

**President's Council Meeting**  
**November 14, 2023**  
**Meeting Notes**

**A. Discussion Items**

**President** (Dr. Moore)

1. New PC member (Faculty Senate President)  
Ms. Katherine Waterbury, President of Faculty Senate was introduced. Moving forward, the president of Faculty Senate will be in attendance of the President's Council Meetings.
2. Strategic Planning Update  
The Great Upheaval teams will move forward to add internal/external members to their teams. Teams will work on either extending the current NMJC Strategic Plan or will begin laying the foundation for a new Strategic Plan.
3. High School visits  
Lea County superintendents have shared the schools would like NMJC's presence on their campuses. Recommendation was made to include a parent orientation and begin sharing the possibility of high school students attending college. Additional conversations were the programming of e-sports and girls in STEM. Begin looking into a 2024/2025 event similar to Pi-Day.
4. Dr. Brown provided updates of current undertakings and updates:
  - Programs review.
  - Student Demographics - Why things are happening and what to do about them.
  - Spring Semester - Additional 257 students have been registered.
  - Outcomes - Continue to improve services provided to students.
5. Restrictions for use of the "NMJC All" to insure proper utilization. Policy and process will be provided by HR.

**Dean of Applied Sciences & Learning Technology** (Stephanie Ferguson)

Not in attendance

**Dean of Student Success / SOAR** (Kelly Rueda)

1. Advisee assignments for success coaches and the pantry numbers update
  - October had 141 campus students visit the pantry, a significant increase from last April.
  - Advising for students has gone live with 5 success coaches.
2. Spring enrollment prep  
Twelve Days of Christmas for students update provided.

**Director of WHM** (Laura Hockensmith)

Not in attendance

**General Counsel/Chief Community Liaison** (Scotty Holloman)

1. Handbook Review w/Amy Coombes

**Director of Athletics** (Deron Clark)

1. Volleyball season
2. Cross Country season
3. Thanksgiving Plans for Athletics
4. Post Fall Semester Schedule for Athletics
5. Spring 2024 Return

- Approximately 110 students will remain on campus for the Thanksgiving Holiday.
- Consideration of the Lodgers Tax for future events.

**Dean of Students** (Sarah Patterson by David Buckingham)

1. Drug & Alcohol Abuse Prevention Standing Committee met 11/7/23
2. CARE Team will meet 11/10/23
3. Housing just completed Health & Safety Room Checks for the month
4. Assistant Residential Director goes to the Association of Intermountain Housing Officers Annual Conference (AIMHO)
5. Tyler Montgomery will be on call over Thanksgiving break
6. Veterans lunch 11/9/23, Fall Family Mini's 11/14/23, & Turkey Day Lunch 11/15/23 w/Mascot Birthday

**Dean of Workforce Training & Professional Studies** (Larchinee Turner)

1. Automotive CTECH visit  
Approximately 130 students visited the Don Whitaker Automotive Center and NMJC Campus.
2. Adult CNA (Certified Nursing Assistant) Program  
State has approved the program. Target to create and launch the CNA Program is March 5, 2024.
3. Education Partnership of the Permian Basin Energy Pathway  
Process of a 4-year entry pathway for high school students to help them prepare to enter the workforce.

**Director of Campus Security & Safety** (Dennis Kelley)

1. Spring In-Service Active Threat Training Requests/Suggestions  
Mandatory Active Threat Training will be provided to faculty/staff.  
Suggestions/recommendations on what you would like to see should be sent to Dennis Kelley.

**Director of Outreach & Engagement** (Valerie Gauna)

1. Adoption of Social Media guidelines  
Following a review of the guidelines, the final Social Media Guidelines have been set.
2. Share guidelines with campus, begin implementation plan

- Will begin working with departments/divisions on appropriate profile pictures to assure they are within the guidelines for the updated brand.
3. Canva - NMJC has 25 licenses with 25 individuals signed up. Individual department/division billings will be sent out annually. The cost for a license is \$130.00.

**Director of HR** (Amy Coombes)

1. Handbook Review w/Scotty Holloman  
Updated revisions provided. All were asked to provide questions/suggestions/recommendations to either Scotty Holloman or Amy Coombes.

**Dean of Arts, Sciences & Learning Support** (Dianne Marquez)

No Updates

**B. Upcoming Events /Announcements**

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**C. Future meeting follow-up items**