

**President's Council Meeting
November 8, 2022
Meeting Notes**

A. Meeting Follow-up Discussions:

- **Business Advisory Councils - How many do we have? Are they Active?
Nursing - Active; Animal Science - Establishing; Business CIS - Re-establishing;
ENMT - Currently tabled; Auto Technology - Active; Welding - Active; Law
Enforcement Academy - Active; Cosmetology - Relaunching; Energy
Technology - By Spring of 2023. Photos will be scheduled for each of the
Business Advisory Councils (BAC).**
- **Internships - What is the focus? Paid/Non-Paid?
NMJC has internship opportunities through Options, Urenco, and Covenant.
The BAC's will be asked about internships.**
- **Career Development - What does NMJC have and what are the processes?
The "Career Coach Program", which connects to NMJC programs, has been
underutilized and has not been consistent on campus. Various workshops at
Training & Outreach have provided employment opportunities for students
through training classes offered. There is a need for space/location for a Career
Development Center and this space should be included in student tours.**

B. Discussion Items

Director of HR (Amy Coombes)

1. **Salary Survey Update**

Benefits Enrollment Fair, which included a Wellness Clinic and flu shots, held on October 26 and 27 was well attended. Salary Survey responses have been an issue. HR will be assisting with the process and asked for recommendation of resources to reach out to. Recommendation was made to reach out to surrounding area associations such as NMICC and AACC for recommendations.

Director of Marketing & Public Relations (Valerie Gauna)

Spotlight updates were provided to include an article was published in the Hobbs News Sun to thank staff/employees who participated.

Director of Campus Security & Safety (Dennis Kelley)

1. **Standing Safety Committee**

Additional safety features included speed bumps to slow down the traffic on the circle and installation of cameras at the Training & Outreach facility. All were made aware of the coyotes on campus issue, the new signage to be installed at Caster Center and different areas on campus that will be paved. All were asked if they see/hear areas of concern on campus to contact Dennis Kelley.

Dean of Arts, Sciences & Learning Support (Dianne Marquez)

Student Focus Groups were provided. Data will be collected and utilized for Professional Development Training.

Dean of Applied Sciences & Learning Technology (Stephanie Ferguson)

Dropout Detective update was provided. Co-curricular meeting scheduled for tomorrow with the HLC to line up with a common definition.

Dean of Workforce Training & Professional Studies (Larchinee Turner)
See Business Advisory Councils

Dean of Students (Sarah Patterson)
Not in attendance

Director of Athletics (Deron Clark)

1. Athletics Update (Volleyball & Men's/Women's Cross Country)
Various teams will be traveling. Instructors will be encouraged to work with students in order for them to keep up with their assignments.
2. Academics Dishonesty Discussion
Athletics would like to assist with Academics Dishonesty Discussions and would like to be made aware early on when students are having issues. Dean Marquez Dean Marques provided the process for Academics Dishonest and stated she will work with faculty for earlier communication.
3. NMJC Homecoming - Fall 2023
Recommendation was made for NMJC to have an authentic homecoming for students with scheduled/scattered events. A committee will be established and Dr. Moore requested the committee be expanded to include possible members of the President's Council and alumni.

Director of Computer Information Systems (Bill Kunko)

1. Office 365 (0365)
NMJC email is now in the cloud which have taken place of the exchange servers. Moving banner to the cloud helps with staff shortages. Dr. Moore asked that peers be reached out to regarding Workday.
2. GLBA - Graham-Leach Bliley Act
Colleges are now considered financial institutions. To assure sensitive data is secure, Cyber Security Training will be scheduled twice a year, Phishing Campaigns will be held monthly, and administrative privileges will be taken away - no downloading privileges.
3. NMTIE/CHECS Conference (New Mexico Technology in Education/Council for Higher Education Computing/Communication Services)
NMTIE Esports was a conference topic. Could be an issue with Title IX.
4. Simple Syllabus
Begins next week limited to a number of faculty while in test mode.
5. Network Software
Software purchased to gain visibility into the network that will help with Cyber Security.

General Counsel/Chief Community Liaison (Scotty Holloman)

- **Radio Station Update. ENMU has expressed interest in taking over the radio station, with full control. Transmitter and equipment in the radio station need to be updated.**
- **The NMJC Clinic/Infirmary has received a proposal from Nor Lea.**

C. Upcoming Events /Announcements

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D. Future meeting follow-up items