

Executive Cabinet Meeting
February 8, 2024
10:00 am
Notes

A. Action Items

1.

B. Discussion Items

President (Dr. Moore)

1. ACCT National Legislative Summit Updates
Stay on top of funding streams.
2. NM Legislative Session Updates
High level areas of discussions include short term Pell Grants, Access to Success (Trio & Gear Up Program), Farm Bill, possible Faculty/Adjunct Compensation Study, Oil & Gas Percentage Increase, Mental Health Issues, and Lottery Scholarship Changes.
3. Shared Governance (standing committees)
Transition of standing committees to IRP&E. What does member selection for committees look like? Are meeting schedules consistent? Possible meeting of committee chairs during in-service week. Postings on the NMJC website (charge/agendas)
4. HLC Conference (planning)
Expand number of attendees for the conference. Work with Norma for a possible group meeting on March 11th or 25th.
5. Student Conferences
Exposure NMJC students to what is going on in Higher Education. They need to be involved and engaged.
6. Fall '24 Inservice
Dynamic speaker needed for the 2024 fall in-service. Recommendations are to be sent to Dr. Moore and Norma.

President Emeritus (Dr. McCleery)

1. Naming Programs
Need for research to see how other colleges are renaming their programs.
2. Leadership Institute - Cohort 1 - Second year projects
 - Their role in promoting great leadership among themselves.
All were asked to pick up books in his off through Norma.

VP for Instruction (Jeff McCool)

1. Cengage Conversation
Search for curriculum offerings and text books for the best interest of the NMJC students at a possible lower cost. Student feedback was recommended. Perhaps feedback could be done through the course evaluations.

VP for Institutional Research, Planning & Effectiveness (Dr. Brown)

1. Share 2023 IPEDS Data Feedback Report
Knowledge of this report will be shared with the Student Success Committee
2. Share revised Transfer Trends Report

- NMJC graduates - Where were they transferred?
3. Noel Levitz Training - February 27
One-hour training. How to best market and improve.

VP for Operations and Special Projects (Dr. Carroll)

1. Health Clinic Update
Final Inspection has been completed. Small items noted on the punch list. All went well.
2. Allied Health Storage Building Location
Area for new storage building identified. Total cost for possible funding will be provided.

VP for Workforce Development (Steve Saucedo)

1. AACC WDI Conference Recap
Listening session. Discussions included Cyber Security (what are other colleges doing?) and funding sources.
2. IRP&E Collaboration and Data Sharing
5 years non-credit data forthcoming
3. ITC Groundbreaking Ceremony (tentatively planned for March 27)

VP for Finance (Josh Morgan)

1. Business Office Policy & Procedure Update - February 22, 2024
Training to be done annually
2. Chrome River expected to go live in March
3. New onboarding training/system

VP for Student Services (David Buckingham)

1. Purge
Upcoming meeting to discuss how, why, and should NMJC continue to the purge process
2. AtD
Upcoming meeting to follow up with suggested recommendations
3. Sodexo
Recent meeting to improve the dining experience in the Thunderbird Café and snack bar area.

Chief Information Officer (Bill Kunko)

1. Computer Services Staff
Thanked his department for the have done and are doing.
2. Security
Hints and Tips - All should be reading. Caution with legit email and text messages. Be certain you are backing up your data to Dropbox. It was recommended a session of this topic be included during in-service.

VP for Advancement (Rachel Gallagher)

1. Recruitment Efforts Update - Discover Day & Eunice/Jal Schools & Middle Schools
2. Outreach & Engagement
 - Planning for NSEP -Update
 - Canva - Update
 - Website Edits - Update
3. Grants
 - Perkins Funding - Update
 - Maddox - Update
4. Foundation

- Scholarship Priority Deadline - Update
- Golf Tournament - Update
- Multiday Alumni Event in October - Update