

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

Thursday, June 26, 2014

Zia Room – Library

4:00 p.m.

AGENDA

- | | |
|--|-----------------|
| A. Welcome | Guy Kesner |
| B. Adoption of Agenda | Guy Kesner |
| C. Approval of Minutes of May 22, 2014 | Guy Kesner |
| D. President's Report | Steve McCleery |
| E. New Business | |
| 1. Monthly Expenditures Report | Dan Hardin |
| 2. Monthly Revenue Report | Dan Hardin |
| 3. Oil and Gas Revenue Report | Dan Hardin |
| 4. Schedule of Investments | Dan Hardin |
| 5. Consideration of Annual Fixed Asset Inventory Certification | Joshua Morgan |
| 6. Consideration of NMJC Motor Pool Inventory | Charley Carroll |
| 7. Consideration of Bob Moran Upgrade and Expansion | Steve McCleery |
| 8. Consideration of Evening College Tuition Proposal | Larry Sanderson |
| 9. Personnel Consideration – Director of Upward Bound | Phillip Roybal |
| 10. Personnel Consideration – Professor of Nursing | Dennis Atherton |
| 11. Personnel Consideration – Director of Adult Basic Education | Dianne Marquez |
| 12. Personnel Consideration – Director/Professor of Entertainment Technology | Jeff McCool |
| F. Public Comments | Guy Kesner |
| G. Announcement of Next Meeting | Guy Kesner |
| H. Closure of Open Meeting | Guy Kesner |
| I. Adjournment | Guy Kesner |

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

MAY 22, 2014

MINUTES

The New Mexico Junior College Board met on Thursday, May 22, 2014, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Guy Kesner, Chairman; Ms. Patricia Chappelle, Secretary; Mr. Travis Glenn; Mrs. Mary Lou Vinson; Mr. Ron Black; Mr. Zeak Williams; and Mr. Hector Baeza.

Mr. Kesner called the meeting to order and welcomed visitors and guests present: Jaycie Chesser, News-Sun.

Upon a motion by Mr. Black, seconded by Mr. Glenn, the agenda was unanimously adopted, as presented.

Upon a motion by Mrs. Vinson, seconded by Mr. Baeza, the Board unanimously approved the minutes of April 17, 2014.

Under President's Report, Jill Henning along with SkillsUSA students expressed appreciation to the Board for their continued support.

Under New Business, Dan Hardin presented the April financial reports and with a motion by Mr. Black, seconded by Mr. Williams, the Board unanimously approved the expenditures for April, 2014. Upon a motion by Mrs. Vinson, seconded by Ms. Chappelle, the Board unanimously approved the Fiscal Watch Reports.

Mr. Hardin presented the Five Year Capital Plan to be submitted to the New Mexico Higher Education Department. Upon a motion by Mr. Glenn, seconded by Mr. Black, the Board unanimously approved the plan.

Dr. McCleery presented a request for a modified summer work week. If approved, some employees will work Monday through Thursday, 10 hours per day and other employees will work Tuesday through Friday, 10 hours per day to ensure offices

are covered. The modified schedule will begin June 1, 2014 and end July 31, 2014 and should be approved by the appropriate Vice President or President. Upon a motion by Mr. Black, seconded by Ms. Chappelle, the Board unanimously approved the request.

Dr. McCleery presented the NMJC Master Landscaping Plan for Board consideration. The NMJC staff will work toward the completion of the plan over the course of the next 3-5 years. Upon a motion by Mr. Glenn, seconded by Mr. Williams, the Board unanimously approved the plan.

Regina Choate presented a request to purchase a freightliner in the amount of \$119,625 from Lonestar Freightliner Group. The freightliner will be used in Training and Outreach for training exercises. Upon a motion by Mr. Baeza, seconded by Ms. Chappelle, the Board unanimously approved the request.

Jeff McCool presented a request to purchase a driving simulation system from Doron Precision Systems in the amount of \$222,495. The simulator will be used in the training programs funded by the TAACCCT grant. Upon a motion by Mr. Baeza, seconded by Mr. Williams, the Board unanimously approved the request.

Dean McCool recommended Ms. Jai Oyler for the Director of TAACCCT Grant Program position at an annual salary of \$60,000. Upon a motion by Mr. Baeza, seconded by Mr. Glenn, the Board unanimously approved the employment of Ms. Oyler, effective June 2, 2014.

Kerri Mitchell recommended Ms. Darcie Capo for the Assistant Director of Financial Aid position at an annual salary of \$43,894. Upon a motion by Mr. Baeza, seconded by Mr. Glenn, the Board unanimously approved the employment of Ms. Capo, effective June 23, 2014.

Dr. McCleery presented retirement resolutions for Donald Worth, James Ross Black, and Patricia "Sue" Black.

Mr. Kesner called for comments from the public. There being none, the next regular board meeting was scheduled for Thursday, June 26, 2014, beginning at 4:00 p.m.

Ms. Chappelle moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of New Mexico Statutes Annotated 1978. Mr. Black seconded the motion. The roll call vote was as follows: Mr. Glenn – yes; Ms. Chappelle – yes; Mr. Black – yes; Mr. Williams – yes; Mr. Baeza – yes; and Mr. Kesner – yes.

Upon re-convening in open meeting, Mr. Kesner stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Upon a motion by Mr. Baeza, seconded by Mr. Williams, the board meeting adjourned at 6:20 p.m.

NEW MEXICO JUNIOR COLLEGE
Expenditure Report
May 2014

92% of Year Completed

Fund	2012-13			2013-14			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Instruction	8,638,205	8,033,553	93%	9,106,822	996,194	8,946,092	98%
Academic Support	2,247,244	1,927,764	86%	2,259,588	230,640	2,065,418	91%
Student Services	1,704,267	1,538,947	90%	1,823,694	184,984	1,603,416	88%
Institutional Support	3,137,158	3,096,825	99%	3,337,419	363,395	3,785,964	113%
Operation & Maintenance of Plant	3,232,175	3,120,307	97%	3,288,327	454,447	3,438,537	105%
Subtotal - Instruction & General	18,959,049	17,717,396	93%	19,815,850	2,229,660	19,839,427	100%
Student Activities	0	0	0%	0	0	0	0%
Research	0	0	0%	0	0	0	0%
Public Service	0	0	0%	0	0	0	0%
Internal Service Departments	81,772	124,621	152%	84,909	(17,678)	190,171	224%
Student Aid	543,551	762,983	140%	568,551	50,487	853,546	150%
Auxiliary Enterprises	1,780,078	1,926,691	108%	1,799,060	175,116	2,168,748	121%
Athletics	1,150,211	1,107,363	96%	1,019,727	102,648	1,268,910	124%
Total Current Unrestricted Fund	22,514,661	21,639,054	96%	23,288,097	2,540,233	24,320,802	104%
CURRENT RESTRICTED FUND							
Grants	1,280,443	880,787	69%	1,179,460	77,991	794,699	67%
Student Aid	5,033,468	3,956,602	79%	5,033,468	(5,528)	4,387,695	87%
Total Current Restricted Fund	6,313,911	4,837,389	77%	6,212,928	72,463	5,182,394	83%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from Institutional Funds	15,392,280	4,381,410	28%	15,404,879	37,735	6,036,590	38%
Projects from State GOB Funds	3,300,000	57,800	2%	3,324,582	6,580	2,968,923	0%
Projects from State STB Funds	521,652	34,652	7%	1,487,000	265,149	1,454,450	0%
Projects from General Fund	289,520	29,782	10%	416,293	1,831	36,420	7%
Projects from Private Funds	27,485	27,224	99%	0	0	0	0%
Projects from State ER&R	568,173	225,843	40%	671,725	34,601	491,578	44%
Projects from State BR&R	1,047,058	841,533	80%	1,003,998	44,876	784,456	56%
Subtotal - Capital and BR&R	21,146,168	5,598,244	26%	22,308,477	390,772	11,772,417	53%
Debt Service							
Revenue Bonds	0	0	0%	0	0	0	0%
Total Plant Funds	21,146,168	5,598,244	26%	22,308,477	390,772	11,772,417	53%
GRAND TOTAL EXPENDITURES	49,974,740	32,074,687	64%	51,809,502	3,003,468	41,275,613	80%

NEW MEXICO JUNIOR COLLEGE
Revenue Report
May 2014

92% of Year Completed

Fund	2012-13			2013-14			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Tuition and Fees	3,684,200	3,812,635	103%	3,684,200	55,397	3,870,454	105%
State Appropriations	5,888,800	5,498,566	93%	5,933,300	490,950	5,577,015	94%
Advalorem Taxes - Oil and Gas	6,100,000	9,065,605	149%	6,455,000	1,028,007	11,869,025	184%
Advalorem Taxes - Property	5,255,000	4,067,213	77%	5,655,732	934,893	5,455,566	96%
Interest Income	5,000	2,009	40%	5,000	207	1,833	37%
Other Revenues	292,526	286,735	98%	356,361	35,007	266,248	75%
Subtotal - Instruction & General	21,225,526	22,732,763	107%	22,089,593	2,544,461	27,040,141	122%
Student Activities	0	0	0%	0	0	0	0%
Public Service	0	0	0%	0	0	0	0%
Internal Service Departments	24,000	31,626	132%	24,000	13,835	25,400	106%
Auxiliary Enterprises	2,198,000	2,270,391	103%	2,213,000	320,463	2,451,441	111%
Athletics	326,200	300,778	92%	330,900	27,719	305,110	92%
Total Current Unrestricted	23,773,726	25,335,558	107%	24,657,493	2,906,478	29,822,092	121%
CURRENT RESTRICTED FUND							
Grants	1,290,682	980,819	76%	1,179,460	75,596	884,970	75%
Student Aid	5,033,468	3,918,684	78%	5,033,468	91,898	4,170,999	83%
Total Current Restricted	6,324,150	4,899,503	77%	6,212,928	167,494	5,055,969	81%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	3,300,000	0	0%	3,300,000	0	0	0%
Projects from State STB Funds	521,652	34,652	7%	1,487,000	0	466,116	31%
Projects from General Fund	285,495	0	0%	0	0	0	0%
Projects from Private Funds	6,126	3,750	61%	0	0	0	0%
Interest Income (LGIP)	30,000	16,490	55%	30,000	1,215	12,323	41%
Total Plant Funds	4,143,273	54,892	1%	4,817,000	1,215	478,439	10%
GRAND TOTAL REVENUES	34,241,149	30,289,953	88%	35,687,421	3,075,187	35,356,500	99%

NEW MEXICO JUNIOR COLLEGE

Oil and Gas Revenue Report

May 2014

92% of Year Completed

		OIL		GAS		COMBINED		
Sales	Month of	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2013-14 Original Budget	Variance Over (Under) Budget
	Distribution							
Actual	July	\$78.08	3,279,028	\$4.85	14,257,158	876,131	400,000	476,131
Actual	August	\$101.07	3,476,512	\$5.42	14,665,344	954,096	400,000	554,096
Actual	September	\$98.84	3,762,573	\$5.45	14,007,090	1,125,403	400,000	725,403
Actual	October	\$95.40	3,762,573	\$5.33	14,009,326	1,088,774	400,000	688,774
Actual	November	\$85.92	3,557,485	\$5.01	11,154,125	1,116,908	400,000	716,908
Actual	December	\$90.13	3,923,578	\$5.26	14,457,089	975,616	400,000	575,616
Actual	January	\$86.42	4,119,290	\$5.78	14,875,094	1,077,205	400,000	677,205
Actual	February	\$86.78	4,180,229	\$6.48	15,047,473	1,007,147	400,000	607,147
Actual	March					1,023,905	400,000	623,905
Accrual	April					400,000	400,000	0
Accrual	May					400,000	400,000	0
Accrual	June						400,000	(400,000)
Y.T.D. Production Tax Revenue						10,045,185	4,800,000	(5,245,185)
Y.T.D. Equipment Tax Revenue						1,823,840	1,655,000	(168,840)
Total Year-to-Date Oil & Gas and Equipment Tax Revenue						<u>11,869,025</u>	<u>6,455,000</u>	<u>(5,414,025)</u>

Source: New Mexico Taxation and Revenue Department

NEW MEXICO JUNIOR COLLEGE

Schedule of Investments

May 2014

92% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	9,589,592	7102-1348	0.104%	1,185
Plus deposits	0			
Less withdrawals	0			
Total LGIP investments	<u>9,589,592</u>			<u>1,185</u>

Capital Projects	5/31/2014
Vehicles	13,589.92
Technology Upgrade	102,167.47
JASI	53,998.94
WHM South Gallery	266,243.43
Baseball Field	30,162.95
Rodeo Arena	75,718.85
Original Entrance Landscaping	0.00
Luminis Software	2,993.00
Campus Signage	2,801.67
Roof Replacement	27,382.26
Dorm/Apartment Refurbish	0.00
Campus Construction	5,260.30
Maintenance Equipment	3,452.01
Public Sector	0.00
Campus Security	956.69
Track/Arena Area Enhancement	15,294.58
Lumens Software-Distance Learnng	5,000.00
Non-Recurring Compensation	552,169.10
Athletics	1,543.04
Student Life Programming	16,222.61
Warehouse/Cont Ed Remodel	1,640.92
Succession Plan	108,152.25
Energy Technology Equipment	548,390.00
WHM Exhibits	84,098.78
Mansur Hall Upgrades	200,000.00
Senior Warm Water Wellness Ctr	1,500,000.00
Paradigms Users Fees	6,345.00
Track Upgrades	35,170.85
Driving Range Upgrades	200,000.00
Lockheed Martin Nuclear Training	500,000.00
Cosmetology Remodel	400,000.00
Equine Program	19,734.75
Entertainment Technology	300,215.30
Channel 19 Upgrade	25,000.00
FERPA & Title IX	18,229.50
Professional Development HS	14,036.29
Equestrian Center	3,000,000.00
Bob Moran Upgrades	500,000.00
Infrastructure Upgrade	1,473,937.50
Workforce Training Contingency	5,938.21
Total	10,115,846.17

NOTE: Capital projects total does not include encumbered funds



NEW MEXICO
Junior College

Vice President for Finance

To: NMJC Board Members

From: Joshua Morgan

RE: Annual Fixed Asset Inventory Certification

Date: June 20, 2014

As directed by the New Mexico Junior College Board of Directors, the Office of the Vice President of Finance has supervised this year's annual inventory of chattels and equipment valued at over \$5,000.00. In accordance with generally accepted auditing procedures, and in order to meet the annual requirements for certification as specified in State Statute 12-6-10, we hereby certify the over \$5,000.00 property listing for New Mexico Junior College.

Guy Kesner
Board Chair
New Mexico Junior College

Joshua Morgan
Accountant/Controller
New Mexico Junior College

Tag #	Descriptions	Location Code	Serial or VIN #	Acquired Date	Acquired Value	Department
N10012	Steinway Grand Piano	WH105	NA	11/01/1970	5,500.00	Dean of Arts, Humanities & Career Technology.
N10201	Sweeper	WM118	805627	03/01/1981	12,000.00	Director of Physical Plant,
N10261	Extractor & Dryer	CA185	175083	10/01/1981	6,205.00	Director of Athletics,
N12514	Challenge Power Paper Cutter	AC112	24845	10/01/1981	7,500.00	Vice President of Finance,
N10518	Sleinway 1800's Piano	HC118	NA	05/01/1984	5,000.00	Director of Museum,
N11261	Necco Scoreboard - Model 2445	CA189	54534	01/01/1991	10,271.04	Director of Athletics,
N11262	Necco Scoreboard - Model 2445	CA189	54535	01/01/1991	10,271.04	Director of Athletics,
N11312	Sun Modular Gas Analyzer	DW226	0890A0140	04/01/1991	10,378.00	Dean of Public Safety & Industry,
N11750	Toro GroundsMaster 345	CG100	30503	08/01/1993	12,883.03	Director of Physical Plant,
N11748	1993 Massey Ferguson 240 Tractor	WMPORT	B28173	01/01/1994	16,597.28	Director of Physical Plant,
N11955	1995 Chevy Truck	WMPORT	1GCEC14H8SZ142291	01/01/1995	14,981.00	Director of Physical Plant,
N11961	Toro GroundsMaster 455-D w/Seat	WM118	3045050136	03/01/1995	27,091.67	Director of Physical Plant,
N12908	Trotter Multi-Station Gym (6 C	DN124	9629076	04/01/1996	6,550.00	Director of Del Norte,
G30205	IBM CPU - Pentium	DW213	23WCMMX1	05/01/1996	5,203.00	Dean of Public Safety & Industry,
N12719	Epson EPL-3100 Video Projection Unit	HH127	2XB0650950	06/28/1996	4,499.00	Dean of Business, Math & Science,
N12727	1996 Ford Econoline Van -- 15 Passenger	WMPORT	1FBJS1H7THA65765	07/12/1996	24,986.00	Director of Physical Plant,
G30404	EEC-V Powertrain Control Syste	DW241	CTFP628PWW67	10/01/1996	8,116.42	Dean of Public Safety & Industry,
N14659	1997 Chevy S-10 Pick-up	WMPORT	1GCCS144XV8156128	09/01/1997	13,100.00	Director of Physical Plant,
N14660	1997 Chevy S-10 Pick-up	WMPORT	1GCCS1449VK223935	09/01/1997	13,200.00	Director of Physical Plant,
N14661	1997 Chevy S-10 Pick-up	WMPORT	1GCCS1445VK231126	09/01/1997	13,200.00	Director of Physical Plant,
N14663	1997 Chevy S-10 Pick-up	WMPORT	1GCCS1445VK231126	09/01/1997	13,200.00	Director of Physical Plant,
N15142	Versallie Ramp	WM102	NA	01/01/1998	8,270.00	Director of Physical Plant,
N15171	Portable Rodeo Arena-Yellow	RG100	Unknown	06/23/1998	15,500.00	Director of Athletics,
N15195	Kamatsu 5000 Fork Lift	WM102	503210A	09/29/1998	20,000.00	Director of Physical Plant,
N15219	1999 Chevy S-10 Pick-up	WMPORT	1GCCS1440X8103165	11/06/1998	14,400.00	Director of Physical Plant,
N15220	1999 Chevy S-10 Pick-up	WMPORT	1GCCS1441X8104129	11/06/1998	14,400.00	Director of Physical Plant,
N15256	John Deere Turf Gator	BB100	1001	12/09/1998	5,645.97	Director of Physical Plant,
N15267	1999 GMC Mid-Size Truck	WMPORT	1GDJ347X7F030594	01/11/1999	28,557.86	Director of Physical Plant,
N15375	Sanyo LCD Projector	OC100	G9402781	06/14/1999	10,049.00	Dean of Training and Outreach,
N15422	Ice-O-Matic Ice Machine	BA164	91808	07/30/1999	5,502.55	Vice President of Finance,
N15413	Spacesaver Sialic Shelving	DW208	NA	08/25/1999	10,976.48	Dean of Public Safety & Industry,
N15409	Rotary 4 Post Alignment Rack	DW222	KAN99C0022	08/27/1999	12,780.00	Dean of Public Safety & Industry,
N15395	Hunter Alignment Machine	DW129	EJ8904	08/27/1999	17,721.44	Dean of Public Safety & Industry,
N15424	Advance Hydro Retriever 3200	DW229	1256726	10/21/1999	9,679.40	Dean of Public Safety & Industry,
G31317	Polaroid PV 335 Projection System	BM138	1737	12/10/1999	6,000.00	Dean of Public Safety & Industry,
N15565	Komatsu 1200 lb Forklift	DW229	21115	12/15/1999	14,800.00	Dean of Public Safety & Industry,
G31306	SRS/SIR Air Bag Sys w/Pwr Sply & Sftware	AC120	3503	01/20/2000	5,334.14	Dean of Public Safety & Industry,
N15596	Shuttle Pro 40 Kiln & Accessories	WMPORT	1FBSS31L3YHA01643	02/04/2000	24,970.69	Dean of Arts, Humanities & Career Technology,
N15635	2000 Ford Econoline Van	BMLOT	1FBSS31L7YHA09342	04/03/2000	24,984.00	Dean of Public Safety & Industry,
N15636	2000 Ford Econoline Van	HH120	1308913	04/24/2000	8,136.00	Director of Physical Plant,
N15793	Paint Spray Booth	WMPORT	NA	05/12/2000	6,900.00	Director of Physical Plant,
N15787	World Diagnostic System w/Carl	DW130	9373824605	06/16/2000	10,311.00	Dean of Public Safety & Industry,
N15687	Neomel Binocular Microscope	DW114	MC88209	06/22/2000	7,942.50	Dean of Public Safety & Industry,
N15697	Scissor Lift-Upright/Self Propelled	CP103	15030	06/27/2000	10,079.75	Director of Physical Plant,
N15800	1985 Case Front End Loader	CG100	NA	06/30/2000	14,000.00	Director of Physical Plant,
N15792	ACR 2000 A/C Recovery Unit w/Carl	DW212	9041	07/10/2000	5,349.50	Dean of Public Safety & Industry,
N15840	2001 Chevy Express Van	WMPORT	1GAHG39R911124029	09/11/2000	25,900.00	Director of Physical Plant,
N15841	2001 Chevy Express Van	WMPORT	1GAHG39R711120352	09/11/2000	25,970.00	Director of Physical Plant,
G31532	Hewlett Packard Color Inkjet Plotter	AC113B	SG07E33123	10/06/2000	11,643.51	Vice President of Finance,
N16240	Modular Panel Workstations	JS100	NA	10/18/2000	12,531.46	Dean of Administrative Services,
N16246	Powertrain Trainer w/Power Sply	ATC235	1087	11/13/2000	8,000.00	Dean of Public Safety & Industry,
N16252	Grasshopper Mower	WM118	3020209671	11/20/2000	8,170.00	Director of Physical Plant,
N16352	2001 Ford E150 LX Wagon	WMPORT	1FMRE11241HB00745	02/08/2001	19,962.00	Director of Physical Plant,
N16462	Horse Stalls	RG100	NA	05/29/2001	25,655.20	Director of Athletics,

N16464	2001 Dodge Ram 1500 Pickup	WMPORT 1B7HC16YX1S323698	07/16/2001	18,257.50	Director of Physical Plant,
N16707	John Deere 1921 Turf Galor	WMPORT VG0TURF016456	10/15/2001	5,500.40	Director of Physical Plant,
N16706	John Deere 2653A Prof Greensmower	WMPORT M02653B070316	10/15/2001	16,062.45	Director of Physical Plant,
N16723	Modular Panel Workstation - Blue	BA106 NA	10/29/2001	8,409.61	Vice President of Finance,
N16797	2002 Chevy Astro Van	WMPORT 1GNDM19XXZB117031	02/14/2002	20,550.00	Director of Physical Plant,
N16812	NMJC Entrance Sign/Signboard-Electric	CG100 NA	03/05/2002	6,741.26	Dean of Training and Outreach,
N16832	Sanyo LCD XGA 5200 Projector	OC100 G1Y01119	03/05/2002	12,803.00	Dean of Training and Outreach,
G31672	Delco/Bosch ABS/TCs System Trainer w/Courseware	DW212 1056	04/02/2002	9,059.36	Dean of Public Safety & Industry,
G31673	Nikon Microscope w/Stand & Hi-Res Camera	DW114 610457	04/10/2002	13,313.98	Dean of Public Safety & Industry,
G31676	SATEC Impact Testing Machine	DW119 SIF5384	04/16/2002	10,855.00	Dean of Public Safety & Industry,
N16893	12 Port layer 3 GBIC Switch	MC103 CHK0612W0M4	05/30/2002	7,291.52	Director of CIS,
N16877	12 Port layer 3 GBIC Switch	AC109 CHK0616V0AAL	05/30/2002	8,490.06	Director of CIS,
N16860	12 Port layer 3 GBIC Switch	JS104 CHK0616V0A4	05/30/2002	8,575.92	Director of CIS,
N16867	12 Port layer 3 GBIC Switch	DW104 CHK0616V09W	05/30/2002	8,575.92	Director of CIS,
N16880	12 Port layer 3 GBIC Switch	CA162 CHK0616V0A7	05/30/2002	8,575.92	Director of CIS,
N16870	12 Port layer 3 GBIC Switch	MC118C CHK0616V0B9	05/30/2002	8,575.92	Director of CIS,
N16883	12 Port layer 3 GBIC Switch	BM171 CHK0616V0A8	05/30/2002	8,758.08	Director of CIS,
N16897	VPN 3015 Concentrator	MH118 CHK0616V0AB	05/30/2002	9,160.17	Director of CIS,
N16863	12 Port layer 3 GBIC Switch	HH210 NA	05/30/2002	9,870.76	Director of CIS,
N16898	525 Pix Firewall	BM102 CHK0612W0M6	05/30/2002	9,889.97	Director of CIS,
N16873	12 Port layer 3 GBIC Switch	WM102 NA	05/30/2002	10,947.48	Director of CIS,
N16921	10Mbps full duplex wireless bridge	MC118C 192129	07/01/2002	5,247.80	Director of CIS,
N16922	10Mbps full duplex wireless bridge	MC118C 192123	07/01/2002	5,247.80	Director of CIS,
N16928	10Mbps full duplex wireless bridge	MC118C 190837	07/01/2002	5,247.80	Director of CIS,
N17020	Compaq Storage Works Data Router	MC103 E43380BFFKXF1J	07/22/2002	5,702.00	Director of CIS,
G31707	Tegrity Web-Learner Platform	WARHOU See notes	08/13/2002	17,775.00	Director of Physical Plant,
N17036	Statesman 11 modified Lectern	BM169 NA	09/30/2002	5,640.00	Dean of Public Safety & Industry,
N17049	Statesman 11 modified Lectern	HH103 NA	09/30/2002	5,640.00	Dean of Business, Math & Science,
N17052	Statesman 11 modified Lectern	HH203 NA	09/30/2002	5,640.00	Dean of Business, Math & Science,
N17059	Statesman 11 modified Lectern	MH130 NA	09/30/2002	5,640.00	Dean of Arts, Humanities & Career Technology,
N17065	Statesman 11 modified Lectern	MC136 NA	09/30/2002	5,640.00	Director of Nursing,
G31769	Dynasty300DX TIG runner	DW101 LC354090	03/04/2003	5,149.08	Dean of Public Safety & Industry,
N17295	Polycom Viewstation	CA160 82022101BD3CAD01BD3C	06/13/2003	7,955.80	Director of Athletics,
N17309	PowerComm Table units	MC118 NA	06/30/2003	8,677.98	Director of CIS,
G31816	Pro-cut Brake lathe w/4 adapters	DW226 PFM21864	09/04/2003	7,934.21	Dean of Public Safety & Industry,
G31817	SimMan Unisval Patient simulator	MC137 NA	09/09/2003	29,952.00	Director of Nursing,
G31818	Hewlett Packard Multi-Designjet scanner	CE111 DKB2H1100V	09/19/2003	13,750.00	Director of Physical Plant,
N17665	SCT Server	MC103	09/23/2003	55,976.62	Director of CIS,
G31824	SolarMac telescope Lens	HH132 NA	10/03/2003	5,213.25	Dean of Business, Math & Science,
G31828	ATECH OBD II Suitcase trainer	DW234 NA	11/18/2003	5,305.84	Dean of Public Safety & Industry,
N17701	2004 Chevrolet Suburban	WMPORT 3GNEC16Z64G180330	12/19/2003	28,816.71	Director of Physical Plant,
G31839	Mustang Dynamometer MD-100	DW218 18452	01/16/2004	24,154.00	Dean of Public Safety & Industry,
N17722	2005 44 Passenger Bus	WMPORT 1T7YU2C2451148107	02/20/2004	126,593.80	Director of Physical Plant,
N17743	1983 Champion Road Grader	CG100 710A-75-191590	05/26/2004	16,500.00	Director of Physical Plant,
N17765	Image Card Magna PS	BA156C E63942	05/28/2004	5,744.00	Vice President of Student Services,
N17762	MediaCast Encoders	MC129A	06/14/2004	12,650.06	Director of CIS,
G31847	MediaCast Storage & Streaming System	MC103	06/14/2004	57,250.44	Director of CIS,
N17746	Xerox DC430 Copier	WM105 TWY011165	06/21/2004	8,229.00	Vice President of Finance,
N17769	12X16 Metal Building	CG100 NA	06/30/2004	5,290.33	Director of Physical Plant,
N17797A	2004 Chevrolet Impala-Replace N17797	BML0T	08/15/2004	16,404.00	Dean of Public Safety & Industry,
N17900	Mats	CA203 none	10/24/2004	5,068.50	Dean of Public Safety & Industry,
N17899	Mats	CA203 None	10/25/2004	5,068.50	Dean of Public Safety & Industry,
N17890	2005 Chrysler 300 sedan for MP	WMPORT 2C3JA53G95H591959	11/17/2004	23,663.00	Director of Physical Plant,
N17891	2005 Chrysler 300 sedan for MP	WMPORT 2C3JA53G55H591960	12/10/2004	23,663.00	Director of Physical Plant,
N18073	Tower Project-WILL NOT HAVE A TAG	CG100	12/15/2004	52,030.26	Director of Physical Plant,
N18001	Digipath PC	AC113A PUW786032	12/16/2004	11,515.00	Vice President of Finance,

N18002	DigiServe PC	AC111	PUY795029	12/16/2004	14,915.00	Vice President of Finance,
N17964	Combo walkin cooler/freezer with freight & CES fee	BA166	NA	12/20/2004	13,828.04	Vice President of Finance,
N17963	2005 Chevrolet Suburban SUV	WMPORT	1GNEC16Z95R192876	01/14/2005	29,600.00	Director of Physical Plant,
N17970	Model 928D2/3461 lawn mower	WM118	5421399	02/15/2005	13,943.87	Director of Physical Plant,
G31917	Pinnacle M-Serial Engra	AC105E	D52218	03/10/2005	10,820.12	Dean of Arts, Humanities & Career Technology,
N17992	Hitachi CP-X995W Projector	WH101	G4L102046	03/16/2005	5,999.00	Dean of Arts, Humanities & Career Technology,
N17999	Sonic 1200S Portable Flaw	DW104	1200B000K092243	03/23/2005	7,051.37	Dean of Public Safety & Industry,
G31916	Digital Metallurgy Microscope	DW114	611728	03/25/2005	10,787.48	Dean of Public Safety & Industry,
N17986	Video surveillance pkg. for Literacy Center	LC114		03/30/2005	10,819.25	Dean of Administrative Services,
G31927	Hunter rd force measurement	DW222	EP8037	05/04/2005	13,219.00	Dean of Public Safety & Industry,
N18067	Canon MS 300 film scanner	PL101	CS302296	06/14/2005	9,658.00	Director of Library Services,
N18426	Video system for student center	BA100		07/06/2005	157,949.18	Vice President of Finance,
N18432	Avaya S8500, Call Xpress, Call Acctg phone system	MC103	06JG05500204	07/30/2005	215,369.25	Director of CIS,
N18217	24 Port Power over ethernet midspans remote manage	BM171	M05246930570096D05	08/14/2005	6,229.00	Director of CIS,
N18131	WS-C3750-48PS-S CATALYST 10/100POE_4 STAND IMAGE	BA215	CAT0929N2RP	08/19/2005	5,124.00	Director of CIS,
N18132	WS-C3750-48PS-S CATALYST 10/100POE_4 STAND IMAGE	BA135	CAT0926Z1BG	08/19/2005	5,124.00	Director of CIS,
N18134	WS-C3750-48PS-S CATALYST 10/100POE+SFP STANDARD	BA135	CAT0926N2RG	08/19/2005	5,124.00	Director of CIS,
N18434	Bookstore interior casework & store fixtures	BA104		08/30/2005	99,387.63	Vice President of Finance,
N18425	24X48 Return	BA224		08/31/2005	5,604.00	Dean of Enrollment Management,
N18419	24X36 Corner	BA108		08/31/2005	35,770.24	Dean of Enrollment Management,
N18193	Desk 60 x 30	WM102A	M8W001	09/02/2005	5,734.40	Director of Physical Plant,
N18180	Office Furniture/CE Dean	WF139	MB0HB2005	09/29/2005	5,017.25	Dean of Training and Outreach,
N18251	Linear wall for displays	HC118		11/11/2005	49,619.00	Director of Museum,
N18208	Proof Point P600 Message Prot server	MC103		12/12/2005	6,750.00	Director of CIS,
G31939	Aerial man lift for maint dept	WM102	Z-45-0055993	12/16/2005	24,000.00	Director of Physical Plant,
G31941	Digital Ultrasonic Flaw Detector	DW104	925a	01/04/2006	7,470.00	Dean of Public Safety & Industry,
N18233	Nikon Microscope	DW114	051031388	04/06/2006	11,246.11	Dean of Public Safety & Industry,
G31938	2007 Blue Bird Bus	WMPORT	1BABNBXA27F239572	04/25/2006	127,610.00	Director of Physical Plant,
N18233	Blake Laithe Shop Acculum 8995	DW110	32482	05/05/2006	40,104.49	Director of CIS,
N18472	IP Media Proc Circuit Pack TN2302 (Not taggable-added card)	MC103	014TF0189	06/24/2006	5,995.00	Vice President of Finance,
N18439	Baum 714XLT AirFeed Folder	AP101		07/03/2006	70,359.79	Dean of Administrative Services,
N18682	Security Cameras for New Apartments	WF158	CAT11821Z1AV	07/15/2006	5,266.90	Director of CIS,
N18854	CAT 3750 48 10/100 W/4 GBIC/SLOTS POE	WMPORT	1FUJALCK57DX70027	08/04/2006	86,500.00	Director of Physical Plant,
N18494	2007 Freightliner FLD120SC	CA128	791852	08/09/2006	8,130.00	Director of Athletics,
N18492	Light Therapy Unit	HC116	Can't get to SN	09/01/2006	35,911.67	Director of Museum,
N18799	Theater audio/video system-Several Components	WMPORT	086853	09/01/2006	43,777.49	Director of Physical Plant,
N18622	GM4100 11" toro mower	CA148		09/20/2006	7,993.60	Dean of Training and Outreach,
N18765	Custom Techline Podium w/pullout drawer	CA145		09/20/2006	7,993.60	Dean of Training and Outreach,
N18766	Custom Techline Podium w/pullout drawer	CA144		09/20/2006	7,993.60	Dean of Training and Outreach,
N18767	Custom Techline Podium w/pullout drawer	BA142		09/20/2006	47,189.20	Dean of Administrative Services,
N18684	Testing Lab video security system	JS118	NA	10/24/2006	8,978.74	Dean of Administrative Services,
N18803	Spacesaver Filing System	BM101		10/24/2006	5,797.00	Dean of Business, Math & Science,
G31965	Custom Techline Podium w/pullout drawer	DW244	CF-18NHZXB	10/31/2006	9,799.00	Dean of Public Safety & Industry,
G50016	IDS Advanced Package (3 Pieces)	BM107C		11/01/2006	5,420.00	Dean of Public Safety & Industry,
G50004	Glock 9mm System Controlled Handgun for the FTS	CG100		11/30/2006	16,439.85	Director of Physical Plant,
N18881	Transformer-not taggable	WMPORT	2FAFP73V67X132414	01/10/2007	19,648.00	Director of Physical Plant,
N18801	2007 Ford Crown Victoria cars	WMPORT	2FAFP73V87X13415	01/10/2007	19,648.00	Director of Physical Plant,
N18802	2007 Ford Crown Victoria cars	MC107	1110694 (Camera)	02/22/2007	26,851.01	Director of Institutional Effectiveness,
N18856	Video Edit Suite Equipment-Multiple Items (4 tags total)	DW222	AR8846	03/14/2007	22,124.00	Dean of Public Safety & Industry,
N18855	Wheel Alignment System	WMPORT	152	04/02/2007	5,264.00	Director of Physical Plant,
N18860	320 multispread top dresser (located outside WM118)	ETC1	1FUJBBGXL2F25180	07/22/2007	44,000.00	Dean of Training and Outreach,
N18882	2002 Freightliner 34,500:1995 flatbed trailer 9,500.00	MC103	SMG1124N1VC	08/04/2007	184,288.35	Director of CIS,
N18939	Cisco Catalyst 6509E Firewall Security System	AC110		08/07/2007	12,259.00	Vice President of Finance,
N18900	Vision 1624 Trophy Pro	CG100		08/10/2007	17,300.00	Director of Physical Plant,
N18887	2007 Chevrolet Impalas	WMPORT	2G1WB58K479240782	08/10/2007	17,300.00	Director of Physical Plant,
N18888	2007 Chevrolet Impala	CG100	1GNFC16077R409043	08/10/2007	23,200.00	Director of Physical Plant,

N18885	HP MSL6000SDLT 600 Drive HP MSL6000 SDLT 600	MC103	2U27310026	08/13/2007	8,000.00	Director of CIS,
N18943	Moliora Canopy Tower (wireless link not taggable)	CG100		08/24/2007	7,446.25	Dean of Training and Outreach,
N18894	Polycom-VSX 7000 Series-Video Unit: VSX 7000s	MC118C	001C5702DF00	08/27/2007	10,004.94	Director of CIS,
N18895	Polycom - VSX 7000 Series - (Prison Location)	OC100	82073408F414AKJ MB701930105 (Panasonic)	08/30/2007	10,371.23	Dean of Training and Outreach,
N19011	pn:SYH6K6RMT Symmetra 6KA RM 208/240V Scalable	MC103	JDP644002928	09/14/2007	6,449.00	Director of CIS,
G50015	Polycom-VSX 7000 Series-Video Unit: VSX 7000s NTSC	BM162	8207360950E7AK	09/24/2007	6,755.72	Dean of Public Safety & Industry,
N18972	HP StorageWorks 3U SCSI Rackmount Kit (Central site-Albuquerque)	MC103	USE7260042	10/01/2007	8,158.00	Director of CIS,
N18973	HP ML370 G5 Rack HPM Server (Central site-Albuquerque)	MC103	USE739N6GX	10/01/2007	10,923.00	Director of CIS,
N18995	Precor Elliptical Crosstrainers - Precor 576i	CA186	AA72110070057	10/15/2007	5,601.25	Director of Athletics,
N18996	Precor Elliptical Crosstrainers - Precor 576i	CA186	AA72127070068	10/15/2007	5,601.25	Director of Athletics,
N18966	Precor C546i Self-Powered Elliptical Fitness	DN123	AXGEJ25070027	11/13/2007	5,032.68	Director of Del Norte,
N18967	Precor C546i Self-Powered Elliptical Fitness	DN123	AXGEJ25070018	11/13/2007	5,032.68	Director of Del Norte,
G50022	Cool-tech Roninair 342000 Refrigerant Recovery Rec	DW221	001439	11/29/2007	5,272.76	Dean of Public Safety & Industry,
N19000	Custom Techline Podium w/pull out drawer	WF102		11/29/2007	5,992.79	Dean of Training and Outreach,
N19004	Custom Techline Podium w/pull out drawer	WF119		11/29/2007	5,992.79	Dean of Training and Outreach,
N19008	Custom Techline Podium w/pull out drawer	WF122A		11/29/2007	5,992.79	Dean of Training and Outreach,
N19012	Custom Techline Podium w/pull out drawer	WF122B		11/29/2007	5,992.79	Dean of Training and Outreach,
N19016	Custom Techline Podium w/pull out drawer	WF125A		11/29/2007	5,992.79	Dean of Training and Outreach,
N19020	Custom Techline Podium w/pull out drawer	WF125B		11/29/2007	5,992.79	Dean of Training and Outreach,
N18980	Custom Techline Podium w/pullout Drawer	BA202		12/02/2007	6,724.57	Dean of Arts, Humanities & Career Technology,
N18981	Custom Techline Podium w/pullout Drawer	BA202		12/02/2007	6,724.57	Dean of Arts, Humanities & Career Technology,
N19041	Pole Vaulting Landing Area-(Not Tagged)	CG100		12/07/2007	15,489.00	Director of Athletics,
N19053	Down Draft Table	DW116		01/10/2008	10,590.00	Dean of Public Safety & Industry,
N19039	HP ProLiant ML370 G5 rack server - Virtual Servers	MC103	USE802N33B	01/10/2008	14,027.00	Director of CIS,
N19040	HP ProLiant ML370 G5 rack server - Virtual Servers	MC103	USE802N33B	01/10/2008	14,027.00	Director of CIS,
N18990	M500 FTIR Spectrometer Quick Scan	HH132		01/14/2008	9,177.00	Dean of Business, Math & Science,
N19026	Clarity 280 Image & Optical mark reader	MC119	SN01379	01/28/2008	6,434.00	Director of CIS,
N19055	Polycom-VSX 7000 Series-Video Unit: VSX 7000s NTSC	PL235	AJD53CSP600480H	01/29/2008	11,713.37	Dean of Training and Outreach,
N19038	Used Freightliner FLD	ETC1		02/04/2008	5,500.00	Dean of Training and Outreach,
G50024	Polycom-VSX7000 Series-Video Unit:(Lea City Det Ctr)	OC100		02/07/2008	11,713.37	Dean of Training and Outreach,
N19052	W5632PT Copier/Printer	MC117		03/06/2008	8,809.00	Vice President of Finance,
N19043	2008 FORD FUSION	WMPORT	3FAHP07Z88R179943	03/11/2008	16,625.05	Dean of Training and Outreach,
N19051	Kawasaki KAF950D8F Mule 3010 4x4 Diesel	RG100	JKLAFDE1988502026	04/04/2008	9,198.00	Director of Athletics,
N19069	Cisco Catalyst 3750-48TS Ethernet Switch 10/100	LEAVEL	FD01213X1RW	04/30/2008	6,442.00	Director of CIS,
N19070	Cisco Catalyst 3750-48TS Ethernet Switch 10/100	LEAVEL	FD01213X1RE	04/30/2008	6,442.00	Director of CIS,
N19071	Cisco Catalyst 3750-48TS Ethernet Switch 10/100	LEAVEL	FD01213X1RA	04/30/2008	6,593.00	Director of CIS,
G50025	CNC Plasma Cutting Machine	OW116		05/09/2008	9,847.37	Dean of Public Safety & Industry,
N19068	Precor Elliptical Crosstrainer - Precor 576i	CA186	AA72112070091	05/15/2008	5,720.00	Director of Athletics,
N19072	W5632PT (Printer/AT)	PL221A	084K35920	05/21/2008	8,630.00	Vice President of Finance,
N19061	G650 Media Gateway RHS	MC103	JS0422033052	05/27/2008	17,360.38	Director of CIS,
G50026	Peripheral Kit w/Linkbox (\$5,000.00), SimMan	MC142		06/27/2008	10,024.90	Director of Nursing,
N19093	HP 20121 DC Modular Smart Array \$7844.65;	MC103		07/20/2008	16,618.07	Director of CIS,
N19102	Impact Acoustics RG6IU Zuad Shield In Wall Coax	PL100		07/23/2008	10,390.05	Dean of Administrative Services,
N19089	Upgrade DVR in Cosmetology Including Labor, Tax	WH100		08/22/2008	11,975.40	Dean of Administrative Services,
N19080	Mitsubishi XD490U, XGA 3000 ANSI Lumens installed	TM100		08/25/2008	5,234.76	Dean of Training and Outreach,
N19092	280-00001 Virtual IV haptics Device	BM100	6025280	08/25/2008	30,075.99	Dean of Public Safety & Industry,
N19091	211-00050 SimMan Patient Simulator	BM100		08/25/2008	30,075.99	Dean of Public Safety & Industry,
N19085	Custom Techline Podium w/pull out drawer \$2042.50-	BA214		08/28/2008	6,505.25	Dean of Arts, Humanities & Career Technology,
N19077	H-RST-2 Refrigerant System Trainer (R-123)	OC100		09/05/2008	14,156.00	Dean of Public Safety & Industry,
N19081	Mitsubishi XD490U, XGA 3000 ANSI Lumens installed	TM300	6024120	09/12/2008	5,234.76	Dean of Training and Outreach,
N19082	Mitsubishi XD490U, XGA 3000 ANSI Lumens installed	TM200	6025519	09/12/2008	5,234.76	Dean of Training and Outreach,
N19083	Workfree Trng Cir Reception Area w/installation	WF142	32	09/21/2008	5,245.65	Dean of Training and Outreach,
N19086	HR-1000 Robot with skins and with computer parts	MC142		09/30/2008	8,575.00	Director of Nursing,
N19099	Security Cameras - Automotive Quote 3706	OW100		10/03/2008	23,180.30	Dean of Administrative Services,
N19100	Emergency Notification System Quote 3800	JS100		10/03/2008	117,178.00	Dean of Administrative Services,
N19090	SXRD 4 K Projector 5K Lumen (\$42,500.00)	HC100		10/13/2008	75,015.70	Director of Museum,
N19101	ChimRKMNT22 Chimera Automation Server (need to find 7 lags)	MC103		10/30/2008	44,350.00	Director of CIS,

N19048	Mitsubishi XD490U Projector	AC105	W008538	12/12/2008	5,234.76	Dean of Arts, Humanities & Career Technology,
N19079	11 - Desktop, Supercardioid Microphones with	PL120	213349-001	12/14/2008	9,213.56	President,
N19087	2009 Chrysler 300 LX - Per ITB #1020	WMPORT	2C3KA43D59H565465	01/23/2009	22,000.00	Director of Physical Plant,
N19088	2009 Chrysler 300 LX - Per ITB #1020	WMPORT	2C3KA43D09N517372	01/23/2009	22,000.00	Director of Physical Plant,
N19076	John Deere 5525 Tractor	RG100	RWSG100015972	01/30/2009	35,934.24	Director of Athletics,
N19084	Hobart Dishwasher CL44E-6 per RFQ #226	BA161	85-1068008	04/13/2009	13,900.88	Vice President of Finance,
N19094	HP ProLiant DL380 G5 Rack Server Quote: 3697900	MC105A	USE922N524	06/05/2009	5,471.00	Director of CIS,
N19095	Cyber Pro 3 Model 550T Treadmills	DN123	DO609550T-9014NN028	06/17/2009	5,370.00	Director of Del Norte,
N19096	Cyber Pro 3 Model 550T Treadmills	DN123	DO609550T-9014NN031	06/17/2009	5,370.00	Director of Del Norte,
N19097	Cyber Model 750AT Arc Trainers	DN123	DO514750AT900004N38	06/17/2009	5,495.00	Director of Del Norte,
N19123	ROBO BULL WITH BRONC BODY AND CHARGER	RG100	DO514750AT900004N39	06/30/2009	14,458.00	Director of Athletics,
N19114	800-Ion York Water Chiller for Central Plant	CP100	SGVM-330180	07/23/2009	178,000.00	Director of Physical Plant,
N19113	1977 Ideco Well Servicing Rig	CG100	AL1419	09/03/2009	713,967.94	Dean of Training and Outreach,
N19124	Custom Podium w/Pullout Drawer -including:	WH121		09/14/2009	7,029.00	Dean of Public Safety & Industry,
N19132	HP ProLiant DL 380 G6 Server	MC103	USE940N9C0	10/13/2009	5,232.01	Director of CIS,
N19133	HP ProLiant DL 380 G6 Server	MC105A	USE940N9B8X	10/13/2009	5,232.01	Director of CIS,
N19134	HP ProLiant DL 380 G6 Server	MC103	USE940N9BZ	10/13/2009	6,068.00	Director of CIS,
N19126	HP ProLiant DL390 G6 Server	MC103	USE942N4DK	10/20/2009	5,818.05	Director of CIS,
N19127	HP ProLiant DL390 G6 Server	MC103	USE942N4DH	10/20/2009	5,818.05	Director of CIS,
N19128	HP ProLiant DL390 G6 Server	MC103	USE942N4DJ	10/20/2009	5,818.05	Director of CIS,
N19122	RSS2000 Recording/Streaming Device	OC100		10/22/2009	32,005.38	Dean of Training and Outreach,
N19118	Hobbs Site - ITV Distance Education Equipment	HHS	hhs502	10/22/2009	57,284.56	Dean of Training and Outreach,
N19116	Lovington Room 2 - ITV Distance Education Equip #2	LHS2		10/22/2009	57,459.53	Dean of Training and Outreach,
N19103	Lovington Room 1 - ITV Distance Education Equip #1	LHS1		10/22/2009	57,459.56	Dean of Training and Outreach,
N19121	ENMU-Potates Site-ITV Distance Education Equipment	ENMU		10/22/2009	57,459.56	Dean of Training and Outreach,
N19120	Jal Site - ITV Distance Education Equipment	JHS		10/22/2009	59,563.51	Dean of Training and Outreach,
N19115	Tatum Site - ITV Distance Education Equipment	THS		10/22/2009	59,863.51	Dean of Training and Outreach,
N19119	Ennice Site - ITV Distance Education Equipment	EHS		10/22/2009	61,673.84	Dean of Training and Outreach,
N19117	ITV Distance Education Equip/Elmo PL240	CA146		11/20/2009	8,517.00	Dean of Training and Outreach,
N19138	Hybrid Wind and Solar Maintenance System - 46120	TM300		11/20/2009	8,517.00	Dean of Training and Outreach,
N19130	Hybrid Wind and Solar Maintenance System - 46120	TM300		12/01/2009	5,161.00	Director of CIS,
N19130	Configurable-HP ProLiant DL 380 G6 Server	MC103		12/02/2009	8,377.00	Director of Library Services,
N19131	Poimac and Desktop Bundle w/CATV card and alert	PL100	USE007N177	01/04/2010	6,904.95	Director of CIS,
N19129	PowerDyne PC Software, latest version, PC, Windows	MC103	FOC1345V1CW	03/08/2010	9,342.03	Director of CIS,
N19135	HP PROLIANT DL380 G6 SERVER	WF121		03/26/2010	20,861.00	Dean of Training and Outreach,
N19136	(6) CATALYST 2960 48PT 10/100 2PT GETH UPL LAN-	TM300		05/11/2010	8,400.00	Director of Physical Plant,
N19140	Workstation - 8134	WMPORT	4P5FD302391131082	06/30/2010	5,291.00	Dean of Training and Outreach,
N19137	Trailer - 30' x 102" - Flatbed Gooseneck, Tandem	TM300		06/30/2010	5,751.00	Dean of Training and Outreach,
N19151	Troubleshooting Hyd. Circuits add on-item#6080-F0	TM300		06/30/2010	6,743.00	Dean of Training and Outreach,
N19152	LV PNEU Fund.w/assem bench & panels-item#6081-C0	TM300		06/30/2010	14,804.00	Dean of Training and Outreach,
N19150	Hyd.2, electric control add on - item #6080-20	TM300		06/30/2010	33,792.69	Director of Library Services,
N19149	LV HYD Fund. w/assem bench & panels - item#6080-C0	TM300		06/30/2010	40,319.79	Director of Library Services,
N19145	Spacesaver Ref. Area Static 2 Mobile & Shelving	PL101	Engraved N19145	06/30/2010	41,247.22	Director of Library Services,
N19142	Spacesaver Current Periodicals Mobile & Shelving	PL101	ENGRAVED TAG NUMBER ON UNIT	06/30/2010	42,504.94	Director of Library Services,
N19141	Spacesaver Archive Storage Mobile & Shelving	PL103		06/30/2010	41,247.22	Director of Library Services,
N19144	Spacesaver Reference Area Static Mobile & Shelving	PL101	ENGRAVED TAG NUMBER ON UNIT	06/30/2010	42,504.94	Director of Library Services,
N19147	Spacesaver System B, General Collection	PL101	ENGRAVED TAG NUMBER ON UNIT	06/30/2010	71,594.96	Director of Library Services,
N19143	Spacesaver Microfilm & Folded Maps Mobile & Shelves	PL101	ENGRAVED TAG NUMBER ON UNIT	06/30/2010	73,301.60	Director of Library Services,
N19148	Spacesaver System C, Government Docs, Legal Ref.	PL101	ENGRAVED TAG NUMBER ON UNIT	06/30/2010	80,005.34	Director of Library Services,
N19146	Spacesaver System A, Gen. Collection & Legal Ref.	PL101	Engraved N19146	06/30/2010	155,575.28	Director of Library Services,
N19164	18" Dual Tandem gooseneck Dump-item #25DU-18BK8SIR	RG100	16VDX1824A2649500	07/29/2010	12,225.00	Director of Athletics,
N19172	2010 Chrysler 300 S	WMPORT	2C3CAZCVGAH262247 G81183	07/29/2010	26,967.00	Director of Physical Plant,
N19176	XVT Law Enforcement System with Ceiling Projection	BM107A	05868/BDIE/	08/03/2010	43,383.00	Dean of Public Safety & Industry,
N19216	Spacesaver Microfilm & Folded Maps Mobile & Shelves	PL101	Engraved N19143	08/10/2010	8,144.63	Director of Library Services,
N19220	Spacesaver system B, General Collection	PL101	Engraved N19146	08/13/2010	7,955.00	Director of Library Services,
N19221	Spacesaver System C, Government Docs, Legal Ref.	PL101	Engraved N19148	08/13/2010	8,889.44	Director of Library Services,

N19219	Spacesaver System A, Gen. Collection & Legal Ref.	PL103	Engraved N19219	08/13/2010	17,286.15	Director of Library Services,
N19166	2011 Dodge Ram 2500 Crew Cab	WMPORT	3D7TP2CLOBG509925 G81414	08/18/2010	33,513.00	Director of Physical Plant,
N19170	Dell Workstation with Datacard ID	BA156A	3F3BMM1	08/24/2010	6,532.57	Vice President of Student Services,
N19171	Datacard SP75 Plus Printer	BA156A	N96779	08/24/2010	13,211.16	Vice President of Student Services,
N19168	Dell PowerEdge R710 Transact app server	MC103	BRD8HN1	08/24/2010	20,581.70	Director of CIS,
N19169	Dell PowerEdge R710 Transact app server	MC103	9QRD3M1	08/24/2010	30,741.60	Director of CIS,
N19177	40 PAD CPSPULSE SYSTEM	BM138	Keypad #1 SN - 203763d	09/03/2010	6,961.88	Dean of Public Safety & Industry,
N19178	40 PAD CPSPULSE SYSTEM	BM169	Keypad #1 SN - 20464c46	09/03/2010	6,961.88	Dean of Public Safety & Industry,
N19179	40 PAD CPSPULSE SYSTEM	HH103	Keypad #1 SN - 20465361	09/03/2010	6,961.88	Dean of Business, Math & Science,
N19180	40 PAD CPSPULSE SYSTEM	HH203	Keypad #1 SN - 20464b18	09/03/2010	6,961.88	Dean of Business, Math & Science,
N19181	40 PAD CPSPULSE SYSTEM	WH105	Keypad #1 SN - 204c3714	09/03/2010	6,961.88	Dean of Arts, Humanities & Career Technology,
N19182	40 PAD CPSPULSE SYSTEM	HC116	Keypad #1 SN - 203149d6	09/03/2010	6,961.88	Director of Museum,
N19158	Storage cabinet laminate to match furniture	PL123	L258-24P	09/08/2010	8,101.03	President,
N19162	WorkCentre 5735 digital Copier - \$7,505.00;	DW206	XEW 8-1	09/10/2010	9,949.00	Vice President of Finance,
N19163	WorkCentre Bookmark 55 Copier - \$10,860.00;	PL105	XEW-1	09/10/2010	13,585.00	Vice President of Finance,
N19153	Spacesaver with Delta Drawers/Locking solid doors	HC120	NA	09/12/2010	6,530.60	Director of Museum,
N19174	Piano Restoration	WH105	416087	09/15/2010	14,945.00	Dean of Arts, Humanities & Career Technology,
N19175	Goosneck Stock Trailer for rodeo program -	RG100	5HMKG240B1005267	09/22/2010	14,907.00	Director of Athletics,
N19167	2011 Chevy Passenger Van - CES Contract #	WMPORT	1GAZGZFG1B1100691 G81723	09/30/2010	34,051.00	Director of Physical Plant,
N19183	MD-5-Gas Bench (calibration gas not included)	DW218	03-0016668	10/13/2010	9,474.00	Dean of Public Safety & Industry,
N19173	Recovery-721 Backup appliance	MC103	710A-200-00240 & 721-100-00052	10/20/2010	37,763.95	Director of CIS,
N19184	Mitsubishi XD 280U projector	CA144	3001294	11/05/2010	5,115.89	Dean of Training and Outreach,
N19185	Mitsubishi XD 280U projector	CA145	3004408	11/05/2010	5,115.89	Dean of Training and Outreach,
N19186	Mitsubishi XD 280U projector	CA148	3004425	11/05/2010	5,115.89	Dean of Training and Outreach,
N19189	Libry-Dist Learning Video Conf/Smart Rm Equip for	PL218	4684800 - Podium + 9 pieces of equipment	11/05/2010	34,870.11	Dean of Training and Outreach,
N19190	Libry-Dist Learning Video Conf/Smart Rm Equip for	PL241	5189227 - Podium + 9 pieces of equipment	11/05/2010	34,870.11	Dean of Training and Outreach,
N19191	Libry-Dist Learning Video Conf/Smart Rm Equip for	PL237	5189440 - Podium + 9 pieces of equipment	11/05/2010	34,870.11	Dean of Training and Outreach,
N19192	Libry-Dist Learning Video Conf/Smart Rm Equip for	PL203	5189445 - Podium + 9 pieces of equipment	11/05/2010	36,321.88	Dean of Training and Outreach,
N19194	Libry-Dist Learning Video Conf/Smart Rm Equip for	PL216	5189394 - Podium + 9 pieces of equipment	11/05/2010	37,196.08	Dean of Training and Outreach,
N19187	Libry-Dist Learning Video Conf/Smart Rm Equip for	PL238	5189320 - Podium + 8 pieces of equipment	11/05/2010	44,493.12	Dean of Training and Outreach,
N19193	Libry-Dist Learning Video Conf/Smart Rm Equip for	PL204	5189354 - Podium + 9 pieces of equipment	11/05/2010	84,501.52	Dean of Training and Outreach,
N19188	Libry-Dist Learning Video Conf/Smart Rm Equip for	PL217	4592014 - Podium + 9 pieces of equipment	11/05/2010	9,925.34	Director of Athletics,
N19204	Rodeo Bleachers #1	CG100	Inscribed with N19204	11/18/2010	9,925.34	Director of Athletics,
N19205	Rodeo Bleachers #2	CG100	Inscribed with N19205	11/18/2010	9,925.34	Director of Athletics,
N19210	2-4QUAD DC PS; NIMH BM; RECTIFY&FILTER MODULE (5PIECES)	TM300	3 PHASE FILTER MODULE (5 PIECES)	12/09/2010	12,351.00	Dean of Training and Outreach,
N19200	HP ProLiant DL 380 G7 Server	MC103	USE051N32B	01/13/2011	5,246.46	Director of CIS,
N19198	HP ProLiant DL 380 G7 Server -	MC103	USE051N31V	01/13/2011	7,513.24	Director of CIS,
N19199	HP ProLiant DL 380 G7 Server	MC103	USE051N31V	01/13/2011	7,908.24	Director of CIS,
N19202	Air Compressor	CP100	BU1101130121	02/01/2011	10,631.00	Director of Physical Plant,
N19206	PHIDAYMU-DHR 753-16A400 DVR FOR SURVEILLANCE CAMERAS	TH106		05/12/2011	7,004.01	Dean of Administrative Services,
N19207	PHIDAYMU-DHR 753-16A400 DVR	TH106		05/12/2011	7,004.01	Dean of Administrative Services,
N19208	PHIDAYMU-DHR 753-16A400 DVR FOR SURVEILLANCE CAMERAS	TH106		05/12/2011	7,004.01	Dean of Administrative Services,
N19209	PHIDAYMU-DHR 753-16A400 DVR FOR SURVEILLANCE CAMERAS	TH106		05/12/2011	7,004.01	Dean of Administrative Services,
N19197	Polomac+ Desktop Appliance w/catv card and	MC103	221954031001	05/19/2011	5,890.00	Director of CIS,
N19196	Canon DR 4010C Color Scanner	JS118	DW312765	05/19/2011	10,014.45	Dean of Administrative Services,
N19211	2011 Chevrolet CK10543 Silverado 4 x 4 Crew Cab,	WMPORT	3GCPKSE37BG338288	06/10/2011	30,551.00	Director of Physical Plant,
N19222	Training Pyxis Medication Admin. Sys.	MC138	13216292	06/15/2011	14,346.41	Director of Nursing,
N19223	Xerox W7530P - 3 tray module ; 3 hole punch;	JS130	XKK388802	08/04/2011	13,500.00	Vice President of Finance,
N19226	Coates 50XEF3 Tire Changer 110V/1PH- SN Required	DW222	1106101275	08/17/2011	5,500.00	Dean of Public Safety & Industry,
N19224	Electrolux Washer-Extractor 30 lb OPL High Extract	CA185	006520400475	08/22/2011	7,400.00	Director of Athletics,
N19225	X700X - 700 interface Module; 700 Over Hi Cap Feed	AC113A	UAP693864	08/22/2011	22,116.44	Dean of Administrative Services,
N19227	DVR & camera replacement for Testing Lab	BA143	044453310113310138	08/26/2011	30,822.51	Dean of Administrative Services,
N19228	Camera system for Computer Center	MC103	ENGRAVED SN ON SERVER	08/26/2011	5,475.50	Director of Del Norte,
N19230	Lit-LOLO WP400 0-6" WD w/Basestand	DN112	3998	09/13/2011	6,409.00	Dean of Public Safety & Industry,
N19234	X26 Taser-BLUEFIRE SA-TASER-X26-BF-50	BM107C	x00-609329	09/13/2011	7,069.00	Dean of Public Safety & Industry,
N19236	Glock, Model17-BLUEFIRE	BM107C	REW282	09/13/2011	7,806.00	Vice President of Student Services,
N19229	16" Screen/Optoma TH1060 3600 lumen 1080p projector	LEAVEL	1DOG1102111280481/(BLUEFRAY)VPI-DA001011	09/13/2011	7,806.00	Vice President of Student Services,

N19232	Valido 72" x 29 1/2 sq ped n bbf bow top desk	MC105	3NV2UC/3DV21C/3XE25C/37V2BC	10/03/2011	7,355.88	Director of CIS,
N19231	600 Series Gun, scoreboard, half and full cover	CA124	13130	10/07/2011	6,498.00	Director of Athletics,
N19235	Miracle Systems black 4U Server	MC103	VMD213REJ004765-010811	10/13/2011	5,389.46	Director of CIS,
N19237	Cat 24283 skid loader	RG100	CAT0242BCS01253	11/02/2011	36,777.00	Director of Athletics,
N19238	646V HJ Valuepack SP Color - item # VP500SP	CG100	NO SERIAL #, ENGRAVED N19238 ON TARP	11/11/2011	6,550.00	Director of Athletics,
N19240	WC5335PT COPIER/PRINTER	BA156	CN059K71382-19S	11/14/2011	5,750.00	Vice President of Finance,
N19241	Quote # 95674 - for Lighting Station on NMJC	MH115	CN059K71382-197	12/21/2011	5,750.00	Vice President of Finance,
N19242	WC5735A PrintR/4 Tray Xerox Copier - GSA Contract	CG100	TAG IN BLDG BY TOWER 2	01/09/2012	8,327.88	Dean of Administrative Services,
N19243	WC5735A PrintR/4 Tray Xerox Copier - GSA Contract	BA130	FOVTOXSV	01/19/2012	8,954.00	Vice President of Finance,
N19244	Scotsman Model No. N09222A-32A	JS101	XEF440218	01/19/2012	8,954.00	Vice President of Finance,
N19245	Taylor Model C723 Crown Series Soft Serve Freezer	CA128	09081320013738	02/07/2012	15,852.05	Vice President of Finance,
N19233	900 sq ft Resilite mat with custom logo per	BA164	M1117098	02/22/2012	6,765.00	Dean of Public Safety & Industry,
N19249	HP ProLiant DL380p Gen 8 Server	CA204	42042	05/08/2012	6,988.73	Director of CIS,
N19247	HP ProLiant DL380p Gen 8 Server	MC103	USE2172KT2	05/08/2012	6,988.73	Director of CIS,
N19248	HP ProLiant DL380P Gen 8 Server	MC103	USE2172LHX	05/08/2012	6,988.73	Director of CIS,
N19251	Roadster 22K-J projector, lens, screen	MC103	USE2172LJ8	05/08/2012	6,988.73	Director of CIS,
N19255	FORTINET FORTIGATE 300C W/3YR FC SVC	EVECTR	290385009	05/08/2012	91,766.23	Director of Physical Plant,
N19256	FORTINET FORTIMAIL 400C	MC103	FG300C3911602502	05/18/2012	8,920.00	Director of CIS,
N19250	HP ProLiant DL380p Gen 8 Server	MC103	FE400C3M12000104	05/18/2012	12,005.10	Director of CIS,
N19252	Cat model 24283 - GSA Contract GS-30F-0018U	WARINV	USE2204BBL	06/06/2012	8,556.77	Director of CIS,
N19253	SA-17-BF-51 Glock, Model 17 Bluefire Weapon	BM107C	CAT0242BCSRS01715	06/15/2012	38,248.00	Director of Physical Plant,
N19254	SA-17-BF-51 Glock, Model 17 Bluefire Weapon Simula	BM107C	1025501	06/21/2012	7,917.00	Dean of Public Safety & Industry,
N19257	DVR for Bookstore per proposal Project #28902	BA106	ENGRAVED TAG ON SERVER	06/27/2012	7,917.00	Dean of Public Safety & Industry,
N19258	SP1080 Hybrid system w/trailer per quote	WMPORT	IJ95U1214C1287662	06/29/2012	8,552.44	Dean of Administrative Services,
N19260	2011 Chevrolet Express Van per order #24304	WMPORT	1GAZG1FG2B1136715	07/26/2012	20,875.00	Dean of Training and Outreach,
N19259	SP1080 Hybrid system without trailer	ETC1	0878HG0697	07/26/2012	21,485.59	Director of Physical Plant,
N19261	2012 Dodge stock #3451 at Tate Branch Dodge	WMPORT	2C3CDXHG1CH276722	07/30/2012	19,125.00	Dean of Training and Outreach,
N19268	Simlunior Manikin with items included on	MC122A	232M23120010	08/10/2012	38,236.67	Director of Physical Plant,
N19263	Sony HVRZ7U 1080i HDV Camcorder/Reg	MC107	116526	08/16/2012	5,094.00	Director of Institutional Effectiveness,
N19262	Sony HVR-S270U Compact HDV 1080i Camcorder/Reg	MC107	311273	08/16/2012	6,990.00	Director of Institutional Effectiveness,
N19267	Clark Boost L20 w/batteries & on board charger	CA188	8000070765	08/20/2012	5,999.00	Director of Physical Plant,
N19283	SECURITY CAMERAS FOR WILDLIFE EXHIBIT WHM	HC108B	ENGRAVED N19283 ON IT HAD NO SN	08/20/2012	36,608.20	Dean of Administrative Services,
N19284	ENERGY CCTV SECURITY SYSTEM SOLAR & WIND ENERGY	CG100	ENGRAVED N19284 NUMBER ON SERVER	08/20/2012	48,792.03	Dean of Administrative Services,
N19266	2012 Chevrolet Impala stock #P1458 (used)	WMPORT	2G1WFS36C1146509	08/23/2012	18,699.99	Director of Physical Plant,
N19264	2012 Dodge Caravan #3330	WMPORT	2C4JDGAG3CF343005	08/23/2012	23,139.54	Director of Physical Plant,
N19265	2012 Dodge Charger Stock #3452	WMPORT	2C3DXHGXC276721	08/24/2012	6,928.00	Vice President of Finance,
N19274	Xerox Copier - WC5335PT with Trade In on DC430ST	HC107	AE9208800	08/24/2012	7,277.00	Vice President of Finance,
N19271	Xerox Copier - WC5335PT with Trade In on DC430ST	MC117	AE9208933	08/24/2012	7,277.00	Vice President of Finance,
N19272	Xerox Copier - WC5335PT with Trade In on DC430ST	MH121	AE9208393	08/24/2012	7,277.00	Vice President of Finance,
N19269	Xerox Copier - WC5335PT with Trade In on DC430ST	WM105A	AE9208881	08/24/2012	7,627.00	Vice President of Finance,
N19270	Xerox Copier - W7530P with Trade In on DC430ST	HH224	XKK412959	08/24/2012	9,275.00	Vice President of Finance,
N19273	Xerox Copier - W7530P with No Trade In	BA118	XKK412931	08/24/2012	10,170.00	Vice President of Finance,
N19275	Hon Announce Series: Single Pedestal Desk Bow-FNT	JS122	3A055W	08/28/2012	5,843.00	President,
N19276	2012 Chevrolet Express Pass Van	CG100	1GAZG1FG4C1136460	11/08/2012	10,969.99	Director of Physical Plant,
N19277	8000 Series Gun with Scoreboard and shipping	CA124	14740	11/09/2012	6,161.00	Director of Athletics,
N19279	Scotchman 50 In or equivalent Model #50514CM,	DW116	2730K1012	11/14/2012	10,350.00	Dean of Public Safety & Industry,
N19278	VI-SWIDWSTDBNDL Datacard IDW SW 6.5 BNDL	CLCS	J3V0WV1/SP75PLUS	11/14/2012	11,745.50	Vice President of Student Services,
N19280	WTAAT7600 The Arm Machine including shipping	BB100	96238	11/27/2012	6,500.00	Director of Athletics,
N19281	SmartGrid Technology Panel - item # GT-7000 with	TM300	NO SERIAL NUMBER	11/28/2012	9,289.50	Dean of Training and Outreach,
N19282	Fuel Cells Technology Panel - item # GT-3000	TM300	07183-1213-0375/2047389C/2047388C	11/28/2012	10,709.50	Dean of Training and Outreach,
N19285	Continental Washer/Extractor - 30 lb. capacity	BB111	1461785K12	01/31/2013	5,969.50	Director of Athletics,
N19286	APC Smart UPS RT 8000VA 208V	MC103	OS1248350831	02/13/2013	5,025.00	Director of CIS,
N19287	HP ProLiant DL 380p Gen 8 Server	MC103	USE302SHKR	02/13/2013	8,676.79	Director of CIS,
N19288	HP ProLiant DL 380p Gen 8 Server	MC103	USE302SHKJ	02/13/2013	8,676.79	Director of CIS,
N19289	HP ProLiant DL 380p Gen 8 Server	MC103	USE302SHK9	02/13/2013	8,676.79	Director of CIS,
N19297	P4500 G2 14.4TB SAS Virtual SAN	MC103	MXQ2470V2R & MXQ2470LPR	02/13/2013	45,313.99	Director of CIS,

N19290	WC5335PT (WC5335 PRINTR/Andem)	PL115	AE9882023	03/28/2013	7,927.00	Vice President of Finance,
N19291	WC5335PT (WC5335 PRINTR/Andem)	JS136A	AE9882194	03/28/2013	7,927.00	Vice President of Finance,
N19292	WC5335PT (WC5335 PRINTR/Andem)	BM135	AE9882037	03/28/2013	7,927.00	Vice President of Finance,
N19293	WC5335PT (WC5335 PRINTR/Andem)	BA210	AE9882017	03/28/2013	7,927.00	Vice President of Finance,
N19294	WC5335PT (WC5335 PRINTR/Andem)	TTC103	AE9882014	03/28/2013	7,927.00	Vice President of Finance,
N19295	WC5335PT (WC5335 PRINTR/Andem)	WF132	AE9882228	03/28/2013	7,927.00	Vice President of Finance,
N19298	Install a CCTV system with existing and new	JS100	ENGRAVED N19298 ON IT HAD NO SN	04/04/2013	5,812.94	Dean of Administrative Services,
N19300	24 ft equipment tilt trailer	WMPORT	1192326	05/23/2013	5,950.00	Director of Physical Plant,
N19301	Super Z, 31HP Kawasaki FXJ60", Suspension Seat.	WMPORT	12051372	06/24/2013	12,906.66	Director of Physical Plant,
N19302	WC5335PT Print/Andem per Proposal dtd 6-25-13	CA149	AE9891805	08/08/2013	7,927.00	Hardin, Dan
N19303	Super Z HD Kawasaki FX 850 Part #932145	WMPORT	13052094	08/30/2013	13,580.58	Director of Physical Plant,
N19304	Vollrath Cold Pan Serving Counters - Model # 98708	BA157	D246-00621442-001	09/12/2013	10,482.24	Vice President of Finance,
N19305	Vollrath Cold Pan Serving Counters - Model # 98708	BA157	D246-00621442-002	09/12/2013	10,482.25	Vice President of Finance,
N19306	FM-250 Automated baseball practice machine	BBSTOR	0513-078245-1-024	09/17/2013	14,475.00	Director of Athletics,
N19307	Clark C25 LP Forklift	WMPORT	P232L-0069-9862CNF	10/02/2013	25,660.00	Director of Physical Plant,
N19308	Sharp 80" LED TV/MON w/Chief Cart	BM116	309825931	10/03/2013	5,450.76	Director of CIS,
N19309	Sharp 80" LED TV/MON w/Chief Cart	BM116	309825937	10/03/2013	5,450.76	Director of CIS,
N19310	Sharp 80" LED TV/MON w/Chief Cart	BM116	309825892	10/03/2013	5,450.76	Director of CIS,
N19311	Sharp 80" LED TV/MON w/Chief Cart	BA150	309825936	10/03/2013	5,450.76	Director of CIS,
N19313	HP ProLiant DL 380e Gen8 Server	MC103	MXQ3380C6V	10/03/2013	5,619.28	Director of CIS,
N19312	Extron DXP 48 HDMI Matrix Switcher	BM116	AOP78DW E26294	10/03/2013	5,635.00	Director of CIS,
N19316	3D AV Rover with accessories	WF150	2004255	10/03/2013	15,000.00	Dean of Training and Outreach,
N19315	DVR for Security Building	CL103	404556730222110102	10/03/2013	17,167.39	Dean of Administrative Services,
N19314	DVR for WHM	HC108B	404556730222110136	10/03/2013	17,167.40	Dean of Administrative Services,
N19317	DPS100 Nuvera 100 Mainframe	AC113A	TB7-000961	10/03/2013	150,849.12	Vice President of Finance,
N19322	Taie Branch 2013 Dodge Truck	WMPORT	3C63RRGLXDG568238	10/15/2013	45,731.99	Director of Physical Plant,
N19323	Massey Ferguson Tractor MF2615L	WMPORT	FY788823	10/17/2013	19,950.00	Director of Physical Plant,
N19319	John Deere XUV 855D Camo	OC100	1M0855DSJDM062013	10/31/2013	11,524.00	Dean of Training and Outreach,
N19320	Refurbished EMSCO 80 Unit	ETC2	DF-80-109-48	11/01/2013	19,131.22	Dean of Training and Outreach,
N19321	D Co Centaur x Server	MC103	CZYW027901	11/11/2013	5,587.68	Director of CIS,
N19318	Market Forge Sterilizer	HH126	75037	12/03/2013	13,550.31	Dean of Business, Math & Science,
N19325	Vulcan Convection Steamer	BA162	46-301825	12/05/2013	7,841.68	Vice President of Finance,
N19326	Shelving for CD and DVD Collection	PL101	None	12/13/2013	5,009.80	Director of Library Services,
N19328	2014 Starcraft A1star XL Shuttle Bus	WMPORT	EEA23802	03/31/2014	79,482.00	Director of Physical Plant,
N19329	2014 Starcraft A1star XL Shuttle Bus	WMPORT	EEA23803	03/31/2014	84,460.00	Director of Physical Plant,
N19331	500 barrel steel tank	ETC2	ST500-443	04/16/2014	9,500.00	Dean of Training and Outreach,
N19332	500 barrel steel tank	ETC2	ST500-467	04/16/2014	9,500.00	Dean of Training and Outreach,
N19333	6' x 15'Horizontal Separator	WF100		04/16/2014	11,598.00	Dean of Training and Outreach,
N19330	500 barrel steel tank	ETC2	ST500-442	04/30/2014	89,997.00	Director of Physical Plant,
N19335	Freightliner M2 maintenance truck	WMPORT	1FVACWCYOEHFY2567	05/08/2014	6,612.00	Vice President of Finance,
N19336	Vulcan VC4ED Electric Convection Oven	BA162	54-1069580	05/21/2014	42,600.00	Dean of Training and Outreach,
N19337	2012 Dragon air-ride 130 BBL vac trailer with	WF100		05/28/2014	10,766.00	Dean of Training and Outreach,
N19338	Allmand NLPPOII Vertical Light Tower	ETC2		05/30/2014	8,354.00	Director of Athletics,
N19339	Polans R14RH45AA 2014 RGR-400	SB107	4XARH45A9EE804999	06/04/2014	18,397.69	Dean of Training and Outreach,
N19340	Equipment for high pressure wellhead	WF100				

To: New Mexico Junior College Board

From: Charley Carroll

Re: NMJC Motor Pool Vehicles

Date: June 12, 2014

Board Members,

New Mexico Junior College is seeking Board Approval to trade-in or sell through public auction the following vehicles from the NMJC Motor Pool. Upon approval by the NMJC Board a letter from the Business Office will be sent to the Office of the State Auditor and the Higher Education Department notifying them of our intent to trade-in or sell through public auction. New Mexico Junior College will wait a minimum of 30-days from the date of notice to OSA and HED to proceed with vehicle disposal.

G18893	1995 Chevrolet pickup	vin# 1GCEC14H8SZ142291	mileage 45,124
G32298	1997 Chevrolet pickup	vin# 1GCCS144XV8156128	mileage 37,123
G45556	2001 Chevrolet van	vin# 1GAHG39R711120352	mileage 133,355
G45557	2001 Chevrolet van	vin# 1GAHG39R911124029	mileage 107,309
G59924	2005 Chrysler 300	vin# 2C3JA53G95H591959	mileage 156,255
G66080	2007 Bluebird bus	vin# 1BABNBXA27F239572	mileage 131,947

Respectfully,



Charley Carroll

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

5317 Lovington Highway
Hobbs, NM 88240
Phone: (575)492-2770
Fax: (575)492-2768

To: New Mexico Junior College Board members
From: Dan Hardin
RE: Bob Moran Upgrade and Expansion
Date: June 16, 2014

Board members,

During the Board budget workshop, we discussed the conversion of the high bay area in Bob Moran Hall to housing accommodations for the Law and Corrections Academy cadets. This 3,200 square foot area will house 36 beds along with a commons area, washer and drier facilities, separate heating and air conditioning, and the expansion of 600 square feet for shower and rest room facilities. This creation of dedicated housing for the Law and Corrections Academies will closer reflect the State Law Enforcement Training Academy in Santa Fe and appropriately creating a paramilitary environment as opposed to a College dormitory setting. In April of 2014, the Board approved \$500,000.00 for this project. The Administration is asking for an additional \$275,000.00 to complete this project.

Attached for your review is the Capital Projects Summary Transmittal for the Higher Education Department Capital Projects committee. The project is scheduled to be presented to the HED Capital Projects committee at the July 9th capital projects committee hearing. The additional \$275,000.00 will cover the furniture, security system, and a portion of the 600 square feet addition to the building.

Upon your approval of this project and moving an additional \$275,000.00 from reserves to this project, and HED's approval of this project in July, Dr. Carroll will begin pulling permits and moving forward to start this project in July. Donner Plumbing a CES vendor will be the General Contractor.

This will be a positive move for the Law and Corrections Academies and for the NMJC housing area.

Respectfully,


Dan Hardin

TO: NMJC Board Members and Dr. Steve McCleery
FROM: Larry Sanderson
DATE: June 19, 2014
RE: Request for Approval of Evening College Tuition Proposal

NMJC has a long history of meeting the needs of working adults who are seeking to improve their personal and professional opportunities. Whether through technical education such as welding or automotive or through traditional academic courses, working students are on a mission to move themselves forward.

Like most community colleges, The JC seeks to meet the needs of working adults through a variety of course offerings presented through a number of modes of delivery: traditional classroom, Internet-enhanced, ITV, and fully online courses. Courses are offered during the day, at night, occasionally on weekends and in a variety of locations. The challenge for the college is to balance these offerings and plan for the most effective means of delivery that meets the needs of all students.

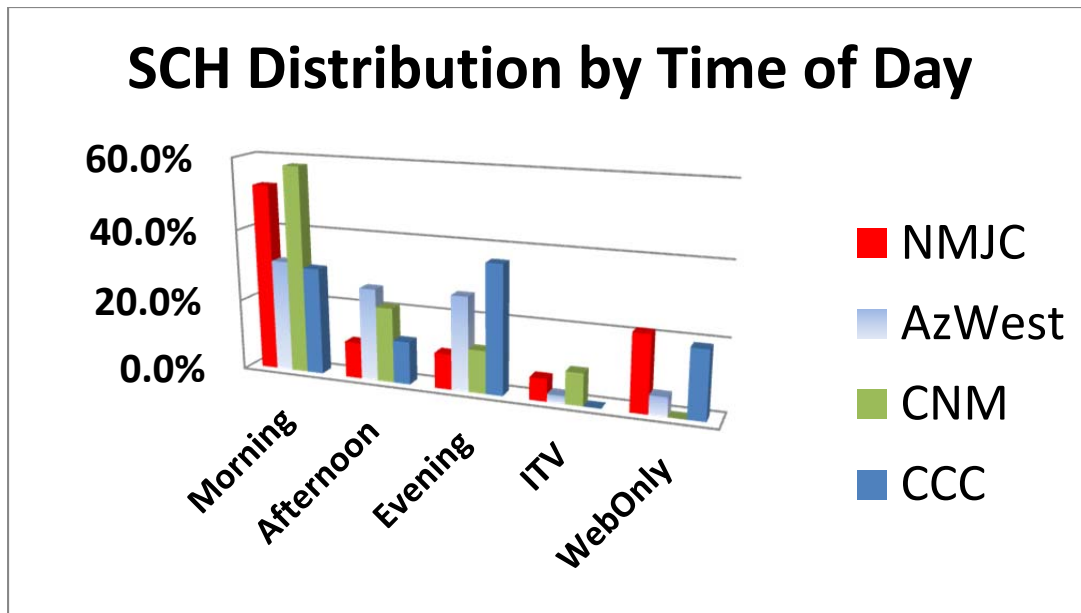
Over the past 10-15 years, one place where we have fallen behind in our ability to meet the needs of students is in our night classes.

Evening College

Virtually every community college in our region has a robust night program. At one time, NMJC likewise had a strong evening program with high levels of student enrollment. Over the years, for a variety of reasons, our offerings and student participation have declined. Consider, between Fall 2006 and Fall 2013, the number of evening sections declined from 106 to 70 and student enrollment dropped by over 30% (despite the fact that our college enrollment increased).

	Fall 2006	Fall 2010	Fall 2013
Sections Made	106	85	70
Students Enrolled	1,414	1,254	981
Average Section Size	13.3	14.7	14
Student Credit Hours	3,283	2,633	2,243

In 2009, I reported to the Board on a comparison of colleges and how our credit hour generation compared to those colleges (NMJC, Arizona Western, Central New Mexico, and Clovis Community College):



These comparisons remain fundamentally unchanged to this day with the exception that Arizona Western and CNM have developed stronger online offerings.

No one factor explains our shift away from a strong night enrollment. As with any complex market, shifting institutional priorities, and changing student needs, many factors influence success and failure of an activity. In our case, factors driving our shift in evening enrollments include:

1. Shifting core faculty assignments to meet demand for day and online classes. Thus, we worked to meet evening course demands through greater use of adjunct faculty.
2. An ever-present challenge of identifying, training, and retaining qualified adjunct faculty.
3. The advent of online courses put pressure on faculty loads, offered students an alternative means of scheduling their courses, and created a somewhat false sense of meeting student needs (in some cases, student choice of online was not by desire as much as last resort). One result was a subtle decline in the number of courses we offered, or felt we had to offer.
4. During this same period, student preferences shifted. For instance, students developed a strong sense of one-night, one-class as their preferred mode of evening college scheduling.

Our Opportunity

The average NMJC student is a part-time student who is 29 years old and is working part or full time. We know from research that over 17,000 adults in Lea County are over the age of 25, have a high school diploma (or GED), and have either not gone to college or taken some classes short of an Associate Degree. When we look to Gaines, Andrews, and Yoakum Counties in Texas, this figure grows to 35,000+ adults who have every reason to consider classes at NMJC.

We have a very substantive opportunity to grow college enrollment and better meet the needs of working students if we can revitalize and re-build our Evening College programs.

Re-establishing our Evening College as a vital part of NMJC offerings will involve very deliberate actions on our part. Our plan includes:

- Evaluating course offerings with the intent of making sure that we are offering the range of academic courses needed to support an evening student from initial enrollment through graduation/completion. A student has to be able to count on the fact that they can complete their program/degree at night if that is their preferred mode of attendance.
- Revitalizing our night business curriculum. Throughout our community conversations for the Degree Qualifications Profile (DQP) project, we heard business leaders tell us that the college was falling short in business offerings (particularly at night). We are adding core business courses each night for the new Evening College.
- Student support services will be enhanced (counseling, food services, etc.) in the evenings.
- Ongoing evaluation of enrollments, offerings, student satisfaction, and student outcomes to determine if we are meeting student needs with the changes and how we can continue to adjust our offerings to meet future student needs.

Our clear challenge is to re-establish ourselves in the evening market and to re-build community awareness of our offerings. To this end, we are requesting your support for a two-year plan to develop NMJC Evening College as a destination program for working adults.

Requested Board Action

We are asking for the Board to approve a one year adjustment in posted tuition for all courses starting at 5PM or later. **Specifically, we ask that the Board approve a 50% reduction in tuition (not including fees) for all classes starting at 5PM or later. We request that this approval be for the Fall 2014 and Spring 2015 semesters.** We are planning for this to be a two year effort but we are requesting formal approval only for the first year with the expectation that we will report data on enrollments and student outcomes following the Spring 2015 semester. At that time we anticipate, given success, that we will request a one year extension of the program.

It is important to note that we fully expect some students to shift from day courses and online courses to take advantage of this opportunity. At the same time, our clear objective is to increase overall college enrollment by bringing in more students and to support the success of those students as they seek to complete their college education.

Expected Outcomes (which will be tracked and reported quarterly)

1. We look for growth in night credit enrollment (measured in credit hours, number of students enrolled, and sections offered).
2. We look for overall growth in college credit enrollment (measured in credit hours and number of students enrolled).
3. We look for growth of business course enrollments college-wide.
4. Over time we hope to grow the graduation and completion rate for those programs and degrees offered through night courses.

Thank you for your consideration of our request.

NEW MEXICO JUNIOR COLLEGE

Personnel Recommendation for Board Consideration

The following candidate is being recommended for employment as follows:

Date June 18, 2014

Candidate's name Michael G. Neita

Position title Director of Upward Bound

New position Existing position Classification Faculty Professional Other _____

Is candidate related to another NMJC employee? yes no If so, to whom _____

Effective date of employment * August 1, 2014 Standard contract length 12 mos. 9 mos. other _____

Funding source Upward Bound

Paid advertising beyond *standard HigherEdJobs.com

(*Standard: The Hobbs News-Sun, NM Dept. of Labor, NMJC Website, Lubbock TX Workforce Development Website)

Posted salary range \$41,279 - \$51,599 Recommended annual salary \$53,034 Prorated salary yes no

Account number(s) with respective % allocation(s) 41133 3024 61301 123

Recommended and approved by:

Supervisor

Dean/Director

Vice President

President

Selection Committee Members: Dr. Gayle Abbott – Director of Student Support Services

Kennedy Alila – Professor of Chemistry

Michelle Cortez – Administrative Secretary – Upward Bound

Elena Dominguez – Upward Bound Academic Coordinator

Eric Garcia – Resident Hall Supervisor

Stacey Jackson – Accounts Receivable/Head Cashier

Dianne Marquez – Dean of Arts and Humanities

Comments: Mr. Neita, with a M.U.A. in Urban Affairs and seventeen years of experience meets and/or exceeds the minimum requirements for this position.

*Pending background check

rev. 6-28-01

ABBREVIATED RESUME

Position

Director of Upward Bound

Personal Data

Name: Michael G. Neita

Education

M.U.A., Boston University, Boston, MA, 2003
Major: Urban Affairs

B.A., University of Massachusetts, Boston, MA, 1999
Major: Community Planning

Certificate, Council for Opportunity in Education, Washington, DC, 2002
New Directors of TRIO Programs

Certificate, University of West Indies, Mona, Jamaica, 1989
Social Work

Professional Experience

Cambridge Academic Group, Inc., Boston, MA 08/2007 to Present
Director/Consultant

Research Foundation, CUNY, Queens, NY 06/2010 to 12/2012
Director of Upward Bound

Roxbury Community College, Boston, MA
Director of Upward Bound 04/2001 to 08/2007
Academic Advisor 09/2000 to 04/2001

Boston Center for Youths & Families, Boston, MA 04/2001 to 04/2002
Human Service Advocate

Action for Boston Community Development, Inc. Boston, MA 07/1992 to 09/1999
Health Educator

Social Action Center, Kingston, Jamaica 10/1980 to 02/1990
Youth Development Officer

Organizations:

Founding Member, Board of Directors, Immigrant Workers' Resource Center, Boston, MA 1993-1995
Member, International Society for Technology in Education, Washington, DC 2005 to present
Member, Boston University Alumni Association and UMass Boston Alumni Association



New Mexico Junior College

Career Opportunities

Position Announcement • March 2014

Position Title: Director of Upward Bound Program

Position Description: The Director of Upward Bound Program reports to the Vice President for Student Services. The Upward Bound Program is a component of the federal TRIO Program to assist low income/first generation 9th through 12th graders to graduate from high school and enter post-secondary education. The Director is responsible for the overall implementation of the Upward Bound Program, the day to day operations of the projects including planning, implementing and supervising of staff, overseeing the budget, developing educational programs (tutoring, college/field trips, Academic Saturday classes and summer programs), preparing monthly and annual institutional and federal reports, working with key personnel in area of high schools to identify potential students, working with parents and developing assessment and monitoring vehicles to track the 50 participants via the submission of the Annual Performance Report. This position is grant funded through the US Department of Education and grant writing experience is a plus. Director should be able to guide potential college students through the process of financial aid, scholarships, enrollment and college success. All NMJC employees are encouraged to: 1) participate in a process of continual personal and professional improvement; 2) actively participate in the instructional goals and objectives designed to support the mission of the college; and, 3) serve on college committees as assigned and nothing contained herein shall limit the President in assigning the employee to any of the various college activities for which he/she would be qualified in order to meet the needs of New Mexico Junior College.

Qualifications: Master's Degree from a regionally accredited institution in education, psychology or related field is required. Qualified applicant should have prior experience with educational programs. Bilingual in English/Spanish is an asset. Prior TRIO experience preferred.

Salary/Benefits: This is a 12-month professional position funded by a grant. Continuation of the position depends on grant funding. Salary range is \$41,279 to \$51,599 commensurate with education and experience. Standard NMJC benefits apply.

Application Deadline: Open until filled. To ensure consideration, all application materials must be received as soon as possible.

To Apply: Submit NMJC application form on line at www.nmjc.edu (Employment Opportunities) and attach the following: a letter of application (cover letter), your resume, unofficial transcripts for all degrees listed on resume (official transcripts required prior to employment), and three references with current addresses and phone numbers.

Human Resources, New Mexico Junior College, 1 Thunderbird Circle, Hobbs, NM 88240

New Mexico Junior College is an Equal Opportunity Affirmative Action Employer and does not discriminate in its educational and employment policies and procedures with regard to race, color, religion, sex, sexual orientation, national origin, age, disability, genetic information, or veteran status. Qualified minority applicants are encouraged to apply.

For information concerning employment, please contact the Human Resources Office at (575) 492-2791. For information concerning Section 504 accessibility, contact the Special Needs Coordinator in the Counseling Department at (575) 492-2576.

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NEW MEXICO JUNIOR COLLEGE

Personnel Recommendation for Board Consideration

The following candidate is being recommended for employment as follows: Date June 16, 2014

Candidate's name Cammie J. Armstrong

Position title Professor of Nursing

New position Existing position Classification Faculty Professional Other _____

Is candidate related to another NMJC employee? yes no If so, to whom _____

Effective date of employment August 11, 2014 Standard contract length 12 mos. 9 mos. other _____

Funding source Nursing Expansion Funds

Paid advertising beyond *standard HigherEdJobs.com, New Mexico Nurse – Nursing News & Views

(*Standard: The Hobbs News-Sun, NM Dept. of Labor, NMJC Website, Lubbock TX Workforce Development Website)

Posted salary range \$43,369 to \$54,211 Recommended annual salary \$52,370 Prorated salary yes no

Account number(s) with respective % allocation(s) 11000 2544 61101 102 100%

Recommended and approved by:

Supervisor

Dean/Director

Vice President

President

- Selection Committee Members:** Delores Thompson – Director of Nursing
- Debbie Cates – Professor of Nursing
- Misty Stine – Professor of Nursing
- Kim Webb – Professor of Nursing
- _____
- _____
- _____

Comments: Ms. Armstrong with a B.S.N. and pending M.S.N and four years of experience meets and/or exceeds the minimum requirements for this position.

ABBREVIATED RESUME

Position

Professor of Nursing

Personal Data

Name: Cammie J. Armstrong

Education

M.S.N., University of Phoenix, Phoenix, AZ, pending 09/2014
Major: Nursing Education

B.S.N, Texas Tech University, Lubbock, TX, 2011
Major: Nursing

A.A.S, New Mexico Junior College, Hobbs, NM, 2010
Major: Nursing

Professional Experience

Gentiva Hospice, Hobbs, NM 01/2013 to Present
On-call Registered Nurse

Good Life Senior Center, Hobbs, NM 05/2013 to 10/2013
Registered Nurse

Nor Lea General Hospital, Lovington, NM 11/2010 to 12/2012
PRN Medical Surgical, PACU, Chemotherapy Certified Nurse

Lea Regional Medical Center, Hobbs, NM 07/2010 to 11/2010
Newborn Nursery Registered Nurse

Rockytop Dairy 2003 to 2007
Owner/Operator

Licenses/Certifications:

New Mexico License No: RN-71524, Issue Date: 07/02/2010, Expiration Date: 07/31/2014,

Type: Multi-state Compact

Emergency Nursing Pediatric – EMS Region III

Trauma Nursing Core Course, Emergency Nurses Association

Deputy Medical Investigator Designate – Home Health/Hospice

Organizations/Honors:

Graduated Magna Cum Laude from Texas Tech University



New Mexico Junior College

Career Opportunities

Position Announcement • March 2014

Position Title: Professor of Nursing (two positions available)

Position Description: This position reports to the Director of Nursing. Duties and responsibilities include, but are not limited to, the following: 1) classroom instruction, clinical and laboratory supervision for associate degree nursing students; 2) evaluation of students enrolled in associate degree nursing courses; 3) associate degree nursing students advisement and counseling; 4) associate degree nursing students curriculum update and revision; 5) development of associate degree nursing students course syllabus each semester; 6) serve on college committees as assigned; 7) participate annually in an academic or professional process of continued personal and professional development; 8) actively participate in the institutional goals and objectives designed to support the mission of the college; and 9) nothing contained herein shall limit the President in assigning the employee to any of the various college activities for which he/she would be qualified, in order to meet the needs of New Mexico Junior College.

Qualifications: Master's Degree in nursing (MSN) preferred. Bachelor's degree will be considered. Must pursue and complete a MSN within five (5) years. All degrees must be from a regionally accredited institution. Candidates must have a minimum of two years clinical experience and must obtain or have a current New Mexico or multi-state nursing license in good standing. Prior successful teaching experience at the college level preferred. Candidates should be able to work within a team teaching concept. Computer proficiency required with skills in Microsoft Word, Power Point, and Canvas proficiency desirable.

Salary/Benefits: Salary is based on the NMJC nursing faculty salary schedule which is commensurate with education and teaching experience. This is a nine month position funded by a grant. Continued employment will depend on grant funding. Standard NMJC benefits apply.

Application Deadline: Open until filled. Interviews will be conducted by a selection committee and will commence upon receipt of completed applications by qualified applicants. To ensure consideration, all application materials must be received as soon as possible.

To Apply: Submit NMJC application form on line at www.nmjc.edu (Employment Opportunities) and attach the following: a letter of application (cover letter), your resume, unofficial transcripts for **all** degrees listed on resume (official transcripts required prior to employment), and three references with current addresses and phone numbers.

New Mexico Junior College, 1 Thunderbird Circle, Hobbs, NM 88240

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NEW MEXICO JUNIOR COLLEGE

Personnel Recommendation for Board Consideration

The following candidate is being recommended for employment as follows:

Date June 16, 2014

Candidate's name Kathleen J. Ferrell

Position title Director of Adult Basic Education

New position Existing position Classification Faculty Professional Other _____

Is candidate related to another NMJC employee? yes no If so, to whom _____

Effective date of employment July 1, 2014 Standard contract length 12 mos. 9 mos. other _____

Funding source Adult Basic Education

Paid advertising beyond *standard HigherEdJobs.com

(*Standard: The Hobbs News-Sun, NM Dept. of Labor, NMJC Website)

Posted salary range \$42,311 to 52,889 Recommended annual salary \$52,557 Prorated salary yes no

Account number(s) with respective % allocation(s) 41211 2401 61301 105 100%

Recommended and approved by:

Supervisor

Dean/Director

Vice President

President

Selection Committee Members: Dianne Marquez – Dean of Arts and Humanities

Alma Casarez – ABE Assistant

Patsy Lewis – Professor of Reading/Writing – Transitional Studies

Andrika Ruiz – ABE Assessment / Retention Clerk

Ruth Wong – Professor Education/Transitional Studies Reading

Comments: Ms. Ferrell with a B.S. degree and twelve years of experience meets and/or exceeds the minimum requirements for this position.

ABBREVIATED RESUME

Position

Director of Adult Basic Education

Personal Data

Name: Kathleen J. Ferrell

Education

B.S., University of the Southwest, Hobbs, NM, 1995
Major: Elementary and Secondary Education/Mathematics

A.A., New Mexico Junior College, Hobbs, NM, 1990
Major: General Studies

License, Coleta's School of Beauty, Hobbs, NM, 1982
Major: Cosmetology

Professional Experience

New Mexico Junior College, Hobbs, NM 03/2011 to Present
Part-time ABE Math Instructor

Designs by Kathleen, Longview, TX 02/2010 to 05/2010
Self Employed

Presser Construction, Diana, TX 07/2009 to 11/2009
Secretary

New Diana ISD, Diana, TX 07/2008 to 08/2009
9th Grade Math Teacher

East Texas Council on Alcohol and Drug Abuse, Longview, TX 05/2004 to 08/2008
Education Specialist

Southwest Inventory, Diana, TX 2001 to 2004
Assistant Inventory Clerk

Lakeview Baptist Assembly, Lone Star, TX 1998 to 2001
Part-time Secretary/Housekeeper/Dining Coordinator

Hobbs Municipal Schools, Hobbs, NM 1995 to 1998
7th Grade Math Teacher

House of Huber, Hobbs, NM 1982 to 1995
Stylist/Owner

Certifications / Licenses:

New Mexico Department of Education
Texas Department of Education
Cosmetologist/Operator



New Mexico Junior College

Career Opportunities

Position Announcement • April 2014

Position Title: Director of Adult Basic Education

Position Description: This position reports to the Dean of Arts and Humanities. Duties and responsibilities include, but are not limited to, the following: 1) Directs the operation of the Adult Basic Education Programs which includes programs for general education (GED) and English as a second language (ESL); coordinates the various classes and coursework planning within the program; coordinates with external agencies and/or organizations on all matters pertaining to the program; coaches, trains, and supervises assigned employees, or makes effective suggestions and recommendations regarding employment status; and coordinates, schedules, assigns, and reviews the daily work activities of staff; 2) Develops, implements and maintains program budgets; creates, prepares and submits all grant applications/paperwork; monitors and maintains projects ensuring compliance with federal, state and local guidelines; ensures program activities (e.g., expenditures, classes, etc.) meet grant/contract requirements; analyzes and facilitates collection of data; prepares special and recurring reports; regularly evaluates instructors, class and program effectiveness; 3) Develops and modifies curriculum to meet the needs of students; establishes classroom/computer labs and equipment and software updates as needed; supervises preparation and submittal of all purchase requisitions, personnel requisitions and other personnel/financial transactions; and conducts community needs assessment at least once every three years; 4) Represents the program at meetings, conferences and/or seminars; serves on various committees and as a member of professional associations; interacts with administrators, faculty and staff and external constituencies; communicates with instructors and students obtaining feedback; makes on-site visits; observes classroom instruction; and may participate or assist in student/program registration; 5) Serve on college committees as assigned; 6) Performs other duties as assigned or required; 7) Participate annually in an academic or professional process of continued personal and professional development; 8) Actively participate in the institutional goals and objectives designed to support the mission of the college; 9) Nothing contained herein shall limit the President in assigning the employee to any of the various college activities for which he/she would be qualified, in order to meet the needs of New Mexico Junior College.

Qualifications: Bachelor's degree, preferably in education, required. Master's degree is desirable. All degrees must be from a regionally accredited institution. Teaching experience preferred. Excellent public speaking, supervisory, microcomputer and organizational skills are necessary. Knowledge to include, but are not limited to, the following: management practices and principles, program development and implementation, budget preparation, monitoring and administration, teaching practices including Adult Education programs, community referrals and services, adult learning theory, and public relations/marketing practices and methods. Valid New Mexico or Texas driver license required.

Salary/Benefits: Salary range of \$42,311.00 to \$52,889.00 depending upon experience and qualifications. This is a 12-month professional position funded by a grant. Continued employment will depend on grant funding. Standard NMJC benefits apply.

Application Deadline: Thursday, May 8, 2014 at 5:00 p.m. Interviews will be conducted by a selection committee and will commence upon receipt of completed applications by qualified applicants. Position starts June 1, 2014.

To Apply: Submit NMJC application form on line at www.nmjc.edu (Employment Opportunities) and attach the following: a letter of application (cover letter), your resume, unofficial transcripts for **all** degrees listed on resume (official transcripts required prior to employment), and three references with current addresses and phone numbers.

Human Resources, New Mexico Junior College, 1 Thunderbird Circle, Hobbs, NM 88240

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NEW MEXICO JUNIOR COLLEGE

Personnel Recommendation for Board Consideration

The following candidate is being recommended for employment as follows:

Date June 18, 2014

Candidate's name Gregory A. O'Brien

Position title Director / Professor of Entertainment Technology

New position Existing position Classification Faculty Professional Other _____

Is candidate related to another NMJC employee? yes no If so, to whom _____

Effective date of employment **Pending Standard contract length 12 mos. 9 mos. other _____

Funding source Institutional Funds

Paid advertising beyond *standard HigherEdJobs.com, Music Row Enterprises, LLC, Career Builders.com, Monster, Austin American-Statesman, Tennessean, Plasamedia-Protocol

(*Standard: The Hobbs News-Sun, NM Dept. of Labor, NMJC Website, Lubbock TX Workforce Development Website)

Posted salary range \$55,516 to \$69,395 Recommended annual salary \$ 74,902.00 Prorated salary yes no

Account number(s) with respective % allocation(s) 11000 2913 61301 104

Recommended and approved by:

Supervisor

Dean/Director

Vice President

President

Selection Committee Members: Jeff McCool – Dean of Training & Outreach

Dr. Dennis Atherton – Vice President for Instruction

Dan Hardin – Vice President for Finance

Dale Gannaway – Executive Director New Horizons Resources

Don Caldwell – Cactus Theatre, Lubbock, Texas

Jeff Little- Professor and Self Employee Musician / Performing Artist

Mike Gallagher – Lea County Manager

Comments: Mr. O'Brien with a M.S. in Music Technology Education and more than thirty-three years of applicable experience meets and/or exceeds the minimum requirements for this position.

**Pending background check and hire date is undecided

ABBREVIATED RESUME

Position

Director / Professor of Entertainment Technology

Personal Data

Name: Gregory A. O'Brien

Education

M.S., Indiana University, Purdue School of Engineering and Technology, Indianapolis, IN, 2009
Major: Music Technology

B.S., West Virginia Institute of Technology, Montgomery, WV, 1995
Major: Electronic Engineering
Minor: Music

A.A.S., Hocking Technical College, Nelsonville, OH, 1983
Major: Electronics Engineering Technology

Certificate, Meigs Vocational School, Pomeroy, OH, 1980
Major: Communications and Broadcast Electronics

Professional Experience

Full Spectrum Sound, Shade, OH 1998 to Present
Owner and Operator

V.A.S.T., Shade, OH 08/1995 to Present
Founding Partner

Hocking College, Nelsonville, OH 01/1999 to 06/2008
Instructor Audio Production/Broadcast Engineering/Electronics Engineering

Ben Franklin Career Center, Dunbar, WV 08/1998 to 12/1998
Instructor

State of Delaware Ferris School for Boys, Wilmington, DE 12/1996 to 04/1998
Technology Education Instructor

West Virginia Institute of Technology, Montgomery, WV 1993 to 1995
Student Work-study / Electronic Technician

Oceanside Unified School District, Oceanside, CA 05/1986 to 04/1992
Electronics Maintenance Technician and Vocational ROP Electronics Instructor

Awards:

Indiana University School of Music – Magna Cum Laude

Publications:

Thesis: "The measured effects of simple and complex waves both digital and analogue when used in a transduced and transmitted wave application of forced resonance to human biological and stress hormonal systems."

Product reviews and technical applications for Guitar Digest

Bio-resonance Sound Therapy Student Guidebook



New Mexico Junior College

Career Opportunities

Position Announcement • October 2013

Position Title: Director / Professor of Entertainment Technology

Position Description: The Director/Professor of Entertainment Technology shall be responsible to the Dean of Training and Outreach. The duties and responsibilities of the Director/Professor of Entertainment Technology shall be, but not limited to the following: A. To satisfactorily perform the job of Director/Professor of Entertainment Technology for New Mexico Junior College. B. General duties and responsibilities: 1. Develop the Entertainment Technology curriculum; 2. Recruit students to the program; 3. Teach Entertainment Technology classes; 4. Work with the Lea County Event Center staff / Commissioners in the development of an Entertainment Technology Program lab; 5. Work with the NMJC Director of Physical Plant in the development of the Entertainment Technology classrooms and labs; 6. Create industry and community partners; 7. Lead and initiate a systematic effort that emphasizes Entertainment Technology student graduation; 8. Promote academic excellence within the Entertainment Technology Program; 9. Oversee the Entertainment Technology operating budget; 10. Oversee Entertainment Technology Faculty; 11. Attend all required meetings; 12. Seek opportunities to promote NMJC and the Entertainment Technology Program; 13. Work with the local media and the NMJC communication department to promote the Entertainment Technology Program; 14. Participate, both as a professional and a representative of New Mexico Junior College, in community affairs; 15. Attend all College required meetings and abide by and support the NMJC Employee Handbook; 16. Promote the mission and the vision of the College; 17. Participate annually in an academic or professional process of continued personal and professional development; and 18. Nothing contained herein shall limit the President in assigning the employee to any of the various College activities for which he/she would be qualified in order to meet the needs of New Mexico Junior College.

Qualifications: At least fifteen years of related experience is preferred. The successful candidate must have good public relations skills, ability to handle multi-task situations and ability to work in a fast paced operation on a daily basis. Additionally, the successful candidate will have a broad general knowledge and /or experience in many areas of the Entertainment and Music Industry including audio lighting and production, concert and event production, studio recording, independent and major recording labels, music and production contracts and contract riders, songwriting and copyright, music publishing, entertainment business, entertainment marketing, and entertainment law. The successful candidate will possess leadership and communication skills to develop the entertainment technology program and the ability to create industry and community partners. Experience and knowledge of Entertainment Technology curriculum development and Entertainment Technology facility development, and a Bachelor's degree is preferred.

Salary/Benefits: This is a 12-month professional/faculty position. Salary is competitive and commensurate with relevant experiences and degrees. Standard NMJC benefits apply.

Application Deadline: Open until filled. To ensure consideration, all application materials must be received as soon as possible.

To Apply: Submit NMJC application form on line at www.nmjc.edu (Employment Opportunities) and attach the following: a letter of application (cover letter), your resume, unofficial transcripts for **all** degrees listed on resume (official transcripts required prior to employment), and three references with current addresses and phone numbers.

Human Resources, New Mexico Junior College, 1 Thunderbird Circle, Hobbs, NM 88240

New Mexico Junior College is an Equal Opportunity Affirmative Action Employer and does not discriminate in its educational and employment policies and procedures with regard to race, color, religion, sex, sexual orientation, national origin, age, disability, genetic information, or veteran status. Qualified minority applicants are encouraged to apply.

For information concerning employment, please contact the Human Resources Office at (575) 492-2791. For information concerning Section 504 accessibility, contact the Special Needs Coordinator in the Counseling Department at (575) 492-2576.

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