

**President's Council Meeting**  
**September 19, 2023**  
**Meeting Notes**

**A. Discussion Items**

**President** (Dr. Moore)

1. Group 4 (The Great Upheaval: Looking at the Panorama)  
Following a presentation from Group 4, Dr. Moore stated the leaders from each group will meet to discuss next steps and how the steps will tie into NMJC's Strategic Planning process.
2. Dr. William Brown, NMJC's new Vice President for Institutional Research & Planning will be on campus October 1, 2023.
3. NMJC's goal within the next 1-3 years, NMJC will focus on goals to obtain either the Aspen Prize for Community College Excellence or the Bellwether Award - Community Colleges with outstanding and innovative programs or practices. AFIT (Alliance for Innovation & Transformation) will assist NMJC in reaching goals. Dr. Larchinee Turner serves as NMJC's AFIT Representative. AFIT plans to have a "Summer Institute" in the summer of 2024.
4. NMJC will submit a proposal to host an annual NM Higher Education conference currently in the plans for spring/fall of 2024.
5. State Legislative committees recommend HED should continue monitoring student completion, along with student access.

**Director of HR** (Amy Coombes)

1. Performance Improvement and Corrective Action Policy Presentation  
Following the presentation, all were reminded this policy is to provide staff with tools to be successful and to become more structured. The policy will also help with consistency in **all** units. All were asked to provide feedback/input to HR. In the next scheduled meeting, this policy will become effective and will be published on NMJC's website.

**Director of Outreach & Engagement** (Valerie Gauna)

1. Canva Release - will assist with approved logos to be used in different departments on campus. Who will need a license in specific departments?
2. Brand Guide Update
3. Fearless
4. Newsletter
5. Volleyball & Shirts
6. Sept. Suicide Prevention Month
  - Timely care
  - #MentalHealthMondays
7. #MenuMondays@NMJC
8. TikTok Campaign: "A day in the life at NMJC"
9. Press Releases

10. New Recruiter
11. Drone Courses
12. HHM Homecoming Parade - Thank you Dr. Carroll, Talon, Brittney

**Director of Campus Security & Safety** (Dennis Kelley)

1. Security Camera Update  
Ongoing replacement of old-style cameras continues.
2. Access Control Update  
Progress moving slowly. Currently having problems with access. Continuing to work on.
3. MOU with the Lea County Sheriff's Department (LCSD) regarding traffic enforcement on campus. New state statues will assist in the creation of a new MOU between NMJC and the LCSD.

**Dean of Arts, Sciences & Learning Support** (Dianne Marquez)

1. Academic Master Plan Update  
Various focus groups have been completed. Student focus groups begin next week.

**Dean of Applied Sciences & Learning Technology** (Stephanie Ferguson)

1. Focus Groups being conducted across campus updates.  
10 student focus groups are scheduled for next week. Will assess students' perception is as compared to last year.

**Dean of Workforce Training & Professional Studies** (Larchinee Turner)

1. Cosmetology Advisory Board - Wed. Sept. 20<sup>th</sup> @ 12pm - 1:15 pm  
2<sup>nd</sup> Advisory Board meeting with 10 industry members to expected attend.
2. Ford ASSET Advisory Board/Kickoff Luncheon -Thurs. Sept. 21<sup>st</sup> @ 10am -1pm  
5/6 industry members expected to attend.
3. General Automotive Technology Program Updates  
New instructor, Mr. Don Davis, is working on a re-design with hopes to launch in the spring of 2024.

**Dean of Students** (Sarah Patterson)

1. Meeting with eRezLife – starting the process to get everything entered and getting trained. Hoping to have it operational before the Spring semester.
2. RHA board officers confirmed and they had their first meeting of the Fall semester. RHA board officers are already assisting with current activities.
3. September 22, 2023 Suicide Prevention Activity in Housing.
4. SGA officer elections October 2, 2023.  
Once officers have been assigned, Dr. Moore requested officers come to the president's office for introductions. Question - How involved/engage is the SGA president?
5. Red Ribbon Week October 23 – 27, 2023 Drug & Alcohol Awareness
6. Fright Fest - October 27, 2023 – Entertainment & Music Technology providing music.
7. Intramurals - – Pickle Ball and Volleyball sign-ups

**Director of Athletics** (Deron Clark)

1. Volleyball National Ranking (4<sup>th</sup> year of program existence)  
Ranked 3<sup>rd</sup> in the country.
2. Booster Club Membership Drive - QR Code  
Membership are in full swing. Thank you to Amanda Baker for assisting with the QR Code used for electronic payment/receipt.
3. Thunderbird Booster Club Golf Tournament - October 6<sup>th</sup> - Rockwind CC
4. Drop Out Detective  
Gives NMJC direction and purpose.
5. Friday Tutoring - CAC - Student Study Lounge  
Not limited to athlete students.

**Director of Computer Information Systems** (Bill Kunko)

Not attending

**General Counsel/Chief Community Liaison** (Scotty Holloman)

1. Internships  
Externships vs. Internships discussed. Externships - Shadow only, Internships - Hands on. Internships could qualify for payment. All were asked to provide copies of current MOU's/agreements for interns on campus, to Scotty Holloman, Dr. Moore, and Norma Faught. Noted - Consistency is important.
2. Fair Labor Standards Act Changes  
Anticipated change - employees making less than \$55,000 a year may now be eligible for overtime pay.

**Director of WHM** (Laura Hockensmith)

Museum Updates

1. The raffle at the Lea County Cowboy Hall of Fame booth during the Lea County Fair & Rodeo provided 10 scholarship awards to be distributed to students. It was noted Dr. Shanna LaCount will distribute.
2. 500 4<sup>th</sup> grade students attended the Staked Plains event.
3. WHM will be the site to view the solar eclipse on October 14<sup>th</sup>. NASA representatives will be in attendance.
4. Chocolate event will close on October 15<sup>th</sup>.
5. WHM will host a skating rink for Christmas beginning November 10<sup>th</sup> through January/February in conjunction with the Christmas Trees & Village.

**Dean of SOAR** (Kelly Rueda)

1. SOAR Staff Update  
Almost fully staffed.
2. Suicide Prevention with Student Life kicked off with a walk a thon.
3. Health Fair is scheduled for October 4. Nor Lea Reps. will be present.
4. Thunderbird Food Pantry doubled in size since last fall
5. 25 new students in Timely Care.

**B. Upcoming Events /Announcements**

- 

### **C. Future meeting follow-up items**