

**President's Council Meeting
February 21, 2023
Meeting Notes**

A. Discussion Items

President (Dr. Moore)

1. The Great Upheaval Book Discussion Process
Groups of 1 - 4 have been assigned for to 4 different units in the book. Each group will provide a report at the President's Council meeting on the months assigned.
2. Summer Activities Update
Provide a list of all 2023 summer campus activities to Norma Faught by Friday, March 31, 2023.
3. Legislative Update
Potential unfunded mandates:
 - **Increase in K-12 and Higher Ed Faculty Salaries**
 - **FMLA Fund**
 - **Pension Contributions**
4. Thunderbird Health Center Update
NMJC Infirmary approved by Board. The student infirmary will be located in Caster Annex and is scheduled to be up and running by fall. SOAR will begin to relocate.

Director of HR (Amy Coombes)

1. Salary Study Update
All Personnel Requisitions will be created in NEO Gov and will be circulated for approvals. Salary study near finalization. Will present to the Finance Board Committee at the next scheduled meeting. A presentation is forthcoming.

Director of Marketing & Public Relations (Valerie Gauna)

1. Automotive program and 100 coaching wins press releases were sent out
Press releases sent to Hobbs News Sun and Lovington Leader.
2. Social media guidelines have been added to the brand guide and the brand guide is being updated
Logos are being updated. A new list of guidelines will be provided.
3. "Road to the Horse" competition videos and commercial slides/program ads have been submitted - over 300k viewers
60 second ads from the NMJC have been submitted for the "Road to the Horse 2023" competition being held in Lexington, Kentucky.
4. Foundation Board of Directors photos updated
5. NMJC WJCAC HOF event is on February 24 at 7pm in Caster Activity Center
6. Employee spotlights session for rest of faculty (and others) is scheduled for February 21-23 from 1:30 pm-3:30 pm each day in the library, 2nd floor in room 204
Spotlights continuing in the Pannell Library.

7. Marketing Director will be present at the Foundation Board Meeting to be held on February 22

Director of Campus Security & Safety (Dennis Kelley)

1. Zero Eyes Update
Monitors are up and running and monitoring the NMJC campus.
2. Access Control Update
Installation of servers and access controls will be updated on the NMJC campus. Dr. Moore noted there are traffic speeding issues on the campus circle and parking lots. Possibility of additional speed bumps or speed monitors. He asked all to help out with this issue by asking staff to slow down.

Dean of Arts, Sciences & Learning Support (Dianne Marquez)

1. Faculty Evaluation Process
Faculty Evaluation Process is scheduled to begin soon with class observations, individual interviews and discussions. This should be completed by end of March.
2. ENMU Education
Trip to Eastern in Portales to discuss Dual Credit's transfer of credits.

Dean of Applied Sciences & Learning Technology (Stephanie Ferguson)

1. NMHEAR Conference
Conference held in Albuquerque, NM. 12 people attended. 6 staff and 6 faculty.
2. Tour of Lea County
Group will visit 5 local education agencies to discuss dual credit and how NMJC can help with the process.

Dean of Workforce Training & Professional Studies (Larchinee Turner)

1. Automotive Competition Update
Competition held on February 2 originally had 45 students registered from 15 high schools. Due to weather, 37 students competed from 13 schools. Hobbs C-Tech placed 2nd.
2. Cosmetology Advisory Board Meeting - March 22 at 11:30 am
Upcoming Advisory meeting has been set. There are 10 confirmed industry partners and one member of the public.
3. SNMLEA Basic Police Officer Training Academy Enrollment
Recent semester had the highest enrollment to date. Max capacity accepted is 36. Currently, 32 students are slated to graduate.

Dean of Students (Sarah Patterson)

1. **Update on current COVID situation in housing provided.**
2. SGA took 5 Officers/Reps to ASGA Training Conference in New Orleans
After attending, students returned with many ideas they plan to share.
3. Student Activities/Intramurals Coordinator - National Association of College Activities (NACA)

4. Nomination of Homecoming Court currently going on - Homecoming is March 2, 2023 - activities all week
Homecoming to be held at half time of the men's game. Brief update of homecoming process was provided. Students must have a 2.0 GPA or better and be actively involved on campus.
5. Housing - getting numbers for Spring Break

Director of Athletics (Deron Clark)

1. James Ross Black Induction Ceremony, February 24th @ 7pm
2. Men's & Women's Track Teams - Indoor Nationals - Departing on March 1
Women ranked No. 1, Men ranked No. 2/3. Both have strong opportunities to win the National Championship. Athletes to visit with instructors to plan for assignments. Streaming information for nationals is forthcoming.
3. Women's Basketball Team - Regional Basketball Tournament in Wolfforth, TX - Departing on March 8
Athletes to visit with instructors to plan for assignments.
4. Rodeo begins spring season on March 23 in Odessa, TX
5. Golf event on February 24 & 25 at Rock Wind Community Links in Hobbs

Director of Computer Information Systems (Bill Kunko)

1. Cyber Security Update
Phishing test on the NMJC campus update was provided. Training has been distributed to all staff on campus. Approximately 183 (50%) have completed the training. Additional training will be provided to those that failed the phishing tests.

Currently working on a Written Information Security Program

General Counsel/Chief Community Liaison (Scotty Holloman)

1. Radio Station Status
Discussions continue with ENMU for the transfer of the radio station. What will NMJC receive in return? Possible NMJC announcements for the next 5 years. Board approval will be requested in the April NMJC Board Meeting. Radio station must be operational by July 1.
2. Lawsuit Status
Updates provided

Non-renewal of contracts deadline is March 31. New position requests to be sent to Amy Coombes.

Director of WHM (Laura Hockensmith)

1. New & Future Exhibits
Approximately 500 people have visited the Amazing Pollinators exhibit to include 125 first graders from Hobbs and Eunice. Upcoming exhibits in April/May - Art Show and in June - History of Chocolate.
2. WHM New Membership Structure

- Restructuring in hopes more people from the community will become a member.**
3. Cowboy Kids Club
New opportunities for kids with special after hour events and summer camps.
 4. STEM Activities
**WHM advised they are interested in collaborating with any STEM activities.
Please let the WHM know where they may assist.**

**New hours for Western Heritage Museum - Open 10am to 5pm every day.
Announcement:**

B. Upcoming Events /Announcements

- **New hours of operation for the Western Heritage Museum - Open 10am to 5pm every day.**
- **Welcome Mr. Benjamin Kimball, Western Heritage Museum Curator.**

C. Future meeting follow-up items

- **The Great Upheaval Book Discussions**
- **Summer Camps - Lists due by March 31**
- **Advisory Boards – Need to include current students & recent alumni on advisory boards.**