, October 14 at 1pm.**
- **Energy Technician update was provided (2-year credit courses and certificate programs)**
- **Cosmetology update was provided.**
- **Welding update provided. Possibility of curriculum revisions was noted.**

**Dean of Students** (Sarah Patterson)

**1. Student Life Updates**

- New Student Life Administrative Secretary is in place
- Drug Free Schools and Campuses Act Biennial Report completed and posted as well as notice to students and employees sent.
- Health Fair went well – around 150 participants
- Did 11 activities in the month of September
- October is Domestic Violence Month, Breast Cancer Awareness, and doing Alcohol and Drug Prevention Week of 24<sup>th</sup>-28<sup>th</sup>.
- **Campus trick or treat is scheduled for students.**
- **Residential Housing Association has been established.**
- **Student Leadership Association has kicked off.**
- **The need for a campus infirmary for students is a priority.**

**Director of Athletics** (Deron Clark)

Not attending

**Director of Computer Information Systems** (Bill Kunko)

Not attending

**B. Upcoming Events /Announcements**

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**C. Future meeting follow-up items**

- **Business Advisory Councils - How many do we have? Are they Active?**
- **Internships - What is the focus? Paid/Non-Paid?**
- **Career Development - What does NMJC have and what are the processes?**