

President's Council Meeting
May 16, 2023
Meeting Notes

A. Discussion Items

President (Dr. Moore)

1. 2023-24 Budget
The 23/24 Budget has been board approved. It was noted new positions in next years budget requests should be minimal.
2. New Employee Onboarding Process
Amy Coombes, Director of HR, will begin working on a process for onboarding and will reach out this summer for input.
3. Divisional/Departmental Planning
Priorities, goals, and strategies due from Vice President's on June 1.
4. Group 3 Report (The Great Upheaval: Higher Education's Past, Present, and Uncertain Future)

Vice President for Operations & Special Projects (Charlie Carroll)

1. ENMT - Space needed for summer
Provided updates on storage areas currently being used for ENMT equipment.

Director of HR (Amy Coombes)

1. Salary Study Update
Notification of pay rates to staff has been completed. Rates become effective on July 1. New faculty positions - contact is Melanie Garcia. New staff positions contact is Deira Fernandez. A link has been added to the NMJC website for employment applications, including work studies.

Director of Marketing & Public Relations (Valerie Gauna)

1. National Track Meet - Program
Programs printed
2. Alumni Dinner
May 17, 2023 in conjunction with the track meet. Approximately 65 alumni are expected.
3. Law Enforcement Graduation
Friday, May 26, 2023 at the Lea County Event Center
4. NSEP Camp
NSEP Camp scheduled for May 30 - June 2. Students will begin moving into the NMJC dorms on May 30.

Director of Campus Security & Safety (Dennis Kelley)

1. FirstNet Discussion
All asked if they agreed to move forward with this FirstNet/AT&T (Emergency Communications). All agreed and in support.
2. Access Control Update
Currently working in Bob Moran -LE dorms and in student housing.

Dean of Arts, Sciences & Learning Support (Dianne Marquez)

1. Summer 2024

Work on a schedule for the 2024 summer classes has begun.

Dean of Applied Sciences & Learning Technology (Stephanie Ferguson)

Not in attendance

Dean of Workforce Training & Professional Studies (Larchinee Turner)

1. Ford ASSET Graduation

On May 5, 2023, 17 students from Texas, Colorado, and New Mexico graduated.

2. SNMLEA Basic Police Officer Training Graduation - May 26th at 9am

Friday, May 26, 2023 at the Lea County Event Center

Dean of Students (Sarah Patterson)

1. Housing Update

- Students check out day

Approximately 118 students have checked out with approximately 25 athletic students remaining. Evaluations distributed to students. Over 100 collected.

Housing was pleased with responses.

2. Student Activities

Activities for remaining students on campus and summer students is underway.

Director of Athletics (Deron Clark)

- **Update of the NMJC men's baseball team currently playing in Weatherford, Texas provided.**
- **NJCAA Outdoor Track & Field Nationals to begin on Thursday, May 18 through Saturday, May 20. Approximately 800 students are scheduled to compete. Interested volunteers should contact Melanie Garcia.**
- **NMJC has been awarded a bid to host the 2024 DI Men's Golf Championship at Rockwind Community Links Golf Course for approximately 150 student athletes.**

Director of Computer Information Systems (Bill Kunko)

~~1. Working on PC and Server replacement lists~~

~~2. Continuing to work on security compliance~~

~~3. Reviewing software to help streamline IPEDS reporting~~

General Counsel/Chief Community Liaison (Scotty Holloman)

1. Health Clinic

This project is continuing to move forward. Drawings for the Health Clinic location expected by mid-June.

2. Radio Station

Approval to donate the radio station has been received. Application has been filed with the FCC.

3. Mandatory Reporter Reminder - Reporting Claims

All were reminded of their individual duties to report known instances of abuse.

4. **The new Vehicle Policy will be presented for approval at the May 25th NMJC Board Meeting.**

Director of WHM (Laura Hockensmith)

1. Museum Update (Pollinators Exhibit)

The Pollinators Exhibit brought in approximately 4,800 visitors.

2. Summer Activities

Setup for the Chocolate Exhibit begins next week and opens on June 9.

B. Upcoming Events /Announcements

- **Legislative Appreciation Dinner scheduled for Tuesday, May 30, 2023**

C. Future meeting follow-up items

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