

**President's Council Meeting  
January 17, 2023  
Meeting Notes**

**A. Discussion Items**

**President** (Dr. Moore)

- **Initiative “Achieve the Dream” will begin the 1<sup>st</sup> or 2<sup>nd</sup> week of February.**
- **New Mexico 60-day legislative sessions opens today.**
- **Board Meeting - Thursday, January 19, 2023**
- **The Great Upheaval - All are to provide suggestions for a process to have reading discussions of the book.**

**Director of HR** (Amy Coombes)

1. **Salary Study Update - Data collection is complete. Salary ranges will be reviewed. Presentation to the Finance Board Committee in March, 2023.**

**Director of Marketing & Public Relations** (Valerie Gauna)

1. **Employee Spotlights - Spotlights are halfway completed. Currently working with coaches and will also begin working with faculty.**
2. **Bonnie Moran Press Release - Press release completed with Mrs. Bonnie Moran who donated the Christmas Village Collection to NMJC/Western Heritage Museum.**

**Director of Campus Security & Safety** (Dennis Kelley)

1. **Zero Eyes - There are approximately 250 cameras on campus w/Zero Eyes. Testing has been done.**
2. **Access Control - Project is up and running and on schedule to begin in February.**
3. **Camera Install in Training & Outreach - Camera installation has begun.**

**Dean of Arts, Sciences & Learning Support** (Dianne Marquez)

1. **Spring 2023 Enrollment - Classes fully staffed. Afternoon classes did not do well. Adjustments will be made for future spring schedules.**
2. **ALP Updates - Changes are being made to the ALP for transition classes.**
3. **NMHEAR Conference - Conference is scheduled for February 16 & 17. Attending will be 6 faculty members and 6 staff members.**
4. **Watson Hall - Details are being finalized for the theater room.**

**Dean of Applied Sciences & Learning Technology** (Stephanie Ferguson)

1. **Entertainment and Music Technology Update - Mr. Dustin Garret is the new Professor/Director of ENMT. A new full-time faculty position will be added.**
2. **Advisory Committee Meetings Update - Various Advisory Committee meeting schedules were provided. All were asked to submit to Bill Kunko.**
3. **Spring Enrollment Update - Increase in student enrollment. Increase included additional faculty and changes of classrooms.**
4. **Upcoming Curriculum Proposals - Working on Farm & Ranch Management with the possibility as a transferrable credit to other colleges. Equine Program received a \$100,000 donation.**

**HLC Co-Chairs** (Dean Marquez & Dean Ferguson)

1. QIP Updates - **Professional Development - Making connections with students and how to maintain. Faculty Engagement Summit scheduled at the Training & Outreach facility on April 14<sup>th</sup> (Teaching & Learning Practices). Dr. Moore asked for the possibility of recording the sessions.**

**Dean of Workforce Training & Professional Studies** (Larchinee Turner)

1. Automotive Technology High School Competition - Feb. 2 - **High School Auto Competition on February 2. Approximately 40 students from 8 high schools will be participating.**
2. Reinstatement of Cosmetology Department Pinning Ceremony - April 27<sup>th</sup> - **In planning phase for fall and spring graduates at the WHM at 6pm. A reception will follow.**

**Dean of Students** (Sarah Patterson)

1. Coordinator of Residence Life & T-Bird Hall - Tyler Montgomery - **A Meet & Greet was hosted for the new Coordinator of Residence Life for T-Bird Hall. The event was well attended by housing students who stopped by to get acquainted with Mr. Montgomery.**

**Director of Athletics** (Deron Clark)

1. Volunteers - 2023 National Tack Meet (May 18, 19, and 20) - **Volunteers are asked to commit to a four-hour shift. It is very important that volunteer limitations are shared. A meeting is scheduled with the Booster Club members to assist with community outreach.**

**Director of Computer Information Systems** (Bill Kunko)

1. Replacing old computers on campus - **Computers across campus are on a Computer Replacement Plan and updated every four years.**
2. IT Department is reviewing Windows 11 - **Updates will begin soon and should not be significant.**
3. Upgrading wireless access points on campus - **Wireless access points will begin in the student dorms.**
4. Cyber Security Projects - **Training to be done within the next couple of weeks. A phishing campaign is scheduled to begin soon.**

**General Counsel/Chief Community Liaison** (Scotty Holloman)

1. Radio Station Update - **A tentative agreement with Eastern has been made and an FCC attorney has been contacted.**
2. Volunteer Opportunities - **All were reminded of the opportunities to volunteer whether it be in groups or in standalone projects. Is there a possibility to have incentives to participate?**
3. Policy Approval Proposal - **A “Policy Changes/Revisions” approval proposal was presented. The policy would be for all handbooks/manuals on campus, with exception of the NMJC Board Policy Manual and the Employee Handbook. All were asked to consider:**
  - **Who created the policy?**
  - **Who approved the policy?**
  - **Did the parties involved have the authority to approve the policy?**

**Dr. Moore reminded everyone:**

- **All handbooks on campus will be reviewed.**

- **All handbooks must be consistent**
- **There needs to be a Process Map**

**Director of WHM** (Laura Hockensmith)

1. **Christmas - Display Updates - The two-day evening event brought in 467 people. The museum remained open during the campus two-week winter break.**
2. **Upcoming Exhibits - Upcoming events: Amazing Pollinators January 28 through May 14, Pollinators: Keeping Company with Flowers February 2 - May 7, and Chocolate May 26 - November 5.**

**Vice President of Advancement** (Rachel Gallagher)

**Advancement will begin working on a Strategic Plan for the Foundation. Advancement is ready and able to assist with programs on campus and encouraged all to advise if assistance is needed.**

**B. Upcoming Events /Announcements**

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**C. Future meeting follow-up items**

- **Discussion suggestion for “The Great Upheaval” readings.**
- **Policy Changes/Revisions approval proposal.**
- **Previous summer camps offered pre-COVID**