

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

MARCH 6, 2000

MINUTES

The New Mexico Junior College Board met on Thursday, January 27, 2000, beginning at 1:30 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Monty Newman, Chairman; Mr. Gary Schubert, Secretary; Mrs. Irene Salgado; Mr. Donald Whitaker; Mr. Ferrel Caster; and Mrs. Bonnie Moran. Not present was Mr. Bill Lee.

Mr. Newman called the meeting to order and welcomed visitors and guests present: Michael Maresh, Hobbs News-Sun and Ed Fierro, Fierro & Fierro.

Upon a motion by Mr. Schubert, seconded by Mr. Whitaker, the agenda was unanimously adopted, as presented.

Upon a motion by Mr. Caster, seconded by Mr. Whitaker, the board unanimously approved the minutes of January 27, 2000.

Under *President's Report*, Dr. McCleery distributed copies of the 1999-2000 Athletic Program. Robert Bensing gave the final enrollment report for the spring semester. Dr. McCleery shared with the board tentative dates for budget work sessions and board meetings. Mr. Newman requested that the board discuss capital needs first.

Under *New Business*, Mr. Ed Fierro presented the audit report for the fiscal year ending June 30, 1999. Mr. Fierro reported that the college is in excellent financial condition and there are no reported findings in this audit. Upon a motion by Mr. Whitaker, seconded by Mr. Caster, the board unanimously accepted the report.

Brenda Pena presented the January financial reports and with a motion by Mr. Whitaker, seconded by Mrs. Moran, the board unanimously approved the expenditures for January 2000.

Dr. McCleery presented the 2000-2001 college calendar for board consideration. Upon a motion by Mr. Caster, seconded by Mr. Whitaker, the board unanimously approved the calendar.

Ms. Pena presented the 1999-2000 revised grant budgets. After some discussion and upon a motion by Mr. Whitaker, seconded by Mrs. Moran, the board unanimously approved the revised budget.

Dr. McCleery presented a request to remove equipment donated to county public schools from inventory. The listed equipment's original cost was \$30,305.51 and could no longer be used by the college. Upon a motion by Mr. Whitaker, seconded by Mrs. Moran, the board unanimously approved the request.

Steve Davis presented a recommendation to increase the EMT course fee from \$55 to \$75 for the fall 2000 semester. The increased fee will not result in additional income for NMJC, but will be sent directly to the UNM EMS Academy. Upon a motion by Mr. Whitaker, seconded by Mrs. Moran, the board unanimously accepted the recommendation.

Ms. Pena presented a request to increase the 1999/2000 academic support budget for ELIN (Estacado Library Information Network) computer support. The prorated budget is \$36,000 and has been invoiced to the ELIN consortium. Upon a motion by Mr. Whitaker, seconded by Mrs. Moran, the board unanimously approved the increase.

Dr. McCleery presented a recommendation to grant a 2 1/2% non-recurring supplemental salary payment to the regular, full-time faculty and staff of the college who are actively employed on June 30, 2000. Upon a motion by Mr. Caster, seconded by Mrs. Salgado, the board unanimously accepted the recommendation. Upon a motion by Mrs. Moran, seconded by Mr. Caster, the board unanimously approved a \$170,000 budget increase to reflect the expenditure.

Regina Organ recommended Cyndi Stephenson for the position of Academic/Career Planner at an annual salary of \$28,000. Upon a motion by Mr. Whitaker, seconded by Mrs. Salgado, the board unanimously approved the employment of Ms. Stephenson, effective March 9, 2000. Ms. Organ recommended Adrian Galvan for the position of ESL/Basic Skills Specialist at an annual salary of \$26,500. Upon a motion by Mrs. Moran, seconded by Mrs. Salgado, the board unanimously approved the employment of Mr. Galvan. Brenda Pena requested that the Network Assistant position be changed to a Webmaster position with a starting salary range of \$28,000 to \$36,000, depending on experience and education. Upon a motion by Mr. Whitaker, seconded by Mr. Schubert, the board approved the request. Dr. McCleery recommended that Robert Zinn be employed as a custodian. Mr. Zinn is related to Learning & Career Services employee Joanna Martz. Upon a motion by Mr. Whitaker, seconded by Mr. Caster, the board unanimously accepted the recommendation.

Mr. Newman called for comments from the community. There being none, the next board meeting was scheduled for March 23, 2000, beginning at 1:30 p.m. in the Zia Room of Pannell Library.

Upon a motion by Mr. Whitaker, seconded by Mr. Caster, the board unanimously voted to adjourn at 3:00 p.m.



CHAIRMAN

ATTEST:



SECRETARY

Others present:

Regina Organ
Mark Freed
Robert Bensing
Bill Kunko
Stan Pena
Brenda Pena
Sam Oswald
Cc Nelson
Tim Perry
Bill Braun
Frank Collins
Mickey Best
Marilyn Jackson
Robert Guthrie
Steve Davis
Linda Neel
Pat Gorman
Richard Morris

