

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

Thursday, December 15, 2016

Zia Room – Library

3:30 p.m.

AGENDA

- | | |
|---|---------------|
| A. Welcome | Pat Chappelle |
| B. Adoption of Agenda | Pat Chappelle |
| C. Approval of Minutes of November 17, 2016 | Pat Chappelle |
| D. President's Report | Kelvin Sharp |
| E. New Business | |
| 1. Monthly Expenditures Report | Dan Hardin |
| 2. Monthly Revenue Report | Dan Hardin |
| 3. Oil and Gas Revenue Report | Dan Hardin |
| 4. Schedule of Investments | Dan Hardin |
| 5. Consideration of Board Election Resolution | Kelvin Sharp |
| 6. Consideration of Removal of Inventory | Josh Morgan |
| F. Public Comments | Pat Chappelle |
| G. Announcement of Next Meeting | Pat Chappelle |
| H. Closure of Open Meeting | Pat Chappelle |
| I. Adjournment | Pat Chappelle |

**NEW MEXICO JUNIOR COLLEGE
BOARD MEETING
NOVEMBER 17, 2016
MINUTES**

The New Mexico Junior College Board met on Thursday, November 17, 2016, beginning at 1:30 p.m. in the Zia Room of Pannell Library. The following members were present: Ms. Patricia Chappelle, Madam Chair; Mr. Ron Black, Secretary; Mr. Travis Glenn; Mrs. Mary Lou Vinson; Mr. Zeak Williams; and Mr. Hector Baeza. Mr. Manny Gomez was absent.

Ms. Chappelle called the meeting to order and welcomed visitors and guests present.

Upon a motion by Mr. Glenn, seconded by Mrs. Vinson, the agenda was unanimously adopted.

Upon a motion by Mr. Williams, seconded by Mr. Glenn, the Board unanimously approved the minutes of October 20, 2016.

Under President's Report, Mr. Deron Clark, Director of Athletics, announced the following two new alumni have joined the Western Junior College Athletic Conference Hall of Fame. Mr. Brad Winter, a 1972 graduate and a previous member of the NMJC track team now serving as the Secretary of State for New Mexico. Mr. Clark stated Mr. Winter will return in the spring of 2017 to be a guest speaker at the NMJC Athletics Banquet. Mr. Ray Birmingham, a longtime baseball coach and currently the head coach at University of New Mexico. Mr. Birmingham will be inducted and recognized in January, 2017 at an NMJC basketball game during the half time ceremony. Mr. Clark stated dates for both events will be provided when available.

Coach James Berry provided a recap of the golf team for the fall semester. He reported out of six tournaments, NMJC finished in the top three five times. He stated NMJC had two 2nd places finishes and one team championship in Waco.

Currently, NMJC has three players ranked in the top 18 in the country and four in the top 50. He reported NMJC is currently ranked #7 in the country. Coach Berry introduced student Mike Garcia noting Mr. Garcia is not only a talented athlete but also a good student with a GPA of 3.7.

Coach Keith Blackwill introduced three student athletes who competed in the National Cross Country meet last week. Ms. Cynthia Kipserem from Kenya placed 75th. Ms. Cassidy Reddell from Odessa, Texas placed 114th and stated she has recently signed to run cross country for the University of Texas Permian Basin. Ms. Teresha Jacobs from Jamaica placed 33rd earning a NJCAA Coaches Association All American Honors. In addition, Coach Blackwill reported three additional NMJC student athletes have signed Division I, National Letters of Intent. Kayelle Clark and Christine Moss have signed with the University of Kentucky and Tamara Moncrieffe has signed with the University of Alabama.

Coach Marty Eakin thanked the Board for the support given to the Rodeo Program and reported the NMJC men's team is currently in 3rd place with hopes they will make it to Nationals. Coach Eakin introduced student athlete Preston Burr from Stratford, Texas who is placing in the team roping and currently winning the region in the saddle bronc riding.

Dr. Darrell Beauchamp reported during the 104 day run of the Titanic Exhibition, WHM had 35,362 visitors far exceeding the goal of 28,000. He reported actual tours of the exhibition were closer to 40,000 stating many of the visitors went through the exhibition multiple times during one visit. Visitors signed in from 337 hometowns, 41 states, and 11 countries. Merchandise sales totaled \$203,453, admissions to the museum totaled \$48,000, at register donations were over \$13,653 and memberships were over \$15,000. WHM had approximately 8,000 students from 9 high schools, 5 middle schools, and 19 elementary schools. He stated fundraising totals are expected to reach close to \$500,000. Dr. Beauchamp reported more than 100 people logged approximately 1,000 volunteer hours during the exhibition and expressed his appreciation to all who participated in making the exhibition a success. Dr. Sharp and the Board also thanked all volunteers for the hours invested in the exhibition.

Dr. Larry Sanderson provided an overview of an electronic survey distributed to the NMJC campus and community members asking for their opinion of NMJC's current Mission and Vision Statement. He reported the survey reflected the current Mission and Vision Statement serves New Mexico Junior College as is with no changes. The Board unanimously agreed.

Dr. Sharp announced Bond C was passed on November 8th. Dr. Sharp thanked Mrs. Susan Fine for all her efforts and work on advertising, creating of brochures, and organizing presentations made throughout the community. In addition, Dr. Sharp thanked everyone who made presentations and congratulated all who were involved in the success of this project.

Dr. Sharp shared that Mr. Dale Gannaway and New Horizons Foundation hosted a group from the Armament Research Development and Engineering Center this week and reported on Tuesday, November 15th, NHF was given a Resolution signed by the Lieutenant Governor John Sanchez of the State of New Mexico. NHF was recognized as an important partner in the mission to develop New Mexico's rural economy. Dr. Sharp stated Mr. Gannaway will provide more details in a Board meeting in the near future.

Under New Business, Mr. Dan Hardin presented the October, 2016 financial reports. Upon a motion by Mr. Glenn, seconded by Mr. Baeza, the Board unanimously approved the Expenditure Report for October, 2016. In addition, the Revenue Report, Oil and Gas Revenue Report, and Schedule of Investments Report were reviewed.

Mr. Dan Hardin presented the state mandated Quarterly Financial Action Report. After discussion and upon a motion by Mr. Glenn, seconded by Mr. Black, the Board unanimously approved the Quarterly Financial Action Report.

Mr. Dan Hardin presented a Budget Adjustment Request for approval. With the passing of Bond C approving \$4,000,000 GOB funds for the NMJC Allied Health Building, Administration is requesting approval to transfer \$1,500,000 from the I&G fund balance to the Allied Health Building Construction Fund. Upon a

motion by Mr. Glenn, seconded by Mrs. Vinson, the Board unanimously approved this request.

Ms. Chappelle called for comments from the public. There being none, the next regular board meeting was scheduled for Thursday, December 15, 2016 beginning at 3:30 pm. In addition, a Board Training was scheduled for Friday, December 9, 2016 beginning at 8:00 am at the Hilton Garden Inn's conference room.

Mr. Black moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of New Mexico Statutes Annotated 1978. Mr. Glenn seconded the motion. The roll call vote was as follows: Mr. Baeza – yes; Mr. Williams – yes; Mr. Black – yes; Mrs. Vinson – yes; Mr. Glenn – yes; and Ms. Chappelle – yes.

Upon re-convening in open meeting, Ms. Chappelle stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Upon a motion by Mrs. Vinson, seconded by Mr. Glenn, the board meeting adjourned at 3:30 pm.

Pat Chappelle, Chair

Ron Black, Secretary

NEW MEXICO JUNIOR COLLEGE

Expenditure Report

November 2016

42% of Year Completed

Fund	2015-16			2016-17			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Instruction	10,103,380	3,761,383	37%	10,189,730	882,251	3,773,313	37%
Academic Support	2,628,124	1,130,057	43%	2,520,941	236,888	1,191,325	47%
Student Services	1,988,062	797,657	40%	1,996,717	156,351	836,012	42%
Institutional Support	3,694,568	2,026,052	55%	3,847,809	355,497	2,051,674	53%
Operation & Maintenance of Plant	3,658,460	1,525,740	42%	3,653,853	285,668	1,487,038	41%
Subtotal - Instruction & General	22,072,594	9,240,889	42%	22,209,050	1,916,655	9,339,362	42%
Student Activities	0		0%	0	0		0%
Research	0		0%	0	0		0%
Public Service	0		0%	0	0		0%
Internal Service Departments	85,520	189,401	221%	85,520	340	129,391	151%
Student Aid	668,551	348,538	52%	668,551	58,606	430,477	64%
Auxiliary Enterprises	1,858,486	1,068,091	57%	2,038,349	78,513	1,237,113	61%
Athletics	1,157,636	618,976	53%	1,191,478	82,770	667,647	56%
Total Current Unrestricted Fund	25,842,787	11,465,895	44%	26,192,948	2,136,884	11,803,990	45%
CURRENT RESTRICTED FUND							
Grants	2,055,881	1,123,773	55%	1,977,141	114,298	572,311	29%
Student Aid	4,989,673	1,958,917	39%	3,989,359	41,912	2,144,707	54%
Total Current Restricted Fund	7,045,554	3,082,690	44%	5,966,500	156,210	2,717,018	46%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from Institutional Funds	8,587,117	2,914,769	34%	11,519,140	12,323	3,413,964	30%
Projects from State GOB Funds	5,000,000	317,875	0%	4,955,549		4,950,000	100%
Projects from State STB Funds		553,777	0%	785,072		500,900	0%
Projects from General Fund	0		0%	0			0%
Projects from Private Funds	0		0%	0			0%
Projects from State ER&R	332,720	89,349	27%	332,720	64,969	122,818	37%
Projects from State BR&R	597,281	771,504	129%	597,281	15,020	208,381	35%
Subtotal - Capital and BR&R	14,517,118	4,647,274	32%	18,189,762	92,312	9,196,063	51%
Debt Service							
Revenue Bonds	0	0	0%	0	0	0	0%
Total Plant Funds	14,517,118	4,647,274	32%	18,189,762	92,312	9,196,063	51%
GRAND TOTAL EXPENDITURES	47,405,459	19,195,859	40%	50,349,210	2,385,406	23,717,071	47%

NEW MEXICO JUNIOR COLLEGE

Revenue Report

November 2016

42% of Year Completed

Fund	2015-16			2016-17			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Tuition and Fees	3,692,200	2,417,599	65%	3,667,000	432,499	2,524,265	69%
State Appropriations	6,129,500	2,554,131	42%	5,982,400	498,492	2,567,987	43%
Advalorem Taxes - Oil and Gas	7,235,000	2,803,929	39%	7,235,000	697,389	2,761,940	38%
Advalorem Taxes - Property	6,853,725	577,142	8%	7,052,621	122,886	122,886	2%
Interest Income	4,000	144	4%	15,000	25	162	1%
Other Revenues	330,105	120,232	36%	347,984	35,346	381,020	109%
Subtotal - Instruction & General	24,244,530	8,473,177	35%	24,300,005	1,786,637	8,358,260	34%
Student Activities	0	0	0%	0	0	0	0%
Public Service	0	0	0%	0	0	0	0%
Internal Service Departments	27,000	4,973	18%	39,170	120	6,537	17%
Auxiliary Enterprises	2,288,000	1,315,359	57%	2,586,000	38,092	1,463,641	57%
Athletics	487,200	203,802	42%	477,300	41,602	198,835	42%
Total Current Unrestricted	27,046,730	9,997,311	37%	27,402,475	1,866,451	10,027,273	37%
CURRENT RESTRICTED FUND							
Grants	2,055,881	1,133,165	55%	1,977,141	248,975	587,280	30%
Student Aid	4,989,673	1,760,764	35%	3,989,359	99,317	1,968,266	49%
Total Current Restricted	7,045,554	2,893,929	41%	5,966,500	348,292	2,555,546	43%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	5,000,000	665,322	0%	4,955,549			0%
Projects from State STB Funds	0		0%	785,072	0	0	0%
Projects from General Fund	0		0%	0	0	0	0%
Projects from Private Funds	0		0%	0	0	0	0%
Interest Income (LGIP)	10,000	6,626	66%	10,000	4,092	16,000	0%
Total Plant Funds	5,010,000	671,948	13%	5,750,621	4,092	16,000	0%
GRAND TOTAL REVENUES	39,102,284	13,563,188	35%	39,119,596	2,218,835	12,598,819	32%

NEW MEXICO JUNIOR COLLEGE

Oil and Gas Revenue Report

November 2016

42% of Year Completed

		OIL		GAS		COMBINED		
Month of		Price	Lea County	Price	Lea County	Monthly	2015-16	Variance
Sales	Distribution	per BBL	BBLs sold	per MCF	MCF sold	Revenue	Original	Over (Under)
							Budget	Budget
Actual	July	\$39.01	6,018,599	\$2.97	20,943,874	669,124	465,000	204,124
Actual	August	\$38.71	6,014,911	\$2.94	21,145,798	668,295	465,000	203,295
Accrual	September					465,000	465,000	0
Accrual	October					465,000	465,000	0
Accrual	November					465,000	465,000	0
Accrual	December						465,000	(465,000)
Accrual	January						465,000	(465,000)
Accrual	February						465,000	(465,000)
Accrual	March						465,000	(465,000)
Accrual	April						465,000	(465,000)
Accrual	May						465,000	(465,000)
Accrual	June						465,000	(465,000)
Y.T.D. Production Tax Revenue						2,732,419	5,580,000	(2,847,581)
Y.T.D. Equipment Tax Revenue						29,521	1,655,000	(1,625,479)
Total Year-to-Date Oil & Gas and Equipment Tax Revenue						<u>2,761,940</u>	<u>7,235,000</u>	<u>(4,473,060)</u>

Source: New Mexico Taxation and Revenue Department

NEW MEXICO JUNIOR COLLEGE

Schedule of Investments

November 2016

42% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	10,593,127	7102-1348	0.147%	4,092
Plus deposits	0			
Less withdrawals	0			
Total LGIP investments	<u>10,593,127</u>			<u>4,092</u>

Capital Projects	11/30/2016
Vehicles	50,000.00
Technology Upgrade	5,562.22
JASI	16,453.23
WHM South Gallery	266,594.43
Baseball Field	23,362.95
Rodeo Arena	38,330.60
Luminis Software	2,993.00
Landscaping	218,504.31
Campus Signage	601.67
Dorm/Apartment Refurbish	10,034.21
Campus Construction	197,730.42
Oil & Gas Training	154,069.55
Public Sector	9,227.00
Campus Security	23,832.19
Lumens Software-Distance Learnig	5,000.00
Copier Replacement	274.00
Non-Recurring Compensation	152,169.10
Athletics	3,188.90
Student Life Programming	20,432.28
Warehouse/Cont Ed Remodel	669.00
Succession Plan	52,014.15
WHM Exhibits	121,779.86
Mansur Hall Upgrades	15,509.95
Senior Warm Water Wellness Ctr	5,000,000.00
Driving Range Upgrades	200,000.00
Entertainment Technology	1,692,173.81
Cafeteria Upgrade	107,790.43
Channel 19 Upgrade	32,719.62
FERPA & Title IX	8,564.50
Equestrian Center	3,000,000.00
Bob Moran Upgrades	60,803.91
Turf Replacement	82,781.47
WHM Titanic Exhibit	-35,741.70
HVAC Software-Central Plant	200,000.00
Busing Support for Recruiting	6,000.00
HED Faculty Development	19,395.00
Omni Update	7,500.00
Allied Health	2,030,000.00
Workforce Training Contingency	3,005.50
Total	13,803,325.56

NOTE: Capital projects total does not include encumbered funds

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

To: **New Mexico Junior College Board Members**

From: Dan Hardin

Date: December 8, 2016

RE: Expenditure and Revenue Reports for November

November is month five or 42 percent of the 2016/2017 fiscal year. The expenditure report reflects expenditure totals that include funds expended and encumbered. The total year-to-date funds expended and/or encumbered through November 2016 is \$23,717,071.00.

Looking at the expense report for November, the Total Current Unrestricted Funds year-to-date is \$11,803,990.00 or 45% of the budget. As you compare this total to the November expenditures in 2015, the trends are similar. Instruction and General is on track for the amount of expenditures for the first five months of the fiscal year. In the other unrestricted funds, Internal Services is currently over budget because of the maintenance agreements that are paid for at the beginning of the fiscal year. Internal Services is the Computer Services Department and the Document Center. As we have indicated in the past there is a credit posted each month to the Computer Services Department to cover the cost of Computer Services from Instruction and General. As the year progresses, the monthly credit will bring the expenditures back in line with the budget for the year. Looking at the other current unrestricted departments most is consistent with the prior years. Auxiliary Enterprises expenditures are higher than the expenditures of FY 16, Robert Adams is doing a great job of making sure the right books and the right amount of books are on the shelf for the NMJC students as well as for the dual credit students up and down the County.

In the restricted funds, Grant spending is at 29% of the budget, there is a large difference between November of 2015 and November of 2016. Most of the difference is in the TAACCCT grant, as that grant is ending its cycle there are less funds to expend. Restricted Student Aid expenditures are higher in 2016 as compared to 2015. This would indicate that more students are being awarded Pell funds than in 2015. Total expenditures for restricted funds are \$2,717,018.00.

Plant fund expenditures for the month are \$92,312.00; the total year-to-date including encumbrances is \$9,196,063.00. The expenditures for the month are mostly from Campus Security, Technology Upgrades, Dorm Refurbishing, and the Entertainment

Technology project. Also, the Health, Wellness, Learning Center project is encumbered for the GOB funds and the STB funds is the design part of the Allied Health Building.

Total expenditures and encumbrances through November 2016 is \$23,717,082.00, which is 47% of the budget.

The Revenue remains positive for the fiscal year of 2016/17, even though the State funding has been cut by 5%. The 5% cut will be reflected in the reports for December. To date there are two months of Oil and Gas revenue history and the trend is steady. The outlook for funding from Oil and Gas mill levy for the rest of the fiscal year is looking positive. Auxiliary Enterprises revenue is at 57% of the budget as of the end of November. The revenue for the restricted funds has declined with the TAACCCT grant agreement coming to the end of its contract. The restricted financial aid revenue is higher in FY 17 as compared to last year, which is positive.

The year-to-date Revenue for November 2016 is \$12,598,819.00.

The Oil and Gas report shows the actual Oil and Gas revenue for July and August, and the accrual of \$465,000.00 per month for September, October and November. The first two months of actual Oil and Gas revenue is \$407,419.00 over budget. Additionally, we received \$29,094.07 in November for Oil and Gas Equipment Tax revenue. Lastly, the College received \$108,199.95 in mill levy property tax and \$14,686.46 for delinquent mill levy property tax in November. The College should be receiving a large distribution of mill levy property tax revenue from the Lea County Treasurer in December.

The Investment report reflects the \$10,593,127.00 invested with LGIP. Interest income for the LGIP funds for the month of November is \$4,092.00.

Board members please know that the full time employees across campus appreciate the December one-time allocation, we all are so grateful for the support that you as the New Mexico Junior College Board give to the faculty and staff. Thank you!

This is the Financial Report for November 2016.

NMJC DISTRICT ELECTION

MARCH 7, 2017

December 16, 2016	21-13-18.1	Board must file Resolution calling election with County Clerk <i>(Resolution shall be filed with each county clerk in the community college district on the third Friday in December)</i>
January 5th & January 12th, 2017	1-22-4C	Publication of Resolution. <i>(Publish at least twice, not less than 50 days before election date)</i>
January 18, 2017	21-13-18.2A	Filing day for candidates 9 a.m. to 5p.m. with County Clerk <i>(9:00 a.m. – 5:00 pm on the 48th day before an election)</i>
January 31, 2017	1-22-9	Deadline for candidate withdrawal before 5 p.m. <i>(thirty-fifth day preceding the election)</i>
January 31, 2017	1-22-18C	Filing day for write-in candidates before 5 p.m. <i>(thirty-fifth day preceding the election)</i>
February 5, 2017	1-22-10B	Ballots to be printed. <i>(thirtieth day preceding election)</i>
February 7, 2017	1-4-8	Close voter registration <i>(twenty-eighth day immediately preceding election)</i>
February 10 through March 3, 2017	1-22-19B	Absentee voting in the County Clerk's Office. <i>(twenty-fifth day preceding the election until 5:00 pm on the Friday immediately prior to the date of the election)</i>
February 23 & March 2, 2017	1-22-11	Publish election proclamation. <i>(Once each week for two successive weeks, with the last publication being made within seven days but not later than two days before the date of the election)</i>
March 3, 2017	1-11-11	Voting machines delivered. <i>(At least three days before polls are required to be opened)</i>
March 7, 2017		ELECTION DAY
March 9 or 10, 2017	1-22-15	Canvass election. <i>(Within three days after the date of election)</i>
March 13, 2017	1-4-8	Books re-open. <i>(On the Monday following the election)</i>
March 16, 2017	1-22-15	Publish election results. <i>(Publish once in a newspaper of general Circulation)</i>

RESOLUTION

NEW MEXICO JUNIOR COLLEGE BOARD ELECTION TO BE HELD IN
ONE OF THE SEVEN VOTING DISTRICTS
LEA COUNTY, NEW MEXICO
TUESDAY, MARCH 7, 2017
7:00 A.M. TO 7:00 P.M.

PUBLIC NOTICE IS HEREBY GIVEN that a New Mexico Junior College Board election shall be held in one of the seven voting districts, Lea County, New Mexico, on Tuesday, the 7th day of March, 2017 at which time there shall be submitted for vote to the qualified, registered elector of the District, the following matter:

The term of office for one board position on the New Mexico Junior College Board shall expire on March 31, 2017. It is necessary that an election take place to fill this position. The term of office for District 4 Board Member is six years.

The poll for said election will be opened at 7:00 a.m. on the day of said election and will be closed at 7:00 p.m. Precincts shall be consolidated for this election. The polling place for the consolidated precincts (such polling place being located within the consolidated precinct) is as follows:

	Election Precincts	
District No.	Consolidated	Polling Places
IV	Lea County Precincts 24, 25, 30, 31, 32, 34, 61, and a portion of 28 south of Navajo Drive.	Lea County Event Center 5101 North Lovington Highway Hobbs, New Mexico 88240

A map of the district is available for inspection at the President's Office, New Mexico Junior College or in the office of the County Clerk.

Each voter shall cast his or her ballot in the precinct and district for which he or she resides and is currently registered and for the candidate of that district.

Residents of the New Mexico Junior College District living in the above district who are qualified electors of the State of New Mexico, shall be eligible to become a candidate to serve as a member of the New Mexico Junior College Board and shall file a declaration of candidacy on the form prescribed by law for the district in which they reside with the County Clerk of Lea County, Lea County Courthouse, Lovington, New Mexico on the 48th day before the election, January 18, 2017, commencing at 9:00 a.m. and ending at 5:00 p.m. on the same day.

No ballot on the Board Member election shall be received by any polling place board unless the person offering to vote is a registered, qualified elector of the District.

Residents of the New Mexico Junior College District who are qualified electors of the State of New Mexico and residents of the district for which they desire to become write-in candidate as a member of the New Mexico Junior College Board shall file a declaration of intent to be a write-in candidate on the form prescribed by law with the County Clerk of Lea County, Lea County Courthouse, Lovington, New Mexico, before 5:00 p.m. on the 35th day before the election, January 31, 2017.

The registration books of Lea County shall be closed by the County Clerk at 5:00 p.m. on Tuesday, February 7, 2017.

Absentee voting shall be at the Office of the County Clerk, Lea County Courthouse, Lovington, New Mexico during the regular hours and days of business beginning at 8:00 a.m. on Friday, February 10, 2017, and ending at 5:00 p.m. on Friday, March 3, 2017. Absentee ballots can be obtained from the Office of the County Clerk, Lea County, New Mexico.

Any information concerning absentee ballots, polling places, or any other matters relating to the election can be obtained from the Office of the County Clerk, Lea County, New Mexico.

IN TESTIMONY WHEREOF, the New Mexico Junior College Board of the New Mexico Junior College District, Lea County, New Mexico has caused this notice to be published as required by law and dated this 16th day of December, 2016.

CHAIRMAN

ATTEST:

SECRETARY

RESOLUCIÓN

SE ANUNCIA QUE UN PROCESO DE ELECCIONES PARA UN PUESTO EN
LA JUNTA DIRECTIVA DEL
NEW MEXICO JUNIOR COLLEGE
PROGRAMADO PARA UNO DE LOS 7 DISTRITOS ELECTORALES
LEA COUNTY, NEW MEXICO
MARTES, 7 DE MARZO DE 2017
7:00 A.M. A 7:00 P.M.

CON LA PRESENTE se desea anunciar al público de qué un proceso de elecciones para un puesto en la Junta Directiva del New Mexico Junior College se llevará a cabo, desde uno de los 7 distritos electorales en Lea County, New Mexico, el día martes, 7 de marzo de 2017. En tal ocasión se resuelve mediante proceso electoral el siguiente asunto ante todo elector inscrito del distrito:

El período de servicio para uno de los puestos de la Junta Directiva del New Mexico Junior College termina el día 31 de marzo de 2017. Es necesario que se lleve a cabo una elección para designar la siguiente persona que fungirá en este puesto. El período de servicio para un miembro de la Junta Directiva es 6 años.

Las urnas estarán disponibles a partir de las 7 A.M. durante el día de la elección y van a cerrar a las 7 P.M. Los distritos electorales van a estar combinados para esta elección. El lugar de votación para los distritos electorales combinados (dentro del mismo distrito electoral combinado) es el siguiente:

	Distritos Electorales	
Distrito número	Combinados	Lugar de votación
IV	Dist Elec de Lea County 24, 25, 30, 31, 32, 34, 61, y una porción de 28 al sur de Navajo Drive	Lea County Event Center 5101 North Lovington Highway Hobbs, NM, 88240

Un mapa del Distrito electoral está disponible para su análisis en la Presidencia, en el New Mexico Junior College, o en la Secretaría del Condado.

Los electores deben presentar su boleta en el Distrito electoral y distrito donde residan y donde actualmente se encuentran inscritos, al igual que para el candidato de tal distrito.

Residentes del distrito del New Mexico Junior College cualifican para postularse como candidatos a la Junta Directiva del New Mexico Junior College. Deben presentar constancia de su intención de postularse como candidatos en la Secretaría del Condado, ubicada en el edificio del Tribunal Superior del Condado, en Lovington, New Mexico, haciendo uso del formulario designado por los reglamentos del Distrito en el cual residen. Esto debe llevarse a cabo

precisamente 48 días antes de la fecha de elecciones, a saber, el 18 de enero de 2017, entre las 9 de la mañana y 5 de la tarde, del mismo.

Únicamente se aceptaran boletas electorales en la elección para un puesto en la Junta Directiva que sean presentadas por electores inscritos y cualificados del distrito.

Residentes del distrito del New Mexico Junior College que actualmente sean electores cualificados del estado de Nuevo México y residentes del distrito que tengan la intención de postularse para el puesto en la junta directiva, pero sin figurar en la boleta oficial, deben hacer constancia de su intención mediante un formulario indicado por los reglamentos. Debe presentar su constancia en la Secretaría del Condado, ubicada dentro del edificio del Tribunal Superior del Condado, Lea County, Lovington, New Mexico, antes de las 5 de la tarde 35 días antes de las elecciones, a saber, el día 31 de enero de 2017.

Las inscripciones del condado se cierran por la Secretaría a las 5 de la tarde del día martes 7 de febrero de 2017.

El cómputo de votos en ausencia se llevará a cabo en la Secretaría del Condado, ubicada dentro del edificio del Tribunal Superior del Condado, Lovington, New Mexico, durante las horas de servicio regulares en días hábiles a partir de las 8 de la mañana del día viernes 10 de febrero de 2017, hasta las 5 de la tarde del día viernes 3 de marzo de 2017. Las boletas para votos en ausencia están disponibles en la secretaría, Lea County, New Mexico.

Información tocante a papeletas de votos en ausencia, lugares de votación y cualquier otro asunto pertinente al proceso de elecciones estará disponible en la Secretaría del Condado, Lea County, New Mexico.

EN FE DE LO CUAL, la Junta Directiva del Mexico Junior College, del distrito del Mexico Junior College, Lea County, New Mexico, ha cumplido en dar aviso al público, tal como exige el derecho, el día de hoy, 16 de diciembre de 2016.

PRESIDENTE DE LA JUNTA

DOY FE:

SECRETARÍA

NEW MEXICO JUNIOR COLLEGE BUSINESS OFFICE

5317 Lovington Highway
Hobbs, NM 88240
Phone: (575) 492-2769
Fax: (575) 492-2768

To: NMJC Board Members
From: Josh Morgan
RE: Disposition of Inventory
Date: December 15, 2016

Board Members,

Pursuant to Article 6 ("Sale of Public Property") Section 13-6-1, New Mexico Junior College would like to dispose of an Automated Baseball Practice Machine by negotiated sale to Highland High School part of Albuquerque Public Schools. Highland High School has notified NMJC of their intent to purchase the Automated Baseball Practice Machine for \$4,999.00. Upon approval by the NMJC Board of Directors, a letter will be sent to the Office of the State Auditor (OSA) and the Higher Education Department (HED) notifying of our intentions to dispose of such inventory through negotiated sale to Albuquerque Public Schools. Pursuant to Paragraph B of Section 13-6-1, New Mexico Junior College will wait 30 days from the notice to OSA and HED to dispose of inventory through negotiated sale.

The following is the inventory item which will be disposed of through negotiated sale:

<u>Tag #</u>	<u>Description</u>	<u>Acquired Date</u>	<u>Cost</u>	<u>Vendor</u>
N19306	Automated Baseball Practice Machine	9/17/13	\$14,475.00	FungoMan

Thank you for your consideration.