NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

Thursday, July 29, 2004
Zia Room - Library
4:00 p.m.

AGENDA

- Consideration of Purchase of Docutech and Bookmark Copiers
- Consideration of Purchase of DocuColor Copier
- Consideration of Vehicle Purchases
- Consideration of Parking Lot Seal Coat
- Personnel Consideration - Professor of Music
- Personnel Consideration – Professor of Physics/Mathematics
NEW MEXICO JUNIOR COLLEGE
Vice President for Finance

5317 Lovingston Highway
Hobbs, NM 88240
Phone: (505)392-5210
Fax: (505)392-2526

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To: New Mexico Junior College Board members
From: Dan Hardin
RE: DocuTech, DocuColor, and Bookmarks
Date: July 19, 2004

New Mexico Junior College has been leasing a Xerox DocuTech 135 for several years. The lease and maintenance agreement will terminate as of September of 2004 due to Xerox no longer supporting the DocuTech 135. The current cost per year for the lease and maintenance of the DocuTech 135 is $140,190.52. With this information in mind, the administration is requesting Board approval for the purchase of a new DocuTech 6100 for $287,421.00 through GSA pricing, no bid process is required. The purchase of the DocuTech 6100 will lower the annual cost for lease and maintenance from $140,190.52 to $30,556.20 per year. Also, the DocuTech 6100 will go on the college’s equipment list and the CHE will reimburse $132,213.00 back to the college over the next five years through ER&R funding.

The second part of the proposal is to purchase two Bookmark copiers for the Library for $25,205.00. The Bookmark Copiers are specially designed to allow students to copy from books and will be coin and pin number operated. One Bookmark will be on the first floor of the Library and the other will be located on the second floor. The student will have access to computers in the Library that will be linked to the Bookmark copiers, students will then pay for the copies they want to print off of the computers. The Bookmark copiers will give students two new coin operated copiers that are designed to make copies from books without damaging the spine of the book. The Bookmark Copiers are sole source Xerox copiers and will be purchase from Benchmark. These copiers will also go on the equipment list and CHE will reimburse 46% of the cost of the copiers which will be $11,594.00 over the next five years.

The funding for the purchase of the DocuTech and for the Bookmarks will come from the capital projects DocuTech, approved by the Board in the 2001/2002 for $175,000.00 and 2003/2004 for $200,000.00.
The last part of the DocuTech, DocuColor, and Bookmark proposal is a request to the Board to move $166,020.00 from reserves to Capital projects to purchase a DocuColor 5252 digital color press. The DocuColor 5252 would also be purchased through GSA pricing with no bid process required. Currently, the college is leasing a DocuColor 12 for $50,760.00 per year. The DocuColor 12 is not compatible and will not work in conjunction with the DocuTech 6100. The DocuColor 5252 is compatible with the DocuTech 6100 and would greatly enhance the capabilities of the Document Center. The proposed purchase of a new DocuColor 5252 would reduce operating cost from the annual lease cost of $50,559.48 to an annual maintenance cost of $7,440.00. Maintenance includes all of the toner and ink use by the machine. The purchase of the DocuColor would also go on the Equipment list for ER&R, the college would be reimbursed $76,369.20 over the next five years.

We anticipate Mathew Krifchier, Professor for Commercial Graphic Design, will incorporate the DocuTech 6100 and the DocuColor 5252 into a portion of the curriculum for the Print Technology Class and also into some of the ACTA formerly (AVHS) classes. Mr. Krifchier has talked about developing a coop program with the Document Center giving his students hands on experience with the DocuTech 6100 and the DocuColor 5252. The Coop program will be invaluable for the students to learn how to operate and obtain certified trade skills to work in that environment.

Attached is information concerning the DocuTech, DocuColor and the two Bookmark copiers.
<table>
<thead>
<tr>
<th>EQUIPMENT</th>
<th>Purchase Price</th>
<th>CHE ER&amp;R Fundi</th>
<th>Net cost after 5 yrs</th>
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<tbody>
<tr>
<td>DocuTech 6100</td>
<td>$287,421.00</td>
<td>$132,213.00</td>
<td>$155,208.00</td>
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<tr>
<td>DocuColor 5252</td>
<td>$166,020.00</td>
<td>$76,369.20</td>
<td>$89,650.80</td>
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<tr>
<td>Bookmark</td>
<td>$25,205.00</td>
<td>$11,594.00</td>
<td>$13,611.00</td>
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<th></th>
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<tbody>
<tr>
<td>DocuTech</td>
<td>2,599,091</td>
<td>$30,556.20</td>
<td>$140,190.52</td>
<td>$109,634.32</td>
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<tr>
<td>DocuColor</td>
<td>122,688</td>
<td>$7,440.00</td>
<td>$50,760.00</td>
<td>$43,320.00</td>
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<td>Total</td>
<td>2,721,779</td>
<td>$37,996.20</td>
<td>$190,950.52</td>
<td>$152,954.32</td>
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DocuTech 6100PM-1 with Accessories
Pricing Summary Detail

DT6100PM $110,485.00
DigiPro4 Digipath with Scanner $41,310.00
DIGIPC4 DigiPath PC $11,515.00
DTCNTRL - 3 Docutech Controller for 6100 $36,790.00
SQFBM (Square Fold Booklet Maker) $56,230.00
DIGISV3 Document Library PC $11,915.00

Total Docutech Price $268,245.00

Technical Analyst & Training Services $19,175.00
all components Included
$11,676.00 for 3 year analyst and install services
$7,500.00 for install & training for 4 employees plus
phone support

Total Purchase Price $287,420.00

Yearly Maintenance for DT6100PM $30,556.20
200,000 allowance plan - Includes: 200,000
B&W impression per month including supplies
with overage @ .0047 per copy
NMJC Proposal

**DocuTech 6100** (including all accessories discussed in prior proposals)  
Price includes installation and training.

- **Contract Price with Discounts**  $287,421.00
- **Maintenance Annual Charges**  $30,556.20

Overage above 200,000 impressions per month $ .0047 each

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**DocuColor 5252** (including all accessories discussed in prior proposals)  
Price includes installation and training

- **Contract Price with Discounts**  $166,020.00
- **Maintenance Annual Charges**  $ 7,440.00

Supplies at $ .099  each impression in color  
$ .0129 each impression in black
New Mexico Junior College

Quote for Purchase of Xerox Digital Bookmarks
Per GSA pricing for July 2004

\[
\begin{align*}
\text{\$ 11,492.50 \times 2 \text{ machines} = } & \quad \text{\$ 22,985.00} \\
\text{Y harness for external connections = } \text{\$ 165 \times 2 = } & \quad \text{\$ 330.00} \\
\text{Equiritac connection kit = } \text{\$ 945 \times 2 = } & \quad \text{\$ 1890.00} \\
\text{Total} & \quad \text{\$ 25,205.00}
\end{align*}
\]
The vend solution that's right for every library.
digital BookMark™
Copier/Printer
a reliable, space-saving money maker.

Now your library can have it all:
a vend solution that gives you
total control over public access
to printing and copying
while generating new streams
of revenue. Plus, the productivity,
convenience and cost efficiencies
of a single source for all
your service and supplies.

Everything public-access
equipment should be.
The Xerox digital BookMark is a powerful,
easy-to-use networked printing and copying
solution. With fewer moving parts, its digital
architecture enables the kind of tough
reliability you need in a public-access setting.
It also sets new performance standards,
enabling users to print and copy documents
quickly, with results that look like originals.
Xerox digital BookMark features:
  • A beveled edge on the platen to help books
    avoid broken backs and replacement costs.
  • Enhanced access for wheelchair users.
  • One source for service, supplies and support.
  • Unique Total Satisfaction Guarantee*—the
    ultimate expression of confidence in the
    performance of our products.

Choose the vending system that
best suits your library.
The Xerox digital BookMark is a digital
copier/printer that combines access control
with the ability to capture valuable revenue.
It comes with an optional coin and bill
plug-and-play vending option. Other options
are available through Xerox Customized
Applications Service. They include stand-
alone magnetic card reader; coin only;
coins, bills and card; or other vend systems
compliant with the Xerox Foreign
Interface Standard.

*Applies to equipment under a Xerox warranty or a Full Service Maintenance Agreement and is subject to certain conditions.

Send your jobs to a desktop or
to the digital BookMark printer.
Enjoy the convenience of sending print jobs
over the network. Or, use a floppy disk right
at the device. Designed for efficiency,
Make copies in four easy steps:

1. **Insert money in vend system**
2. **Place originals on glass**
3. **Make paper size selection**
4. **Press start**

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**Call today.**

For full details about the Xerox digital BookMark Copier/Printer, speak with your Xerox Sales Representative, call 1-800 ASK XEROX or visit our Web site at www.xerox.com today.

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**digital BookMark beveled edge on platen facilitates copying of bound documents and minimizes potential damage.**

**Angled Console enhances access for wheelchair users.**

**Machine Lock ensures that only employees can add or remove paper.**

**Vend Station accepts coins and bills and is rigidly attached to the system. It charges users for walk-up copies and network prints. Jobs submitted via the network are held in the print queue. Each user must select the job on the display and release it by inserting cash into the Vend Station.**

**Media prints of print-ready files from diskette copier/printer model.**

**On back of machine, Foreign Interface enables hookup of Xerox Vend Station on the vend solution of your choice.**
Invitation to Bid # 955

Purchase of Vehicles for the Law Enforcement Academy, Security Department and College Motor Pool

BOARD DOCUMENTS

Date: July 23, 2004
Prepared by: Frank D. Collins
Coordinator of Purchasing
1. On July 5, 2004, legal notices were sent to three newspapers requesting sealed bids for the purchase of vehicles for the college:
   - Hobbs Daily News Sun
   - Lovington Leader
   - Albuquerque Journal
2. Bid packets were sent to five potential bidders.
3. One bidder submitted a bid within the time frame specified by the bid package.
   The bidder was not present at the opening.
4. The Business Office and College Motor Pool have evaluated the bid received.
   Their recommendation is shown on Page 3.
NEW MEXICO JUNIOR COLLEGE
BOARD DOCUMENTS
Evaluation and Recommendation

The bidder responding to Invitation to Bid #955 was Western Chrysler, Hobbs, NM.

The Administration recommends acceptance of the bid from Western Chrysler for the following vehicles:

- 2005 Dodge Dakota Quad Cab for Security Department: $19,352
- 2005 Chrysler 300 Sedan for the College Motor Pool: $23,663*
- 2005 Chrysler 300 Sedan for the College Motor Pool: $23,663*
- 2005 Dodge Durango SUV: Not accepted; vehicle deemed too small for seating 8 plus cargo. Will rebid SUV.
No bid was offered for police pursuit vehicles

TOTAL: $66,678

Source of Funding:
- FY 2004/2005
  - Vehicles – Plant – Major Equipment
  - Account #: 91001-4002-73102-911
  - Amount: $66,678

*Per Western Chrysler’s bid response, it was indicated that the specifications were not met for the touring sedans. The items noted as exceptions to the specifications are shown on the following pages. The Business Office and Motor Pool would recommend that we accept the bid with exceptions noted. A determination has been made based on the following:

1. Western Chrysler’s bid indicated a 3.5L V-6 Engine 24 valve 250 HP. We requested V-8 or equivalent to minimum HP of a V-8; minimum 5.0 litre.

Comparisons of the 300 Sedan HP with other vehicles in the same class:

- 2005 Ford Crown Victoria LX 4.6L V8 16 valve 224 HP
- 2005 Buick LeSabre 3.8L V6 12 valve 205 HP
- 2005 Mercury Grand Marquis 4.6L V8 16 valve 224 HP

The 300 Sedan carries a 36,000 mi./3 Yr Basic Warranty which compares with the other vehicles; however, the Powertrain Warranty is 70,000 mi./ 84 months. The other vehicles only carry a 36,000 mi./ 36 months for Powertrain Warranty.

The other items shown as exceptions by Western Chrysler are considered minor and will not affect the overall performance or appearance of the vehicle. I also consulted with the State of New Mexico Purchasing Division Executive Procurement Officer on whether the college could proceed with awarding the vendor the item with exceptions to an Invitation To Bid.
INVITATION TO BID #955 BID PRICE FORM

Bidder Name: WESTERN CHRYSLER

POLICE PURSUIT VEHICLES (QUANTITY 3):

Year 2004 or 2005 Ford Crown Victoria and/or 2004 or 2005 Chevrolet Impala or 2004 or 2005 Dodge Intrepid or vehicle of equal specifications:

Shipping: F.O.B. destination to New Mexico Junior College  Quantity:  
Indicate year and model UNABLE TO BID: NO  $  
Indicate year and model POLICE CAR TITLE  $  
Indicate year and model IN THE FALL  $  

TOTAL:  $  

Have all specifications been met or exceeded for the police pursuit vehicles?

Yes  No

If the answer is NO, attach an explanation.

2004 or 2005 MEDIUM SIZE PICKUP TRUCK FOR SECURITY DEPARTMENT (QUANTITY 1):

Shipping: F.O.B. destination to New Mexico Junior College  Quantity:  1  
Indicate year and model '05 DAKOTA QUAD CAB  $  

TOTAL:  $ 19,352.00-

Have all specifications been met or exceeded for the pick up truck?  Yes  No

If the answer is NO, attach an explanation.
2004 OR 2005 DELUXE SEDANS FOR THE COLLEGE MOTOR POOL (QUANTITY 2):

Shipping: F.O.B. destination to New Mexico Junior College

Quantity: 2

Indicate year and model '05 300 TOURING $23,663

Indicate year and model SAME $23,663

TOTAL: $47,326

Have all specifications been met or exceeded for the deluxe sedan vehicles? Yes (No X)

If the answer is NO, attach an explanation.

2004 OR 2005 SPORTS UTILITY VEHICLE (QUANTITY 1):

Shipping: F.O.B. destination to New Mexico Junior College

Quantity: 1

Indicate year and model '05 DURANGO $

TOTAL: $26,825.00

Have all specifications been met or exceeded for the SUV? Yes (No X)

NO CARGO DOORS, LIFT GATE ONLY

If the answer is NO, attach an explanation.

By signing below, bidder agrees to provide to NMJC the vehicle(s) as specified at the prices indicated on this form in accordance with all terms and conditions included in this invitation to bid.

Bidder signature: [Signature]
Title: [Title]

Date: 7-19-04
REFERENCE DELUXE SEDANS:

1. ENGINE IS V6 3.5, 250 HP WITH 250 LB FT OF TORQUE.
2. FULL SPARE NOT AVAILABLE
3. NO POWER ANTENNA OURS IS BUILT IN TO THE BACK GLASS
4. NO DOOR EDGE GUARDS
5. RADIO: AM-FM, CD, AND CLOCK.
The following information must be completed and returned with your bid:

RESIDENTIAL PREFERENCE
Residential Preference Number _71834__

Is material grown, produced or wholly manufactured in New Mexico?

BUSINESS SIZE/CLASSIFICATION
___ Small Business Concern  ___ Disadvantaged Business Concern
___ Large Business Concern  ___ Women Owned

Please note that the above information is for reporting purposes only and will not be used in evaluating or awarding the contract.

TELEPHONE NUMBER FOR OFFER CLARIFICATION:

Name: TERRY CRISWELL  Telephone Number: 392-4641

Title: GM

ACKNOWLEDGMENT OF ADDENDA:
The undersigned acknowledges receipt of the following addendum

Addendum No. ___ Dated: ___
Addendum No. ___ Dated: ___

The undersigned, as an authorized representative for the Company named below, acknowledges that he/she has examined this Invitation to Bid with its related documents, and being familiar with all the conditions surrounding the described materials and or services, including the availability of materials and labor, hereby offers to furnish all labor, materials, and supplies necessary to comply with the specifications in accordance with the Terms and Conditions set forth herein and at the prices stated in the price quote.

COMPANY NAME: WESTERN CHRYSLER
ADDRESS: 4123 N LOVINGTON HWY
CITY/STATE/ZIP: HOBBS, NM 88240
SIGNATURE OF AUTHORIZED REPRESENTATIVE: [Signature]

PRINTED OR TYPED: WESTERN CHRYSLER
NAME: TERRY CRISWELL
TITLE: GENERAL MANAGER
DATE: 7/19/04  FAX # (505)392-5107  PHONE # (505) 392-4641
BID SIGN IN SHEET

Purchase of Police Pursuit Vehicles for Law Enforcement Academy
INVITATION TO BID #955

11:00 A.M. NMJC Time
July 19, 2004

Bid Opening Conducted by: Frank Collins
Witness to Bid Opening: Vicki Benavidez

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>NAME</th>
<th>SIGNATURE</th>
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</thead>
<tbody>
<tr>
<td>Jim Spence Autoplex</td>
<td></td>
<td>No bid.</td>
</tr>
<tr>
<td>Western Chryslers</td>
<td></td>
<td>Not present.</td>
</tr>
<tr>
<td>Permian Ford</td>
<td></td>
<td>No bid.</td>
</tr>
<tr>
<td>Watson Truck &amp; Supply</td>
<td></td>
<td>No bid.</td>
</tr>
<tr>
<td>Galles Chevrolet</td>
<td></td>
<td>No bid.</td>
</tr>
</tbody>
</table>
MAILING LIST

INVITATION TO BID #955

Permlan Ford
Attn: Benny Hoyl
1000 North Dal Paso
Hobbs, NM 88240
Phone #: (505) 393.6176
Fax #: (505) 393.0137
Email: bhoyl@permlanford.com

Watson Truck & Supply
Attn: Scott Smith or Lou Ann Byrum
P.O. Box 10
Hobbs, NM 88240
Phone #: (505) 397.2411
Fax #: (505) 397.1679
Email: louann@watsonauto.com

Western Chrysler – Plymouth
Attn: Terry Criswell
4123 Lovington Highway
Hobbs, NM 88240
Phone #: (505) 392.4641
Fax #: (505) 393.8665
Email: wescpdl@verizon.net

Jim Spence Autoplex
Attn: John Spence
800 North Turner
Hobbs, NM 88240
Phone #: (505) 393.1711
Fax #: (505) 393.1716
Email: jspence@zlanet.com

Galles Chevrolet
Attn: Randy Whitt, Commercial Sales
1601 Lomas Blvd. N.E.
Albuquerque, NM 87102
Phone #: 505.766.6800
Fax #: 505.767.6395
NEW MEXICO JUNIOR COLLEGE

Invitation to Bid #955

New Mexico Junior College contemplates purchasing three (3) police pursuit vehicles for the College Law Enforcement Academy, one (1) pickup truck for the Security Department, and three (3) vehicles for the College Motor Pool. Bids will be awarded on an item-by-item basis. No minimum quantity is guaranteed. New Mexico Junior College reserves the right to reject any and all bids on any or all item(s).

Please note: The college has been mandated by the Alternative Fuels Acquisition Act to have 75% of all light duty vehicles operating on alternative fuel; therefore, if you have these types of vehicles available please indicate that the vehicle is an alternative fuel item and quote accordingly. Alternative Fuel vehicles will be given priority over non-alternative fuel vehicles. (See attachment of the Legislative and Executive Recommendation and Executive Order No. 2004-019.)

PLEASE INDICATE "Y" YE S OR "N" NO FOR EACH SPECIFICATION FOR ALL VEHICLES.

Vehicle specifications - Law Enforcement Academy (Quantity 3):

UNIT: MAKE AND MODEL: 2004 or 2005 FORD CROWN VICTORIA or VEHICLE OF EQUAL SPECIFICATIONS -- ENGINE SIZE: 4.6L V-8, MINIMUM OF 200 HP

OR: MAKE AND MODEL: 2004 or 2005 CHEVROLET IMPALA or VEHICLE OF EQUAL SPECIFICATIONS -- ENGINE SIZE: 3.8 LITER V6, MINIMUM OF 200 HP

OR: MAKE AND MODEL: 2004 or 2005 DODGE INTREPID or VEHICLE OF EQUAL SPECIFICATIONS -- ENGINE SIZE: 3.5 LITER V6 ENGINE, MINIMUM OF 200 HP

ALL EXCEPTIONS TO THESE SPECIFICATIONS SHALL BE LISTED ON A SEPARATE SHEET OF PAPER.

NEW MEXICO JUNIOR COLLEGE SHALL HAVE THE FINAL DECISION OF ACCEPTABILITY OF THE PRODUCT; THE BURDEN OF PROOF SHALL BE UPON THE VENDOR.

____ BATTERY: 12 VOLT, HEAVY DUTY, 500 COLD CRANKING AMP
MINIMUM AND ALTERNATOR MINIMUM 130AMP

____ BRAKES: HEAVY DUTY POLICE, FADE RESISTANT BRAKES. BRAKES MUST BE DISC TYPE, ON ALL FOUR WHEELS. BRAKES MUST BE ANTI-LOCK (ABS). WARNING LIGHT IN DASH SHALL INDICATE WHEN PARKING BRAKE IS ENGAGED.

____ ENGINE COOLING: ENGINE COOLING SYSTEM SHALL BE DESIGNED TO WITHSTAND HIGH SPEED OPERATION FOR EXTENDED PERIODS OF TIME AND GIVE ADEQUATE COOLING WHEN THE VEHICLE IS "AT REST" AFTER HIGH
SPEED OPERATION AND DURING LONG PERIODS OF IDLING.

**HOSE CLAMPS**: HOSE CLAMPS ON THE ENGINE AND VEHICLE-HEATING SYSTEMS SHALL BE A POSITIVE CLOSURE TYPE.

**TRANSMISSION**: SHALL BE A MINIMUM OF FOUR (4) FORWARD SPEEDS, TRANSMISSION COOLER SHALL BE THE MAXIMUM AVAILABLE FOR POLICE SERVICE.

**DRIVE SHAFT**: SHALL BE OF HEAVY DUTY DESIGN AND CONSTRUCTION ESPECIALLY DESIGNED FOR HIGH-SPEED REAR WHEEL DRIVE OPERATION.

**REAR AXLE**: LIMITED SLIP DIFFERENTIAL

**WHEEL BASE**: NOT LESS THAN ONE HUNDRED FOURTEEN (114.0) INCHES

**ROAD CLEARANCE**: NOT LESS THAN FIVE (5) INCHES MINIMUM.

**SHOCK ABSORBERS**: HEAVY DUTY DOUBLE ACTION TYPE, FRONT AND REAR, VALVED TO GIVE THE VEHICLE MAXIMUM ROAD ABILITY WHEN OPERATING OVER ROUGH ROADS AND DURING CORNERING AT HIGH SPEEDS.

**STEERING**: POWER STEERING WITH A MAXIMUM FIRM FEEL WITH FAST RETURN CHARACTERISTICS, DESIGNED FOR HIGH SPEED PURSUIT DRIVING.

**FRONT SUSPENSION**: SHALL BE OF HEAVY-DUTY DESIGN TO MINIMIZE FRONT-END DIVE WHEN BRAKING AND GIVE MAXIMUM ROAD ABILITY AT HIGH SPEEDS.

**REAR**: IF COIL SPRINGS ARE USED, A REAR STABILIZER BAR SHALL BE PROVIDED. SPRINGS PROVIDED SHALL BE CAPABLE OF SUPPORTING A CONSTANT LOAD OF 250 POUNDS OF CARGO WEIGHT IN THE TRUNK, COMBINED WITH A FULL FUEL LOAD, WHILE MAINTAINING THE VEHICLE STANDING HEIGHT LEVEL.

**BEARINGS/AXLES**: FRONT AND REAR TO BE OF A DESIGN THAT WILL WITHSTAND POLICE SERVICE.

**AIR CONDITIONING**:  
A. VEHICLE SHALL BE FACTORY EQUIPPED WITH AN AIR CONDITIONING UNIT CAPABLE OF COOLING THE PASSENGER COMPARTMENT WHILE NOT TAXING THE ENGINE COOLING SYSTEM.  
B. INTEGRATED WITH THE HEATER/DEFROSTER UNIT.

**ARM RESTS**: ARM REST DOOR CLOSURE DEVICES SHALL BE PROVIDED ON ALL DOORS.

**GLASS**:  
A. TINTED GLASS ALL WINDOWS.  
B. REAR WINDOW TO BE EQUIPPED WITH A FACTORY INSTALLED DEFOGGER.
IGNITION SYSTEM: SHALL BE DESIGNED AND INSTALLED IN SUCH A MANNER TO
PROVIDE MAXIMUM RADIO SHIELDING AND PREVENT INTERFERENCE WITH RADIO
RECEPTION AND TRANSMISSION FROM MOBILE RADIO EQUIPMENT.
INSTRUMENTS:
   A. SPEEDOMETER:
   1. HEAD (INCLUDING FACE) SHALL BE SPECIALLY CALIBRATED
      BY THE SPEEDOMETER MANUFACTURER AND BE ACCURATE
      WITHIN TWO (2) MI PER HOUR THROUGHOUT IT'S SPEED
      RANGE. MANUFACTURER SHALL PROVIDE WRITTEN CERTIFI-
      CATION OF SPEEDOMETER ACCURACY WITHIN TWO (2) MILES
      PER HOUR.
   2. FACE SHALL BE EASILY READABLE AND MARKED WITH
      INTERVALS OF NOT GREATER THAN TWO (2) MILES PER
      HOUR.

   B. GAUGES:
   1. WATER TEMPERATURE, OIL PRESSURE, AMMETER AND FUEL
      GAUGES SHALL BE INSTALLED IN THE DASH AND LIGHTING
      CONTROLLED FROM "IN DASH" LOCATION. NO HARD TO READ,
      WHILE DRIVING, GAUGES WILL BE ACCEPTED.
      ALL GAUGES ARE TO BE FACTORY INSTALLED.
      DIGITAL DASH LIGHTING MUST COME EQUIPPED WITH MANUAL SHUT
      OFF SWITCH THAT IS MOUNTED IN A LOCATION, WHICH IS EASILY
      ACCESSIBLE.

   KEYS AND LOCKS:
   A. THERE SHALL BE THREE (3) KEYS FOR EACH VEHICLE.
   B. SAME KEY FOR ALL LOCKS ON A VEHICLE.
   C. EACH VEHICLE SHALL HAVE A DIFFERENT KEY CODE SEQUENCE.
   D. KEY CODE SHALL BE ATTACHED TO AT LEAST ONE (1) KEY
      DELIVERED WITH THE VEHICLE.
   E. REAR DOOR INTERIOR HANDLES SHALL BE DESIGNED TO BE
      RENDERED INOPERABLE FROM THE REAR PASSENGER COMPARTMENT
      BY MEANS OF CHILDSHIELDING LOCKS THAT ARE ACTIVATED FROM
      OUTSIDE THE REAR PASSENGER COMPARTMENT. IF SUCH CHILDSHIELDING
      THE REAR DOOR INTERIOR HANDLES SHALL BE RENDERED
      INOPERABLE BY REMOVAL OF THE HANDLE ACTIVATION ROD.
      HANDLE ACTIVATION RODS WILL BE PROVIDED TO THE PURCHASER
      AT THE TIME OF DELIVERY.

   LIGHTS:
   A. IT SHALL BE POSSIBLE TO TURN DOME AND MAP LIGHTS ON AND
      OFF WITH THE DOORS CLOSED.
   B. DOME AND MAP LIGHTS SHALL BE OF SUCH INTENSITY THAT THEY
      ARE CAPABLE OF PROVIDING ADEQUATE LIGHT TO READ A
      STANDARD ROAD MAP WHILE SITTING IN THE DRIVER'S SEAT AT
      NIGHT.
   C. DOME LIGHT WIRING TO FRONT DOOR SWITCHES SHALL BE
      RENDERED INACTIVE.
   D. THERE SHALL BE LIGHTS IN THE GLOVE BOX, ASHTRAY AND
TRUNK.
E. AN ADDITIONAL DOME LIGHT WITH SWITCH SHALL BE MOUNTED BETWEEN THE SUN VISORS. IT SHALL OPERATE INDEPENDENT OF STANDARD EQUIPMENT DOME LIGHT(S).

RADIO: AM/FM

REAR VIEW MIRROR:
A. INSIDE ADJUSTABLE FOR DAY OR NIGHT DRIVING AND FREE OF VISUAL DISTORTION.
B. OUTSIDE LEFT AND RIGHT SIDE MIRRORS MOUNTED ON THE FRONT DOORS.

SEATS:
FRONT BUCKET SEATS, SHALL BE MANUFACTURER'S POLICE VEHICLE BUCKET SEATS (40/40 OR 45/45) DESIGNED TO WITHSTAND DAILY POLICE USE. SHALL BE CONSTRUCTED WITH HEAVY-DUTY SPRINGS AND BACKREST SUPPORTS.

REAR SEAT:
STANDARD SEAT.

UPHOLSTERY:
A. CLOTH WITH VINYL TRIM.
B. MATERIAL SHALL BE OF SUCH TEXTURE THAT IT WILL NOT BE ABRASIVE OR TEND TO WEAR CLOTHING AT AN ACCELERATED RATE.
C. ALL VINYL SEAT COVERING IS NOT ACCEPTABLE.
D. SHALL BE OF SUCH WEAR RESISTANCE THAT IT WILL STAND UP TO DAILY USE BY LAW ENFORCEMENT OFFICERS WEARING SIDE-ARM.

SPEED CONTROL: SHALL BE EQUIPPED WITH FACTORY INSTALLED SPEED (CRUISE) CONTROL.

TILT STEERING: SHALL BE EQUIPPED WITH FACTORY INSTALLED TILT STEERING.

WINDOW/DOOR LOCKS: SHALL BE EQUIPPED WITH POWER WINDOWS AND DOOR LOCKS.

UNDERCOATING:
CHASSIS AND FENDORS. UNDERCOATING MAY BE DEALER APPLIED. ALL COSTS TO BE INCLUDED IN THE BID PRICE.

WINDSHIELD WIPERS:
MINIMUM OF TWO SPEED, WITH INTERMITTENT WIPE CAPABILITY.

DEFINITION:
The term "HEAVY DUTY", AS APPLIED TO THESE SPECIFICATIONS, SHALL BE INTERPRETED TO MEAN: THE ITEM TO WHICH THE TERM IS APPLIED SHALL EXCEED THE USUAL QUANTITY, QUALITY OR CAPACITY
SUPPLIED WITH STANDARD PRODUCTION VEHICLES AND SHALL BE ABLE
TO WITHSTAND UNUSUAL STRAIN, EXPOSURE, TEMPERATURE, WEAR
AND USE.

___ EXTERIOR COLOR: WHITE, STANDARD PRODUCTION FACTORY APPLIED PAINT.

___ CARGO STORAGE:
TRUNK AREA TO BE NO LESS THAN TWENTY (20)
CUBIC FEET

___ SPOTLIGHT:
A. DESIGN SHALL PERMIT SATISFACTORY MOUNTING OF A LEFT HAND, INSIDE CONTROL,
SPOTLIGHT SO AS NOT TO BE AFFECTED WHEN THE DOOR IS OPENED OR CLOSED.
SPOTLIGHT BEAM SHALL NOT MOVE FROM ITS TARGET POSITION WHEN THE DRIVER'S
DOOR IS OPENED OR CLOSED.
B. SPOTLIGHT TO BE MOUNTED ABOVE, NOT ON THE FENDER.
C. ROOF MOUNTED SPOTLIGHT IS NOT ACCEPTABLE.
D. VEHICLE SHALL BE EQUIPPED WITH A UNITY MODEL #226 SPOTLIGHT OR EQUAL,
CONTAINING A SIX (6) INCH SEALED BEAM UNIT. UNIT SHALL BE MOUNTED SO AS NOT TO
INTERFERE WITH OPERATIONAL CONTROLS ON THE INSIDE OF THE VEHICLE.

___ WHEELS:
A. TO BE AT LEAST FIFTEEN (15) INCHES IN DIAMETER.
B. RIM AND SPIDER TO BE OF HEAVIER GAUGE
METAL THAN USED IN STANDARD PRODUCTION.
C. HUB COVER SHALL BE DESIGNED TO REMAIN
TIGHTLY ATTACHED TO THE WHEEL DURING
HIGH SPEED POLICE PURSUIT SERVICE.

___ TIRES:
FIVE FULL SIZED, HIGH SPEED, BLACK WALL.

___ TRUNK LID RELEASE:
REMOTE, ELECTRIC SYSTEM WITH PUSH BUTTON
RELEASE, READILY ACCESSIBLE TO THE DRIVER.
MOUNTING OF SWITCH IN THE GLOVE COMPARTMENT
IS NOT ACCEPTABLE.

___ Warranty – Standard Factory Warranty

Are any of the police pursuit vehicles alternative fuel vehicles?  Yes  No

Specifications for Medium Size Pickup Truck - Security Department (Quantity 1):

2004 or 2005 Year Model
___ Supercab/Extended Model (medium size for example: Dodge Dakota, Chevrolet
Colorado, Ford Ranger)
___ Electric windows
___ Electric door locks
___ Cloth interior
Gauges/Cluster
AM/FM Stereo Radio/Clock/CD Player
4 Wheel Anti Lock Brakes
V-6 Engine
Automatic Transmission Overdrive
Air Conditioning
Color: Standard White
Spare Tire
Warranty – Standard Factory Warranty

Is the medium size pickup truck an alternative fuel vehicle?  

Yes  No

Vehicle Specifications – College Motor Pool (Quantity 3):

The college desires (2) 2004 or 2005 full size deluxe four door sedans and (1) 2004 or 2005 sports utility vehicle (SUV) with the following specifications:

Specifications for full size deluxe four door sedans:

Brakes, power-anti-lock 4-wheel disc
V-8 Engine or equivalent to minimum HP of a V-8; minimum of 5.0 litre
Automatic 4-speed transmission with overdrive
Steering-power rack-and-pinion
Full size spare tire - jack & lug wrench; steel radial tires
Heater/defroster and electric rear window defroster
Interval wipers & washer
Remote electric right and left side mirrors
Front and rear reading lamps
Lighted visor mirrors
Bumpers front and back
Glass: tinted all around
Power windows with driver’s express down w/ lockout
Power trunk door opener and power door lock system
Power antenna
Exterior color: white only
Exterior protective body side moldings - factory installed
Door edge guards
Interior: color coordinated with exterior; seats with reclining split front seat; driver side 6-way power seat
Interior color: Tan or Light Gray
Color keyed front and rear carpeted floor mats
Air bag, dual-driver and front passenger
Air conditioning-factory installed
Electric speed cruise control with resume
Radio-AM/FM Radio/Clock/Cassette/CD/ with coaxial front and extended range rear speakers
Warranty - Standard Factory Warranty

Are any of the sedans alternative fuel vehicles?  

Yes  No
Specifications for the Sports Utility Vehicle (SUV):

- Air Conditioning - Front & Rear - Factory installed - Front/rear controls
- Air Bags - Driver and right front-passenger
- Alternator - Heavy Duty
- Balanced Wheels - Front, rear & spare, aligned front end
- Battery - Heavy Duty
- Body Type & Size - 8 - Passenger
- Bumpers - Front & Rear (Include towing trailer hitch with 2" ball class 1)
- Brakes - Power Heavy Duty, 4 Wheel Anti Lock Brake System, front and rear disc
- Color - White Only
- Cruise Control - Factory Installed
- Doors - 4 - rear cargo doors
- Engine - V-8, fuel injected, 5.0L or greater
- Fuel Tank -25 - 32 gallons
- Gross Vehicle Weight Rating - 7,000 lbs. (approximate)
- Heater/Defroster - Front, heavy duty fresh air
- Inside lights - Dome with map and reading light
- Mirrors, Outside - Two (2) below eye level, 7 X 9 swivel
- Radio - AM/FM, factory installed with CD or Cassette Player, with Clock
- Seats - Cloth, 2nd & 3rd row 60/40 split-folding bench
- Stabilizer Bars - Front & Rear
- Steering - Power
- Suspension - Heavy Duty
- Tires - 16" mounted full spare, all weather tread - Include Jack Lug Wrench and 16"
- Wheel Covers - Full size aluminum wheels
- Trailer Package- trailer hitch platform, seven-pin wiring connector, transmission oil cooler, trailer brake pre-wire harness and 7-way-4-way adapter.
- Transmission - 4-speed automatic with overdrive and tow/Haul mode
- Upholstery - Cloth (Gray-Blue-Tan-Full Length Floor Covering)
- Wheelbase - Approximately 125" to 135"
- Windshield Wipers/Washers - Dual electric, two speed intermittent
- Running boards (MUST BE ON THE VEHICLE AT TIME OF DELIVERY)
- Warranty - Standard Factory Warranty

Is the SUV an alternative fuel vehicle?  Yes  No
NEW MEXICO JUNIOR COLLEGE
Vice President for Finance

5317 Lovingston Highway
Hobbs, NM 88240
Phone: (505)392-5210
Fax: (505)392-2526

To: Board members
From: Dan Hardin
RE: Vehicles
Date: July 20, 2004

Invitation to Bid #955 for the purchase of Vehicles for the Law Enforcement Academy, Security Department, and College Motor Pool, was published on July 8, 2004. Invitation to Bid #955 was posted on the New Mexico Junior College website, published in the Hobbs Daily News Sun, Albuquerque Journal, and the Lovingston Leader. Bid packages were sent to Jim Spence Autoplex, Western Chrysler, Permian Ford, and Watson Truck and Supply. The Bid closed on July 19, 2004.

The bid for Police pursuit vehicles for the Law Enforcement Academy requested three (3) 2004 or 2005 Ford Crown Victoria or Chevrolet Impala or Dodge Intrepid or vehicle of equal specifications. The specifications on the vehicles were specific for police pursuit vehicles. No bids were received. This is the third time to go out to bid for the three police vehicles with no bid meeting specifications. Frank Collins, Purchasing Coordinator recommends the purchase of these vehicles on the open market or through a GSA contract. Funding for the purchase of the three police pursuit vehicles is from Board approved transfer from reserves of $30,000.00 for the purchase of Law Enforcement vehicles, and from the state approve allotment of $50,000.00 for Law Enforcement academy. It is estimated the purchase price for the three vehicles is $60,000.00 to $65,000.00.

The bid for the Security Department vehicle requested a 2004 or 2005 medium size pickup truck. One bid meeting specifications was received from Western Chrysler for a 2005 Dodge Dakota Quad Cab medium size pickup. The bid price is $19,352.00. Funding for this vehicle is from the Board approved Capital Project fund titled Vehicles for $108,708.49. Frank Collins, Purchasing Coordinator, recommends the approval of the bid from Western Chrysler for the 2005 Dodge Dakota for $19,352.00.
The bid for the College Motor Pool two (2) 2004 or 2005 full size four door sedans and one (1) 2004 or 2005 sports utility vehicle. One bid was received, but did not meet specifications. Because of the lack of bids, Frank Collins, Purchasing Coordinator, recommends going through CES (Cooperative Educational Services) for the purchase of these vehicles. Funding for these vehicles is from the Board approved Capital fund Vehicles of $108,708.49.

Attached is a copy of the bid package and the one bid submitted to the college.
NEW MEXICO JUNIOR COLLEGE

Invitation to Bid # 955

Purchase of Vehicles for the Law Enforcement Academy, Security Department and College Motor Pool

Bid Opening: July 19, 2004 --- 11:00 A.M. MST

Administration Building
Business Office
5317 Lovington Highway
Hobbs, New Mexico 88240

New Mexico Junior College invites you to submit a sealed bid for the Purchase of Police Pursuit Vehicles for the Law Enforcement Academy, A Pickup Truck for the Security Department, and Vehicles for the College Motor Pool. Please read carefully all specifications, terms, and conditions. Failure to comply with the instructions, terms, conditions and specifications of this Invitation may result in your bid being classified as unresponsive. Bids must be submitted to the above address no later than the time and date specified above. New Mexico criminal law prohibits bribes, gratuities and kickbacks.

Bids must be submitted in a sealed envelope with the attached label on the outside marked: INVITATION TO BID #955

NUMBER OF COPIES TO SUBMIT: Original plus one copy

BID INFORMATION:
This mailing contains 15 pages.

Policies and Procedures: Frank D. Collins, Coordinator of Purchasing (505) 392.2953
Technical information: August Fons, Director of Criminal Justice (505) 392.5603, ext. #266
Dennis Kelley, Assistant Director & Professor of the Law Enforcement Academy/Criminal Justice (505) 392.5603, ext. #263
William Morrill, Director of Security (505) 392.5692, ext. #435
William Rash, Plant Warehouseman/Motor Pool (505) 392.5603, ext. #647
GENERAL BID TERMS AND CONDITIONS

1. Failure to comply with all of the following terms and conditions may subject bid to rejection. Successful bidder agrees to the Terms and Conditions, Vendor Data and Bid Quote Form, which collectively shall constitute the "agreement".

2. All bids shall be sealed, addressed and delivered to: NMJC - Administration Building, Business Office, Attention: Coordinator of Purchasing, 5317 Lovington Highway, Hobbs, New Mexico 88240. Please attach the enclosed label on the outside of the envelope. It is the bidder's responsibility to ensure his/her bid arrives at the proper place prior to the designated opening date/time. Telephone bids, faxes and telegrams will not be accepted.

3. Each bidder is to submit their bid on the form provided by NMJC. The form must be fully completed and must bear the original signature of the Bidder.

4. All quotations shall exclude applicable sales or gross receipts tax. NMJC pays gross receipts tax on services and construction materials included as part of a construction service. Non-taxable transaction certificates will be issued upon request.

5. NMJC reserves the right to waive technical irregularities in the form of the bid, which do not alter price, quality or quantity, and to reject any or all bids when it is in the best interest of the College to do so.

6. The attached bid specifications indicate a minimum standard of quality, performance or other pertinent characteristics of the item(s) being bid. All options, variations or exceptions to specifications must be clearly listed by the Bidder. After examination and comparison of specifications, New Mexico Junior College reserves the right to make the selection.

7. Payment will be made within 30 days after satisfactory delivery and acceptance of order at NMJC.

8. The New Mexico criminal statutes impose felony penalties for bribes, gratuities, or kickbacks in the procurement of this agreement. In addition, the New Mexico Procurement Code, Sections 13-1-28 through 13-1-199, NMSA imposes civil and criminal penalties for its violations.

9. All bid prices must be quoted with shipping terms F.O.B. Destination to NMJC, Hobbs, NM.

10. For a bid to be considered, it must bear the signature of the bidder.

11. CLARIFICATIONS: Any clarification of instructions, terms and conditions, insurance, bonds, or quote preparation shall be made only by the person shown on the cover sheet of this Invitation. Technical clarifications should be addressed to the individual identified on the cover sheet. Clarifications must be in writing as an addendum to be considered as part of this invitation.
12. FAILURE TO RESPOND: NMJC reserves the right to remove from its bid list the names of vendors who do not respond to invitations. Submission of the invitation marked "NO BID" will not ensure retention on the college bid list.

13. NUMBERS OF COPIES OF BID: Please submit the number of copies of your bid and all supporting documents stated on the cover sheet. Failure to submit the required number of copies may result in your bid being considered non-responsive.

14. All information, except that classified as confidential, will become public information at the time the Bid is opened. Confidential information must be marked "CONFIDENTIAL" in red letters in the upper right hand corner of the sheets containing the confidential information. Price and information concerning the specifications cannot be considered confidential.

15. RESIDENTIAL/MANUFACTURERS PREFERENCE: In evaluating quotes for purchases over $5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with New Mexico Junior College Policy. It is the responsibility of the bidder to receive approval and a certification number from the State Purchasing Agent, which must be included on the Bid Proposal, prior to the Bid opening. Federal law prohibits the use of residential preference when the expenditure involves Federal funds.

16. It is agreed that bids accepted for consideration by New Mexico Junior College shall be valid for a period of ninety (90) days following the date of the bid opening.

17. INTENT: It is always the intent of New Mexico Junior College to purchase proper and adequate services or tangible items at the best value, for the best interest of the constituents of the New Mexico Junior College District and the taxpayers of New Mexico.

18. The successful bidder shall be responsible to ensure that the vehicles are delivered to New Mexico Junior College Campus, Central Receiving Department.

19. NMJC reserves the right to inspect the vehicles prior to taking delivery. It will be the vendor's responsibility to ensure that the vehicle(s) meet the specifications of the RFB.

20. It is understood that no guarantee or warranty is made or implied by New Mexico Junior College that any order for a definite quantity will be issued under this Bid. New Mexico Junior College intends to purchase vehicles as funding and bid prices allow. The vendor is required to accept the order and furnish the items and/or services in accordance with the Terms and Conditions contained herein. The prices furnished by the bidder and accepted are firm for a period of 90 days after the opening date of the Bid.

21. Bid shall be awarded on an "item – by – item" basis.

22. American Made: Pursuant to Section 13-1-188 NMSA ("Public purchases of American – Made motor vehicles required"), any state agency shall only purchase cars and trucks assembled in North America.
VENDOR DATA

The following information must be completed and returned with your bid:

RESIDENTIAL PREFERENCE
Residential Preference Number
Is material grown, produced or wholly manufactured in New Mexico?

BUSINESS SIZE/CLASSIFICATION
____Small Business Concern  ____Large Business Concern
____Disadvantaged Business Concern  ____Women Owned

Please note that the above information is for reporting purposes only and will not be used in evaluating or awarding the contract.

TELEPHONE NUMBER FOR OFFER CLARIFICATION:

Name: ______________________  Telephone Number: ______________________

Title: ______________________

ACKNOWLEDGMENT OF ADDENDA:
The undersigned acknowledges receipt of the following addendum

Addendum No. ______  Dated: ________
Addendum No. ______  Dated: ________

The undersigned, as an authorized representative for the Company named below, acknowledges that he/she has examined this Invitation to Bid with its related documents, and being familiar with all the conditions surrounding the described materials and or services, including the availability of materials and labor, hereby offers to furnish all labor, materials, and supplies necessary to comply with the specifications in accordance with the Terms and Conditions set forth herein and at the prices stated in the price quote.

COMPANY NAME: ______________________
ADDRESS: ______________________
CITY/STATE/ZIP: ______________________

SIGNATURE OF AUTHORIZED REPRESENTATIVE: ______________________

PRINTED OR TYPED: ______________________
NAME: ______________________
TITLE: ______________________
DATE: _______  FAX #: ___________  PHONE #: ______________________
NEW MEXICO JUNIOR COLLEGE
Invitation to Bid #955
Specifications & Bid Price Form

New Mexico Junior College contemplates purchasing three (3) police pursuit vehicles for the College Law Enforcement Academy, one (1) pickup truck for the Security Department, and three (3) vehicles for the College Motor Pool. Bids will be awarded on an item - by - item basis. No minimum quantity is guaranteed. New Mexico Junior College reserves the right to reject any and all bids on any or all item(s).

Please note: The college has been mandated by the Alternative Fuels Acquisition Act to have 75% of all light duty vehicles operating on alternative fuel; therefore, if you have these types of vehicles available please indicate that the vehicle is an alternative fuel item and quote accordingly. Alternative fuel vehicles will be given priority over non-alternative fuel vehicles. (See attachment of the Legislative and Executive Recommendation and Executive Order No. 2004-019.)

PLEASE INDICATE “Y” YES OR “N” NO FOR EACH SPECIFICATION FOR ALL VEHICLES.

Vehicle specifications - Law Enforcement Academy (Quantity 3):

UNIT: MAKE AND MODEL: 2004 or 2005 FORD CROWN VICTORIA or VEHICLE OF EQUAL SPECIFICATIONS --- ENGINE SIZE: 4.6L V-8, MINIMUM OF 200 HP

OR: MAKE AND MODEL: 2004 or 2005 CHEVROLET IMPALA or VEHICLE OF EQUAL SPECIFICATIONS --- ENGINE SIZE: 3.8 LITER V6, MINIMUM OF 200 HP

OR: MAKE AND MODEL: 2004 or 2005 DODGE INTREPID or VEHICLE OF EQUAL SPECIFICATIONS -- ENGINE SIZE: 3.5 LITER V6 ENGINE, MINIMUM OF 200 HP

ALL EXCEPTIONS TO THESE SPECIFICATIONS SHALL BE LISTED ON A SEPARATE SHEET OF PAPER.

NEW MEXICO JUNIOR COLLEGE SHALL HAVE THE FINAL DECISION OF ACCEPTABILITY OF THE PRODUCT; THE BURDEN OF PROOF SHALL BE UPON THE VENDOR.

_____ BATTERY: 12 VOLT, HEAVY DUTY, 500 COLD CRANKING AMP MINIMUM AND ALTERNATOR MINIMUM 130AMP

_____ BRAKES: HEAVY DUTY POLICE, FADE RESISTANT BRAKES. BRAKES MUST BE DISC TYPE, ON ALL FOUR WHEELS. BRAKES MUST BE ANTI-LOCK (ABS). WARNING LIGHT IN DASH SHALL INDICATE WHEN PARKING BRAKE IS ENGAGED.

_____ ENGINE COOLING: ENGINE COOLING SYSTEM SHALL BE DESIGNED TO WITHSTAND HIGH SPEED OPERATION FOR EXTENDED PERIODS OF TIME AND GIVE ADEQUATE COOLING WHEN THE VEHICLE IS "AT REST" AFTER HIGH SPEED OPERATION AND DURING LONG PERIODS OF IDLING.
HOSE CLAMPS: HOSE CLAMPS ON THE ENGINE AND VEHICLE-HEATING SYSTEMS SHALL BE A POSITIVE CLOSURE TYPE.

TRANSMISSION: SHALL BE A MINIMUM OF FOUR (4) FORWARD SPEEDS. TRANSMISSION COOLER SHALL BE THE MAXIMUM AVAILABLE FOR POLICE SERVICE.

DRIVE SHAFT: SHALL BE OF HEAVY DUTY DESIGN AND CONSTRUCTION ESPECIALLY DESIGNED FOR HIGH-SPEED REAR WHEEL DRIVE OPERATION.

REAR AXLE: LIMITED SLIP DIFFERENTIAL

WHEEL BASE: NOT LESS THAN ONE HUNDRED FOURTEEN (114.0) INCHES

ROAD CLEARANCE: NOT LESS THAN FIVE (5) INCHES MINIMUM.

SHOCK ABSORBERS: HEAVY DUTY DOUBLE ACTION TYPE, FRONT AND REAR, VALVED TO GIVE THE VEHICLE MAXIMUM ROAD ABILITY WHEN OPERATING OVER ROUGH ROADS AND DURING CORNERING AT HIGH SPEEDS.

STEERING: POWER STEERING WITH A MAXIMUM FIRM FEEL WITH FAST RETURN CHARACTERISTICS, DESIGNED FOR HIGH SPEED PURSUIT DRIVING.

FRONT SUSPENSION: SHALL BE OF HEAVY-DUTY DESIGN TO MINIMIZE FRONT-END DIVE WHEN BRAKING AND GIVE MAXIMUM ROAD ABILITY AT HIGH SPEEDS.

REAR: IF COIL SPRINGS ARE USED, A REAR STABILIZER BAR SHALL BE PROVIDED. SPRINGS PROVIDED SHALL BE CAPABLE OF SUPPORTING A CONSTANT LOAD OF 250 POUNDS OF CARGO WEIGHT IN THE TRUNK, COMBINED WITH A FULL FUEL LOAD, WHILE MAINTAINING THE VEHICLE STANDING HEIGHT LEVEL.

BEARINGS/AXLES: FRONT AND REAR TO BE OF A DESIGN THAT WILL WITHSTAND POLICE SERVICE.

AIR CONDITIONING:
A. VEHICLE SHALL BE FACTORY EQUIPPED WITH AN AIR CONDITIONING UNIT CAPABLE OF COOLING THE PASSENGER COMPARTMENT WHILE NOT TAXING THE ENGINE COOLING SYSTEM.
B. INTEGRATED WITH THE HEATER/DEFROSTER UNIT.

ARM RESTS: ARM REST DOOR CLOSURE DEVICES SHALL BE PROVIDED ON ALL DOORS.

GLASS:
A. TINTED GLASS ALL WINDOWS.
B. REAR WINDOW TO BE EQUIPPED WITH A FACTORY INSTALLED DEFROGER.

IGNITION SYSTEM: SHALL BE DESIGNED AND INSTALLED IN SUCH A MANNER TO PROVIDE MAXIMUM RADIO SHIELDING AND PREVENT INTERFERENCE WITH RADIO RECEPTION AND TRANSMISSION FROM MOBILE RADIO EQUIPMENT.
INSTRUMENTS:

A. SPEEDOMETER:
1. HEAD (INCLUDING FACE) SHALL BE SPECIALLY CALIBRATED
   BY THE SPEEDOMETER MANUFACTURER AND BE ACCURATE
   WITHIN TWO (2) MI PER HOUR THROUGHOUT ITS SPEED
   RANGE. MANUFACTURER SHALL PROVIDE WRITTEN CERTIFI-
   CATION OF SPEEDOMETER ACCURACY WITHIN TWO (2) MILES
   PER HOUR.
2. FACE SHALL BE EASILY READABLE AND MARKED WITH
   INTERVALS OF NOT GREATER THAN TWO (2) MILES PER
   HOUR.

B. GAUGES:
1. WATER TEMPERATURE, OIL PRESSURE, AMMETER AND FUEL
   GAUGES SHALL BE INSTALLED IN THE DASH AND LIGHTING
   CONTROLLED FROM "IN DASH" LOCATION. NO HARD TO READ,
   WHILE DRIVING, GAUGES WILL BE ACCEPTED.
   ALL GAUGES ARE TO BE FACTORY INSTALLED.
   DIGITAL DASH LIGHTING MUST COME EQUIPPED WITH MANUAL SHUT
   OFF SWITCH THAT IS MOUNTED IN A LOCATION, WHICH IS EASILY
   ACCESSIBLE.

KEYS AND LOCKS:
A. THERE SHALL BE THREE (3) KEYS FOR EACH VEHICLE.
B. SAME KEY FOR ALL LOCKS ON A VEHICLE.
C. EACH VEHICLE SHALL HAVE A DIFFERENT KEY CODE SEQUENCE.
D. KEY CODE SHALL BE ATTACHED TO AT LEAST ONE (1) KEY
   DELIVERED WITH THE VEHICLE.
E. REAR DOOR INTERIOR HANDLES SHALL BE DESIGNED TO BE
   RENDERED INOPERABLE FROM THE REAR PASSENGER COMPARTMENT
   BY MEANS OF CHILPROOF LOCKS THAT ARE ACTIVATED FROM
   OUTSIDE THE REAR PASSENGER COMPARTMENT. IF SUCH CHIL-
   PROOF THE REAR DOOR INTERIOR HANDLES SHALL BE RENDERED
   INOPERABLE BY REMOVAL OF THE HANDLE ACTIVATION ROD.
   HANDLE ACTIVATION RODS WILL BE PROVIDED TO THE PURCHASER
   AT THE TIME OF DELIVERY.

LIGHTS:
A. IT SHALL BE POSSIBLE TO TURN DOME AND MAP LIGHTS ON AND
   OFF WITH THE DOORS CLOSED.
B. DOME AND MAP LIGHTS SHALL BE OF SUCH INTENSITY THAT THEY
   ARE CAPABLE OF PROVIDING ADEQUATE LIGHT TO READ A
   STANDARD ROAD MAP WHILE SITTING IN THE DRIVER'S SEAT AT
   NIGHT.
C. DOME LIGHT WIRING TO FRONT DOOR SWITCHES SHALL BE
   RENDERED INACTIVE.
D. THERE SHALL BE LIGHTS IN THE GLOVE BOX, ASHTRAY AND
   TRUNK.
E. AN ADDITIONAL DOME LIGHT WITH SWITCH SHALL BE MOUNTED
   BETWEEN THE SUN VISORS. IT SHALL OPERATE INDEPENDENT
   OF STANDARD EQUIPMENT DOME LIGHT(S).
RADIO: AM/FM

REAR VIEW MIRROR:
A. INSIDE ADJUSTABLE FOR DAY OR NIGHT DRIVING AND FREE OF VISUAL DISTORTION.
B. OUTSIDE LEFT AND RIGHT SIDE MIRRORS MOUNTED ON THE FRONT DOORS.

SEATS:
FRONT BUCKET SEATS, SHALL BE MANUFACTURER'S POLICE VEHICLE BUCKET SEATS (40/40 OR 45/45) DESIGNED TO WITHSTAND DAILY POLICE USE. SHALL BE CONSTRUCTED WITH HEAVY-DUTY SPRINGS AND BACKREST SUPPORTS.

REAR SEAT:
STANDARD SEAT.

UPHOLSTERY:
A. CLOTH WITH VINYL TRIM.
B. MATERIAL SHALL BE OF SUCH TEXTURE THAT IT WILL NOT BE ABRASIVE OR TEND TO WEAR CLOTHING AT AN ACCELERATED RATE.
C. ALL VINYL SEAT COVERING IS NOT ACCEPTABLE.
D. SHALL BE OF SUCH WEAR RESISTANCE THAT IT WILL STAND UP TO DAILY USE BY LAW ENFORCEMENT OFFICERS WEARING SIDE-ARM.

SPEED CONTROL: SHALL BE EQUIPPED WITH FACTORY INSTALLED SPEED (CRUISE) CONTROL.

TILT STEERING: SHALL BE EQUIPPED WITH FACTORY INSTALLED TILT STEERING.

WINDOW/DOOR LOCKS: SHALL BE EQUIPPED WITH POWER WINDOWS AND DOOR LOCKS.

UNDERCOATING:
CHASSIS AND FENDORS. UNDERCOATING MAY BE DEALER APPLIED. ALL COSTS TO BE INCLUDED IN THE BID PRICE.

WINDSHIELD WIPERS:
MINIMUM OF TWO SPEED, WITH INTERMITTENT WIPE CAPABILITY.

DEFINITION:
THE TERM "HEAVY DUTY", AS APPLIED TO THESE SPECIFICATIONS, SHALL BE INTERPRETED TO MEAN: THE ITEM TO WHICH THE TERM IS APPLIED SHALL EXCEED THE USUAL QUANTITY, QUALITY OR CAPACITY SUPPLIED WITH STANDARD PRODUCTION VEHICLES AND SHALL BE ABLE TO WITHSTAND UNUSUAL STRAIN, EXPOSURE, TEMPERATURE, WEAR AND USE.

EXTERIOR COLOR: WHITE, STANDARD PRODUCTION FACTORY APPLIED PAINT.
__CARGO STORAGE:__
TRUNK AREA TO BE NO LESS THAN TWENTY (20) CUBIC FEET

__SPOTLIGHT:__
A. DESIGN SHALL PERMIT SATISFACTORY MOUNTING OF A LEFT HAND, INSIDE CONTROL, SPOTLIGHT SO AS NOT TO BE AFFECTED WHEN THE DOOR IS OPENED OR CLOSED. SPOTLIGHT BEAM SHALL NOT MOVE FROM ITS TARGET POSITION WHEN THE DRIVER'S DOOR IS OPENED OR CLOSED.
B. SPOTLIGHT TO BE MOUNTED ABOVE, NOT ON THE FENDER.
C. ROOF MOUNTED SPOTLIGHT IS NOT ACCEPTABLE.
D. VEHICLE SHALL BE EQUIPPED WITH A UNITY MODEL #226 SPOTLIGHT OR EQUAL, CONTAINING A SIX (6) INCH SEALED BEAM UNIT. UNIT SHALL BE MOUNTED SO AS NOT TO INTERFERE WITH OPERATIONAL CONTROLS ON THE INSIDE OF THE VEHICLE.

__WHEELS:__
A. TO BE AT LEAST FIFTEEN (15) INCHES IN DIAMETER.
B. RIM AND SPIDER TO BE OF HEAVIER GAUGE METAL THAN USED IN STANDARD PRODUCTION.
C. HUB COVER SHALL BE DESIGNED TO REMAIN TIGHTLY ATTACHED TO THE WHEEL DURING HIGH SPEED POLICE PURSUIT SERVICE.

__TIRES:__
FIVE FULL SIZED, HIGH SPEED, BLACK WALL.

__TRUNK LID RELEASE:__
REMOTE, ELECTRIC SYSTEM WITH PUSH BUTTON RELEASE, READILY ACCESSIBLE TO THE DRIVER. MOUNTING OF SWITCH IN THE GLOVE COMPARTMENT IS NOT ACCEPTABLE.

__Warranty – Standard Factory Warranty__

Are any of the police pursuit vehicles alternative fuel vehicles?  Yes  No

__Specifications for Medium Size Pickup Truck - Security Department (Quantity 1):__

2004 or 2005 Year Model
---Supercab/Extended Model (medium size for example: Dodge Dakota, Chevrolet Colorado, Ford Ranger)
---Electric windows
---Electric door locks
---Cloth Interior
---Gauges/Cluster
---AM/FM Stereo Radio/Clock/CD Player
---4 Wheel Anti Lock Brakes
---V-6 Engine
---Automatic Transmission Overdrive
---Air Conditioning
---Color: Standard White
---Spare Tire
Warranty – Standard Factory Warranty

Is the medium size pickup truck an alternative fuel vehicle?  Yes  No

Vehicle Specifications – College Motor Pool (Quantity 3):

The college desires (2) 2004 or 2005 full size deluxe four door sedans and (1) 2004 or 2005 sports utility vehicle (SUV) with the following specifications:

Specifications for full size deluxe four door sedans:

- Brakes, power-anti-lock 4-wheel disc
- V-8 Engine or equivalent to minimum HP of a V-8; minimum of 5.0 litre
- Automatic 4-speed transmission with overdrive
- Steering-power rack-and-pinion
- Full size spare tire - jack & lug wrench; steel radial tires
- Heater/defroster and electric rear window defroster
- Intermittent wipers & washer
- Remote electric right and left side mirrors
- Front and rear reading lamps
- Lighted visor mirrors
- Bumpers front and back
- Glass: tinted all around
- Power windows with driver’s express down w/ lockout
- Power trunk door opener and power door lock system
- Power antenna
- Exterior color: white only
- Exterior protective body side moldings - factory installed
- Door edge guards
- Interior: color coordinated with exterior; seats with reclining split front seat; driver side 6-way power seat
- Interior color: Tan or Light Gray
- Color keyed front and rear carpeted floor mats
- Air bag, dual-driver and front passenger
- Air conditioning-factory installed
- Electric speed cruise control with resume
- Radio-AM/FM Radio/Clock/Cassette/CD/ with coaxial front and extended range rear speakers
- Warranty - Standard Factory Warranty

Are any of the sedans alternative fuel vehicles?  Yes  No

Specifications for the Sports Utility Vehicle (SUV):

- Air Conditioning - Front & Rear - Factory Installed - Front/rear controls
- Air Bags - Driver and right front-passenger
- Alternator - Heavy Duty
- Balanced Wheels - Front, rear & spare, aligned front end
- Battery - Heavy Duty
- Body Type & Size - 8 - Passenger
- Bumpers - Front & Rear (include towing trailer hitch with 2” ball class 1)
Brakes - Power Heavy Duty, 4 Wheel Anti Lock Brake System, front and rear disc
Color - White Only
Cruise Control - Factory installed
Doors - 4 - rear cargo doors
Engine - V-8, fuel injected, 5.0L or greater
Fuel Tank - 25 - 32 gallons
Gross Vehicle Weight Rating - 7,000 lbs. (approximate)
Heater/Defroster - Front, heavy duty fresh air
Inside Lights - Dome with map and reading light
Mirrors, Outside - Two (2) below eye level, 7 X 9 swivel
Radio - AM/FM, factory installed with CD or Cassette Player, with Clock
Seats - Cloth, 2nd & 3rd row 60/40 split-folding bench
Stabilizer Bars - Front & rear
Steering - Power
Suspension - Heavy Duty
Tires - 16" mounted full spare, all weather tread - Include Jack Lug Wrench and 16"
Wheel Covers - Full size aluminum wheels
Trailer Package- trailer hitch platform, seven-pin wiring connector, transmission oil cooler, trailer brake pre-wire harness and 7-way-4-way adapter.
Transmission - 4-speed automatic with overdrive and tow/Haul mode
Upholstery - Cloth (Gray-Blue-Tan-Full Length Floor Covering)
Wheelbase - Approximately 125" to 135"
Windshield Wipers/Washers - Dual electric, two speed intermittent
Running boards (MUST BE ON THE VEHICLE AT TIME OF DELIVERY)
Warranty - Standard Factory Warranty

Is the SUV an alternative fuel vehicle? Yes No
INVITATION TO BID #955 BID PRICE FORM

Bidder Name: ________________________________

POLICE PURSUIT VEHICLES (QUANTITY 3):

Year 2004 or 2005 Ford Crown Victoria and/or 2004 or 2005 Chevrolet Impala or 2004 or 2005 Dodge Intrepid or vehicle of equal specifications:

Shipping: F.O.B. destination to New Mexico Junior College  Quantity: __________ 

Indicate year and model____________________________________________________ $________

Indicate year and model____________________________________________________ $________

Indicate year and model____________________________________________________ $________

TOTAL: $________

______________________________

Have all specifications been met or exceeded for the police pursuit vehicles?

Yes  No

If the answer is NO, attach an explanation.

2004 or 2005 MEDIUM SIZE PICKUP TRUCK FOR SECURITY DEPARTMENT (QUANTITY 1):

Shipping: F.O.B. destination to New Mexico Junior College  Quantity: __________

Indicate year and model____________________________________________________ $________

TOTAL: $________

Have all specifications been met or exceeded for the pick up truck?  Yes  No

If the answer is NO, attach an explanation.
2004 OR 2005 DELUXE SEDANS FOR THE COLLEGE MOTOR POOL (QUANTITY 2):

Shipping: F.O.B. destination to New Mexico Junior College         Quantity: _________

Indicate year and model___________________________________________ $_________

Indicate year and model___________________________________________ $_________

TOTAL: $_________

Have all specifications been met or exceeded for the deluxe sedan vehicles?   Yes   No

If the answer is NO, attach an explanation.

2004 OR 2005 SPORTS UTILITY VEHICLE (QUANTITY 1):

Shipping: F.O.B. destination to New Mexico Junior College         Quantity: _________

Indicate year and model___________________________________________ $_________

TOTAL: $_________

Have all specifications been met or exceeded for the SUV?   Yes   No

If the answer is NO, attach an explanation.

By signing below, bidder agrees to provide to NMJC the vehicle(s) as specified at the prices indicated on this form in accordance with all terms and conditions included in this invitation to bid.

Bidder signature: ________________________________ Title: ____________________

Date: ________________________________
LEGISLATIVE AND EXECUTIVE RECOMMENDATION ON
RENEWABLES AND ENERGY EFFICIENCY

- Senate Joint Memorial 89 – Request that State Government Develop and Adopt specific goals to implement the use of Renewable Energy, Energy Efficiency and Alternative Fuel technologies throughout state government and the state.

- Energy Efficient Green Building Initiative – Design buildings to minimize environmental impacts and to maximize the health and quality of life of building occupants.

- Invest New Mexico, Recommendation #9 – Millions are spent on facilities that are energy and water inefficient and expensive to operate- BUILD AND INVEST SMARTER

- New Mexico Performance Review
  
  **Recommendation A11** – Retrofit lighting fixtures to achieve energy cost savings
  **Recommendation A15** – Use Natural Gas Price Agreement to reduce energy costs
  **Recommendation A14** – Set all copiers to print on both sides of the paper.

- **House Bill 251** - Advanced Energy Technologies Economic Development Act – Clean Energy Grants-$500,000 – Project solicitation process being developed.

- **House Bill 293** Capital Projects – Clean Energy Projects - $2.65 Million – Projects being identified.

- Alternative Fuel Acquisition Act – 75% of all light duty vehicles purchased by state agencies and educational institutions must be capable of operating on alternative fuels.

Harold J. Trujillo, P.E.
Bureau Chief, Energy Technology Bureau
Energy Conservation and Management Division.
Energy, Minerals and Natural Resource Department
(505) 476-3318 hitruijillo@state.nm.us
MAILING LIST
INVITATION TO BID #955

Permlan Ford
Attn: Benny Hoyl
1000 North Dal Paso
Hobbs, NM 88240
Phone #: (505) 393.6176
Fax #: (505) 393.0137
Email: bhoyl@permlanford.com

Watson Truck & Supply
Attn: Lou Ann Byrum
P.O. Box 10
Hobbs, NM 88240
Phone #: (505) 397.2411
Fax #: (505) 397.1679
Email: louann@watsonauto.com

Western Chrysler - Plymouth
Attn: Terry Criswell
4123 Lovington Highway
Hobbs, NM 88240
Phone #: (505) 392.4641
Fax #: (505) 393.8665
Email: wecpdl@verizon.net

Jim Spence Autoplex
Attn: John Spence
800 North Turner
Hobbs, NM 88240
Phone #: (505) 393.1711
Fax #: (505) 393.1716
Email: lspence@zlanet.com
Frank Collins

From: Frank Collins [fcollins@nmjc.edu]
Sent: Wednesday, July 07, 2004 2:09 PM
To: 'KFarkov@nmjc.edu'
Subject: Invitation to Bid #955

Please post this ITB to the website. Thanks. FDC

Frank D. Collins
Coordinator of Purchasing

New Mexico Junior College
5317 Lovington Hwy.
John Shepherd Administration Building
Business Office
Hobbs NM 88240
tel: 505.392.2953
fax: 505.392.2526
INVITATION TO BID #955 BID PRICE FORM

Bidder Name: WESTERN CHRYSLER

POLICE PURSUIT VEHICLES (QUANTITY 3):

Year 2004 or 2005 Ford Crown Victoria and/or 2004 or 2005 Chevrolet Impala or 2004 or 2005 Dodge Intrepid or vehicle of equal specifications:

Shipping: F.O.B. destination to New Mexico Junior College Quantity: __________

Indicate year and model UNABLE TO BID: NO

Indicate year and model POLICE CAR TITLE

Indicate year and model IN THE FALL

TOTAL: $__________

Have all specifications been met or exceeded for the police pursuit vehicles?

Yes ☐  No ☐

If the answer is NO, attach an explanation.

2004 or 2005 MEDIUM SIZE PICKUP TRUCK FOR SECURITY DEPARTMENT (QUANTITY 1):

Shipping: F.O.B. destination to New Mexico Junior College Quantity: 1

Indicate year and model '05 DAKOTA QUAD CAB

TOTAL: $19,352.00

Have all specifications been met or exceeded for the pick up truck? ☑Yes ☐ No

If the answer is NO, attach an explanation.
2004 OR 2005 DELUXE SEDANS FOR THE COLLEGE MOTOR POOL (QUANTITY 2):

Shipping: F.O.B. destination to New Mexico Junior College

| Quantity: | 2 | |
| Indicate year and model: | '05 300 TOURING | $ 23,663 |
| Indicate year and model: | SAME | $ 23,663 |
| **TOTAL:** | $ 47,325 |

Have all specifications been met or exceeded for the deluxe sedan vehicles? Yes [X] No

If the answer is NO, attach an explanation.

2004 OR 2005 SPORTS UTILITY VEHICLE (QUANTITY 1):

Shipping: F.O.B. destination to New Mexico Junior College

| Quantity: | 1 | |
| Indicate year and model: | '05 DURANGO | $ |
| **TOTAL:** | $ 26,825.00 |

Have all specifications been met or exceeded for the SUV? Yes [X] No

NO CARGO DOORS, LIFT GATE ONLY

If the answer is NO, attach an explanation.

By signing below, bidder agrees to provide to NMJC the vehicle(s) as specified at the prices indicated on this form in accordance with all terms and conditions included in this invitation to bid.

Bidder signature: [Signature] Title: [Title]

Date: 7-19-04
VENDOR DATA

The following information must be completed and returned with your bid:

RESIDENTIAL PREFERENCE
Residential Preference Number  71R34
Is material grown, produced or wholly manufactured in New Mexico?

BUSINESS SIZE/CLASSIFICATION
   ___ Small Business Concern   X Large Business Concern
   ___ Disadvantaged Business Concern   X Women Owned

Please note that the above information is for reporting purposes only and will not be used in evaluating or awarding the contract.

TELEPHONE NUMBER FOR OFFER CLARIFICATION:

Name: TERRY CRISWELL    Telephone Number: 392-4641

Title: GM

ACKNOWLEDGMENT OF ADDENDA:
The undersigned acknowledges receipt of the following addendum

Addendum No:   Dated:   
Addendum No:   Dated:

The undersigned, as an authorized representative for the Company named below, acknowledges that he/she has examined this Invitation to Bid with its related documents, and being familiar with all the conditions surrounding the described materials and or services, including the availability of materials and labor, hereby offers to furnish all labor, materials, and supplies necessary to comply with the specifications in accordance with the Terms and Conditions set forth herein and at the prices stated in the price quote.

COMPANY NAME: WESTERN CHRYSLER
ADDRESS: 4123 N LOVINGTON HWY
CITY/STATE/ZIP: HOBBES, NM 88240

SIGNATURE OF AUTHORIZED REPRESENTATIVE: 

PRINTED OR TYPED: WESTERN CHRYSLER
NAME: TERRY CRISWELL
TITLE: GENERAL MANAGER
DATE: 7/19/04  FAX # (505)392-5107  PHONE # (505) 392-4641
REFERENCE DELUXE SEDANS:

1. ENGINE IS V6 3.5, 250 HP WITH 250 LB FT OF TORQUE.
2. FULL SPARE NOT AVAILABLE
3. NO POWER ANTENNA OURS IS BUILT IN TO THE BACK GLASS
4. NO DOOR EDGE GUARDS
5. RADIO: AM-FM, CD, AND CLOCK.
Invitation to Bid # 952

Sealed Coating & Striping for the NMJC Parking Lots

BOARD DOCUMENTS

Date: July 28, 2004
Prepared by: Frank D. Collins
Coordinator of Purchasing
NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

General Information

1. On July 13, 2004, legal notices were sent out to three newspapers requesting sealed bids for the sealed coating and striping for NMJC parking lots:
   - Hobbs Daily News Sun
   - Lovington Leader
   - Albuquerque Journal

2. Bid packets were sent to four potential bidders. The bid was also posted on the college website.

3. Three bidders submitted bids within the time frame specified by the bid package.

4. The Business Office has evaluated the bid received. The recommendation is shown on Page 3.
NEW MEXICO JUNIOR COLLEGE

BOARD DOCUMENTS

Evaluation and Recommendations

The bidders responding to Invitation to Bid #952 were: Southwest Asphalt Sealing & Repair, Gallup NM, Armstrong Construction Co., Inc., Hobbs NM, and Ramirez & Sons, Hobbs, NM.

The Administration recommends acceptance of the bid from Ramirez & Sons for $91,194.90. The specifications and bid price tabulation are shown on pages 4 and 5 respectively.

Source of Funding: Plant Funds: Parking Lot Seal Coat
Account #: 91513 – 4002 – 76013 - 912
Amount: $91,194.90
SPECIFICATIONS: Contractor must sweep all parking areas, apply two (2) coats of emulsion sealer and re-stripe all existing parking areas designated in this Invitation to Bid ("ITB").

The contractor will note that summer session classes will be in session during all phases of the work. The contractor shall take all necessary precautions to protect students, faculty, and employees of New Mexico Junior College.

The contractor may not use interior facilities of the college, but must provide its own temporary toilet facilities.

Access areas must be identified and posted as danger areas. Any equipment, supplies, or materials may be stored inside the access area. The construction site must be cleaned daily and kept free of unnecessary trash and debris. All items must be stored neatly within the project area.

Barriers must be erected around the construction area and will be limited to contractor's personnel and representatives of New Mexico Junior College.

New Mexico Junior College will not be responsible for security of contractor's equipment, materials, supplies, or vehicles.

Successful contractor shall provide all MSDS data sheets for materials being used for this project. Contractor shall comply with all applicable provisions of OSHA, State, and Local Regulations.
NEW MEXICO JUNIOR COLLEGE
Vice President for Finance

5317 Lovington Highway
Hobbs, NM 88240
Phone: (505)392-5210
Fax: (505)392-2526

To: Board members
From: Dan Hardin
RE: Parking Lot Seal Coating
Date: July 20, 2004

Bid # 952 Seal Coating and Striping of the NMJC parking lots was posted on July 13, 2004 on the College’s web site, published in the Hobbs News Sun, Albuquerque Journal, and the Lovington Leader. Bid # 952 will close on July 28, 2004. The bid will cover the over 600,000 square feet of parking lots on NMJC campus and at the Del Norte facility. The contractor will be required to sweep the parking lots, apply two coats of emulsion sealer and re-stripe the parking lots. Bids have been sent to Ramirez & Sons, Armstrong Construction, and Southwest Asphalt Seal Coat & Repair. Funding is from the Board approved Capital project Roadway Parking Lot Seal Coat for $100,000.00.

Charley Carroll is estimating that the bids will be about twelve (12) cents per square or approximately $72,000.00 to $80,000.00.

Attached is the Bid package # 952 Seal Coating and Striping for the NMJC parking lots.
NEW MEXICO JUNIOR COLLEGE

Invitation to Bid #952

Sealed Coating and Striping for the NMJC Parking Lots

Bid Opening: July 28, 2004 - 2:00 P.M. -- NMJC Time

Administration Building
5317 Lovington Highway
Hobbs, New Mexico

New Mexico Junior College invites you to submit a sealed bid for the sealed coating and striping of the college parking lots. Please read carefully all specifications, terms, and conditions. Failure to comply with the instructions, terms, conditions and specifications of this Invitation may result in your bid being classified as unresponsive. Bids must be submitted to the above address no later than the time and date specified above. New Mexico criminal law prohibits bribes, gratuities and kickbacks.

Bids must be submitted in a sealed envelope with the attached label on the outside marked:

INVITATION TO BID #952

NUMBER OF COPIES TO SUBMIT: Original plus one copy

This mailing contains 8 pages.

BID INFORMATION:
Policies and Procedures - Frank Collins, Coordinator of Purchasing (505) 392.2953
Technical Information – Charley Carroll, Director of Physical Plant (505) 392.5530
GENERAL BID TERMS AND CONDITIONS

1. Failure to comply with all of the following terms and conditions may subject bid to rejection. Successful bidder agrees to the Terms and Conditions, Vendor Data and Bid Quote Form, which collectively shall constitute the "agreement".

2. All bids shall be sealed, addressed and delivered to: NMJC – Administration Building, Business Office, Attention: Coordinator of Purchasing, 5317 Lovington Highway, Hobbs, New Mexico 88240. Please attach the enclosed labels on the outside of the envelope as per Mailing Instructions. It is the bidder's responsibility to ensure his/her bid arrives at the proper place prior to the designated opening date/time. Late bids will be returned unopened to the originator. Telephone bids, faxes and telegrams will not be accepted.

3. Each bidder is to submit his/her bid on the form provided by NMJC. The form must be fully completed and must bear the original signature of the Bidder.

4. All quotations shall exclude applicable sales gross receipts tax. NMJC pays gross receipts tax on services and construction materials included as part of a construction service. Non-taxable transaction certificates will be issued upon request.

5. NMJC reserves the right to waive technical irregularities in the form of the bid which do not alter price, quality or quantity and to reject any/or all bids when it is in the best interest of the College to do so.

6. The attached bid specifications indicate a minimum standard of quality, performance or other pertinent characteristics of the item(s) being bid. All options, variations or exceptions to specifications must be clearly listed by the Bidder. After examination and comparison of specifications, New Mexico Junior College reserves the right to make the selection.

7. Payment will be made within 30 days after satisfactory delivery and acceptance of order at NMJC.

8. The New Mexico criminal statutes impose felony penalties for bribes, gratuities, or kickbacks in the procurement of this Agreement. In addition, the New Mexico Procurement Code, Sections 13-1-28 through 13-1-199, NMSA imposes civil and criminal penalties for its violations.

9. Indicate number of days required for delivery. All bid prices should be quoted with shipping terms FOB Destination.

10. For a bid to be considered, it must bear the signature of the bidder.

11. CLARIFICATIONS: Any clarification of instructions, terms and conditions, insurance, bonds, or quote preparation shall be made only by the person shown on the cover sheet of this Invitation. Technical clarifications should be addressed to the individual identified on the cover sheet. Clarifications must be in writing as an addendum to be considered as part of this Invitation.

12. FAILURE TO RESPOND: NMJC reserves the right to remove from its bid list the names of vendors who do not respond to Invitations. Submission of the Invitation marked "NO BID" will not ensure retention on the college bid list.

13. NUMBERS OF COPIES OF BID: Please submit the number of copies of your bid and all supporting documents stated on the cover sheet. Failure to submit the required number of copies may result in your bid being considered non-responsive.

14. All information except that classified as confidential, will become public information at the time the bid is opened. Confidential information must be marked "CONFIDENTIAL" in red letters in the upper right hand corner of the sheets containing the confidential information. Price and information concerning the specifications cannot be considered confidential.

15. RESIDENTIAL/MANUFACTURERS PREFERENCE: In evaluating quotes for purchases over $5,000 using State Funds, residential and/or manufacturers preference of 5% will be used in compliance with Section 13-1-21 and Section 13-1-22 of the New Mexico Statutes 1978 Annotated, Chapter 13. Federal law prohibits the use of residential preference when the expenditure involves Federal funds.

16. The successful contractor shall provide a specimen insurance certificate with their bids. Prior to the commencement of work, the successful contractor must provide a Certificate of Insurance along with
applicable endorsements amending coverage or limits, naming New Mexico Junior College as an additional insured with limits not less than the following:

i. Employer's liability (Must include a waiver of subrogation on workers compensation in favor of New Mexico Junior College) of $1,000,000 per occurrence.

ii. Comprehensive general liability (Must include explosion, collapse, and underground hazards) of $1,000,000 per occurrence and $3,000,000 aggregate.

iii. Automobile liability of $1,000,000 per occurrence.

17. Prospective contractors must be currently licensed with New Mexico Construction Industries for this type of work and in good standing with the appropriate state and local agencies. The contractor shall obtain all city and county permits, occupation licenses, or other legal requirements of state and local entities.

18. The contractor agrees to meet all requirements pertaining to New Mexico Department of Labor Wage Rate Decision # LE-04-1114A in accordance with Chapter 13, Section 13-4-11, NMSA 1978 and Chapter 14, Section 14-4-5, NMSA, Chapter 13, Section 13-4-12, B., NMSA 1978, Chapter 13, Section 13-40-1 to Section 13-40-8, NMSA 1978, and any and all other statutes not listed that may pertain to the same.

19. The contractor agrees to provide with this bid package a list of all subcontractors to include their Name and License Number, Address, Telephone Number and work to be performed. It is the responsibility of the Prime Contractor to ensure that all subcontractors are meeting the requirements of the wage determination as outlined in paragraph 18 above.

20. The Prime Contractor and each subcontractor must submit one complete, legible, certified weekly payroll record to the Labor Industries Division at the New Mexico Department of Labor, Labor and Industrial Division, 1596 Pacheco Street, Suite #105, Santa Fe, NM 87505. Included in this Invitation to Bid is the Pertinent Information Sheet outlining the provisions for reporting.

21. The contractor and subcontractors agree that upon award, that New Mexico Junior College reserves the right to perform any necessary inspection of the contractors premises, work locations, or pertinent records to ensure that the provision of this contract and New Mexico Statutes, Rules and Regulations have been and are being met in conjunction with this contract. The contractor agrees that pertinent records will be provided within two (2) business days of a request by New Mexico Junior College for said record.
The undersigned as an authorized representative of the company whose information is contained herein and on page 7, proposes to provide all labor, supplies, equipment to seal and coat the NMJC campus parking lots and stripe the parking lots as stipulated by the specifications on page 6. You must review the project area and square footage by contacting Charley Carroll, Director of Physical Plant or Phillip Ingram, Maintenance Foreman, (505) 392.5530, extension #637 and (505) 392.3972, respectively.

The following parking areas are located on the main campus of NMJC - 5317 Lovington Highway:

Parking Lot A: _____ unit cost per square foot
Parking Lot B: _____ unit cost per square foot
Parking Lot C: _____ unit cost per square foot
Parking Lot D: _____ unit cost per square foot
Parking Lot E: _____ unit cost per square foot
Parking Lot F: _____ unit cost per square foot
Parking Lot G: _____ unit cost per square foot
Parking Lot H: _____ unit cost per square foot
Parking Lot I: _____ unit cost per square foot

Re-striping cost per linear foot ________

* NMJC Del Norte Fitness Center Parking Lot @ 1503 West Calle Sur

Parking Lot: _____ unit cost per square foot

Re-striping cost per linear foot ________

Indicate total cost of materials and supplies $ ________________

Indicate cost of Labor: $ ________________

Indicate cost of Permits: $ ________________

Gross Receipts Tax: $ ________________

Indicate any other costs associated with this project: $ ________________

(Please explain and describe in detail below):

______________________________________________________________________________

______________________________________________________________________________

Any Special Equipment required for this project? Yes No

(Please explain and describe in detail below): Indicate the cost of special equipment:

$ ________________
TOTAL COST OF THE PROJECT: $ ______________________

Name of Company: ________________________________

Signature of Authorized Representative: ________________________________

Date: ________________________________

Phone Number: ________________________________
NEW MEXICO JUNIOR COLLEGE

SPECIFICATIONS AND PROJECT AREA REQUIREMENTS

Specifications: Contractor must sweep all parking areas, apply two (2) coats of emulsion sealer and re-stripe all existing parking areas designated in this Invitation to Bid ("ITB").

Project Area Requirements: See Map on page 8 the main campus. There is no map for NMJC Del Norte Fitness Center.

The contractor will note that summer session classes will be in session during phases of the work at the main campus and the Del Norte Fitness Center. The contractor shall take all necessary precautions to protect students, faculty, and employees of New Mexico Junior College.

The contractor may not use interior facilities of the college, but must provide its own temporary toilet facilities.

Access areas must be identified and posted as danger areas. Any equipment, supplies, or materials may be stored inside the access area. The project sites must be cleaned daily and kept free of unnecessary trash and debris. All items must be stored neatly within the project sites.

Barriers must be erected around the project areas and will be limited to contractor’s personnel and representatives of New Mexico Junior College.

New Mexico Junior College will not be responsible for security of contractor’s equipment, materials, supplies, or vehicles.

Successful contractor shall provide all MSDS data sheets for materials being used for this project. Contractor shall comply with all applicable provisions of OSHA, State, and Local Regulations.
VENDOR DATA

Invitation to Bid #952  Due date: July 28, 2004 Time: 2:00 P.M. NMJC Time

Title: Sealed Coating and Striping for the NMJC Parking Lots (On campus and Off campus location @ Del Norte Fitness Center)

The following information must be completed and returned with your bid:

RESIDENTIAL PREFERENCE
Residential Preference Number

Is material grown, produced or wholly manufactured in New Mexico?

BUSINESS SIZE/CLASSIFICATION

_____ Small Business Concern  ____ Large Business Concern

_____ Disadvantaged Business Concern  ____ Women Owned

Please note that the above information is for reporting purposes only and will not be used in evaluating or awarding the contract.

TELEPHONE NUMBER FOR OFFER CLARIFICATION:
Name: __________________________________________ Title: __________________________
Telephone Number: ________________

ACKNOWLEDGMENT OF ADDENDA:
The undersigned acknowledges receipt of the following addendum

Addendum No. _________ Dated _________
Addendum No. _________ Dated _________

The undersigned, as an authorized representative for the Company named below, acknowledges that he/she has examined this invitation to Bid with its related documents, and being familiar with all the conditions surrounding the described materials and/or services, including the availability of materials and labor, hereby offers to furnish all labor, materials and supplies necessary to comply with the specifications in accordance with the Terms and Conditions set forth herein and at the prices stated in the price quote.

COMPANY NAME: __________________________________________
ADDRESS: __________________________________________
CITY/STATE/ZIP: __________________________________________

SIGNATURE OF AUTHORIZED REPRESENTATIVE:

PRINTED OR TYPED
NAME: __________________________________________
TITLE: __________________________________________
DATE: _________ FAX ____________ PHONE ____________
Invitation to Bid #952

Mailing List

Ramirez & Sons
123 W Adams
Lovington NM 88260
Phone #: 505.396.3259

Armstrong Construction
3320 Enterprise
Hobbs NM 88240
Phone #: 505.392.1193

Southwest Asphalt Seal Coat & Repair
Attn: Manuel Clark
400 Vadenbosch Parkway
Gallup NM 87301
Phone #: 505.722.6989
Fax #: 505.722.9438
Cell #: 505.870.4582
NOTE: All tiers of contractors bidding more than $50,000 on a Public Works contract MUST be registered with the Labor & Industrial Division. 
A Labor Enforcement Fund Form is at [www.dol.state.nm.us](http://www.dol.state.nm.us) 
Click on Public Works for this & other forms.

**REMITTER TO THOSE PREPARING BID DOCS:**
IF BIDS ARE NOT OPENED BY 12/31/04, NEW WAGE RATES MAY BE REQUIRED. CALL 505-827-6897 OR 505-827-6837 FOR ANY QUESTIONS.

RE: LE 04-1114 A SEALED COATING AND STRIPING FOR NMJC PARKING LOT.

Dear Mr. Collins:

The enclosed wage decision must be used in the contract resulting from the bid opening on this project. The General Contractor must post the complete wage decision at the job site in an easily accessible place. Failure to do so may result in fines. Furthermore, each subcontractor must receive a copy of the wage decision and use these rates to pay all employees. **Before any work starts, the General Contractor must submit the Notification of Award (with list of subs) and his Statement of Intent to Pay Prevailing Wages. Before subs (including second tier subs) start work, they must have an approved Statement.**

Weekly certified payrolls are required on all public works projects, but send only to the General Contractor and the Owner/Contracting Agency (if the owner/contracting agency wants them). The General Contractor must have copies of certified payrolls available to this office within ten days of a written request. Please call one of the numbers above for any questions.

Sincerely,

[Signature]

John Wink, Chief 
Public Works Bureau

"AN EQUAL OPPORTUNITY EMPLOYER"
NOTICE

"PUBLIC WORKS APPRENTICESHIP AND TRAINING ACT"

"PLEASE NOTE THAT SECTION 13-4D-4.B. STATES"

"PUBLIC WORKS CONSTRUCTION PROJECTS, EXCEPT FOR STREET, HIGHWAY, BRIDGE, ROAD, UTILITY OR MAINTENANCE CONTRACTS WITH EMPLOYERS WHO ELECT NOT TO PARTICIPATE IN TRAINING, SHALL NOT BE CONSTRUCTED UNLESS AN EMPLOYER AGREES TO MAKE CONTRIBUTIONS TO APPROVED APPRENTICE AND TRAINING PROGRAMS IN NEW MEXICO IN WHICH THE EMPLOYER IS A PARTICIPANT OR THE PUBLIC WORKS APPRENTICE AND TRAINING FUND ADMINISTERED BY THE PUBLIC WORKS BUREAU OF THE LABOR AND INDUSTRIAL DIVISION OF THE LABOR DEPARTMENT. CONTRIBUTIONS SHALL BE MADE IN THE SAME MANNER AND IN THE SAME AMOUNT AS APPRENTICE AND TRAINING CONTRIBUTIONS REQUIRED PURSUANT TO WAGE RATE DETERMINATIONS MADE BY THE DIRECTOR."

*NOTE: FOR A COPY OF THE ABOVE MENTIONED ACT, PLEASE CONTRACT OUR OFFICE AT: (505) 827-6837

"AN EQUAL OPPORTUNITY EMPLOYER"
The following candidate is being recommended for employment as follows:  

Candidate's name: Yau-Sun Wong  
Position title: Professor of Music  

☐ New position  ☑ Existing position  
Classification: ☑ Faculty  ☐ Professional  ☐ Other  

Is candidate related to another NMJC employee?  ☑ yes  ☐ no  If so, to whom:  

Effective date of employment: August 16, 2004  
Standard contract length: ☐ 12 mos.  ☑ 9 mos.  ☐ other  
Funding source: NMJC Operating Budget  

Paid advertising beyond *standard* Chronicle of Higher Education  
(* Standard: The Hobbs News-Sun, Direct Mail to approximately 51 colleges in a 5-state region, NM Dept. of Labor, NMJC Website, KLMA Radio & Lubbock TX Workforce Development Website)  

Posted salary range: $42,311 - $52,889  
Recommended annual salary: $47,000.00  
Prorated salary: ☑ yes  ☐ no  
(Employment date through June 30)  
Account number(s) with respective % allocation(s): 2-2011-23-260  100%  

Recommended and approved by:  

[Signatures for Supervisor, Dean/Director, President]  

Selection Committee Members:  
Kenneth Brown, Professor of Theatre/Scenic Design/Technical Director  
Ronnie Gray, Professor of Music  
Greg Hammond, Professor of English  

Comments:  Dr. Wong meets and/or exceeds the minimum qualifications for this position.
ABBREVIATED RESUME

Position
Professor of Music

Personal Data
Name: Yau-Sun Wong

Education
D.M., Florida State University, Tallahassee, FL, 1993
M.M., University of Texas at Austin, Austin, TX, 1982
B.A., Hong Kong Baptist College, Kowloon, Hong Kong, China, 1978

Professional Experience
Vanguard University of Southern California, Costa Mesa, CA
Associate Professor of Music Theory and Orchestra Conductor

Orange County High School of the Arts, Santa Anita, CA
Cello Instructor

Central Baptist College, Conway, AR
Director of Instrumental Music and Associate Professor

Bluefield College, Bluefield, VA
Chair and Associate Professor of Music

Hong Kong Baptist Theological Seminary, Hong Kong
Director of Church Music division and Associate Professor

University of South Carolina at Columbia
Visiting Professor of Music Theory and Composition

Organizations/Awards
College Music Society
Composers A.S.H.
Pi Kappa Lambda, Florida State University, 1993
President’s Honor Roll, Hong Kong Baptist College, 1978
University Fellowship, Florida State University, 1985-1986
University Scholarship, University of Texas at Austin, 1982
Position Announcement • April 2004

Position Title: Professor of Music

Position Description: The Professor of Music reports to the Dean of Arts and Sciences. Duties and responsibilities shall be, but not limited to, the following: (1) teach classes (day and/or evening/s), as enrollment requires. Depending upon qualifications, assigned sections may come from any of the following discipline areas: Introduction to Singing, Private Piano and/or Voice I, II, III or IV, Elementary to Advanced Harmony, Aural Skills I or II, Choral, Conducting Techniques, Music Appreciation or Music Literature; (2) in conjunction with other full-time music faculty, direct a minimum of 1 (one) major, full-length musical production per academic year (one production fall or one production spring); (3) teach regular sections (day and/or evening), online sections or on the institution’s ITV (interactive/instructional television) system, as enrollment requires; (4) serve on college committees, as assigned; (5) serve as an advisor to assigned students; (6) post and maintain approved office hours per week; (7) attend orientation and other in-service meetings/workshops, as required and/or scheduled; (8) maintain accurate student records; (9) involve oneself in the general recruitment of students for the institution and the Music program; (10) assume other professional responsibilities associated with the position of professor; and (11) nothing contained herein shall limit the president in assigning the employee to any of the various college activities for which he/she would be qualified, in order to meet the needs of New Mexico Junior College.

Qualifications: A Master’s degree in a Music field from a regionally accredited institution required. Must be committed to excellence in instruction and willing to work with other full-time divisional instructors and staff. NOTE: Computer proficiency is required.

Salary/Benefits: Salary is based on the NMJC faculty salary schedule and is commensurate with education and experience for a nine month position. The successful candidate may have the option of teaching during the Summer I and II terms. Standard NMJC benefits apply. Note: NMJC does not participate in social security deductions.

Application Deadline: May 17, 2004 at 5:00 p.m. MDT. Interviews will be conducted by a selection committee and will commence upon receipt of completed applications by qualified applicants. Interviews will begin after the application deadline. Position starts 2004 Fall semester, with a faculty reporting date of August 16, 2004. To ensure consideration, all application materials must be received by the deadline. Please do not send any application materials via e-mail.

To Apply: Submit NMJC application form, letter of application, resume, unofficial transcripts (official transcripts required prior to employment), and three or more letters of reference to:

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# APPLICANT LIST

**Position:** Professor of Music

<table>
<thead>
<tr>
<th>Applicant</th>
<th>Interview</th>
<th>Offer</th>
<th>Remarks</th>
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<tr>
<td>Diehl, Alvin</td>
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<td>Incomplete application materials.</td>
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<td>Kittredge, Brian</td>
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<td>Swyers, Howard</td>
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<td>Saenz, John</td>
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<td>Hardegree, Brent</td>
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<tr>
<td>McTyre, Robert</td>
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<td>LaPaglia, Michelle</td>
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<td>Floyd, Brian</td>
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<td>Williams, Kevin</td>
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<td>Pinckney, Delano</td>
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<td>Frock, Scott</td>
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<td>Kiser, Molly</td>
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<td>Chou, Chao-I</td>
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<td>Hood, James</td>
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<td>Mullen, Jessica</td>
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<td>Freed, Donald</td>
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<td>Hanaoka, Katsunori</td>
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<td>Chisholm, Amy</td>
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<td>Ryndak, Robert</td>
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**Position: Professor of Music (Continued from page 1)**

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<tr>
<td>LaGrande, Elizabeth</td>
<td>No</td>
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<td>Start date: pending Board approval.</td>
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<tr>
<td>Wong, Yau-Sun</td>
<td>Yes</td>
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<td>Schenck, Vincent</td>
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<td>Ninov, Dimitar</td>
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<td>Springer, Samuel</td>
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<td>Pettigrew, Laura</td>
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<td>Canada, Amy</td>
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<td>Johnson, Nathaniel</td>
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<td>egel, Winston</td>
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</tbody>
</table>
NEW MEXICO JUNIOR COLLEGE
Personnel Recommendation for Board Consideration

The following candidate is being recommended for employment as follows: Date 7-27-04

Candidate's name  Joel A. Kieran

Position title  Professor of Physics/Mathematics

☐ New position  ☑ Existing position  Classification  ☑ Faculty  ☐ Professional  ☐ Other

Is candidate related to another NMJC employee?  ☐ yes  ☑ no  If so, to whom

Effective date of employment  August 16, 2004  Standard contract length  ☑ 12 mos.  ☐ 9 mos.  ☐ Other

Funding source  NMJC Operating Budget

Paid advertising beyond *standard Chronicle of Higher Education
(* Standard: The Hobbs News-Sun, Direct Mail to approximately 51 colleges in a 5-state region, NM Dept. of Labor, NMJC Website, KLMA Radio & Lubbock TX Workforce Development Website)

Posted salary range  $34,727 - $43,408  Recommended annual salary  $37,761  Prorated salary  ☐ yes  ☐ no

Account number(s) with respective % allocation(s)  1-2011-11-504  100%

Recommended and approved by:

Supervisor

Dean/Director

President

Vice President

Selection Committee Members:  Olav Amundsen, Director/Professor of Radiological Control and Waste Handling Technology

Kelly Holladay, Professor of Science/Aquatics

Daniel Ruehle, Professor of Mathematics

Charlotte Schmitz, Professor of Mathematics

Patricia Youngblood, Professor of Mathematics

Comments:  Mr. Kieran meets and/or exceeds the minimum qualifications for this position.
ABBREVIATED RESUME

Position
Professor of Physics/Mathematics

Personal Data
Name: Joel A. Keranen

Education
B.S., Michigan Tech University, Houghton, MI, 1991
M.S., University of Illinois, Urbana, IL, 1992
M.S., Michigan Tech University, Houghton, MI, 1995

Professional Experience
Central Texas College, Norfolk, VA
Summer PACE Instructor 5/00 to Present

New Mexico Junior College, Hobbs, NM 8/01 to 5/04
Professor of Mathematics/Physics

Arizona State University, Tempe, AZ 8/00 to 5/01
Instructor of Mathematics
8/98 to 5/99
Instructor of Mathematics

Bay De Noc Community College, Escanaba, MI 8/99 to 5/00
Physics Instructor

Gogebic Community College, Ironwood, MI 1/98 to 5/98
Physical Science Instructor (part-time)

Michigan Tech University, Houghton, MI 12/97 to 2/98
Part-time Mathematics Instructor

Denmark Technical College, Denmark, SC 8/97 to 10/97
Instructor of Math/Physics

Organizations
Sigma Pi Sigma, Physics Honor Society
Society of Physics Students
Position Announcement • April 2004

Position Title: Professor of Physics/Mathematics

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Qualifications: A Master’s degree in a science or mathematics field from a regionally accredited institution, with a minimum of 18 graduate hours in Physics required. Must be committed to excellence in instruction and willing to work with other, full-time divisional instructors and staff. NOTE: Computer proficiency is required.

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