

OATH OF OFFICE

I, David Rowser, having been appointed to the office of New Mexico Junior College Board Member in the County of Lea, do solemnly swear, to support the constitution of the United States of America and the laws of the State of New Mexico. I will faithfully and impartially discharge the duties of office as a member of the New Mexico Junior College Board which I am about to enter according to law and to the best of my ability.

David Rowser

State of New Mexico

County of Lea

SUBSCRIBED AND SWORN to me this 17th day of July, 2025.

Notary Seal

Notary Public

NEW MEXICO JUNIOR COLLEGE
BOARD MEETING

Thursday, July 17, 2025
Zia Board Room - Pannell Library
1:30 pm

AGENDA

- | | |
|--|-------------------------------|
| A. Welcome | Travis Glenn |
| B. Oath of Office | Magistrate Judge, James Jones |
| C. Adoption of Agenda | Travis Glenn |
| D. Approval of Minutes of June 26, 2025 | Travis Glenn |
| E. President's Report | Cathy Mitchell |
| F. Information Items | |
| 1. Board Finance Committee Meeting Update | Hector Baeza |
| 2. Retirement Resolution | Cathy Mitchell |
| 3. Monthly Expenditure Report | Josh Morgan |
| 4. Monthly Revenue Report | Josh Morgan |
| 5. Oil and Gas Revenue Report | Josh Morgan |
| 6. Schedule of Investments | Josh Morgan |
| G. New Business | |
| 1. Fiscal Watch Report | Josh Morgan |
| 2. Consideration of Disposal of Inventory Through Public Auction | Josh Morgan |
| 3. Consideration of the NMJC Baseball Press Box Project Contract | Josh Morgan |
| H. Public Comments | |
| I. Determination of Next Meeting | Travis Glenn |
| J. Adjournment | Travis Glenn |

**NEW MEXICO JUNIOR COLLEGE
BOARD MEETING
JUNE 26, 2025
MINUTES**

The New Mexico Junior College Board met on Thursday, June 26, 2025, beginning at 1:30 p.m. in the Pannell Library, Zia Board Room. Mr. Travis Glenn, Board Chair; Mr. Hector Baeza, Secretary; Ms. Evelyn Rising; Mr. Manny Gomez; and Mrs. Erica Jones were present. Mr. Guy Kesner was absent.

Mr. Glenn called the meeting to order and welcomed Ms. Dorothy Fowler, with Hobbs News-Sun and Mr. David Shaw, Mr. Augustine Dorado, Dr. Ronald Hopkins, and Mrs. Tammy Armitage with Nor-Lea Hospital District.

Upon a motion by Mr. Gomez seconded by Mr. Baeza , the Board unanimously adopted the agenda.

Upon a motion by Mr. Gomez, seconded by Mrs. Jones, the Board unanimously approved the minutes of May 15, 2025.

Under President's Report President Cathy Mitchell provided an enrollment update. She reported the summer of 2025 had an increase of 11.5% as compared to the summer of 2024. Fall 2025 has had a 19.4% increase as compared to fall 2024.

Mr. Will Thompson provided an updated Employees Report for new employees, promotions, resignations and retirements. In addition, Mr. Thompson responded to a question asked in the previous board meeting regarding the number of current staff vacancies at NMJC. Mr. Thompson reported there are currently 19 open positions. Mr. Gomez asked if the open positions are included in the 2025/2026 budget. Mr. Thompson responded yes. In addition, President Mitchell introduced Mr. Nick Alvarado, Vice President for Student Services, and Dr. Stephanie Ferguson, Vice President for Instruction. Dr. William Brown introduced Mr. Christopher Baker-Airhart, Coordinator of Institutional Research.

Items President's Report Mr. David Shaw and the Nor-Lea Hospital District team presented New Mexico Junior College with a donation in the amount of \$124,000. The donation will be for additional purchase of needed equipment for NMJC's Allied Health - Sim Lab and to extend the partnership between New Mexico Junior College and Nor-Lea Hospital District.

President Mitchell reported NMJC has received a signed purchase agreement from Covenant Hospital for the acquisition of a hospital building. Updates will be provided as this transaction progresses forward.

Mr. Steve Saucedo provided a Workforce Development donations update. He reported a \$20,000 donation from Conoco Phillips to go towards underwriting Workforce Development programs, a \$400,000 donation from URENCO USA, which will be distributed in increments of \$100,000 for the next four years and designated for the Energy Tech Program in a Nuclear Tech focus, a donation of four new pieces of equipment from EOG Resources to be installed at the Oil & Gas training grounds, a donation of a Freightliner 122SD and a Stephens Semi Trailer from Plains Marketing for the Transportation Department, and a total donation of \$1.038 million from the Permian Strategic Partnership into the CDL Program, to be broken into phases: Phase 1) new testing pad, advertising funds, and scholarship funds, and Phase 2) full time employee for 3 years and a new truck and trailer. In addition, Mr. Saucedo reminded the Board the

State of New Mexico awarded \$60 million towards Workforce to be distributed over a 3-year period in increments of \$20 million per year to support students pursuing workforce training courses. Last year, NMJC's award was \$473,000 (2.39% of the \$20 million) for 80% scholarships in 23 programs. He reported \$473,000 was fully encumbered with 286 scholarships awarded in 9 months throughout Workforce, Transportation, Oil & Gas, Automation, and Public Safety. He further reported a proposal has been submitted for 37 programs in year 2 and stated NMJC is currently waiting for approval. In addition, the PSP Energy Internship 2-week Program welcomed 14 students from 10 school districts throughout Southeastern New Mexico and West Texas. Students had hands on programing for a day in automation, welding, automotive, oil and gas, and transportation.

Dr. William Brown presented an update on the NMJC Higher Learning Commission (HLC) Comprehensive Evaluation scheduled for February 2026. He noted the importance of the evaluation as it validates the institutions accreditation status and insures students maintain federal financial aid, programs, and credit transfer opportunities. He noted the College participates in the HLC open pathway process which operates under a 10-year cycle focused on quality assurance and continuous institutional improvement. Dr. Brown introduced Mr. Brad Piazza, Accreditation Consultant, who joined the meeting via Zoom to provide an overview of the accreditation process and guidance as NMJC prepares for the upcoming reaffirmation visit.

Under Information Items President Mitchell presented consideration of two Retirement Resolutions. She recognized Maria Rivas who has elected to retire on July 1, 2025 with nineteen years and nine months of service and Rhonda S. Tyler who has elected to retire on August 1, 2025 with five years of service. The Board thanked Maria Rivas and Rhonda Tyler for their service to NMJC and wished them the best in their retirements.

Mr. Josh Morgan presented the Expenditure Report, Revenue Report, Oil & Gas Revenue Report and the Schedule of Investments Report for May 2025.

Mr. Glenn thanked President Mitchell and staff for the work and success of Governor Michelle Lujan Grisham's visit to the NMJC campus for the Cabinet in Your Community event.

Under New Business Mr. Glenn reported a sub-committee of three, consisting of Mr. Manny Gomez, Mr. Hector Baeza, and Mrs. Erica Jones, interviewed three candidates who submitted letters of interest for appointment to serve on the NMJC Board, for District 2. Mr. Gomez reported the sub-committee met with each of the three candidates and noted each of the candidates were asked the same series of questions. He noted following significant discussion, the sub-committee recommended appointment of Mr. David Rowser to serve of the NMJC Board, District 2. Upon a motion by Mr. Gomez, seconded by Mr. Baeza, the Board unanimously approved the appointment of Mr. David Rowser to serve on the NMJC Board for District 2.

Mr. Morgan presented consideration of the Annual Fixed Asset Inventory Certification for inventory of chattels and equipment valued at over \$5,000. Upon a motion by Mr. Gomez, seconded by Mrs. Jones, the Board unanimously approved the certification as presented.

Mr. Morgan presented a request for approval to present the NMJC Baseball Press Box project to the Higher Education Department (HED) for approval at the July 9, 2025 New Mexico Higher Education Department (NMHED) Capital Projects Hearing with an estimated total project cost of \$2,218,383, which includes the construction provided by Ampere and estimated costs for architectural fees, a 10% construction contingency, and gross receipt tax. Funding for the project will come from \$2,218,383 in Institutional Funds

and \$2,250,000 currently allocated in Institutional Capital Funds. Upon a motion by Mr. Gomez, seconded by Mrs. Jones, the Board unanimously approved the Baseball Press Box project to be presented to HED at the July 9, 2025 NMHED Capital Projects Hearing.

President Mitchell presented consideration of appointment of two new members to the New Horizons Foundation (NHF) Board. She noted the recent bylaw changes, approved by the NMJC Board for the NHF Board, allow for two new NHF members for a total of 9. The NHF Board recommended approval of Mrs. Laura Davis and Mr. Paco Hernandez to fill the two new seats for three-year terms beginning July 1, 2025 through November 1, 2028. Upon a motion by Mr. Baeza, seconded by Mrs. Jones, the Board unanimously approved Mrs. Laura Davis and Mr. Paco Hernandez to the NHF Board.

Mr. Glenn called for comments from the public. There being none, the next Regular Board Meeting was scheduled for Thursday, July 17, 2025 at 1:30 pm in the Zia Board Room.

Upon a motion by Mr. Baeza, seconded by Mr. Gomez and by unanimous consent, the meeting adjourned at 2:45 pm.

Travis Glenn, Chair

Hector Baeza, Secretary

RESOLUTION

ORRIN KELLY TOOKER

- WHEREAS,** **Orrin Kelly Tooker**, being one of the Staff Members of New Mexico Junior College, has faithfully served the College for eleven years and eight months; and
- WHEREAS,** **Orrin Kelly Tooker** has served as Director of Oil & Gas Technology from 2013-2025; and
- WHEREAS,** **Orrin Kelly Tooker** has served on various committees at New Mexico Junior College and in the community; and
- WHEREAS,** **Orrin Kelly Tooker** has been devoted, enthusiastic and loyal staff member at New Mexico Junior College; and
- WHEREAS,** **Orrin Kelly Tooker** has always reflected a favorable image for New Mexico Junior College; and
- WHEREAS,** **Orrin Kelly Tooker** has elected to retire the 1st of August 2025.

NOW, THEREFORE BE IT RESOLVED that New Mexico Junior College desires to give special recognition and appreciation to **Orrin Kelly Tooker** for his service and dedication to New Mexico Junior College.

APPROVED THIS 26th DAY OF JUNE 2025.

New Mexico Junior College Board Chair



New Mexico Junior College Board Secretary

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

To: New Mexico Junior College Board Members
From: Josh Morgan
Date: July 11, 2025
RE: June 2025 Financial Reports

Expenditure Report

June marks the final month of the 2024–2025 fiscal year. The Expenditure Report reflects year-to-date totals that include both actual expenditures and encumbrances. These are not final end-of-year numbers as we are still in the process of closing out the fiscal year. The final year numbers will be reported with the annual audit is presented. As of the end of June, total year-to-date expenditures and encumbrances stand at \$112,192,400.

Current Unrestricted Funds:

Year-to-date expenditures total \$45,644,155, representing 87% of the projected budget. The majority of these costs are associated with routine payroll and benefit expenses, including the 3% compensation increase. Internal Services (Computer Services, Motor Pool, and Document Center) have monthly credits applied to their accounts.

Auxiliary fund spending is currently trending higher than expected, primarily due to increased Food Services costs. This increase is driven by a higher number of patrons utilizing the cafeteria and snack bar.

Athletics expenditures are in line with expectations for this point in the fiscal year.

Restricted Funds:

Year-to-date restricted fund expenditures total \$5,915,040. Grant-related spending is progressing as anticipated. The Business Office continues to monitor these expenditures closely and submits drawdown requests to the appropriate state and federal agencies. In student financial aid, disbursements have been completed for the summer, fall, and spring semesters.

Plant Funds:

Year-to-date expenditures total \$60,633,205. Major capital projects with significant expenditures and encumbrances include:

- Watson Hall Renovation
- Vestibule and Safety Project
- Industrial Training Center

- Site Improvements – Phase I
- Rodeo Improvements
- Heidel Hall Renovation
- Air Handler Replacements for Bob Moran and Pannell Library
- Western Heritage Museum Exterior Improvements

Building Renewal and Replacement (BR&R) expenditures and encumbrances total \$639,443, while Equipment Renewal and Replacement (ER&R) expenditures and encumbrances total \$611,142.

Revenue Report

Current Unrestricted Revenue:

Revenue received in June totaled \$9,506,105, consisting primarily of the oil and gas production taxes, and property tax receipts. Total property taxes received for FY 25 is \$17,963,289 compared to \$16,909,020 which was reported in FY 24.

Restricted Revenue:

June revenue for grants and student aid totaled \$206,247, bringing the year-to-date total to \$5,919,620.

Plant Fund Revenue:

Plant fund revenue for June totaled \$1,219,687 which included interest earnings from LGIP and CDARs. Year-to-date plant fund revenue is \$16,966,750.

Overall Revenue:

Total revenue for June was \$11,051,459, with a year-to-date total of \$134,287,204.

Oil and Gas Revenue Report

This report reflects the ninth month of oil and gas revenue for FY 2025. In June, the College received \$6,307,705 for March 2025 production. April through June are currently recorded as monthly accruals of \$983,333 each.

Cumulative oil and gas production and equipment tax revenue through June (including accruals) is \$74,739,908.

Investment Report

As of the beginning of June the College held a balance of \$286 million in the Local Government Investment Pool (LGIP). There was \$6 million deposited during the month, resulting in an ending balance of \$292 million. Interest earnings for June totaled \$1,027,533, reflecting a net yield of 4.318%.

The College also holds \$50 million in CDARs through Lea County State Bank. Interest earned on these accounts in June was \$192,134.

As of June 30, \$280,146,500 is allocated to capital projects. This includes new project allocations approved during the April 2025 Board meeting.

Conclusion

This concludes the financial report for June 2025.

NEW MEXICO JUNIOR COLLEGE

Expenditure Report

June 2025

100% of Year Completed

Fund	2023-24			2024-25			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Instruction	14,993,034	11,720,417	78%	15,418,806	1,133,811	13,231,821	86%
Academic Support	3,335,477	3,039,606	91%	3,623,118	188,749	3,311,512	91%
Student Services	4,281,043	3,379,794	79%	4,482,875	281,566	4,046,827	90%
Institutional Support	7,955,316	7,125,680	90%	8,657,077	509,413	7,713,420	89%
Operation & Maintenance of Plant	6,728,166	5,935,832	88%	6,916,756	465,017	5,795,689	84%
Subtotal - Instruction & General	37,293,036	31,201,329	84%	39,098,632	2,578,556	34,099,269	87%
Public Service	47,658	32,166	67%	-	-	-	0%
Internal Service Departments	363,850	224,751	62%	276,722	61,098	137,210	50%
Student Aid	1,081,492	1,033,171	96%	1,567,616	3,500	1,343,460	86%
Auxiliary Enterprises	3,795,534	3,430,523	90%	4,941,194	282,338	4,463,471	90%
Athletics	5,720,900	5,308,252	93%	6,377,452	522,452	5,600,745	88%
Total Current Unrestricted Fund	48,302,470	41,230,192	85%	52,261,616	3,447,944	45,644,155	87%
CURRENT RESTRICTED FUND							
Grants	979,971	866,253	88%	1,060,978	73,977	947,858	89%
Student Aid	4,456,834	4,186,912	94%	5,632,647	8,515	4,967,182	88%
Total Current Restricted Fund	5,436,805	5,053,165	93%	6,693,625	82,492	5,915,040	88%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from Institutional Funds	122,828,858	42,433,958	35%	310,353,226	243,012	57,106,672	18%
Projects from State GOB Funds	5,331,214	5,296,306	99%	28,956	-	1,034	4%
Projects from State STB Funds	2,150,000	2,150,000	100%	888,536	-	659,321	74%
Projects from General Fund	2,125,000	-	0%	2,545,000	-	1,325,000	52%
Projects from Other State Funds	807,153	334,345	41%	550,690	4,730	290,593	53%
Projects from Private Funds	102,697	670	1%	1,750,000	-	-	0%
Projects from State ER&R	1,238,666	499,745	40%	1,385,259	32,324	611,142	44%
Projects from State BR&R	794,875	794,875	100%	820,799	6,000	639,443	78%
Subtotal - Capital and BR&R	135,378,463	51,509,899	38%	318,322,466	286,066	60,633,205	19%
Debt Service							
Revenue Bonds	-	-	0%	-	-	-	0%
Total Plant Funds	135,378,463	51,509,899	38%	318,322,466	286,066	60,633,205	19%
GRAND TOTAL EXPENDITURES	189,117,738	97,793,256	52%	377,277,707	3,816,502	112,192,400	30%

NEW MEXICO JUNIOR COLLEGE

Revenue Report

June 2025

100% of Year Completed

Fund	2023-24			2024-25			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Tuition and Fees	4,054,596	4,398,654	108%	4,562,200	75,472	4,926,410	108%
State Appropriations	8,394,299	8,394,299	100%	9,608,816	693,046	9,508,815	99%
Advalorem Taxes - Oil and Gas	90,481,162	78,517,095	87%	85,349,512	6,310,802	74,739,908	88%
Advalorem Taxes - Property	15,000,000	16,402,680	109%	14,470,153	2,417,950	17,963,289	124%
Other Revenues	268,078	223,683	83%	197,600	8,835	251,557	127%
Subtotal - Instruction & General	118,198,135	107,936,411	91%	114,188,281	9,506,105	107,389,979	94%
Internal Service Departments	58,963	58,980	100%	29,910	23	29,933	100%
Auxiliary Enterprises	2,762,798	2,845,238	103%	3,363,318	71,930	3,372,372	100%
Athletics	686,400	692,710	101%	608,550	47,467	608,550	100%
Total Current Unrestricted	121,706,296	111,533,339	92%	118,190,059	9,625,525	111,400,834	94%
CURRENT RESTRICTED FUND							
Grants	979,971	865,726	88%	1,023,893	87,639	967,666	95%
Student Aid	4,456,834	4,176,776	94%	5,632,647	118,608	4,951,954	88%
Total Current Restricted	5,436,805	5,042,502	93%	6,656,540	206,247	5,919,620	89%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	5,331,214	5,281,258	99%	28,957	-	3,000	10%
Projects from State STB Funds	2,150,000	1,490,679	69%	888,536	-	659,321	74%
Projects from General Fund	2,125,000	-	0%	2,545,000	-	249,099	10%
Projects from Private Funds	-	69,857	0%	1,750,000	-	1,750,000	100%
Interest Income (LGIP & CDARs)	10,609,323	12,723,530	120%	14,289,465	1,219,687	14,305,330	100%
Total Plant Funds	20,215,537	19,565,324	97%	19,501,958	1,219,687	16,966,750	87%
GRAND TOTAL REVENUES	147,358,638	136,141,165	92%	144,348,557	11,051,459	134,287,204	93%

NEW MEXICO JUNIOR COLLEGE

Oil and Gas Revenue Report

June 2025

100% of Year Completed

		OIL		GAS		COMBINED		
Sales	Month of	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2024-25 Original Budget	Variance Over (Under) Budget
	Distribution							
Actual	July	\$78.25	34,804,208	\$1.92	133,543,061	6,747,128	983,333	5,763,795
Actual	August	\$73.67	37,985,206	\$1.65	137,518,480	6,606,221	983,333	5,622,888
Actual	September	\$67.17	34,832,927	\$1.68	122,178,292	5,730,324	983,333	4,746,991
Actual	October	\$69.69	36,822,269	\$2.28	130,477,919	6,279,409	983,333	5,296,076
Actual	November	\$67.54	35,248,235	\$2.06	124,432,681	5,924,509	983,333	4,941,176
Actual	December	\$67.27	36,975,804	\$2.85	136,485,508	6,183,275	983,333	5,199,942
Actual	January	\$72.86	35,695,153	\$3.44	129,750,783	6,674,704	983,333	5,691,371
Accrual	February	\$69.30	34,194,554	\$3.44	125,440,196	5,984,025	983,333	5,000,692
Accrual	March	\$66.16	38,020,748	\$2.08	151,548,754	6,307,705	983,333	5,324,372
Accrual	April					983,333	983,333	0
Accrual	May					983,333	983,333	0
Accrual	June					983,333	983,333	0
Y.T.D. Production Tax Revenue						59,387,299	11,799,996	47,587,303
Y.T.D. Equipment Tax Revenue						15,352,609	2,750,000	12,602,609
Total Year-to-Date Oil & Gas and Equipment Tax Revenue						74,739,908	14,549,996	60,189,912

NEW MEXICO JUNIOR COLLEGE

Schedule of Investments

June 2025

100% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico				
Local Government Investment Pool	286,000,000	7102-1348	4.318%	1,027,533
Plus deposits	6,000,000			
Less withdrawals	-			
Total LGIP investments	292,000,000			1,027,533
Lea County State Bank CDAR				
1 Yr. 07/25/24 - 07/24/25	12,000,000	1029404123	4.860%	48,833
1 Yr. 08/01/24 - 07/31/25	12,000,000	1029441398	4.710%	47,257
1 Yr. 08/08/24 - 08/07/25	12,000,000	1029475802	4.690%	47,012
1 Yr. 08/15/24 - 08/14/25	11,000,000	1029514182	4.180%	38,312
2 Yr. 07/25/24 - 07/23/26	1,000,000	1029404077	4.270%	3,568
2 Yr. 08/01/24 - 07/30/26	1,000,000	1029441436	4.260%	3,556
2 Yr. 08/08/24 - 08/06/26	1,000,000	1029475756	4.310%	3,596
Total Lea County State Bank CDAR	50,000,000			192,134

Capital Project	6/30/2025
Vehicles	616,570.75
Campus Facilities Master Plan	300,050.29
Chrome River	11,241.00
WHM North Gallery Renovation	500,000.00
Campus Vestibules	1,149,517.05
Voc B Airhandler	500,000.00
Softball Field	8,500,000.00
National Track Meet	96,535.12
National Golf Championship	4,314.51
Technology Upgrade	879,721.42
Professional Development	38,275.72
Ben Alexander Renovation	3,000,000.00
Baseball Field	313,227.63
Rodeo Arena	423,068.34
Fire Alarm Upgrade	131,600.78
Landscaping	138,719.99
Smart Classrooms	301,902.65
Campus Signage	17,565.22
Campus Paving	370,142.68
Std Ctr & Bob Moran Roof Replacement	1,500,000.00
NMJC Site Improvements - Phase 1	9,214,955.04
Dorm/Apartment Refurbish	595,718.41
Concrete Upgrade	140,991.69
Campus Construction	1,407,822.35
Workforce Development	72,195.12
CDL Truck Driving Program	525,000.00
Higher Learning Commission	76,821.47
Campus Security	138,494.05
Copier Replacement	138,627.55
Non-Recurring Compensation	1,553,149.20
Athletics Post Season	139,628.85
Athletics	69,918.25
Student Life Programming	20,000.00
Succession Plan	438,646.05
WHM Exhibits	17,606.31
Track Upgrades	143,140.98
Driving Range Upgrades	150,000.00
Cafeteria Upgrade	175,170.77
Rodeo Arena Expansion	13,294,734.88
Turf Replacement	300,000.00
Watson Hall Renovation	1,688,481.05
Facilities Management System	11,996.37
Caster Upgrades	387,888.05
Industrial Training Center	327,158.73
Heidel Hall Renovation	22,093,287.49
Infrastructure Upgrades	4,226,545.48
Campus Housing Unit	25,105,248.72
Cafeteria Construction	19,628,822.51
Mansur Hall Remodel	8,562,185.11
Mary Hagelstein Remodel	9,016,750.25
Campus Wide Access Control	1,580,667.16
Dorm/Apartment Furniture Replacement	797,694.12
Roof Replacement	4,150,000.00
CORE	1,500,000.00
Third Health Center Caster Annex Remodel	179,106.36
NMJC/Lea County Quality of Life (ENMT)	5,177,389.20
Central Plant Expansion	4,462,579.98
Master Drainage Plan	4,441,900.87
Student Hub	9,607,790.00
NMJC/Lea County Culinary Arts	2,500,000.00
NMJC Indoor Athletic Facility	50,000,000.00
WHM Recladding	1,087,881.10
Nursing Storage	300,000.00
Bob Moran & Pannell Library Air Handler	1,144,402.60
Perimeter Security Fencing	1,656,263.34
Rodeo Feed/Livestock	285,585.98
Rodeo Improvements	929,693.37
Rodeo Equine Improvements	2,326,477.57
Campus-Wide Wireless Access Points	170,914.28
NMJC Site Improvements - Phase 2	23,870,724.57
Athletics District Entrance Roadway	1,500,000.00
Rodeo Parking (Lot C)	3,000,000.00
Sports Complex Parking - South (Lot B)	1,000,000.00
Sports Complex Parking - West (Lot A)	3,500,000.00
Plazas & Pedestrian Promenade	2,160,000.00
Covenant Hospital	9,000,000.00
Baseball Field Press Box	2,239,727.37
John Shepherd Administration Renovation	2,967,997.70
60th NMJC Anniversary	30,000.00
NMJC/Nor Lea - Allied Health Equipment	124,000.00
Workforce Training Contingency	2,266.67
Total	280,146,500.12

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

To: New Mexico Junior College Board Members
From: Josh Morgan
Date: July 17, 2025
RE: Quarterly Financial Action Report

To comply with the HED (Higher Education Department) mandate that each College Board approve a quarterly financial action statement, attached is the Quarterly Action Statement for the quarter ending on June 30, 2025. This disclosure notifies you as the NMJC Board as well as the HED to any financial problems that might not be evident with an income and expense report. The College has made all required payments, payroll, and scheduled payments to vendors. Please approve the Quarterly Financial Action Report as of June 30, 2025.

Respectfully,



Josh Morgan

QUARTERLY FINANCIAL ACTION REPORT

Fiscal Year 25

Today's Date: 07-17-2025

Period (check one)

1st quarter

2nd quarter

3rd quarter

4th quarter X

Institution: New Mexico Junior College

DURING THE TIME PERIOD COVERED BY THIS REPORT, DID YOUR INSTITUTION:

(1) Request an advance of state subsidy? Yes: No: X

(2) Fail to make its required payments, as scheduled, to appropriate retirement system(s)?

Yes: No: X

(3) Fail to make its payroll payments, as scheduled?

Yes: No: X

(4) Fail to make its scheduled debt service payments?

Yes: No: X

(5) Fail to make payments to vendors, as scheduled, due to a cash deficiency or a substantial deficiency in the payment processing system?

Yes: No: X

(6) Relative to its original budget for the fiscal year, experience any actual or anticipate any projected financial changes (such as unbudgeted decreases in revenues or unbudgeted increases in expenditures) that will result in a substantially reduced year-end fund balance or larger deficit this fiscal year?

Yes: No: X

If the answer to any of the above is "Yes," please describe in a separate document: (i) the reason for the occurrence, (ii) the actions taken by your institution to resolve this particular occurrence, and (iii) the actions taken by your institution to prevent events such as this from occurring again.

In addition, if the answer to number 6 is "Yes," please describe in a separate document the nature of the financial changes and describe and assess the impact that the changes will have on your institution's planned year-end financial position.

New Mexico Higher Education Department
Institutional Finance Division
Quarterly Financial Certification Template

Please complete and sign the following certification form and submit with Quarterly Financial Statements and Quarterly Financial Actions Report.

I certify that I believe the information provided in the attached (a) Financial Statements, and (b) Financial Actions Report, for the:

1st _____ 2nd _____ 3rd _____ 4th X Quarter, FY 25

are correct as of the date indicated below, and that

New Mexico Junior College

has a functioning financial accounting system that captures assets, liabilities, revenues, and expenditures on a timely basis, and the Governing Board receives timely notification of any significant actual or projected variances between budgeted and actual revenues and expenditures.

Travis Glenn, Board Secretary

Cathy Mitchell, Interim President

Josh Morgan
Josh Morgan, Vice President for Finance

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance


To: New Mexico Junior College Board Members
From: Josh Morgan
Date: July 17, 2025
RE: Disposition of Inventory

Pursuant to Article 6 ("Sale of Public Property") Section 13-6-1, New Mexico Junior College is requesting to sell at public auction unused inventory. Upon approval by the NMJC Board of Directors, a letter will be sent to the Office of the State Auditor (OSA) and the Higher Education Department (HED) notifying of our intentions to dispose of such inventory at public auction. Pursuant to Paragraph B of Section 13-6-1, New Mexico Junior College will wait 30 days from the notice to OSA and HED to hold the public auction.

Attached is a list of items which will be sent to public auction.

In accordance with State Statute 13-6-1, we hereby approved the disposition of New Mexico Junior College public inventory through sell at public auction.

Travis Glenn
Board Chair
New Mexico Junior College



Josh Morgan
VP for Finance
New Mexico Junior College

Inventory #	Description	Serial Number of VIN	Acquisition Date	AcquiredValue
N11004	Metal Revolving Door	No Serial #	12/1/1983	\$1,715.00
N14659	1997 Chevy S-10 Truck	1GCCS144XV8156128	9/1/1997	\$13,100.00
N14660	1997 Chevy S-10 Truck	1GCCS1449VK223935	9/1/1997	\$13,200.00
N14663	1997 Chevy S-10 Truck	1GCCS1446VK211905	9/1/1997	\$13,200.00
N15146	Water Jetter Drain Cleaner	VAP01481E98	5/15/1998	\$2,337.00
N15636	2000 Ford Econoline Van	1FBSS31L7YHA09342	4/3/2000	\$24,984.00
H16406	CAT C3750 24PT	CAT0925N0ZP	8/10/2005	\$2,893.00
H16407	CAT C3750 24PT	CAT0925N0ZF	8/14/2005	\$3,364.00
H16431	Custom Techline Podium	NULL	5/25/2006	\$2,150.00
H16453	CAT 2950 48PT	Not Visible	7/15/2006	\$2,697.00
N18854	CAT 3750 48PT	CAT11821Z1AV	7/15/2006	\$5,266.90
H10353	Plasma HDTV	NULL	8/22/2008	\$1,116.84
N19081	Mitsubishi XD490U Projector	6024120	9/12/2008	\$5,234.76
H10337	CAT 2960 24PT	FOC123Z1CH	9/17/2008	\$2,577.64
N19084	Hobart Dishwasher	85-1068008	4/13/2009	\$13,900.88
H10634	Sure Stripe Striping Machine	902410	9/14/2009	\$3,005.00
N19124	Custom Techline Podium	No Serial #	9/14/2009	\$7,029.00
H10673	Panasonic 50" TV	NULL	10/23/2009	\$1,750.87
H10727	Sony 55" LED TV	8014284	11/20/2009	\$1,724.98
H10734	CAT 2960 48PT	FOC1345V18D	3/8/2010	\$2,966.69
H10879	Vizio 55" LED TV	LAPPGSAL1400344	7/28/2010	\$1,648.00
H10880	Vizio 55" LED TV	LASPGSAL2402826	7/28/2010	\$1,648.00
H10881	Vizio 55" LED TV	LASPGSAL2402768	7/28/2010	\$1,648.00
H10885	HP LaserJet P4015DN	CNDYB01062	8/12/2010	\$1,162.90
N19196	Canon Color Scanner	DW312765	5/19/2011	\$10,014.45
H11223	HP Laserjet P4015DN	CNDY946448	8/17/2011	\$1,416.75
H11229	HP LaserJet 5200	CNGXC27552	8/17/2011	\$2,041.50
H11240	Scanner for Inventory	1.11335E+13	9/30/2011	\$3,645.00
N19267	Clarke Floor Machine	8000070765	8/20/2012	\$5,999.00
N19283	DVR For Security System	NULL	8/20/2012	\$36,608.20
N19270	Xerox Copier	XKK412959	8/24/2012	\$9,275.00
N19278	Datacard ID Machine	J3V0WV1/SP75PLUS	11/14/2012	\$11,745.50
H11892	Powermate Electric Dolly	NULL	3/27/2013	\$4,200.00
N19293	Xerox Copier	AE9882017	3/28/2013	\$7,927.00
H12051	HP Compaq 8300 Elite	MXL3370MBW	9/17/2013	\$1,029.81
H12055	iMac 27"	D25LF0YTF8J4	10/2/2013	\$1,897.00
N19317	Nuvera 100 Mainframe	TB7-000961	10/3/2013	\$150,849.12
H12172	HP ProBook 6570b	5CB342076R	1/23/2014	\$1,216.57
H12263	HP EliteOne 800 G1 (10)	MXL413101R	4/29/2014	\$1,136.55
N19336	Vulcan Convection Oven	54-1069580	5/8/2014	\$6,612.00
H12571	Diagnostic ComputerCart	CF-53SSLZYLM	9/11/2014	\$3,819.40
H12641	Microsoft Surface Pro 3	10147144453	11/21/2014	\$2,291.62
H12634	CAT 2960 48PT	3577-13-1086	1/12/2015	\$3,916.84
H12681	CAT 2960 48PT	FCW1852B4KO	3/31/2015	\$1,303.59
H12682	CAT 2960 24PT	FCW1852B4KA	3/31/2015	\$1,303.59
D00120	Rack for Audio Equipment	NULL	4/20/2015	\$789.50

D00131	Kenmore Dryer	M51428306	5/13/2015	\$629.98
D00124	Eurorack Pro RX1202FX	51406285486	5/20/2015	\$425.00
D00127	Numark CD Mixer/Player	(21) N20510219101523	5/20/2015	\$378.99
D00128	Furman Power Cond./Sequencer	4.10715E+12	5/20/2015	\$439.99
H12708	Epson 1930 Projector	RM5F440793L	6/8/2015	\$1,058.00
H12713	Epson 1930 Projector	RM5F540251L	6/25/2015	\$1,098.00
N19403	Server For Security System	C8250FEO4N10039	8/11/2015	\$59,299.75
H12728	Century Hospital Bed	894-43D66-A	8/19/2015	\$3,245.00
N19404	Six Horse Panel Walker	NULL	8/26/2015	\$32,517.00
N19412	Server for Security System	C8250FE30N20151	10/16/2015	\$113,315.79
H12783	HP EliteOne 800 AIO	MXL5431LF9	11/5/2015	\$1,209.09
N19415	Console Control Board	0313L0147	1/8/2016	\$5,295.52
H12807	Canon High Speed Scanner	FB332139	3/15/2016	\$2,619.50
N19416	Server For Security System	2M25251BVY	3/29/2016	\$52,214.94
D00245	iPad Pro	DMPRW12FH1M9	6/20/2016	\$579.00
H12856	CAT 2960 24PT	FOC201751N9	6/30/2016	\$2,895.00
H12893	Dell Latitude E5470	C2ZCMC2	9/15/2016	\$1,056.97
H12894	Dell Latitude E5470	6D06MC2	9/15/2016	\$1,056.97
H12895	Dell Latitude E5470	FMT5MC2	9/15/2016	\$1,056.97
H12896	Dell Latitude E5470	6SNDMC2	9/15/2016	\$1,056.97
H12897	Dell Latitude E5470	G08DMC2	9/15/2016	\$1,056.97
H12898	Dell Latitude E5470	671FMC2	9/15/2016	\$1,056.97
H12899	Dell Latitude E5470	JLNDMC2	9/15/2016	\$1,056.97
H12900	Dell Latitude E5470	1RNDMC2	9/15/2016	\$1,056.97
H12901	Dell Latitude E5470	681FMC2	9/15/2016	\$1,056.97
H12902	Dell Latitude E5470	8VNDMC2	9/15/2016	\$1,056.97
H12903	Dell Latitude E5470	6FT5MC2	9/15/2016	\$1,056.97
H12904	Dell Latitude E5470	963DMC2	9/15/2016	\$1,056.97
H12905	Dell Latitude E5470	713DMC2	9/15/2016	\$1,056.97
H12906	Dell Latitude E5470	1FT5MC2	9/15/2016	\$1,056.97
H12907	Dell Latitude E5470	B58DMC2	9/15/2016	\$1,056.97
H12908	Dell Latitude E5470	8PNDMC2	9/15/2016	\$1,056.97
H12909	Dell Latitude E5470	7TDNMC2	9/15/2016	\$1,056.97
H12910	Dell Latitude E5470	6PT5MC2	9/15/2016	\$1,056.97
H12911	Dell Latitude E5470	1MT5MC2	9/15/2016	\$1,056.97
H12912	Dell Latitude E5470	2506MC2	9/15/2016	\$1,056.97
H12958	HP ProBook 650	5CG6374RNG	10/13/2016	\$1,318.95
H12962	HP ProBook 650	5CG6380FN6	10/13/2016	\$1,386.79
H12971	HP ProBook 650	5CG6380FP9	10/13/2016	\$1,386.79
D00256	MamaNatalie Birthing Simulator	NULL	12/2/2016	\$867.00
H13024	Epson 1980 Projector	V5XF680459L	12/15/2016	\$1,458.66
H13025	Epson 1980 Projector	V5XF680453L	12/15/2016	\$1,458.67
D00270	HP EliteBook G2	8CG5361J6V	4/10/2017	\$450.00
H13116	HP EliteOne 800 G3	MXL73114QD	8/28/2017	\$1,169.75
H13119	HP EliteOne 800 G3	MXL73114QJ	8/28/2017	\$1,169.75
H13138	Epson 2250U Projector	X3NL790246L	9/8/2017	\$1,379.00
H13144	HP EliteOne 800 G3	MXL7391J91	10/12/2017	\$1,169.75

H13145	HP EliteOne 800 G3	MXL7391J93	10/12/2017	\$1,169.75
D00307	iPad	GCGVfy1DHLJJ	12/6/2017	\$429.00
H13233	SW Custom Computer	450.26J701061	12/14/2017	\$2,599.00
H13235	SW Custom Computer	400.16K701288	12/14/2017	\$1,799.00
H13273	Streaming Encoder	01-1169	12/21/2017	\$3,122.81
H13222	MS Surface Book	17459274054	1/18/2018	\$2,580.35
D00637	Document Scanner	A36DH97224	2/5/2018	\$929.50
H13265	HP ProBook 650 G2	5CG8126LB9	4/26/2018	\$1,271.00
H13266	HP ProBook 650 G2	5CG8126LBM	4/26/2018	\$1,271.00
N19489	HP ProLiant DL 360 G10	MXQ82100Z5	6/18/2018	\$6,814.46
H13370	Crestron Touch Screen	6507729	7/31/2018	\$2,194.05
H13356	Dell T3620 Workstation	4NDSTQ2	8/9/2018	\$1,049.68
H13357	Dell T3620 Workstation	4NDXTQ2	8/9/2018	\$1,049.68
H13358	Dell T3620 Workstation	4NDWTQ2	8/9/2018	\$1,049.68
H13359	Dell T3620 Workstation	4NCYTQ2	8/9/2018	\$1,049.68
H13360	Dell T3620 Workstation	4NBTTQ2	8/9/2018	\$1,049.68
H13361	Dell T3620 Workstation	4NCXTQ2	8/9/2018	\$1,049.68
H13362	Dell T3620 Workstation	4NCSTQ2	8/9/2018	\$1,049.68
H13368	Dell T3620 Workstation	4NDTTQ2	8/9/2018	\$1,049.68
H13520	Dell OptiPlex 7460	D5Y11Q2	8/14/2018	\$1,097.63
H13527	Dell OptiPlex 7460	D5T11Q2	8/14/2018	\$1,097.63
D00773	HP EliteBook 840 G1	5CG44844TZ	9/4/2018	\$0.00
D00733	HP EliteBook 840 G2	5CG6161TYD	9/4/2018	\$0.00
D00784	HP EliteDesk 800 G4	MXL84613WK	1/15/2019	\$962.96
D00785	HP EliteDesk 800 G4	MXL84613WJ	1/15/2019	\$962.96
D00787	HP EliteDesk 800 G4	MXL84613WH	1/15/2019	\$962.96
H13874	HP EliteOne 800 G4	MXL90215ZD	1/28/2019	\$1,083.00
H13876	HP EliteOne 800 G4	MXL9021605	1/28/2019	\$1,083.00
H13922	Hill-Rom Hospital Bed	F078AB3309	3/7/2019	\$2,089.13
H14006	iMac 27"	NULL	3/7/2019	\$2,909.00
D01132	Amazon Echo	SK705DI	4/10/2019	\$96.97
H14036	Lenovo ThinkPad Yoga	R9-OTN3CJ	4/12/2019	\$2,680.00
H14045	HP EliteBook 840 G5	5CG9191TCT	5/28/2019	\$1,379.00
H14053	HP EliteBook 840 G5	5CG9191TBK	5/28/2019	\$1,379.00
H14067	Dell T3620 Workstation	6HQ37X2	5/31/2019	\$1,063.63
H14069	Dell T3620 Workstation	6HR5FW2	5/31/2019	\$1,063.63
H14070	Dell T3620 Workstation	6HQ17X2	5/31/2019	\$1,063.63
H14071	Dell T3620 Workstation	6HQ27X2	5/31/2019	\$1,063.63
H14072	Dell T3620 Workstation	6HR27X2	5/31/2019	\$1,063.63
H14073	Dell T3620 Workstation	6HS27X2	5/31/2019	\$1,063.63
H14074	Dell T3620 Workstation	6HR7FW2	5/31/2019	\$1,063.63
H14075	Dell T3620 Workstation	6HS6FW2	5/31/2019	\$1,063.63
H14135	HP EliteDesk 800 G4	MXL9232G8H	6/27/2019	\$1,067.50
H14227	CAT 2960 48PT	FCY2311BOQT	8/19/2019	\$2,622.15
D01215	HP EliteOne 800 G4	MXL9372NG3	10/30/2019	\$950.00
D01213	HP EliteOne 800 G4	MXL9372NFW	10/30/2019	\$950.00
D01216	HP EliteOne 800 G4	MXL9372NGC	10/30/2019	\$950.00

D01217	HP EliteOne 800 G4	MXL9372NFY	10/30/2019	\$950.00
D01218	HP EliteOne 800 G4	MXL9372NFN	10/30/2019	\$950.00
D01231	HP EliteOne 800 G4	MXL9372NG8	10/30/2019	\$950.00
D01240	HP EliteOne 800 G4	MXL9372NGG	10/30/2019	\$950.00
D01241	HP EliteOne 800 G4	MXL9372NG9	10/30/2019	\$950.00
H14282	Dell Precision 3630 Tower	CT26613	1/8/2020	\$1,109.27
H14283	Dell Precision 3630 Tower	CT31613	1/8/2020	\$1,109.27
H14284	Dell Precision 3630 Tower	CT27613	1/8/2020	\$1,109.27
H14285	Dell Precision 3630 Tower	CT33613	1/8/2020	\$1,109.27
H14286	Dell Precision 3630 Tower	CT29613	1/8/2020	\$1,109.27
H14287	Dell Precision 3630 Tower	CT28613	1/8/2020	\$1,109.27
H14288	Dell Precision 3630 Tower	CT28613	1/8/2020	\$1,109.27
H14289	Dell Precision 3630 Tower	CT32613	1/8/2020	\$1,109.27
H14304	HP LaserJet M652dn	JPBCMDBOR6	1/22/2020	\$1,525.93
H14280	HP ProBook 440 G6	3T395200RD	1/31/2020	\$1,032.92
H14281	HP ProBook 440 G6	3T395200RF	1/31/2020	\$1,032.92
N19675	HP ProLiant DL360 G10	MXQ00902NH	3/19/2020	\$7,117.29
H14310	iMac 27"	H12CFHQZJV3Y	4/14/2020	\$2,518.00
H14328	HP EliteOne 800 G5	MXL0141RHF	4/23/2020	\$1,223.00
H14329	HP EliteOne 800 G5	MXL0141RHH	4/23/2020	\$1,223.00
H14331	HP EliteOne 800 G5	MXL0141RH5	4/23/2020	\$1,223.00
H14332	HP EliteOne 800 G5	MXL0141RH8	4/23/2020	\$1,223.00
H14334	HP EliteOne 800 G5	MXL0141RHB	4/23/2020	\$1,223.00
D01370	Dell Precision WS T3630	9ZBSQ53	9/17/2020	\$978.63
D01371	Dell Precision WS T3630	9ZCMQ53	9/17/2020	\$978.61
D01372	Dell Precision WS T3630	9ZCPQ53	9/17/2020	\$978.61
D01373	Dell Precision WS T3630	9ZCKQ53	9/17/2020	\$978.61
D01375	Dell Precision WS T3630	9ZCBQ53	9/17/2020	\$978.61
D01376	Dell Precision WS T3630	9ZBVQ53	9/17/2020	\$978.61
H14566	HP EliteBook 840 G6	5CG036621Y	9/24/2020	\$1,504.58
H14640	Radio Link Transmitter	2002414	2/2/2021	\$1,965.00
D01295	Dell Inspiron 15	5Q3KB53	3/1/2021	\$427.00
N19794	Unitrends Recovery	9040S-100-70059	8/26/2021	\$80,096.39
H14834	HP EliteBook 840 G8	5CG1515BZG	2/1/2022	\$1,714.00
H15458	G7500 Base Unit	NULL	5/4/2023	\$3,519.41
H16050	Matrix TBCC Indoor Cycle	FC2102405C00002	9/12/2024	\$1,946.15
H14577	HP EliteBook 840 G6	5CG036622W	9/24/2020	\$1,504.58
H10873	ProBook 6550b	CNU03129TZ	8/12/2010	\$1,162.97

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

To: New Mexico Junior College Board Members
From: Josh Morgan
Date: July 17, 2025
RE: NMJC Baseball Press Box

Board Members,

At the June 2025 NMJC Board Meeting, the board approved the NMJC Baseball Press Box project to be taken to the Higher Education Department for their approval at the July 9, 2025 New Mexico Higher Education Department Capital Projects hearing. This project was presented and approved by the NMHED Capital Projects Committee at this hearing. Since that time, the Administration has been working with Ampere and Anchor Management Group to finalize the construction proposal for the NMJC Baseball Press Box project.

Scope of Work:

The Baseball Press Box Project includes the construction of a new 500 sq. ft., elevated, steel-framed press box and a series of associated site improvements to modernize and enhance the baseball facility. The new press box will be fully enclosed, weather-sealed, and equipped with state-of-the-art digital broadcasting technology to support live-streaming, game coverage, and media production.

Key components of the project include:

- **Demolition & Site Prep:** Removal of select sidewalks, ADA ramp sections, natural turf, irrigation systems, trees, and existing netting in preparation for new construction and routing.
- **Press Box Construction:** Steel structure anchored in reinforced concrete, weather-sealed exterior with metal cladding, insulated interior with finished walls, ceilings, flooring, built-in cabinetry, and an elevated deck with safety railing.
- **Mechanical Systems:** Installation of an HVAC system for year-round climate control of the enclosed space.
- **Technology Integration:** A full digital broadcast suite with live-streaming capabilities, media ports, structured cabling, and real-time game-day production tools.

-
- **ADA Improvements:** Reconfiguration of the ADA ramp and pedestrian circulation to meet updated accessibility standards, including new stairs and access to the parking lot.
 - **Turf & Hardscape Upgrades:** Replacement of natural turf with high-performance artificial turf, new concrete sidewalks, curbing, and asphalt paving to improve drainage and site functionality.

Proposed Project Costs and Funding Source:

The construction cost for the NMJC Baseball Press Box project was prepared by Anchor Management Group using the construction documents developed by Ampere, a subsidiary of FieldTurf—part of Tarkett Sports—and a Cooperative Educational Services (CES) vendor with extensive expertise in athletic facility design and construction. The total construction cost is \$1,997,070.

Funding for this project will come from \$1,997,070 in Institutional Funds. There is \$2,250,000 allocated in Institutional Capital funds for the NMJC Baseball Press Box project.

Request:

We are requesting the board's approval of the proposal submitted by Anchor Management Group using a CES contract for the NMJC Baseball Press Box project at \$1,997,070.

Respectfully,



Josh Morgan



Date: July 11, 2025

To: New Mexico Junior College
Thunder Bird Cir.
Hobbs, New Mexico 88240

From: Chris Condon
Anchor Management Group
610-276-9303
ccondon@anchormg.com

Subject: **NMJC Baseball Press Box**

Anchor Management Group, in conjunction with FieldTurf USA, Inc., is pleased to present the following proposal. Pricing is based on the New Mexico CES (Cooperative Educational Services. CES is a member of The Association of Educational Purchasing Agencies (AEPA) program. The AEPA is a purchasing co-op that provides members with pre-determined preferential pricing by approved vendors. Since the product has already been bid at the national level, individual municipalities do not have to duplicate the formal bid process. AEPA IFB #024-A.



Click on the following AEPA hyperlink for more information: [AEPA IFB #24-A](#)

If the price below is approved, please make out the PO or Contract to Cooperative Educational Services (CES), PO Box 81045, Albuquerque, NM 87198

New Mexico Junior College
Thunder Bird Cir., Hobbs, NM 88240
Baseball Press Box

July 11, 2025

Exhibit B- Scope of Work cost Summary

Site Demo, grading, flatwork	126,756.00
Relocation of new ramp and stairs	155,950.20
Louver screen wall and structure	142,760.00
Signage/Graphics/Branding	21,500.00
New live stream system (AWRE)	15,248.10
Backstop netting / Field Equipment	19,080.00
Field equipment (backstop netting, east netting)	35,687.64
Pace Audio Services	33,537.08
Press Box construction	-
1. Wall, roof, soffit assemblies	230,806.07
2. Access stairs and platforms	102,386.44
3. New mechanical systems	34,291.00
4. New electrical systems	102,944.02
5. New AV/IT systems	6,300.00
6. Structure associated with elevating press box	361,608.61
	-
Total of Base Bid Direct Work	\$1,388,855
Building Permit	Incl
	Insurance
	General Requirements
	General Conditions
	Fee
	County tax - 5.25%
	Lump Sum Total
	\$1,997,070

The above price includes the following:

1. Supervision, Permit, Wage Rates, Temp. Fence, Trash, & Final Cleaning.
2. Payment & Performance Bonds
3. Builders Risk Insurance
4. All work per plans:
 - Dated 05/23/25 - Cover Sheet
 - Dated 05/23/25 (Not for Construction-90% Construction Documents) - Sheets G001 thru AS301
 - Dated 5/8/2025 (Not for Construction-50% Construction Documents) - Sheets S0.1 thru S4.1
 - Dated 05/23/25 (Not for Construction-90% Construction Documents) - Sheets A010 thru E501
 - Soils Investigation Report by Pettigrew & Associates Dated May 30, 2025
 - 90% Specifications Dated May 25, 2025
 - Addendum 2 - Dated 6/10/2025 (100% Plans and Specifications)
 - Addendum 3 - Dated 6/12/2025
5. Site/Exterior Demolition per Plans
6. Grading per Sheet 03.3
7. Asphalt Patch per Sheet 03.2
8. New Landscaping to consist of:
 - Gravel Surface Restoration per Sheet 03.2
9. New Concrete to Include Building Foundations & Site Concrete per Sheet 03.2
10. New Hot-dipped Galvanized Structural Steel Including Installation per Plans
11. Metal Framing per Plans Including Sheathing
12. New Solid Surface Countertops & Windowsills
13. Wall & Ceiling Insulation per Plans
14. Standing Seam Metal Roof Panels per Plans
15. MP1 - Insulated Metal Wall Panels (VE with "Z" Girts 1" Polyiso between Girts, & 1" Metal Wall Panels)
16. MP2 - Formed Metal Wall Panels with Air Barrier (VE with Similar Panels for Cost Effective)
17. ML1 - Pre-Finished Fixed Louvers (Single Color)
18. Joint Sealants Required
19. Wood/HM Doors, HM Frames, & Hardware per Plans
20. Glass & Glazing per Plans
21. Drywall, 2'x2' Acoustical Ceilings, LVT, Resilient Base, & Painting per Plans
22. Division 10 to Include:
 - Interior Panel Signage: Section 101423 - Panel Room Signs - 3
 - Dimensional Letter Signage: Section 101419
 - NM Name on Back of Press box per Detail A7 Sheet A900 - 1
 - Thunderbirds Name on Front of Press box per Detail A17 Sheet A900 - 1
 - NMJC Logo & Name on 1st Base Scrim per Detail F12 Sheet A900 - 1
 - Automated External Defibrillator with Cabinet - 1
 - Fire Extinguisher & Cabinet - 1
23. Athletic Field Equipment: Section 116833 to Include:
 - Backstop Netting per Detail H18 Sheet AS301 - I am quoting an equivalent net to Ultra Cross. The Net we have is #18-gauge Knotted Dyneema, this is made with the same Spectra fiber that UltraCross is made from.
 - Supply and Install 1 – 30' x 97' Barrier Net at the New Mexico Junior College baseball field. The new barrier net will extend behind the dugout down the first base side and be supported by structurally engineered steel poles supplied and installed by Nets of Texas. 30' x 97' Barrier Netting System on the first base side.
 - 4 – Powder Coat Black Steel Poles (Direct embedded in 3000psi concrete)
 - #18 Knotted Dyneema material.
 - Netting is double UV-treated for superior strength and durability.
 - Galvanized Wire Cable and Hardware.
 - The bottom of the netting will be professionally custom fitted to the top of the existing wall. This proposal includes all necessary poles, netting, hardware, equipment, and labor to complete the project.

24. Furnish & Install Manual Roller Shade at Window Type 04

25. Grandstands & Bleachers: Section 133416 to Include:

- Foundations as Required for New Ramp/Stairs
- Exterior Prefab Aluminum Ramp & Stairs/Railings Connecting to Existing per Detail A7/AS301
- New Stairs, Handrails, Diamond Plate Decking, & Expansion Joints from Bleachers to Entrance of Press box per Sheet A421
- Rubber Gasket Between Aluminum Plank Landing at Press box Steel per Detail E9 Sheet G004 & Detail A14 Sheet A312
- Demo Seat, Tread, and Riser at New Stair Location in Existing Bleachers per Details A17/D17 Sheet DAS001
- Provide Additional Supports & Structure as Required to Maintain Upper Portion of Ramp per DAS001 & AS301
- Provide Expansion Joint Cover at Existing Ramp to New Ramp

26. HVAC to Include:

- Basic Test & Balance
- Thermostat Incl. Wiring
- Condensate Drain as Required
- Aluminum Jacketing or UV Resistant Wrap on All Exterior Refrigerant Piping
- Louver for Outside Air
- Grille, Register, & Diffuser Schedule per Sheet M201
- Split System AHU & Condensing Unit Schedule per Sheet M201
- Pre-Cast Condensing Unit Pad
- Painted Angle Iron Stand for Indoor Air Handling Unit

27. Electrical to Include:

- Low Voltage Conduits as Required
- Luminaire Schedule per Sheet E101
- Lighting Device Schedule per Sheet E101
- Time Switch Schedule per Sheet E101
- Disconnect Schedule per Sheet E101
- Panelboard Schedule per Sheet E101
- Keynote 4 & Detail 3 Sheet E100 - Receptacle Pedestal with Concrete
- Communications/Data: Complete System Including Pathways, Cabling, & Data Rack
- Electrical Utilities All Work per Sheets E100 & E501

Sports Cameras By AWRE: Complete System Including Pathways, Cabling, Junction Boxes, Devices, Patch Panels, Etc.

Pace Audio Services – Labor only included.

The following is not included:

1. Use Existing Water & Electricity at No Cost
2. Over excavation of Any Kind Below Foundations
3. Anything Not Shown on Drawings
4. Cost Loaded CPM Schedules
5. NMGR Tax Increases
6. Design
7. SWPPP Plan or Implementations
8. Pest Control
9. Mold/Asbestos Remediation of Any Kind
10. Special Inspections
11. Material Testing of Any Kind - By Owner
12. Termite Control, Applied Fireproofing, & Firestopping
13. Construction Access Gravel - Will use Existing Pavement
14. Cushion Under Turf

15. ADA Detectable Warning Surfaces
16. Plumbing Work of Any Kind
17. Fire Alarm & Sprinkler Work of any Kind
18. A/V Equipment, Wiring, Devices, Terminations, Etc.
19. WIFI System - Including Wiring, Terminations, Devices, Equipment, etc.
20. Security/Camera/Access Control System - Including Wiring, Terminations, Devices, & Equipment
21. Power Company Electric Fees, Utility Meters, Tap Fees, and/or Impact fees
22. The Following is Owner Furnished/Owner Installed:
 - Interior Chairs and FFE
 - All A/V Equipment

Subcontractor Listing:

- Earthwork, Demo, & Site Concrete - Ramirez & Sons
- Landscaping - Accent Landscaping
- Concrete Foundations - R&E Construction
- Steel Erection - Freedom Fabrication
- Millwork - Antix, Inc.
- Light Gauge Framing, Drywall, ACT Ceilings & Painting - United Enterprise Builders
- Roofing, Wall Panels, & Louvers - Roof Toppers
- Glazing - Crews Glass
- Flooring - Harrison Contracting
- Signage - Century Sign Builders
- Backstop Netting - Nets of Texas
- Aluminum Ramp - Hanson Sports
- Window Shade - SW Decor
- HVAC - MGS
- Electrical - Griffins

Notes:

- Tax Exempt form required
- Payment Terms: Net 30

Exclusions:

- This quotation excludes any design costs, engineered or stamped drawings, bonds, union or labor law levies, agency approval or associated fees, protection of sports surface after completion, permits (owners responsibility), moving/removal/replacing any utilities to include sprinklers, remediation of unsuitable soils, multiple mobilizations, logos or other unforeseen costs.
- Asphalt is manufactured with gravel, sand, and liquid petroleum. Most plants produce asphalt using gravel mined from hillsides. Mined gravel may contain clay balls and iron causing small insignificant voids and rust spots that may migrate to the acrylic surface. Since the producer's source of aggregate may vary from time to time, it is impossible to predict whether a particular batch of asphalt from a producer will contain clay balls or iron. If clay balls and or rust spots develop, they will not hinder play or hurt the structural integrity of the court and are almost always eliminated after the first resurfacing. The most common problem with asphalt tennis courts is pavement cracking. Cracking in asphalt is caused, at least in part, by the natural tendency of asphalt to shrink as it weathers, oxidizes and ages. In addition, asphalt loses its flexibility as it ages, making it more brittle. Since shrinking and becoming more brittle with age are properties of the material, cracking in asphalt tennis courts is inevitable. This condition is beyond the control of FieldTurf USA, Inc., its suppliers and sub-contractors. Therefore FieldTurf USA, Inc. will not assume any responsibility if such conditions appear.
- For concrete courts, surface coatings will not solve or eliminate reactive aggregates or ASR in the slab. This condition is beyond the control of FieldTurf USA, Inc., its suppliers, and sub-contractors. Therefore, FieldTurf USA, Inc. will not assume any responsibility if such conditions appear.
- Unbound multi-layer surface coatings, bubbles, and/or peeling cannot be determined until the resurfacing preparation work has begun. If encountered, surfacing removal will be required at an additional cost.
- Standing water may not be eliminated due to waves in the profile of the courts and/or lack of slope. Staining, peeling, and delamination in these areas are not covered under warranty.
- Due to the uncertainty and volatility in raw materials supplies, material costs, and shipping delays, this proposal is valid for 30 days.
- *Cracks will appear/reappear with ground movement and temperature change cycles. Yearly maintenance on your part will be required to re-seal small cracks. **There is no warranty on crack repair. Micro fractures on membrane are to be expected.**

Christopher J. Condon



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**If the price above is approved, please make out the PO or Contract to:
Cooperative Educational Services (CES), PO Box 81045, Albuquerque, NM 87198**

If you have questions regarding the FieldTurf SmartBuy Cooperative Purchasing Program, please contact
Eric Fisher at: Eric.Fisher@smartbuycooperative.com



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www.fieldturf.com