

# NEW MEXICO JUNIOR COLLEGE

## BOARD MEETING

Tuesday, December 12, 2000

Zia Room - Library

1:30 p.m.

### AGENDA

- |   |              |
|---|--------------|
| A. Welcome  | Mr. Newman   |
| B. Adoption of Agenda   | Mr. Newman   |
| C. Approval of Minutes of November 16, 2000                             | Mr. Newman   |
| D. Correspondence   | Mr. Schubert |
| E. President's Report   | Dr. McCleery |
| F. New Business   |              |
| 1. Monthly Expenditures Report  | Dr. McCleery |
| 2. Monthly Revenue Report   | Dr. McCleery |
| 3. Oil and Gas Revenue Report   | Dr. McCleery |
| 4. Schedule of Investments  | Dr. McCleery |
| 5. Consideration of Banking Resolution                                  | Dr. McCleery |
| 6. Consideration of Board Election Resolution                           | Dr. McCleery |
| 7. Consideration of Tuition Waiver - Fire Science Academy               | Dr. McCleery |
| 8. Consideration of Donated Equipment                                   | Dr. McCleery |
| 9. Consideration of Accountant Position                                 | Dr. McCleery |
| 10. Consideration of Bid #900 - New Vehicles for the College Motor Pool | Dr. McCleery |
| 11. Consideration of RFP #33-00 - Development of Title V Grant Proposal | Dr. McCleery |
| 12. Consideration of 2001-2005 College Calendar                         | Dr. McCleery |
| 13. Personnel Consideration - Professor of Nursing                      | Dr. McCleery |
| G. Public Comments  | Mr. Newman   |
| H. Announcement of Next Meeting   | Mr. Newman   |
| I. Adjournment  | Mr. Newman   |

# NEW MEXICO JUNIOR COLLEGE

## BOARD MEETING

NOVEMBER 16, 2000

### MINUTES

The New Mexico Junior College Board met on Thursday, November 16, 2000, beginning at 1:30 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Monty Newman, Chairman; Mr. Donald Whitaker; Mrs. Bonnie Moran; Mrs. Yvonne Williams; Mr. Gary Schubert; and Mr. Ferrel Caster. Not present was Mr. Bill Lee.

Mr. Newman called the meeting to order and welcomed visitors and guests present: Starla Jones, Hobbs News-Sun.

Upon a motion by Mrs. Moran, seconded by Mr. Caster, the agenda was unanimously adopted, as presented.

Upon a motion by Mr. Whitaker, seconded by Mr. Caster, the board unanimously approved the minutes of October 31, 2000.

Under *President's Report*, Dr. McCleery reported that Bond Issue B had passed in the general election. He informed the board of the upcoming concerts to be held on campus. Dr. McCleery also reported that the 2001 College Rodeo Championship Series will be held at the Lea County Events Center next May. Patricia Clardy with the ACCEL program introduced the staff and gave a power point presentation.

Under *New Business*, Jim Turner presented the October financial reports, which included September figures, and with a motion by Mr. Whitaker, seconded by Mr. Caster, the board unanimously approved the expenditures for October 2000.

Dr. McCleery presented a list of equipment valued at \$500 or greater and not selected by the public schools to be sold at the December 2, 2000, college auction. Upon a motion by Mrs. Moran, seconded by Mr. Whitaker, the board unanimously approved the list of equipment for the auction.

Regina Organ recommended Bill Morrill for the Director of Security position with an annual salary of \$35,627. Upon a motion by Mr. Schubert, seconded by Mrs. Moran, the board unanimously approved the employment of Mr. Morrill, effective November 17, 2000.

Dr. McCleery recommended Dan Hardin for the Vice President for Finance position with an annual salary of \$66,875. Upon a motion by Mr. Caster, seconded by Mr. Whitaker, the board unanimously approved the employment of Mr. Hardin, effective December 1, 2000.

Rich Fleming recommended Jason Hewes for the Welfare-to-Work Special Projects Coordinator position with an annual salary of \$27,000. Upon a motion by Mr. Whitaker, seconded by Mrs. Moran, the board unanimously approved the employment of Mr. Hewes, effective December 1, 2000.

Mr. Fleming recommended Lucretia Romero for the Educational Technology Specialist position with an annual salary of \$33,000. Upon a motion by Mrs. Moran, seconded by Mr. Whitaker, the board unanimously approved the employment of Ms. Romero, effective December 1, 2000.

Mr. Newman called for comments from the community. There being none, the next board meeting was scheduled for December 12, 2000, beginning at 1:30 p.m. in the Zia Room of Pannell Library.

Upon a motion by Mr. Whitaker, seconded by Mrs. Moran, the board unanimously voted to adjourn at 2:40 p.m.

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CHAIRMAN

ATTEST: \_\_\_\_\_

SECRETARY

Others present:

Sharon Jenkins  
Eddie Solomon  
Jim Turner  
Frank Collins  
Bill Braun

Marilyn Jackson  
Regina Organ  
Richard Fleming  
Sam Oswald  
Debbie Pruitt

Bill Kunko  
Linda Neel  
Cc Nelson  
Tim Perry  
Steve Davis

November 28, 2000

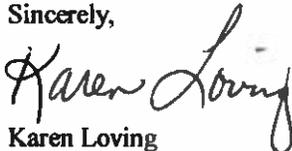
Dr. Steve McCleery  
New Mexico Junior College  
5317 Lovington Highway  
Hobbs, New Mexico 88240

Dear Dr. McCleery:

I wanted to send a letter to let you know that over the past few months I have had the opportunity to visit the JC many times. With each visit I see many positive things happening on your campus. When attending the choral clinic, The Sensations and their director, Chris Eubank, did a wonderful job of organizing the choral clinic helping to keep things running smoothly. At each visit whether for voting or attending the CEID meetings I am always pleased to see the blue signs designating where we need to be. Your staff also was helpful in helping our school during the United Way Fund Drive.

I know in our business we many times do not hear the positive things we are doing only the negative, so I wanted to let you know what a marvelous job you and your staff are doing. Thanks for the many good things you do at NMJC.

Sincerely,



Karen Loving  
Assistant Principal

**NEW MEXICO JUNIOR COLLEGE**  
**Expenditure Report**  
**November 2000**

42% of Year Completed

Fund	1999-00			2000-01			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Original Budget	Current Expended or Encumbered	Year-to-date Expended or Encumbered	Percentage of Budget Expended
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Instruction	5,216,596	1,709,982	33%	5,322,453	437,499	1,856,358	35%
Academic Support	919,691	461,868	50%	1,012,220	90,035	522,568	52%
Student Services	991,692	493,463	50%	1,020,190	102,919	517,520	51%
Institutional Support	1,617,362	675,501	42%	2,321,133	125,465	748,017	32%
Operation & Maintenance of Plant	1,591,981	594,171	37%	1,674,751	150,580	681,692	41%
Subtotal - Instruction & General	10,337,322	3,934,985	38%	11,350,747	906,498	4,326,155	38%
Student Activities	109,847	43,447	40%	118,724	6,038	43,311	36%
Public Service	24,949	8,110	33%	24,968	163	216	1%
Internal Service Departments	308,980	249,095	81%	309,131	15,572	262,104	85%
Student Aid	153,705	84,049	55%	139,605	22,133	140,934	101%
Auxiliary Enterprises	1,294,716	756,047	58%	1,254,436	21,885	733,413	58%
Athletics	581,756	266,049	46%	558,129	27,394	250,250	45%
Total Current Unrestricted Fund	12,811,275	5,341,782	42%	13,755,740	999,683	5,756,383	42%
<b>CURRENT RESTRICTED FUND</b>							
Grants	2,784,410	994,074	36%	3,135,237	208,062	1,142,919	36%
Student Aid	3,098,629	1,640,681	53%	3,204,007	138,341	1,858,077	58%
Total Current Restricted Fund	5,883,039	2,634,755	45%	6,339,244	346,403	3,000,996	47%
<b>PLANT FUNDS</b>							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from Institutional Funds	1,152,097	663,733	58%	2,126,546	1,918	594,132	28%
Projects from State GOB Funds	686	0	0%	0	0	0	0%
Projects from State STB Funds	374,617	13,227	4%	0	0	0	0%
Projects from Other State Funds	156,793	75,190	48%	116,172	6,773	110,009	95%
Subtotal - Capital and BR&R	1,684,193	752,150	45%	2,242,718	8,691	704,141	31%
Debt Service							
Revenue Bonds	263,723	132,881	50%	264,845	0	133,541	50%
Total Plant Funds	1,947,916	885,031	45%	2,507,563	8,691	837,682	33%
<b>GRAND TOTAL EXPENDITURES</b>	<b>20,642,230</b>	<b>8,861,568</b>	<b>43%</b>	<b>22,802,547</b>	<b>1,354,777</b>	<b>9,595,061</b>	<b>42%</b>

# NEW MEXICO JUNIOR COLLEGE

## Revenue Report

### November 2000

42% of Year Completed

Fund	1999-00			2000-01			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Original Budget	Current Month Revenue	Year-to-date Revenue	Percentage of Budget Received
<b>CURRENT UNRESTRICTED FUND</b>							
<b>Instruction and General:</b>							
Tuition and Fees	1,162,200	897,197	77%	1,168,950	276,674	966,372	83%
State Appropriations	5,884,500	2,599,050	44%	6,566,300	532,575	2,750,650	42%
Advalorem Taxes - Oil and Gas	2,075,000	970,816	47%	2,500,000	414,033	1,790,289	72%
Advalorem Taxes - Property	1,800,000	27,483	2%	1,900,000	7,909	41,365	2%
Interest Income	135,000	87,674	65%	125,500	13,668	78,191	62%
Other Revenues	196,800	47,154	24%	384,886	45,720	94,351	25%
<b>Subtotal - Instruction &amp; General</b>	<b>11,253,500</b>	<b>4,629,374</b>	<b>41%</b>	<b>12,645,636</b>	<b>1,290,579</b>	<b>5,721,218</b>	<b>45%</b>
Student Activities	38,000	33,239	87%	40,000	11,335	36,624	92%
Public Service	0	0	0%	0	0	9,800	0%
Internal Service Departments	77,000	24,779	32%	21,000	850	6,454	31%
Auxiliary Enterprises	1,297,900	799,402	62%	1,442,050	2,437	866,879	60%
Athletics	37,800	13,837	37%	33,600	3,574	14,467	43%
<b>Total Current Unrestricted</b>	<b>12,704,000</b>	<b>5,500,631</b>	<b>43%</b>	<b>14,182,286</b>	<b>1,308,775</b>	<b>6,655,442</b>	<b>47%</b>
<b>CURRENT RESTRICTED FUND</b>							
Grants	2,784,410	994,074	36%	3,135,237	208,062	1,142,919	36%
Student Aid	3,098,629	1,640,681	53%	3,204,007	138,341	1,858,077	58%
<b>Total Current Restricted</b>	<b>5,883,039</b>	<b>2,634,755</b>	<b>45%</b>	<b>6,339,244</b>	<b>346,403</b>	<b>3,000,996</b>	<b>47%</b>
<b>PLANT FUNDS</b>							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	686	0	0%	0	0	0	0%
Projects from State STB Funds	374,617	13,227	4%	0	0	0	0%
Projects from Other State Funds	156,793	75,190	48%	116,172	0	0	0%
Interest Income	0	22,267	0%	0	7,771	48,728	0%
<b>Subtotal - Capital &amp; BR&amp;R</b>	<b>532,096</b>	<b>110,684</b>	<b>21%</b>	<b>116,172</b>	<b>7,771</b>	<b>48,728</b>	<b>42%</b>
Debt Service							
Interest Income	0	148	0%	55,000	5,944	34,360	62%
<b>Total Plant Funds</b>	<b>532,096</b>	<b>110,832</b>	<b>21%</b>	<b>171,172</b>	<b>13,715</b>	<b>83,088</b>	<b>49%</b>
<b>LOAN FUND</b>							
Interest Income / Service Fees	0	0	0%	0	0	0	0%
<b>Total Loan Fund</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>GRAND TOTAL REVENUES</b>	<b>19,139,139</b>	<b>8,246,218</b>	<b>43%</b>	<b>20,692,702</b>	<b>1,668,893</b>	<b>9,739,526</b>	<b>47%</b>

**NEW MEXICO JUNIOR COLLEGE  
Oil and Gas Revenue Report  
November 2000**

42% of Year Completed

		OIL		GAS		COMBINED		
Sales	Month of Distribution	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2000-01 Original Budget	Variance Over (Under) Budget
April	July	\$25.13	3,385,212	\$3.20	16,968,001	309,135	177,083	132,052
May	August	\$27.75	3,566,511	\$3.36	17,837,831	356,052	177,083	178,969
June	September	\$29.78	3,550,473	\$4.28	17,687,354	347,144	177,083	170,061
July	October	\$29.43	3,363,692	\$3.93	20,220,892	363,689	177,083	186,606
August	November	\$30.24	3,350,022	\$4.14	17,377,642	408,106	177,083	231,023
September	December						177,083	
October	January						177,083	
November	February						177,083	
December	March						177,083	
January	April						177,083	
February	May						177,083	
March	June						177,087	
Production Tax Revenue						1,784,126	2,125,000	898,711
Equipment Tax Revenue						6,163	375,000	0
<b>Total Year-to-Date Oil and Gas Revenue</b>						<b>1,790,289</b>	<b>2,500,000</b>	<b>898,711</b>

*Source: New Mexico Taxation and Revenue Department*

In order to stabilize the budgetary process for the 2000-01 fiscal year, oil and gas revenues were budgeted at a long-term historical average of \$15.00 per bbl for oil and \$1.90 per mcf for gas. It is recognized that actual collections will exceed this conservative historical average. Therefore, collections for the 2000-01 year that exceed this budgeted amount will be considered for transfer to the college's capital fund at the end of the year.

**NEW MEXICO JUNIOR COLLEGE**  
**Schedule of Investments**  
**November 2000**

42% of Year Completed

<b>Financial Institution</b>	<b>Amount Invested</b>	<b>Date Invested</b>	<b>Maturity Date</b>	<b>Period of Investment (Days)</b>	<b>Account Number</b>	<b>Interest Rate</b>	<b>Interest Earned</b>
<b>State of New Mexico</b>							
Local Government Investment Pool	5,250,000	N/A	N/A	N/A	102-2394	6.44%	26,003
Wells Fargo Bank of Hobbs	<u>250,000</u>	8/8/00	2/8/01	183	231611237	6.06%	<u>1,286</u>
<b>Total investments</b>	<u>5,500,000</u>						<u>27,289</u>

<b>Summary of Current Month's Activity</b>	
<b>Beginning amount</b>	5,500,000
<b>Plus: deposits</b>	800,000
<b>Less: withdrawals</b>	<u>(800,000)</u>
<b>Ending amount</b>	<u>5,500,000</u>

**BANKING RESOLUTION**

**(For Deposit Accounts)**

**Depositor:** New Mexico Junior College  
5317 Lovington Highway  
Hobbs, NM 88240

**Financial Institutions:** As Listed Per Attached Exhibit A

**I, the undersigned Secretary of New Mexico Junior College, HEREBY CERTIFY** that the College is organized and existing under and by virtue of the laws of the State of New Mexico with its principal office at 5317 Lovington Highway, Hobbs, NM 88240.

**I FURTHER CERTIFY** that at a meeting of the New Mexico Junior College Board, duly and regularly called and held on December 12, 2000, at which time a quorum was present and voting, the following resolutions were adopted:

**RESOLVED**, that the Financial Institutions listed on the attached Exhibit A at any one or more of its offices or branches, be and it hereby is designated as the Financial Institution of and depository for the funds of this College, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: Any two (2) of the following named officers or employees of New Mexico Junior College ("Agents"), whose actual signatures are shown below:

\_\_\_\_\_  
Steve McCleery, President

\_\_\_\_\_  
Dan Hardin, Vice President for Finance

\_\_\_\_\_  
Regina Organ, Vice President for Student Services

\_\_\_\_\_  
R. Fleming, Vice President for Instruction

And that the Financial Institutions shall be and are authorized to honor and pay the same whether or not they are payable to the bearer or to the individual order of any Agent or Agents signing the same.

**FURTHER RESOLVED**, that the Financial Institutions are hereby directed to accept and pay without further inquiry any item drawn against any of the College's accounts with the Financial Institutions bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Corporation for deposit with the Financial Institutions, or for collection or discount by the Financial Institutions; and to accept drafts and other items payable at the Financial Institutions.

**FURTHER RESOLVED**, that the above named Agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the College may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institutions at each location where an account is maintained. Any such notice shall not affect any items in process at the time notice is given.

**I FURTHER CERTIFY** that the above persons named above occupy the positions set forth below their respective names and signatures; that the foregoing Resolutions now stand of record on the books of the College; that they are in full force and effect and have not been modified in any manner whatsoever.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand on \_\_\_\_\_, 2000, and attest that the signatures set above the names listed above are their genuine signatures.

Certified to and attested by:

**CORPORATE SEAL**

\_\_\_\_\_  
Secretary of New Mexico Junior College

**CORPORATE BANKING RESOLUTION**

**(for Deposit Accounts)**

**EXHIBIT A**

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**Wells Fargo Bank of New Mexico, N.A.**  
1910 North Turner  
Hobbs, New Mexico

New Mexico Junior College Gross Income Fund	110-0183644	Money Market
New Mexico Junior College	110-1056905	Checking
New Mexico Junior College	110-0100676	Money Market
New Mexico Junior College	11000116895	Certificate of Deposit

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**Bank of America, N.A.**  
325 E. Bender  
Hobbs, New Mexico

New Mexico Junior College Activity Fund	1620001923	Money Market
New Mexico Junior College Payroll Depository Account	1620031805	Checking
New Mexico Junior College Pell Federal Account	1600020091	Checking
New Mexico Junior College Student Loan Fund	1600049421	Money Market

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**Lea County State Bank**  
1017 North Turner  
Hobbs, New Mexico

New Mexico Junior College	101028758	Money Market
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**Western Commerce Bank**  
2224 North Turner  
Hobbs, New Mexico

New Mexico Junior College	114630701	Money Market
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## RESOLUTION

**NEW MEXICO JUNIOR COLLEGE BOARD ELECTION TO BE HELD IN  
FOUR OF THE SEVEN VOTING DISTRICTS  
LEA COUNTY, NEW MEXICO  
TUESDAY, MARCH 6, 2001  
7:00 A.M. TO 7:00 P.M.**

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PUBLIC NOTICE IS HEREBY GIVEN that a New Mexico Junior College Board election shall be held in four of the seven voting districts, Lea County, New Mexico, on Tuesday, the 6th day of March, 2001, at which time there shall be submitted for vote to the qualified, registered electors of the Districts, the following matter:

The term of office for four board positions on the New Mexico Junior College Board shall expire on April 1, 2001. It is necessary that an election take place to fill these positions. The terms of office for Districts 2, 5, and 7 Board members are six years. The term of office for District 6 Board member is two years. The Board adopted a Plan of Re-organization for the purpose of determining the terms of office for each district as enlarged on October 22, 1987, at a duly and legally held meeting of the New Mexico Junior College Board.

The polling places for said election will be opened at 7:00 a.m. on the day of said election and will be closed at 7:00 p.m. Precincts shall be consolidated for this election. The polling places for the consolidated precincts are as follows:

### ELECTION PRECINCTS

<u>DISTRICT NO.</u>	<u>CONSOLIDATED</u>	<u>POLLING PLACES</u>
2	Lea County Precincts 14, 15, 16, 17, 20	Lovington High Gymnasium 701 West Avenue K Lovington, New Mexico
5	Lea County Precincts 29,33,41,42,44,51	Hobbs City Fire Sub-Station 2300 North Jefferson Hobbs, New Mexico
6	Lea County Precincts 35,43,52,54,55	Southern Heights Elementary School 101 East Texas Hobbs, New Mexico

Any information concerning absentee ballots, polling places, or any other matters relating to the election can be obtained from the Office of the County Clerk, Lea County, New Mexico.

Absentee voting for Districts 2, 5, 6 and 7 shall be at the Office of the County Clerk, Lea County Courthouse, Lovington, New Mexico during the regular hours and days of business beginning at 8:00 a.m. on Friday, February 9, 2001, and ending at 5:00 p.m. on Friday, March 2, 2001. Absentee ballots can be obtained from the Office of the County Clerk, Lea County, New Mexico.

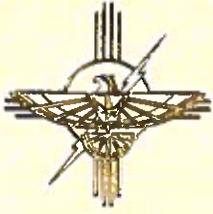
IN TESTIMONY WHEREOF, the New Mexico Junior College Board of the New Mexico Junior College District, Lea County, New Mexico has caused this notice to be published as required by law and dated this 12th day of December, 2000.



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CHAIRMAN

ATTEST:   
SECRETARY



# NEW MEXICO JUNIOR COLLEGE

Office of the President

## MEMORANDUM

**DATE:** December 4, 2000  
**TO:** New Mexico Junior College Board Members  
**FROM:** Steve McCleery, President *sm*  
**SUBJECT:** Waiver of Tuition for Regional Fire Science Academy

In January, New Mexico Junior College is operating a Regional Fire Science Satellite Academy for the surrounding fire departments. To facilitate the enrollment of the cadettes in our program, I am recommending that the board waive out-of-district tuition for **this** academy.

Thank you for your consideration.



# NEW MEXICO JUNIOR COLLEGE

Office of the President

## MEMORANDUM

**DATE:** December 4, 2000  
**TO:** New Mexico Junior College Board Members  
**FROM:** Steve McCleery, President *SM*  
**SUBJECT:** Donated Equipment over \$500

Attached is a copy of the equipment, with a value over \$500, that was donated to another governmental agency or school. For this list of equipment to be removed from inventory, the board must approve the action. I recommend removing this equipment from the college inventory.

Thank you for your consideration.

**NEW MEXICO JUNIOR COLLEGE**

**Capitalized Equipment Donated - \$500 or Greater      October 2000**

<b>NMJC NO</b>	<b>OLD NO</b>	<b>DESCRIPTION</b>	<b>SERIAL NO</b>	<b>ACQ DATE</b>	<b>ORIG COST</b>	<b>ACCEPTED BY</b>
N10641	14582	IBM WheelWriter V Typewriter	557060	10/01/1985	\$ 836.00	City of Jal
N10792	15337	IBM WheelWriter III Typewriter	11 0008652	02/01/1989	\$ 535.00	City of Jal
N10911	15594	IBM WheelWriter X Typewriter	11-0143177	11/01/1989	\$ 588.00	City of Jal
N11044	16253	Graco Contractor Spray Gun	A019006	09/01/1990	\$ 645.00	City of Jal
N11121	16984	Advance Carpet Twin 14 Inch Vacuum	412851	09/01/1990	\$ 550.00	City of Jal
N11357	18478	Panasonic VCR	E1MC00060	09/01/1991	\$ 581.00	City of Jal
N11400	18714	Mitsubishi 27 Inch Color TV	19485	02/01/1992	\$ 599.00	City of Jal
N11545	19257	Macintosh Centris 650 Computer	XC33595SCA2	08/01/1993	\$ 2,602.00	City of Jal
N11548	19260	Macintosh Centris 650 Computer	XC335SLFCA2	08/01/1993	\$ 2,602.00	City of Jal
N11555	19267	Macintosh Centris 650 Computer	XC335SLJCA2	08/01/1993	\$ 2,602.00	City of Jal
N11692	19825	Panasonic Shuttle Control VCR	G3TA00314	10/01/1993	\$ 1,271.00	City of Jal
N12168	21236	Premio CPU - Pentium 75	P502268	09/01/1995	\$ 1,874.23	City of Jal
N12328	21448	PC216S PCS 16 Channel Portable	1496586	09/01/1995	\$ 891.80	City of Jal
N12329	21449	PC216S PCS 16 Channel Portable	1496587	09/01/1995	\$ 891.84	City of Jal
N12330	21450	PC216S PCS 16 Channel Portable	1496588	09/01/1995	\$ 891.84	City of Jal
N12331	21451	PC216S PCS 16 Channel Portable	1496589	09/01/1995	\$ 891.84	City of Jal
N12332	21452	PC216S PCS 16 Channel Portable	1496590	09/01/1995	\$ 891.84	City of Jal
N12333	21453	PC216S PCS 16 Channel Portable	1496591	09/01/1995	\$ 891.84	City of Jal
N12619	51245	Panasonic VHS Recorder	D5HG02694	09/01/1985	\$ 666.77	City of Jal
N12638	51385	Panasonic VCR	A1HG01189	02/01/1991	\$ 1,049.00	City of Jal
G30132	21687	Premio CPU - Pentium 75	P512052	11/01/1995	\$ 1,660.00	Eunice Schools
G30133	21688	Premio CPU - Pentium 75	P512048	11/01/1995	\$ 1,660.00	Eunice Schools
G30136	21691	Premio CPU - Pentium 75	P512046	11/01/1995	\$ 1,660.00	Eunice Schools
G30137	21692	Premio CPU - Pentium 75	P512051	11/01/1995	\$ 1,660.00	Eunice Schools
N11071	16313	Hewlett Packard 7570 Draft Pro	2839A21887	09/01/1990	\$ 2,476.90	Eunice Schools
N11537	19247	Telex Projection Panel	15819	08/01/1993	\$ 1,295.00	Eunice Schools
N12656	21962	Apple Power Macintosh 7500 Computer	FC6158V93FX	05/01/1996	\$ 2,416.00	Eunice Schools
G30125	21680	Premio CPU - Pentium 75	P512043	11/01/1995	\$ 1,660.00	Hobbs Schools
G30127	21682	Premio CPU - Pentium 75	P512056	11/01/1995	\$ 1,660.00	Hobbs Schools
G30129	21684	Premio CPU - Pentium 75	P512041	11/01/1995	\$ 1,660.00	Hobbs Schools
G30326	20625	Macintosh 6100 Computer	XC44202T3YD	02/01/1995	\$ 2,192.00	Hobbs Schools
G30328	20627	Macintosh 6100 Computer	XC4420733YD	02/01/1995	\$ 2,192.00	Hobbs Schools
G30329	20628	Macintosh 6100 Computer	XC44204A3YD	02/01/1995	\$ 2,192.00	Hobbs Schools
N11941	20768	Apple Personal LaserWriter 320 Printer	CA441B3J1GJ	02/01/1995	\$ 804.00	Hobbs Schools
N12023	21037	Premio CPU - Pentium 75	P501357	08/01/1995	\$ 1,830.16	Hobbs Schools
N12025	21039	Premio CPU - Pentium 75	P501366	08/01/1995	\$ 1,830.16	Hobbs Schools
N12027	21041	Premio CPU - Pentium 75	P501350	08/01/1995	\$ 1,830.16	Hobbs Schools
N12029	21043	Premio CPU - Pentium 75	P501349	08/01/1995	\$ 1,830.16	Hobbs Schools
N12031	21045	Premio CPU - Pentium 75	P501358	08/01/1995	\$ 1,830.16	Hobbs Schools
N12035	21049	Premio CPU - Pentium 75	P501389	08/01/1995	\$ 1,830.16	Hobbs Schools
N12037	21051	Premio CPU - Pentium 75	P501378	08/01/1995	\$ 1,830.16	Hobbs Schools
N12039	21053	Premio CPU - Pentium 75	P501387	08/01/1995	\$ 1,830.16	Hobbs Schools
N12062	21077	Premio CPU - Pentium 75	P501362	08/01/1995	\$ 1,830.16	Hobbs Schools
N12064	21079	Premio CPU - Pentium 75	P501367	08/01/1995	\$ 1,830.16	Hobbs Schools
N12070	21085	Premio CPU - Pentium 75	P501365	08/01/1995	\$ 1,830.16	Hobbs Schools
N12099	21165	Premio CPU - Pentium 75	P501343	08/01/1995	\$ 1,830.16	Hobbs Schools
N12101	21167	Premio CPU - Pentium 75	P501376	08/01/1995	\$ 1,830.16	Hobbs Schools
N12104	21170	Premio CPU - Pentium 75	P501355	08/01/1995	\$ 1,830.16	Hobbs Schools
N12105	21171	Premio CPU - Pentium 75	P501352	08/01/1995	\$ 1,830.16	Hobbs Schools
N12106	21172	Premio CPU - Pentium 75	P501384	08/01/1995	\$ 1,830.16	Hobbs Schools
N12107	21173	Premio CPU - Pentium 75	P501383	08/01/1995	\$ 1,830.16	Hobbs Schools
N12109	21175	Premio CPU - Pentium 75	P501078	08/01/1995	\$ 1,830.16	Hobbs Schools
N12111	21177	Premio CPU - Pentium 75	P501356	08/01/1995	\$ 1,830.16	Hobbs Schools
N12113	21179	Premio CPU - Pentium 75	P501373	08/01/1995	\$ 1,830.16	Hobbs Schools

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
N12114	21180	Premio CPU - Pentium 75	P501345	08/01/1995	\$ 1,830.16	Hobbs Schools
N12115	21181	Premio CPU - Pentium 75	P501353	08/01/1995	\$ 1,830.16	Hobbs Schools
N12117	21183	Premio CPU - Pentium 75	P501374	08/01/1995	\$ 1,830.16	Hobbs Schools
N12160	21228	Premio CPU - Pentium 75	P502274	09/01/1995	\$ 1,874.23	Hobbs Schools
N12161	21229	Premio CPU - Pentium 75	P502282	09/01/1995	\$ 1,874.23	Hobbs Schools
N12169	21237	Premio CPU - Pentium 75	P502276	09/01/1995	\$ 1,874.23	Hobbs Schools
N12172	21240	Premio CPU - Pentium 75	P502277	09/01/1995	\$ 1,874.23	Hobbs Schools
N12173	21241	Premio CPU - Pentium 75	P502293	09/01/1995	\$ 1,874.23	Hobbs Schools
N12174	21242	Premio CPU - Pentium 75	P502298	09/01/1995	\$ 1,874.23	Hobbs Schools
N12175	21243	Premio CPU - Pentium 75	P502270	09/01/1995	\$ 1,874.23	Hobbs Schools
N12177	21245	Premio CPU - Pentium 75	P502283	09/01/1995	\$ 1,874.23	Hobbs Schools
N12180	21248	Premio CPU - Pentium 75	P502291	09/01/1995	\$ 1,874.23	Hobbs Schools
N12182	21250	Premio CPU - Pentium 75	P502297	09/01/1995	\$ 1,874.23	Hobbs Schools
N12185	21253	Premio CPU - Pentium 75	P502294	09/01/1995	\$ 1,838.67	Hobbs Schools
N12236	21312	Premio CPU - Pentium 75	P505560	09/01/1995	\$ 2,119.08	Hobbs Schools
N12246	21323	Premio CPU - Pentium 75	P502309	09/01/1995	\$ 2,082.58	Hobbs Schools
N12250	21327	Premio CPU - Pentium 75	P502313	09/01/1995	\$ 2,082.58	Hobbs Schools
N12251	21328	Premio CPU - Pentium 75	P502314	09/01/1995	\$ 2,082.58	Hobbs Schools
N12252	21329	Premio CPU - Pentium 75	P502315	09/01/1995	\$ 2,082.58	Hobbs Schools
N12253	21330	Premio CPU - Pentium 75	P502316	09/01/1995	\$ 2,082.58	Hobbs Schools
N12255	21332	Premio CPU - Pentium 75	P502318	09/01/1995	\$ 2,082.58	Hobbs Schools
N12256	21333	Premio CPU - Pentium 75	P502319	09/01/1995	\$ 2,082.58	Hobbs Schools
N12257	21334	Premio CPU - Pentium 75	P502320	09/01/1995	\$ 2,082.58	Hobbs Schools
N12258	21335	Premio CPU - Pentium 75	P502321	09/01/1995	\$ 2,082.58	Hobbs Schools
N12259	21336	Premio CPU - Pentium 75	P502322	09/01/1995	\$ 2,082.58	Hobbs Schools
N12260	21337	Premio CPU - Pentium 75	P502323	09/01/1995	\$ 2,082.58	Hobbs Schools
N12263	21340	Premio CPU - Pentium 75	P502326	09/01/1995	\$ 2,082.58	Hobbs Schools
N12264	21341	Premio CPU - Pentium 75	P502327	09/01/1995	\$ 2,082.58	Hobbs Schools
N12266	21343	Premio CPU - Pentium 75	P502329	09/01/1995	\$ 2,082.58	Hobbs Schools
N12267	21344	Premio CPU - Pentium 75	P502330	09/01/1995	\$ 2,082.58	Hobbs Schools
N12271	21348	Premio CPU - Pentium 75	P502334	09/01/1995	\$ 2,082.58	Hobbs Schools
G30015	18394	FITNE Interactive Computer System	59117747	07/01/1991	\$ 6,195.00	Jal Schools
G30036	18908	FITNE DTK 386SX Computer	23274710	07/01/1992	\$ 6,409.00	Jal Schools
G30047	21504	Premio CPU - Pentium 100	P509570	12/01/1995	\$ 2,404.50	Jal Schools
G30075	17884	FITNE Interactive Computer System	*109012397	01/01/1991	\$ 6,195.00	Jal Schools
G30076	17885	FITNE Interactive Computer System	*109012356	01/01/1991	\$ 6,195.00	Jal Schools
G30086	20901	Premio CPU - 486 DX2/66	3P30571	05/01/1995	\$ 1,550.00	Jal Schools
G30087	20902	Premio CPU - 486 DX2/66	3P30574	05/01/1995	\$ 1,550.00	Jal Schools
G30088	20903	Premio CPU - 486 DX2/66	3P30572	05/01/1995	\$ 1,550.00	Jal Schools
G30126	21681	Premio CPU - Pentium 75	P512042	11/01/1995	\$ 1,660.00	Jal Schools
G30128	21683	Premio CPU - Pentium 75	P512055	11/01/1995	\$ 1,660.00	Jal Schools
G30130	21685	Premio CPU - Pentium 75	P512047	11/01/1995	\$ 1,660.00	Jal Schools
G30131	21686	Premio CPU - Pentium 75	P512045	11/01/1995	\$ 1,660.00	Jal Schools
G30140	21695	Premio CPU - Pentium 75	P512044	11/01/1995	\$ 1,660.00	Jal Schools
G30340	20760	Premio CPU - 486 DX2/66	5004853	01/01/1995	\$ 1,116.00	Jal Schools
G30343	20763	Premio CPU - 486 DX2/66	5004846	01/01/1995	\$ 1,116.00	Jal Schools
G30344	20781	Premio CPU - 486 DX2/66	5004847	01/01/1995	\$ 1,116.00	Jal Schools
G30347	20799	Premio CPU - 486 DX2/66	5004855	01/01/1995	\$ 1,116.00	Jal Schools
G30350	20802	Premio CPU - 486 DX2/66	5004850	01/01/1995	\$ 1,116.00	Jal Schools
G30351	20803	Premio CPU - 486 DX2/66	5004849	01/01/1995	\$ 1,116.00	Jal Schools
N11130	17100	CompuAdd CPU - 386/20	177571	09/01/1990	\$ 1,721.00	Jal Schools
N11633	19740	Epson CPU - 486 SX	74V1000736	09/01/1993	\$ 1,289.96	Jal Schools
N11636	19743	Epson CPU - 486 SX	74V1000735	09/01/1993	\$ 1,289.96	Jal Schools
N11649	19756	Epson CPU - 486 SX	74V1000709	09/01/1993	\$ 1,289.96	Jal Schools
N11790	20092	Dell CPU - 486/66	3M684	06/01/1994	\$ 2,102.00	Jal Schools
N11791	20093	Dell CPU - 486/66	3M682	06/01/1994	\$ 2,102.00	Jal Schools
N11792	20094	Dell CPU - 486/66	3M67S	06/01/1994	\$ 2,102.00	Jal Schools

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N11793	20095	Dell CPU - 486/66	3M686	06/01/1994	\$ 2,102.00	Jal Schools
N11794	20096	Dell CPU - 486/66	3M68F	06/01/1994	\$ 2,102.00	Jal Schools
N11795	20097	Dell CPU - 486/66	3M68L	06/01/1994	\$ 2,102.00	Jal Schools
N11796	20098	Dell CPU - 486/66	3M687	06/01/1994	\$ 2,102.00	Jal Schools
N11798	20100	Dell CPU - 486/66	3M68K	06/01/1994	\$ 2,102.00	Jal Schools
N11799	20101	Dell CPU - 486/66	3M68N	06/01/1994	\$ 2,102.00	Jal Schools
N11800	20102	Dell CPU - 486/66	3M688	06/01/1994	\$ 2,102.00	Jal Schools
N11801	20103	Dell CPU - 486/66	3M68S	06/01/1994	\$ 2,102.00	Jal Schools
N11802	20104	Dell CPU - 486/66	3M68C	06/01/1994	\$ 2,102.00	Jal Schools
N11803	20105	Dell CPU - 486/66	3M68Q	06/01/1994	\$ 2,102.00	Jal Schools
N11804	20106	Dell CPU - 486/66	3M67V	06/01/1994	\$ 2,102.00	Jal Schools
N11805	20107	Dell CPU - 486/66	3M68G	06/01/1994	\$ 2,102.00	Jal Schools
N11806	20108	Dell CPU - 486/66	3M67N	06/01/1994	\$ 2,102.00	Jal Schools
N11807	20109	Dell CPU - 486/66	3M67T	06/01/1994	\$ 2,102.00	Jal Schools
N11808	20110	Dell CPU - 486/66	3M68M	06/01/1994	\$ 2,102.00	Jal Schools
N11809	20111	Dell CPU - 486/66	3M68R	06/01/1994	\$ 2,102.00	Jal Schools
N11810	20112	Dell CPU - 486/66	3M68T	06/01/1994	\$ 2,102.00	Jal Schools
N11811	20113	Dell CPU - 486/66	3M68P	06/01/1994	\$ 2,102.00	Jal Schools
N11812	20114	Dell CPU - 486/66	3M68H	06/01/1994	\$ 2,102.00	Jal Schools
N11967	20878	Premio CPU - 486 DX2/66	3P21670	04/01/1995	\$ 971.00	Jal Schools
N11986	20973	Premio CPU - 486 DX	3P28616	06/01/1995	\$ 1,767.00	Jal Schools
N12041	21055	Premio CPU - Pentium 75	P501382	08/01/1995	\$ 1,830.16	Jal Schools
N12042	21057	Premio CPU - Pentium 75	P501385	08/01/1995	\$ 1,830.16	Jal Schools
N12044	21059	Premio CPU - Pentium 75	P501388	08/01/1995	\$ 1,830.16	Jal Schools
N12046	21061	Premio CPU - Pentium 75	P501380	08/01/1995	\$ 1,830.16	Jal Schools
N12048	21063	Premio CPU - Pentium 75	P501379	08/01/1995	\$ 1,830.16	Jal Schools
N12050	21065	Premio CPU - Pentium 75	P501368	08/01/1995	\$ 1,830.16	Jal Schools
N12052	21067	Premio CPU - Pentium 75	P501361	08/01/1995	\$ 1,830.16	Jal Schools
N12054	21069	Premio CPU - Pentium 75	P501369	08/01/1995	\$ 1,830.16	Jal Schools
N12056	21071	Premio CPU - Pentium 75	P501363	08/01/1995	\$ 1,830.16	Jal Schools
N12071	21086	Premio CPU - Pentium 75	P501386	08/01/1995	\$ 1,830.16	Jal Schools
N12076	21091	Premio CPU - Pentium 75	P501341	08/01/1995	\$ 1,830.16	Jal Schools
N12078	21093	Premio CPU - Pentium 75	P501347	08/01/1995	\$ 1,830.16	Jal Schools
N12080	21095	Premio CPU - Pentium 75	P501359	08/01/1995	\$ 1,830.16	Jal Schools
N12082	21097	Premio CPU - Pentium 75	P501351	08/01/1995	\$ 1,830.16	Jal Schools
N12084	21099	Premio CPU - Pentium 75	P501372	08/01/1995	\$ 1,830.16	Jal Schools
N12086	21152	Premio CPU - Pentium 75	P501346	08/01/1995	\$ 1,830.16	Jal Schools
N12088	21154	Premio CPU - Pentium 75	P501377	08/01/1995	\$ 1,830.16	Jal Schools
N12090	21156	Premio CPU - Pentium 75	P501371	08/01/1995	\$ 1,830.16	Jal Schools
N12092	21158	Premio CPU - Pentium 75	P501381	08/01/1995	\$ 1,830.16	Jal Schools
N12093	21159	Premio CPU - Pentium 75	P501080	08/01/1995	\$ 1,830.16	Jal Schools
N12094	21160	Premio CPU - Pentium 75	P501344	08/01/1995	\$ 1,830.16	Jal Schools
N12131	21199	Premio CPU - Pentium 75	P505386	09/01/1995	\$ 2,000.00	Jal Schools
N12144	21212	Premio CPU - Pentium 75	P505567	09/01/1995	\$ 2,054.00	Jal Schools
N12145	21213	Premio CPU - Pentium 75	P505568	09/01/1995	\$ 2,054.00	Jal Schools
N12162	21230	Premio CPU - Pentium 75	P502290	09/01/1995	\$ 1,874.23	Jal Schools
N12163	21231	Premio CPU - Pentium 75	P502289	09/01/1995	\$ 1,874.23	Jal Schools
N12164	21232	Premio CPU - Pentium 75	P502292	09/01/1995	\$ 1,874.23	Jal Schools
N12165	21233	Premio CPU - Pentium 75	P502272	09/01/1995	\$ 1,874.23	Jal Schools
N12166	21234	Premio CPU - Pentium 75	P502271	09/01/1995	\$ 1,874.23	Jal Schools
N12167	21235	Premio CPU - Pentium 75	P502281	09/01/1995	\$ 1,874.23	Jal Schools
N12171	21239	Premio CPU - Pentium 75	P502299	09/01/1995	\$ 1,874.23	Jal Schools
N12176	21244	Premio CPU - Pentium 75	P502273	09/01/1995	\$ 1,874.23	Jal Schools
N12178	21246	Premio CPU - Pentium 75	P502284	09/01/1995	\$ 1,874.23	Jal Schools
N12183	21251	Premio CPU - Pentium 75	P502269	09/01/1995	\$ 1,874.23	Jal Schools
N12186	21254	Premio CPU - Pentium 75	P502287	09/01/1995	\$ 1,838.67	Jal Schools
N12234	21310	Premio CPU - Pentium 100	P505590	09/01/1995	\$ 4,461.20	Jal Schools

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
N12240	21317	Premio CPU - Pentium 75	P502303	09/01/1995	\$ 2,082.58	Jal Schools
N12241	21318	Premio CPU - Pentium 75	P502304	09/01/1995	\$ 2,082.58	Jal Schools
N12242	21319	Premio CPU - Pentium 75	P502305	09/01/1995	\$ 2,082.58	Jal Schools
N12244	21321	Premio CPU - Pentium 75	P502307	09/01/1995	\$ 2,082.58	Jal Schools
N12245	21322	Premio CPU - Pentium 75	P502308	09/01/1995	\$ 2,082.58	Jal Schools
N12247	21324	Premio CPU - Pentium 75	P502310	09/01/1995	\$ 2,082.58	Jal Schools
N12248	21325	Premio CPU - Pentium 75	P502311	09/01/1995	\$ 2,082.58	Jal Schools
N12249	21326	Premio CPU - Pentium 75	P502312	09/01/1995	\$ 2,082.58	Jal Schools
N12261	21338	Premio CPU - Pentium 75	P502324	09/01/1995	\$ 2,082.58	Jal Schools
N12262	21339	Premio CPU - Pentium 75	P502325	09/01/1995	\$ 2,082.58	Jal Schools
N12268	21345	Premio CPU - Pentium 75	P502331	09/01/1995	\$ 2,082.58	Jal Schools
N12318	21431	Premio CPU - Pentium 75	P505786	09/01/1995	\$ 1,993.84	Jal Schools
G30023	18586	Apple LaserWriter II Printer	CA1124ZL%M6000	12/01/1991	\$ 2,375.00	Lovington Schools
G30058	NA	Macintosh Performa 6400/2	XB5290Y65KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30059	NA	Macintosh Performa 5200CD Computer	XB52900L5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30060	NA	Macintosh Performa 5200CD Computer	XB52829D5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30061	NA	Macintosh Performa 5200CD Computer	XB52900K5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30062	NA	Macintosh Performa 5200CD Computer	XB52900R5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30063	NA	Macintosh Performa 5200CD Computer	XB52900P5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30064	NA	Macintosh Performa 5200CD Computer	XB52900G5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30065	NA	Macintosh Performa 5200CD Computer	XB52900J5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30066	NA	Macintosh Performa 5200CD Computer	XB52900N5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30067	NA	Macintosh Performa 5200CD Computer	XB5290XL5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30068	NA	Macintosh Performa 5200CD Computer	XB5290YC5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30069	NA	Macintosh Performa 5200CD Computer	XB52900T5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30070	NA	Macintosh Performa 5200CD Computer	XB52900U5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30071	NA	Macintosh Performa 5200CD Computer	XB52900H5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30072	NA	Macintosh Performa 5200CD Computer	XB5290ZK5KV	08/01/1995	\$ 1,616.00	Lovington Schools
G30091	20930	Macintosh Performa 6115 Computer	FC52141Q5QU	06/01/1995	\$ 1,830.00	Lovington Schools
G30092	20931	Macintosh Performa 6115 Computer	FC52138N5QU	06/01/1995	\$ 1,830.00	Lovington Schools
G30093	20932	Macintosh Performa 6115 Computer	FC5213ZS5QU	06/01/1995	\$ 1,830.00	Lovington Schools
G30094	20933	Macintosh Performa 6115 Computer	FC52142Y5QU	06/01/1995	\$ 1,830.00	Lovington Schools
G30095	20934	Macintosh Performa 6115 Computer	FC52140L5QU	06/01/1995	\$ 1,830.00	Lovington Schools
G30096	20935	Macintosh Performa 6115 Computer	FC52141V5QU	06/01/1995	\$ 1,830.00	Lovington Schools
G30134	21689	Premio CPU - Pentium 75	P512049	11/01/1995	\$ 1,660.00	Lovington Schools
G30139	21694	Premio CPU - Pentium 75	P512050	11/01/1995	\$ 1,660.00	Lovington Schools
G30160	21726	Premio CPU - Pentium 75	P509581	12/01/1995	\$ 1,605.00	Lovington Schools
G30162	21728	Premio CPU - Pentium 75	P509583	12/01/1995	\$ 1,605.00	Lovington Schools
G30164	21730	Premio CPU - Pentium 75	P509585	12/01/1995	\$ 1,605.00	Lovington Schools
G30212	NA	Apple Newton Message Pad 130	IV6170TB6B5	05/30/1996	\$ 715.00	Lovington Schools
G30307	20025	Newton Communications System	S53336GW	10/01/1993	\$ 852.00	Lovington Schools
G30327	20626	Macintosh 6100 Computer	XC44202G3YD	02/01/1995	\$ 2,192.00	Lovington Schools
G30330	20629	Macintosh 6100 Computer	XC44202X3YD	02/01/1995	\$ 2,192.00	Lovington Schools
G30337	20644	Macintosh 6100 Computer	XC44206S3YD	02/01/1995	\$ 2,192.00	Lovington Schools
G30339	20747	Macintosh 6100 Computer	XC447010175	02/01/1995	\$ 1,792.00	Lovington Schools
G30441	NA	Apple PowerMac 7200/120 Computer	XB6380V395X	11/01/1996	\$ 2,056.00	Lovington Schools
G30451	NA	Macintosh Performa 5200CD Computer	XB5290Z15KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30452	NA	Macintosh Performa 5200CD Computer	XB52900E5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30453	NA	Macintosh Performa 5200CD Computer	XB52900F5KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30454	NA	Macintosh Performa 5200CD Computer	XB5290Z75KV	08/01/1995	\$ 1,725.00	Lovington Schools
G30492	21439	Nu Design Color Pro Printer w/PSL2	40460359	09/01/1995	\$ 1,697.00	Lovington Schools
G30626	NA	Macintosh Performa 6400/200 Co	HP6493GG94K	09/15/1997	\$ 2,121.44	Lovington Schools
G30627	NA	Macintosh Performa 6400/200 Co	HP6493GD94K	09/15/1997	\$ 2,121.45	Lovington Schools
G30628	NA	Macintosh Performa 6400/200 Co	HP6493JN94K	09/15/1997	\$ 2,121.45	Lovington Schools
G30745	NA	Apple Power Mac 6500/275 Compu	XB7494DRAHX	04/15/1998	\$ 1,873.00	Lovington Schools
G30746	NA	Apple Power Mac 6500/275 Compu	XB7494DLAHX	04/15/1998	\$ 1,873.00	Lovington Schools
G30747	NA	Apple Power Mac 6500/275 Compu	XB7494DTAHX	04/15/1998	\$ 1,873.00	Lovington Schools

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
G30748	NA	Apple Power Mac 6500/275 Compu	XB7494CQAHX	04/15/1998	\$ 1,873.00	Lovington Schools
G30749	NA	Apple Power Mac 6500/275 Compu	XB7494D5AHX	04/15/1998	\$ 1,873.00	Lovington Schools
G30750	NA	Apple Power Mac 6500/275 Compu	XB7494CGAHX	04/15/1998	\$ 1,873.00	Lovington Schools
G30751	NA	Apple Power Mac 6500/275 Compu	XB7494E8AHX	04/15/1998	\$ 1,873.00	Lovington Schools
G30752	NA	Apple Power Mac 6500/275 Compu	XB7494E3AHX	04/15/1998	\$ 1,519.00	Lovington Schools
N10466	12019	GTCO Digitizer - 11 Inches x 11 Inches	22991020	06/01/1983	\$ 1,140.00	Lovington Schools
N10468	12023	GTCO Digitizer - 11 Inches x 11 Inches	22371618	06/01/1983	\$ 1,008.27	Lovington Schools
N10531	12891	GTCO Digitizer - 11 Inches x 11 Inches	2328938	07/01/1984	\$ 1,040.00	Lovington Schools
N10532	12892	GTCO Digitizer - 11 Inches x 11 Inches	23281068	07/01/1984	\$ 1,040.00	Lovington Schools
N10660	14860	OrthoTron II Exercise System	OII-6041299	05/01/1986	\$ 8,750.00	Lovington Schools
N10857	15496	Apple LaserWriter II NT Printe	CA849JD9%M600	08/01/1989	\$ 2,110.22	Lovington Schools
N11015	16141	Telex MagnaByte VGA	30723	08/01/1990	\$ 1,250.00	Lovington Schools
N11049	16258	Apple Hi Res RGB Monitor	5415431M0401	09/01/1990	\$ 709.79	Lovington Schools
N11072	16314	Hewlett Packard 7570 Draft Pro	2839A21890	09/01/1990	\$ 2,476.90	Lovington Schools
N11104	16962	Macintosh IIfx Computer	F10320WBM5615	09/01/1990	\$ 3,188.12	Lovington Schools
N11300	18024	Macintosh LC Computer	F1110210L02	03/01/1991	\$ 1,476.00	Lovington Schools
N11507	19178	Apple Personal LaserWriter NTR	CA135G5U%M0101L	07/01/1993	\$ 1,185.00	Lovington Schools
N11515	19224	Telex Projection Panel	15828	08/01/1993	\$ 1,295.00	Lovington Schools
N11578	19292	Macintosh LC III Computer	F13345XCVA3	08/01/1993	\$ 1,516.30	Lovington Schools
N11583	19302	Telex 5090 LCD Projection Panel	15841	09/01/1993	\$ 1,295.00	Lovington Schools
N11764	20022	Apple 16 Inch Monitor	S434018ND07	02/01/1994	\$ 904.00	Lovington Schools
N11892	20523	Macintosh Power Mac Computer	XB4340MH3WQ	10/01/1994	\$ 1,545.00	Lovington Schools
N11895	20552	Macintosh Power Mac Computer	XB4402DW3WQ	10/01/1994	\$ 1,545.00	Lovington Schools
N11980	20966	Macintosh Performa 6115CD Comp	FC5234GV5QU	06/01/1995	\$ 1,830.00	Lovington Schools
N11981	20967	Macintosh Performa 6115CD Comp	FC5234HC5QU	06/01/1995	\$ 1,830.00	Lovington Schools
N11982	N11985	Macintosh Performa 6115CD Comp	FC5234HI5QU	06/01/1995	\$ 1,830.00	Lovington Schools
N11983	20969	Macintosh Performa 6115CD Comp	FC5234G25QU	06/01/1995	\$ 1,830.00	Lovington Schools
N11984	20970	Macintosh Performa 6115CD Comp	FC5234F85QU	06/01/1995	\$ 1,830.00	Lovington Schools
N11985	20971	Macintosh Performa 6115CD Comp	FC5234HF5QU	06/01/1995	\$ 1,830.00	Lovington Schools
N12189	21257	Premio CPU - Pentium 75	P502286	09/01/1995	\$ 1,838.67	Lovington Schools
N12243	21320	Premio CPU - Pentium 75	P502306	09/01/1995	\$ 2,082.58	Lovington Schools
N12254	21331	Premio CPU - Pentium 75	P502317	09/01/1995	\$ 2,082.58	Lovington Schools
N12654	21960	Apple Power Macintosh 7500 Computer	FC6158JL3FX	05/01/1996	\$ 2,416.00	Lovington Schools
N12683	NA	Apple Performa 6300CD	XB6191566BV	05/30/1996	\$ 2,033.00	Lovington Schools
N12865	NA	Apple PowerMac 7600/132 Computer	XB6384MX8LY	10/15/1996	\$ 2,682.00	Lovington Schools
N15064	NA	Yamaha Tone Generator	NL01004	03/04/1998	\$ 520.00	Lovington Schools
G30085	20900	Premio CPU - 486 DX2/66	3P30573	05/01/1995	\$ 1,550.00	Tatum Schools
G30135	21690	Premio CPU - Pentium 75	P512053	11/01/1995	\$ 1,660.00	Tatum Schools
G30138	21693	Premio CPU - Pentium 75	P512054	11/01/1995	\$ 1,660.00	Tatum Schools
G30161	21727	Premio CPU - Pentium 75	P509582	12/01/1995	\$ 1,605.00	Tatum Schools
G30163	21729	Premio CPU - Pentium 75	P509584	12/01/1995	\$ 1,605.00	Tatum Schools
G30165	21731	Premio CPU - Pentium 75	P509586	12/01/1995	\$ 1,605.00	Tatum Schools
G30318	20162	Macintosh Quadra 650 Computer	XB40302512U	06/01/1994	\$ 1,063.00	Tatum Schools
G30341	20761	Premio CPU - 486 DX2/66	5004852	01/01/1995	\$ 1,116.00	Tatum Schools
N11093	16346	Apple LaserWriter II NT Printer	CA0300PW%M6000	09/01/1990	\$ 1,166.57	Tatum Schools
N11094	16347	Apple LaserWriter II NT Printer	CA0300Q3%M6000	09/01/1990	\$ 1,166.57	Tatum Schools
N11497	19136	Macintosh LC III Computer	F5324EQXVA3	06/01/1993	\$ 1,192.00	Tatum Schools
N11529	19239	Zenith CPU - 486 SX	3GSARK003255	08/01/1993	\$ 1,495.00	Tatum Schools
N11631	19738	Epson CPU - 486 SX	74V1000726	09/01/1993	\$ 1,289.96	Tatum Schools
N11637	19744	Epson CPU - 486 SX	74V1000728	09/01/1993	\$ 1,289.96	Tatum Schools
N11646	19753	Epson CPU - 486 SX	74V1000752	09/01/1993	\$ 1,289.96	Tatum Schools
N12058	21073	Premio CPU - Pentium 75	P501370	08/01/1995	\$ 1,830.16	Tatum Schools
N12060	21075	Premio CPU - Pentium 75	P501375	08/01/1995	\$ 1,830.16	Tatum Schools
N12066	21081	Premio CPU - Pentium 75	P501364	08/01/1995	\$ 1,830.16	Tatum Schools
N12068	21083	Premio CPU - Pentium 75	P501360	08/01/1995	\$ 1,830.16	Tatum Schools
N12072	21087	Premio CPU - Pentium 75	P501342	08/01/1995	\$ 1,830.16	Tatum Schools
N12074	21089	Premio CPU - Pentium 75	P501079	08/01/1995	\$ 1,830.16	Tatum Schools

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
N12122	21190	Premio CPU - Pentium 75	P501354	08/01/1995	\$ 1,830.17	Tatum Schools
N12123	21191	Premio CPU - Pentium 75	P501390	08/01/1995	\$ 1,830.17	Tatum Schools
N12170	21238	Premio CPU - Pentium 75	P502275	09/01/1995	\$ 1,874.23	Tatum Schools
N12179	21247	Premio CPU - Pentium 75	P502295	09/01/1995	\$ 1,874.23	Tatum Schools
N12181	21249	Premio CPU - Pentium 75	P502296	09/01/1995	\$ 1,874.23	Tatum Schools
N12184	21252	Premio CPU - Pentium 75	P502300	09/01/1995	\$ 1,874.23	Tatum Schools
N12232	21308	Macintosh Power Mac 6100 Compu	XB5180CC5PI	09/01/1995	\$ 1,430.00	Tatum Schools
N12238	21315	Premio CPU - Pentium 75	P502301	09/01/1995	\$ 2,119.08	Tatum Schools
N12239	21316	Premio CPU - Pentium 75	P502302	09/01/1995	\$ 2,082.58	Tatum Schools
N12265	21342	Premio CPU - Pentium 75	P502328	09/01/1995	\$ 2,082.58	Tatum Schools
N12270	21347	Premio CPU - Pentium 75	P502333	09/01/1995	\$ 2,082.58	Tatum Schools
N12756	NA	Premio CPU - Pentium 133	5488593	08/19/1996	\$ 1,961.00	Tatum Schools
				<b>TOTAL</b>	<b>\$ 543,355.87</b>	

**NEW MEXICO JUNIOR COLLEGE**

**Non-Capitalized Equipment Donated - \$500 or Less**

**October 2000**

<b>NMJC NO</b>	<b>OLD NO</b>	<b>DESCRIPTION</b>	<b>SERIAL NO</b>	<b>ACQ DATE</b>	<b>ORIG COST</b>	<b>ACCEPTED BY</b>
G30528	20788	Premio 14 Monitor"	K10-42703007	01/01/1995	\$ 216.00	City of Jal
G30538	20868	Samsung Video Cassette Player	6RBDB03297	05/01/1995	\$ 145.00	City of Jal
G30540	20870	Samsung Video Cassette Player	6RBDA02969	05/01/1995	\$ 145.00	City of Jal
N11561	19273	Apple 14 Inch Monitor	S13305Y9E04	08/01/1993	\$ -	City of Jal
N11971	20943	Apple 14 Inch Monitor	CY5120MB1S2	06/01/1995	\$ -	City of Jal
N13908	19815	Panasonic 25 Inch Television	MC32560006	10/01/1993	\$ 455.59	City of Jal
N13964	20446	Magnavox 25 Inch Television/Monitor	38167260	08/01/1994	\$ 400.00	City of Jal
N13979	20591	York Stereo System w/Speakers	KP900213513	10/01/1994	\$ 150.00	City of Jal
N14180	21952	Apple 15 Inch Monitor	CJ54839C39X	04/01/1996	\$ 406.00	City of Jal
N14285	50890	Audiotronics 12 Inch Speaker	1034811	02/01/1983	\$ 105.00	City of Jal
N14286	50891	Audiotronics 12 Inch Speaker	1044872	02/01/1983	\$ 105.00	City of Jal
N14287	50892	Audiotronics 12 Inch Speaker	1026988	02/01/1983	\$ 105.00	City of Jal
N14377	51313	Totevision GS-4000 1/2 Inch Video Casse	80902782M	11/01/1988	\$ 275.00	City of Jal
N14382	51320	Emerson Video Cassette Player	85192005G	03/01/1989	\$ 157.00	City of Jal
G30146	21701	Premio 14 Monitor"	541BM000U01411	11/01/1995	\$ -	Eunice Schools
G30148	21703	Premio 14 Monitor"	541BM000U01233	11/01/1995	\$ -	Eunice Schools
G30149	21704	Premio 14 Monitor"	541BM000U01408	11/01/1995	\$ -	Eunice Schools
G30150	21705	Premio 14 Monitor"	541BM000U01240	11/01/1995	\$ -	Eunice Schools
N13276	11785	Sanyo Cassette Transcriber	T12131003	04/01/1983	\$ 230.00	Eunice Schools
N13285	14390	Lanier Cassette Transcriber	786560	02/01/1985	\$ 449.34	Eunice Schools
N14102	21506	Apple 15 Inch Monitor	CJ54261P39X	12/01/1995	\$ 432.00	Eunice Schools
G30050	21600	Premio 15 Monitor"	539DT000I00072	12/01/1995	\$ -	Hobbs Schools
G30142	21697	Premio 14 Monitor"	541BM000U01405	11/01/1995	\$ -	Hobbs Schools
G30145	21700	Premio 14 Monitor"	541BM000U01415	11/01/1995	\$ -	Hobbs Schools
G30147	21702	Premio 14 Monitor"	541BM000U01334	11/01/1995	\$ -	Hobbs Schools
N11977	20963	Apple 15 Inch Monitor	CJ5189J939X	06/01/1995	\$ -	Hobbs Schools
N12024	21038	Premio 14 Monitor"	525BM000U00443	08/01/1995	\$ -	Hobbs Schools
N12026	21040	Premio 14 Monitor"	525BM000U00451	08/01/1995	\$ -	Hobbs Schools
N12028	21042	Premio 14 Monitor"	525BM000U00413	08/01/1995	\$ -	Hobbs Schools
N12030	21044	Premio 14 Monitor"	525BM000U00420	08/01/1995	\$ -	Hobbs Schools
N12032	21046	Premio 14 Monitor"	525BM000U00030	08/01/1995	\$ -	Hobbs Schools
N12034	21048	Premio 14 Monitor"	525BM000U00457	08/01/1995	\$ -	Hobbs Schools
N12036	21050	Premio 14 Monitor"	525BM000U00024	08/01/1995	\$ -	Hobbs Schools
N12038	21052	Premio 14 Monitor"	525BM000U00016	08/01/1995	\$ -	Hobbs Schools
N12040	21054	Premio 14 Monitor"	525BM000U00442	08/01/1995	\$ -	Hobbs Schools
N12063	21078	Premio 14 Monitor"	520BM000U01212	08/01/1995	\$ -	Hobbs Schools
N12065	21080	Premio 14 Monitor"	525BM000U00010	08/01/1995	\$ -	Hobbs Schools
N12097	21163	Premio 14 Monitor"	525BM000U00674	08/01/1995	\$ -	Hobbs Schools
N12100	21166	Premio 14 Monitor"	520BM000U01210	08/01/1995	\$ -	Hobbs Schools
N12103	21169	Premio 14 Monitor"	525BM000U00654	08/01/1995	\$ -	Hobbs Schools
N12108	21174	Premio 14 Monitor"	525BM000U00189	08/01/1995	\$ -	Hobbs Schools
N12110	21176	Premio 14 Monitor"	525BM000U00602	08/01/1995	\$ -	Hobbs Schools
N12112	21178	Premio 14 Monitor"	525BM000U00224	08/01/1995	\$ -	Hobbs Schools
N12116	21182	Premio 14 Monitor"	525BM000U00675	08/01/1995	\$ -	Hobbs Schools
N12118	21184	Premio 14 Monitor"	525BM000U00669	08/01/1995	\$ -	Hobbs Schools
N12133	21201	Premio 14 Monitor"	525BM000U00651	08/01/1995	\$ -	Hobbs Schools
N12134	21202	Premio 14 Monitor"	525BM000U00652	08/01/1995	\$ -	Hobbs Schools
N12135	21203	Premio 14 Monitor"	525BM000U00668	08/01/1995	\$ -	Hobbs Schools
N12191	21259	Premio 14 Monitor"	525BM000U00011	09/01/1995	\$ -	Hobbs Schools
N12194	21262	Premio 14 Monitor"	525BM000U00001	09/01/1995	\$ -	Hobbs Schools
N12196	21264	Premio 14 Monitor"	527NB001Z00681	09/01/1995	\$ -	Hobbs Schools
N12197	21265	Premio 14 Monitor"	525BM000U00022	09/01/1995	\$ -	Hobbs Schools
N12198	21266	Premio 14 Monitor"	525BM000U00834	09/01/1995	\$ -	Hobbs Schools
N12200	21268	Premio 14 Monitor"	525BM000U00468	09/01/1995	\$ -	Hobbs Schools

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N12201	21269	Premio 14 Monitor"	525BM000U00830	09/01/1995	\$ -	Hobbs Schools
N12205	21273	Premio 14 Monitor"	525BM000U00481	09/01/1995	\$ -	Hobbs Schools
N12206	21274	Premio 14 Monitor"	525BM000U00831	09/01/1995	\$ -	Hobbs Schools
N12209	21277	Premio 14 Monitor"	527NB001Z00738	09/01/1995	\$ -	Hobbs Schools
N12235	21311	Premio 14 Monitor"	527NB001Z00774	09/01/1995	\$ -	Hobbs Schools
N12273	21350	Premio 14 Monitor"	527NB001Z00776	09/01/1995	\$ -	Hobbs Schools
N12274	21351	Premio 14 Monitor"	527NB001Z00871	09/01/1995	\$ -	Hobbs Schools
N12278	21355	Premio 14 Monitor"	527NB001Z00961	09/01/1995	\$ -	Hobbs Schools
N12282	21359	Premio 14 Monitor"	527NB001Z00972	09/01/1995	\$ -	Hobbs Schools
N12285	21362	Premio 14 Monitor"	527NB001Z00977	09/01/1995	\$ -	Hobbs Schools
N12288	21365	Premio 14 Monitor"	527NB001Z00983	09/01/1995	\$ -	Hobbs Schools
N12292	21369	Premio 14 Monitor"	527NB001Z00988	09/01/1995	\$ -	Hobbs Schools
N12294	21371	Premio 14 Monitor"	527NB001Z00990	09/01/1995	\$ -	Hobbs Schools
N12295	21372	Premio 14 Monitor"	527NB001Z00996	09/01/1995	\$ -	Hobbs Schools
N12296	21373	Premio 14 Monitor"	527NB001Z01000	09/01/1995	\$ -	Hobbs Schools
N12299	21376	Premio 14 Monitor"	527NB001Z01064	09/01/1995	\$ -	Hobbs Schools
N12303	21380	Premio 14 Monitor"	527NB001Z01335	09/01/1995	\$ -	Hobbs Schools
N12305	21382	Premio 14 Monitor"	527NB001Z01350	09/01/1995	\$ -	Hobbs Schools
N13927	20030	Epson Monitor	*3535160382	03/01/1994	\$ 272.85	Hobbs Schools
N14142	21671	Premio 14 Monitor"	538BM000U00511	11/01/1995	\$ 218.80	Hobbs Schools
N14418	D50002	Apple 14 Inch Monitor	ZC5517PF6S4	06/14/1996	\$ 312.00	Hobbs Schools
N15169	NA	Premio 14 Monitor"	525BM000U00023	08/01/1995	\$ -	Hobbs Schools
G30016	18395	Mitsubishi Monitor for FITNE System	137302	07/01/1991	\$ -	Jai Schools
G30037	18909	Mitsubishi EGA Monitor	102439	07/01/1992	\$ -	Jai Schools
G30049	21599	Premio 15 Monitor"	539DT000I00061	12/01/1995	\$ -	Jai Schools
G30077	17886	Mitsubishi Monitor for FITNE System	133745	01/01/1991	\$ -	Jai Schools
G30078	17887	Mitsubishi Monitor for FITNE System	*109012356	01/01/1991	\$ -	Jai Schools
G30081	20896	Premio 14 Monitor"	511BLOOOU0093	05/01/1995	\$ -	Jai Schools
G30082	20897	Premio 14 Monitor"	511BLOOOU00510	05/01/1995	\$ -	Jai Schools
G30083	20898	Premio 14 Monitor"	511BLOOOU00933	05/01/1995	\$ -	Jai Schools
G30143	21698	Premio 14 Monitor"	541BM000U01242	11/01/1995	\$ -	Jai Schools
G30144	21699	Premio 14 Monitor"	541BM000U01185	11/01/1995	\$ -	Jai Schools
G30152	21707	Premio 14 Monitor"	541BM000U01561	11/01/1995	\$ -	Jai Schools
G30154	21709	Premio 14 Monitor"	541BM000U01230	11/01/1995	\$ -	Jai Schools
G30171	21737	Premio 14 Monitor"	541BM000U00495	12/01/1995	\$ -	Jai Schools
G30522	20782	Premio 14 Monitor"	K10-42703511	01/01/1995	\$ 216.00	Jai Schools
G30524	20784	Premio 14 Monitor"	K10-42703399	01/01/1995	\$ 216.00	Jai Schools
G30526	20786	Premio 14 Monitor"	K10-42701848	01/01/1995	\$ 216.00	Jai Schools
G30534	20794	Premio 14 Monitor"	K10-42702503	01/01/1995	\$ 216.00	Jai Schools
G30535	20795	Premio 14 Monitor"	K10-42703247	01/01/1995	\$ 216.00	Jai Schools
G30536	20796	Premio 14 Monitor"	K10-42701834	01/01/1995	\$ 216.00	Jai Schools
N11658	19766	Epson 14 Inch Monitor	*3535149230	09/01/1993	\$ -	Jai Schools
N11662	19770	Epson 14 Inch Monitor	*3535149241	09/01/1993	\$ -	Jai Schools
N11663	19771	Epson 14 Inch Monitor	*3535149219	09/01/1993	\$ -	Jai Schools
N11665	19773	Epson 14 Inch Monitor	*3535149213	09/01/1993	\$ -	Jai Schools
N11813	20115	Dell 14 Monitor"	44967AA03224	06/01/1994	\$ -	Jai Schools
N11814	20116	Dell 14 Monitor"	44967AA02V24	06/01/1994	\$ -	Jai Schools
N11815	20117	Dell 14 Monitor"	44967AA02W24	06/01/1994	\$ -	Jai Schools
N11816	20118	Dell 14 Monitor"	44967AB2EH24	06/01/1994	\$ -	Jai Schools
N11818	20120	Dell 14 Monitor"	44967AA0CT24	06/01/1994	\$ -	Jai Schools
N11819	20121	Dell 14 Monitor"	44967AA01K24	06/01/1994	\$ -	Jai Schools
N11820	20122	Dell 14 Monitor"	44967AB2ED24	06/01/1994	\$ -	Jai Schools
N11821	20123	Dell 14 Monitor"	44967AB2E924	06/01/1994	\$ -	Jai Schools
N11822	20124	Dell 14 Monitor"	44967AB2EC24	06/01/1994	\$ -	Jai Schools
N11823	20125	Dell 14 Monitor"	44967AB2EF24	06/01/1994	\$ -	Jai Schools
N11824	20126	Dell 14 Monitor"	44967AB2EM24	06/01/1994	\$ -	Jai Schools
N11825	20127	Dell 14 Monitor"	44967AA03724	06/01/1994	\$ -	Jai Schools

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N11826	20128	Dell 14 Monitor"	44967AA03824	06/01/1994	\$ -	Jal Schools
N11827	20129	Dell 14 Monitor"	44967AA01A24	06/01/1994	\$ -	Jal Schools
N11828	20130	Dell 14 Monitor"	44967AB2EL24	06/01/1994	\$ -	Jal Schools
N11829	20131	Dell 14 Monitor"	44967AB2EJ24	06/01/1994	\$ -	Jal Schools
N11830	20132	Dell 14 Monitor"	44967AA03N24	06/01/1994	\$ -	Jal Schools
N11831	20133	Dell 14 Monitor"	44967AA03J24	06/01/1994	\$ -	Jal Schools
N11832	20134	Dell 14 Monitor"	44967AA03Q24	06/01/1994	\$ -	Jal Schools
N11833	20135	Dell 14 Monitor"	44967AA03424	06/01/1994	\$ -	Jal Schools
N11834	20136	Dell 14 Monitor"	44967AA03P24	06/01/1994	\$ -	Jal Schools
N11835	20137	Dell 14 Monitor"	44967AA03G24	06/01/1994	\$ -	Jal Schools
N11836	20138	Dell 14 Monitor"	44967AA02Z24	06/01/1994	\$ -	Jal Schools
N11987	20974	Premio 14 Monitor"	515BM000U00466	06/01/1995	\$ -	Jal Schools
N12033	21047	Premio 14 Monitor"	525BM000U00452	08/01/1995	\$ -	Jal Schools
N12043	21058	Premio 14 Monitor"	525BM000U00445	08/01/1995	\$ -	Jal Schools
N12045	21060	Premio 14 Monitor"	525BM000U00439	08/01/1995	\$ -	Jal Schools
N12047	21062	Premio 14 Monitor"	525BM000U00456	08/01/1995	\$ -	Jal Schools
N12049	21064	Premio 14 Monitor"	525BM000U00440	08/01/1995	\$ -	Jal Schools
N12051	21066	Premio 14 Monitor"	525BM000U00418	08/01/1995	\$ -	Jal Schools
N12053	21068	Premio 14 Monitor"	525BM000U00453	08/01/1995	\$ -	Jal Schools
N12055	21070	Premio 14 Monitor"	525BM000U00444	08/01/1995	\$ -	Jal Schools
N12057	21072	Premio 14 Monitor"	525BM000U00427	08/01/1995	\$ -	Jal Schools
N12077	21092	Premio 14 Monitor"	525BM000U00665	08/01/1995	\$ -	Jal Schools
N12079	NA	Premio 14 Monitor"	525BM000U00667	08/01/1995	\$ -	Jal Schools
N12081	21096	Premio 14 Monitor"	520BM000U01060	08/01/1995	\$ -	Jal Schools
N12083	21098	Premio 14 Monitor"	525BM000U00657	08/01/1995	\$ -	Jal Schools
N12085	21151	Premio 14 Monitor"	525BM000U00655	08/01/1995	\$ -	Jal Schools
N12087	21153	Premio 14 Monitor"	525BM000U00672	08/01/1995	\$ -	Jal Schools
N12089	21155	Premio 14 Monitor"	525BM000U00644	08/01/1995	\$ -	Jal Schools
N12091	21157	Premio 14 Monitor"	525BM000U00656	08/01/1995	\$ -	Jal Schools
N12095	21161	Premio 14 Monitor"	520BM000U00728	08/01/1995	\$ -	Jal Schools
N12096	21162	Premio 14 Monitor"	525BM000U00663	08/01/1995	\$ -	Jal Schools
N12098	21164	Premio 14 Monitor"	525BM000U00660	08/01/1995	\$ -	Jal Schools
N12146	21214	Premio 14 Monitor"	527NB001Z00895	09/01/1995	\$ -	Jal Schools
N12147	21215	Premio 14 Monitor"	527NB001Z01326	09/01/1995	\$ -	Jal Schools
N12192	21260	Premio 14 Monitor"	525BM000U00012	09/01/1995	\$ -	Jal Schools
N12193	21261	Premio 14 Monitor"	525BM000U00480	09/01/1995	\$ -	Jal Schools
N12202	21270	Premio 14 Monitor"	525BM000U00020	09/01/1995	\$ -	Jal Schools
N12207	21275	Premio 14 Monitor"	525BM000U00841	09/01/1995	\$ -	Jal Schools
N12208	21276	Premio 14 Monitor"	525BM000U00017	09/01/1995	\$ -	Jal Schools
N12210	21278	Premio 14 Monitor"	525BM000U00025	09/01/1995	\$ -	Jal Schools
N12211	21279	Premio 14 Monitor"	525BM000U00485	09/01/1995	\$ -	Jal Schools
N12212	21280	Premio 14 Monitor"	525BM000U00006	09/01/1995	\$ -	Jal Schools
N12213	21281	Premio 14 Monitor"	525BM000U00018	09/01/1995	\$ -	Jal Schools
N12215	21283	Premio 14 Monitor"	525BM000U00031	09/01/1995	\$ -	Jal Schools
N12217	21285	Premio 14 Monitor"	525BM000U00015	09/01/1995	\$ -	Jal Schools
N12272	21349	Premio 14 Monitor"	527NB001Z00716	09/01/1995	\$ -	Jal Schools
N12276	21353	Premio 14 Monitor"	527NB001Z00913	09/01/1995	\$ -	Jal Schools
N12277	21354	Premio 14 Monitor"	527NB001Z00914	09/01/1995	\$ -	Jal Schools
N12279	21356	Premio 14 Monitor"	527NB001Z00967	09/01/1995	\$ -	Jal Schools
N12280	21357	Premio 14 Monitor"	527NB001Z00968	09/01/1995	\$ -	Jal Schools
N12281	21358	Premio 14 Monitor"	527NB001Z00971	09/01/1995	\$ -	Jal Schools
N12283	21360	Premio 14 Monitor"	527NB001Z00973	09/01/1995	\$ -	Jal Schools
N12284	21361	Premio 14 Monitor"	527NB001Z00976	09/01/1995	\$ -	Jal Schools
N12286	21363	Premio 14 Monitor"	527NB001Z00979	09/01/1995	\$ -	Jal Schools
N12287	21364	Premio 14 Monitor"	527NB001Z00981	09/01/1995	\$ -	Jal Schools
N12290	21367	Premio 14 Monitor"	527NB001Z00985	09/01/1995	\$ -	Jal Schools
N12297	21374	Premio 14 Monitor"	527NB001Z01003	09/01/1995	\$ -	Jal Schools

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
N12298	21375	Premio 14 Monitor"	527NB001Z01061	09/01/1995	\$ -	Jal Schools
N12300	21377	Premio 14 Monitor"	527NB001Z01068	09/01/1995	\$ -	Jal Schools
N12302	21379	Premio 14 Monitor"	527NB001Z01330	09/01/1995	\$ -	Jal Schools
N13451	15898	Epson LQ-510 Printer	*0631076987	05/01/1990	\$ 359.00	Jal Schools
N13496	16228	Epson LQ-510 Printer	*0631065008	08/01/1990	\$ 349.00	Jal Schools
N13756	18777	IBM Proprinter	11VC730	05/01/1992	\$ 327.00	Jal Schools
N14042	20876	Premio 14 Monitor"	4483P000U00301	04/01/1995	\$ 216.00	Jal Schools
N15642	NA	Premio 14 Monitor"	525BM000U00458	08/01/1995	\$ -	Jal Schools
N13702	18535	Apple 12 Inch RGB Monitor	M11381J5%M0297L	10/01/1991	\$ 419.30	Lovington Schls
G30097	20936	Apple 15 Monitor"	CJ5188EA39X	06/01/1995	\$ -	Lovington Schls
G30098	20937	Apple 15 Monitor"	CJ5188BX39X	06/01/1995	\$ -	Lovington Schls
G30099	20938	Apple 15 Monitor"	CJ5184SJ39X	06/01/1995	\$ -	Lovington Schls
G30100	20939	Apple 15 Monitor"	CJ5188CY39X	06/01/1995	\$ -	Lovington Schls
G30101	20940	Apple 15 Monitor"	CK5188CZ39X	06/01/1995	\$ -	Lovington Schls
G30102	20941	Apple 15 Monitor"	CJ5184SP39X	06/01/1995	\$ -	Lovington Schls
G30151	21706	Premio 14 Monitor"	541BM000U01353	11/01/1995	\$ -	Lovington Schls
G30155	21710	Premio 14 Monitor"	541BM000U01562	11/01/1995	\$ -	Lovington Schls
G30159	21714	Premio 14 Monitor"	541BM000U00505	12/01/1995	\$ -	Lovington Schls
G30168	21734	Premio 14 Monitor"	541BM000U01023	12/01/1995	\$ -	Lovington Schls
G30169	21735	Premio 14 Monitor"	541BM000U00500	12/01/1995	\$ -	Lovington Schls
G30300	18735	Apple Personal LaserWriter NT	CA1474DD%M0101L	02/01/1992	\$ -	Lovington Schls
G30413	G72089	Apple 15 Inch Monitor	CJ5464XN39X	11/01/1996	\$ 406.00	Lovington Schls
G30472	20058	Newton MessagePad	IV4244U2	06/01/1994	\$ 409.00	Lovington Schls
G30494	18734	Apple 12 Inch RGB Monitor	M214805PDT6	02/01/1992	\$ 419.30	Lovington Schls
G30506	20645	Apple Multiscan Monitor	CJ4336G439X	01/01/1995	\$ 432.00	Lovington Schls
G30508	20647	Apple Multiscan Monitor	CJ4336KO39X	01/01/1995	\$ 432.00	Lovington Schls
G30510	20649	Apple Multiscan Monitor	CJ4336HQ39X	01/01/1995	\$ 432.00	Lovington Schls
G30512	20651	Apple Multiscan Monitor	CJ4336C239X	01/01/1995	\$ 432.00	Lovington Schls
G30513	20652	Apple Multiscan Monitor	CJ4336HN39X	01/01/1995	\$ 432.00	Lovington Schls
G30517	20776	Epson LQ-570 Printer	1F8E333512	01/01/1995	\$ 253.00	Lovington Schls
G30518	20777	Epson LQ-570 Printer	1F7E172233	01/01/1995	\$ 253.00	Lovington Schls
G30520	20779	Epson LQ-570 Printer	1F8E333394	01/01/1995	\$ 253.00	Lovington Schls
G30521	20780	Epson LQ-570 Printer	1F7E172226	01/01/1995	\$ 253.00	Lovington Schls
G30622	NA	Apple 15 Monitor"	CY7178C56UC	09/01/1997	\$ 403.00	Lovington Schls
G30623	NA	Apple 15 Monitor"	CY7178BN6UC	09/01/1997	\$ 403.00	Lovington Schls
G30624	NA	Apple 15 Monitor"	CY7178C16UC	09/01/1997	\$ 403.00	Lovington Schls
G30753	NA	Apple 15 Monitor"	CY7491RM6UC	04/15/1998	\$ -	Lovington Schls
G30754	NA	Apple 15 Monitor"	CY7491RN6UC	04/15/1998	\$ -	Lovington Schls
G30755	NA	Apple 15 Monitor"	CY7491RR6UC	04/15/1998	\$ -	Lovington Schls
G30756	NA	Apple 15 Monitor"	CY7491RJ6UC	04/15/1998	\$ -	Lovington Schls
G30757	NA	Apple 15 Monitor"	CY7491RQ6UC	04/15/1998	\$ -	Lovington Schls
N11562	19274	Apple 14 Inch Monitor	S13305Y8E04	08/01/1993	\$ -	Lovington Schls
N11974	20960	Apple 15 Inch Monitor	CJ51882U39X	06/01/1995	\$ -	Lovington Schls
N11976	20962	Apple 15 Inch Monitor	CJ51886439X	06/01/1995	\$ -	Lovington Schls
N11978	20964	Apple 15 Inch Monitor	CJ51882Q39X	06/01/1995	\$ -	Lovington Schls
N11979	20965	Apple 15 Inch Monitor	CJ51886A39X	06/01/1995	\$ -	Lovington Schls
N12126	21194	Premio 14 Monitor"	525BM000U00653	08/01/1995	\$ -	Lovington Schls
N12293	21370	Premio 14 Monitor"	527NB001Z00989	09/01/1995	\$ -	Lovington Schls
N12663	21972	Apple 15 Inch Monitor	CJ6042PM39X	05/01/1996	\$ -	Lovington Schls
N12668	21978	Apple 15 Inch Monitor	CJ6042PG39X	05/01/1996	\$ -	Lovington Schls
N13830	19164	Epson LQ-570 Printer	1F8E062337	07/01/1993	\$ 253.00	Lovington Schls
N14079	21305	Apple 15 Inch Monitor	CJ52451339X	09/01/1995	\$ 432.00	Lovington Schls
N14413	D50077	Iomega Zip Drive	Unknown	06/28/1996	\$ 222.95	Lovington Schls
N14541	NA	Dayna Etherprint Print Server	24314A	04/01/1997	\$ 238.95	Lovington Schls
N14651	NA	Apple 15 Monitor"	CY712106UC	07/24/1997	\$ 403.00	Lovington Schls
N14915	NA	Apple 15 Monitor"	CY7233GA6UC	01/15/1998	\$ -	Lovington Schls
N14916	NA	Apple 15 Monitor"	CY7232Z46UC	01/15/1998	\$ -	Lovington Schls

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
N14917	NA	Apple 15 Monitor"	CY7233G96UC	01/15/1998	\$ -	Lovington Schls
G30153	21708	Premio 14 Monitor"	541BM000U01360	11/01/1995	\$ -	Tatum Schools
G30156	21711	Premio 14 Monitor"	541BM000U01410	11/01/1995	\$ -	Tatum Schools
G30166	21732	Premio 14 Monitor"	541BM000U00504	12/01/1995	\$ -	Tatum Schools
G30167	21733	Premio 14 Monitor"	541BM000U01025	12/01/1995	\$ -	Tatum Schools
G30170	21736	Premio 14 Monitor"	541BM000U00506	12/01/1995	\$ -	Tatum Schools
N11531	19241	VGA 14 Inch Monitor	304NF0192N0E	08/01/1993	\$ -	Tatum Schools
N11657	19765	Epson 14 Inch Monitor	*3535149247	09/01/1993	\$ -	Tatum Schools
N11676	19784	Epson 14 Inch Monitor	*3535149230	09/01/1993	\$ -	Tatum Schools
N11679	19787	Epson 14 Inch Monitor	*3535149232	09/01/1993	\$ -	Tatum Schools
N12059	21074	Premio 14 Monitor"	525BM000U00447	08/01/1995	\$ -	Tatum Schools
N12061	21076	Premio 14 Monitor"	525BM000U00661	08/01/1995	\$ -	Tatum Schools
N12067	21082	Premio 14 Monitor"	525BM000U00459	08/01/1995	\$ -	Tatum Schools
N12069	21084	Premio 14 Monitor"	525BM000U00449	08/01/1995	\$ -	Tatum Schools
N12073	21088	Premio 14 Monitor"	525BM000U00664	08/01/1995	\$ -	Tatum Schools
N12075	21090	Premio 14 Monitor"	520BM000U01188	08/01/1995	\$ -	Tatum Schools
N12124	21192	Premio 14 Monitor"	520BM000U01217	08/01/1995	\$ -	Tatum Schools
N12195	21263	Premio 14 Monitor"	525BM000U00008	09/01/1995	\$ -	Tatum Schools
N12203	21271	Premio 14 Monitor"	525BM000U00438	09/01/1995	\$ -	Tatum Schools
N12204	21272	Premio 14 Monitor"	527NB001Z01075	09/01/1995	\$ -	Tatum Schools
N12214	21282	Premio 14 Monitor"	525BM000U00013	09/01/1995	\$ -	Tatum Schools
N12275	21352	Premio 14 Monitor"	527NB001Z00890	09/01/1995	\$ -	Tatum Schools
N12291	21368	Premio 14 Monitor"	527NB001Z00986	09/01/1995	\$ -	Tatum Schools
N12301	21378	Premio 14 Monitor"	527NB001Z01080	09/01/1995	\$ -	Tatum Schools
N12304	21381	Premio 14 Monitor"	527NB001Z01344	09/01/1995	\$ -	Tatum Schools
N12751	NA	Gateway 15 Monitor"	S018525729O	08/19/1996	\$ -	Tatum Schools
N13533	17093	NEC Multisync Monitor	01Q22371N	09/01/1990	\$ 499.00	Tatum Schools
N13542	17111	NEC Multisync Monitor	04L09442H	09/01/1990	\$ 499.00	Tatum Schools
N14566	NA	CTX 14 Color Monitor"	A80-41501184	09/01/1994	\$ -	Tatum Schools
N14739	NA	Apple 15 Inch Monitor	CY7174KR6UC	10/23/1997	\$ 354.00	Tatum Schools
N/A	8657	Canon CP1212 Calculator	806995	N/A	\$ 259.66	Tatum Schools
BT1550	12707	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1551	12708	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1552	12709	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1553	12710	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1554	12711	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1555	12712	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1556	12713	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1557	12714	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1558	12715	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1559	12716	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1560	12717	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1561	12718	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1562	12719	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1563	12720	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1564	12721	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1565	12722	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1566	12723	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1567	12724	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
		Brown Computer Stand	None	N/A	\$ -	Lovington Schls
		Paper Cutter/Cutting Brd Table	None	N/A	\$ -	Lovington Schls
	16144	MagnaByte LCD Proj. Display Int.	10541	08/01/1993	\$ -	Lovington Schls
	5511	VideoCassette Cabinet	None	10/01/1974	\$ 405.50	City of Jal
	51379	Pix Mobile AV Cart	None	06/01/1990	\$ 176.80	City of Jal
	50575	Wilson 54" TV Stand	None	02/01/1982	\$ 108.00	City of Jal
	51375	Pix Mobile AV Cart	None	06/01/1990	\$ 176.80	City of Jal
	51377	Pix Mobile AV Cart	None	06/01/1990	\$ 176.80	City of Jal





# NEW MEXICO JUNIOR COLLEGE

Office of the President

## MEMORANDUM

**DATE:** December 4, 2000  
**TO:** New Mexico Junior College Board Members  
**FROM:** Steve McCleery, President *SM*  
**SUBJECT:** Donated Equipment under \$500

Attached is a copy of the equipment with a value under \$500 that was donated to another governmental agency or school. The list is for information only and does not take board action to remove these items from the college inventory.

Thank you.



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Thank you.

**NEW MEXICO JUNIOR COLLEGE**

**Non-Capitalized Equipment Donated - \$500 or Less**

**October 2000**

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
G30528	20788	Premio 14 Monitor*	K10-42703007	01/01/1995	\$ 216.00	City of Jal
G30538	20868	Samsung Video Cassette Player	6RBDB03297	05/01/1995	\$ 145.00	City of Jal
G30540	20870	Samsung Video Cassette Player	6RBDA02969	05/01/1995	\$ 145.00	City of Jal
N11561	19273	Apple 14 Inch Monitor	S13305Y9E04	08/01/1993	\$ -	City of Jal
N11971	20943	Apple 14 Inch Monitor	CY5120MB1S2	06/01/1995	\$ -	City of Jal
N13908	19815	Panasonic 25 Inch Television	MC32560006	10/01/1993	\$ 455.59	City of Jal
N13964	20446	Magnavox 25 Inch Television/Monitor	38167260	08/01/1994	\$ 400.00	City of Jal
N13979	20591	York Stereo System w/Speakers	KP900213513	10/01/1994	\$ 150.00	City of Jal
N14180	21952	Apple 15 Inch Monitor	CJ54839C39X	04/01/1996	\$ 406.00	City of Jal
N14285	50890	Audiotronics 12 Inch Speaker	1034811	02/01/1983	\$ 105.00	City of Jal
N14286	50891	Audiotronics 12 Inch Speaker	1044872	02/01/1983	\$ 105.00	City of Jal
N14287	50892	Audiotronics 12 Inch Speaker	1026988	02/01/1983	\$ 105.00	City of Jal
N14377	51313	Totevision GS-4000 1/2 Inch Video Casse	80902782M	11/01/1988	\$ 275.00	City of Jal
N14382	51320	Emerson Video Cassette Player	85192005G	03/01/1989	\$ 157.00	City of Jal
G30146	21701	Premio 14 Monitor*	541BM000U01411	11/01/1995	\$ -	Eunice Schools
G30148	21703	Premio 14 Monitor*	541BM000U01233	11/01/1995	\$ -	Eunice Schools
G30149	21704	Premio 14 Monitor*	541BM000U01408	11/01/1995	\$ -	Eunice Schools
G30150	21705	Premio 14 Monitor*	541BM000U01240	11/01/1995	\$ -	Eunice Schools
N13276	11785	Sanyo Cassette Transcriber	T12131003	04/01/1983	\$ 230.00	Eunice Schools
N13285	14390	Lanier Cassette Transcriber	786560	02/01/1985	\$ 449.34	Eunice Schools
N14102	21506	Apple 15 Inch Monitor	CJ54261P39X	12/01/1995	\$ 432.00	Eunice Schools
G30050	21600	Premio 15 Monitor*	539DT000I00072	12/01/1995	\$ -	Hobbs Schools
G30142	21697	Premio 14 Monitor*	541BM000U01405	11/01/1995	\$ -	Hobbs Schools
G30145	21700	Premio 14 Monitor*	541BM000U01415	11/01/1995	\$ -	Hobbs Schools
G30147	21702	Premio 14 Monitor*	541BM000U01334	11/01/1995	\$ -	Hobbs Schools
N11977	20963	Apple 15 Inch Monitor	CJ5189J939X	06/01/1995	\$ -	Hobbs Schools
N12024	21038	Premio 14 Monitor*	525BM000U00443	08/01/1995	\$ -	Hobbs Schools
N12026	21040	Premio 14 Monitor*	525BM000U00451	08/01/1995	\$ -	Hobbs Schools
N12028	21042	Premio 14 Monitor*	525BM000U00413	08/01/1995	\$ -	Hobbs Schools
N12030	21044	Premio 14 Monitor*	525BM000U00420	08/01/1995	\$ -	Hobbs Schools
N12032	21046	Premio 14 Monitor*	525BM000U00030	08/01/1995	\$ -	Hobbs Schools
N12034	21048	Premio 14 Monitor*	525BM000U00457	08/01/1995	\$ -	Hobbs Schools
N12036	21050	Premio 14 Monitor*	525BM000U00024	08/01/1995	\$ -	Hobbs Schools
N12038	21052	Premio 14 Monitor*	525BM000U00016	08/01/1995	\$ -	Hobbs Schools
N12040	21054	Premio 14 Monitor*	525BM000U00442	08/01/1995	\$ -	Hobbs Schools
N12063	21078	Premio 14 Monitor*	520BM000U01212	08/01/1995	\$ -	Hobbs Schools
N12065	21080	Premio 14 Monitor*	525BM000U00010	08/01/1995	\$ -	Hobbs Schools
N12097	21163	Premio 14 Monitor*	525BM000U00674	08/01/1995	\$ -	Hobbs Schools
N12100	21166	Premio 14 Monitor*	520BM000U01210	08/01/1995	\$ -	Hobbs Schools
N12103	21169	Premio 14 Monitor*	525BM000U00654	08/01/1995	\$ -	Hobbs Schools
N12108	21174	Premio 14 Monitor*	525BM000U00189	08/01/1995	\$ -	Hobbs Schools
N12110	21176	Premio 14 Monitor*	525BM000U00602	08/01/1995	\$ -	Hobbs Schools
N12112	21178	Premio 14 Monitor*	525BM000U00224	08/01/1995	\$ -	Hobbs Schools
N12116	21182	Premio 14 Monitor*	525BM000U00675	08/01/1995	\$ -	Hobbs Schools
N12118	21184	Premio 14 Monitor*	525BM000U00669	08/01/1995	\$ -	Hobbs Schools
N12133	21201	Premio 14 Monitor*	525BM000U00651	08/01/1995	\$ -	Hobbs Schools
N12134	21202	Premio 14 Monitor*	525BM000U00652	08/01/1995	\$ -	Hobbs Schools
N12135	21203	Premio 14 Monitor*	525BM000U00668	08/01/1995	\$ -	Hobbs Schools
N12191	21259	Premio 14 Monitor*	525BM000U00011	09/01/1995	\$ -	Hobbs Schools
N12194	21262	Premio 14 Monitor*	525BM000U00001	09/01/1995	\$ -	Hobbs Schools
N12196	21264	Premio 14 Monitor*	527NB001Z00681	09/01/1995	\$ -	Hobbs Schools
N12197	21265	Premio 14 Monitor*	525BM000U00022	09/01/1995	\$ -	Hobbs Schools
N12198	21266	Premio 14 Monitor*	525BM000U00834	09/01/1995	\$ -	Hobbs Schools
N12200	21268	Premio 14 Monitor*	525BM000U00468	09/01/1995	\$ -	Hobbs Schools

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
N12201	21269	Premio 14 Monitor"	525BM000U00830	09/01/1995	\$ -	Hobbs Schools
N12205	21273	Premio 14 Monitor"	525BM000U00481	09/01/1995	\$ -	Hobbs Schools
N12206	21274	Premio 14 Monitor"	525BM000U00831	09/01/1995	\$ -	Hobbs Schools
N12209	21277	Premio 14 Monitor"	527NB001Z00738	09/01/1995	\$ -	Hobbs Schools
N12235	21311	Premio 14 Monitor"	527NB001Z00774	09/01/1995	\$ -	Hobbs Schools
N12273	21350	Premio 14 Monitor"	527NB001Z00776	09/01/1995	\$ -	Hobbs Schools
N12274	21351	Premio 14 Monitor"	527NB001Z00871	09/01/1995	\$ -	Hobbs Schools
N12278	21355	Premio 14 Monitor"	527NB001Z00961	09/01/1995	\$ -	Hobbs Schools
N12282	21359	Premio 14 Monitor"	527NB001Z00972	09/01/1995	\$ -	Hobbs Schools
N12285	21362	Premio 14 Monitor"	527NB001Z00977	09/01/1995	\$ -	Hobbs Schools
N12288	21365	Premio 14 Monitor"	527NB001Z00983	09/01/1995	\$ -	Hobbs Schools
N12292	21369	Premio 14 Monitor"	527NB001Z00988	09/01/1995	\$ -	Hobbs Schools
N12294	21371	Premio 14 Monitor"	527NB001Z00990	09/01/1995	\$ -	Hobbs Schools
N12295	21372	Premio 14 Monitor"	527NB001Z00996	09/01/1995	\$ -	Hobbs Schools
N12296	21373	Premio 14 Monitor"	527NB001Z01000	09/01/1995	\$ -	Hobbs Schools
N12299	21376	Premio 14 Monitor"	527NB001Z01064	09/01/1995	\$ -	Hobbs Schools
N12303	21380	Premio 14 Monitor"	527NB001Z01335	09/01/1995	\$ -	Hobbs Schools
N12305	21382	Premio 14 Monitor"	527NB001Z01350	09/01/1995	\$ -	Hobbs Schools
N13927	20030	Epson Monitor	*3535160382	03/01/1994	\$ 272.85	Hobbs Schools
N14142	21671	Premio 14 Monitor"	538BM000U00511	11/01/1995	\$ 218.80	Hobbs Schools
N14418	D50002	Apple 14 Inch Monitor	ZC5517PF6S4	06/14/1996	\$ 312.00	Hobbs Schools
N15169	NA	Premio 14 Monitor"	525BM000U00023	08/01/1995	\$ -	Hobbs Schools
G30016	18395	Mitsubishi Monitor for FITNE System	137302	07/01/1991	\$ -	Jal Schools
G30037	18909	Mitsubishi EGA Monitor	102439	07/01/1992	\$ -	Jal Schools
G30049	21599	Premio 15 Monitor"	539DT000I00061	12/01/1995	\$ -	Jal Schools
G30077	17886	Mitsubishi Monitor for FITNE System	133745	01/01/1991	\$ -	Jal Schools
G30078	17887	Mitsubishi Monitor for FITNE System	*109012356	01/01/1991	\$ -	Jal Schools
G30081	20896	Premio 14 Monitor"	511BLOOOU0093	05/01/1995	\$ -	Jal Schools
G30082	20897	Premio 14 Monitor"	511BLOOOU00510	05/01/1995	\$ -	Jal Schools
G30083	20898	Premio 14 Monitor"	511BLOOOU00933	05/01/1995	\$ -	Jal Schools
G30143	21698	Premio 14 Monitor"	541BM000U01242	11/01/1995	\$ -	Jal Schools
G30144	21699	Premio 14 Monitor"	541BM000U01185	11/01/1995	\$ -	Jal Schools
G30152	21707	Premio 14 Monitor"	541BM000U01561	11/01/1995	\$ -	Jal Schools
G30154	21709	Premio 14 Monitor"	541BM000U01230	11/01/1995	\$ -	Jal Schools
G30171	21737	Premio 14 Monitor"	541BM000U00495	12/01/1995	\$ -	Jal Schools
G30522	20782	Premio 14 Monitor"	K10-42703511	01/01/1995	\$ 216.00	Jal Schools
G30524	20784	Premio 14 Monitor"	K10-42703399	01/01/1995	\$ 216.00	Jal Schools
G30526	20786	Premio 14 Monitor"	K10-42701848	01/01/1995	\$ 216.00	Jal Schools
G30534	20794	Premio 14 Monitor"	K10-42702503	01/01/1995	\$ 216.00	Jal Schools
G30535	20795	Premio 14 Monitor"	K10-42703247	01/01/1995	\$ 216.00	Jal Schools
G30536	20796	Premio 14 Monitor"	K10-42701834	01/01/1995	\$ 216.00	Jal Schools
N11658	19766	Epson 14 Inch Monitor	*3535149230	09/01/1993	\$ -	Jal Schools
N11662	19770	Epson 14 Inch Monitor	*3535149241	09/01/1993	\$ -	Jal Schools
N11663	19771	Epson 14 Inch Monitor	*3535149219	09/01/1993	\$ -	Jal Schools
N11665	19773	Epson 14 Inch Monitor	*3535149213	09/01/1993	\$ -	Jal Schools
N11813	20115	Dell 14 Monitor"	44967AA03224	06/01/1994	\$ -	Jal Schools
N11814	20116	Dell 14 Monitor"	44967AA02V24	06/01/1994	\$ -	Jal Schools
N11815	20117	Dell 14 Monitor"	44967AA02W24	06/01/1994	\$ -	Jal Schools
N11816	20118	Dell 14 Monitor"	44967AB2EH24	06/01/1994	\$ -	Jal Schools
N11818	20120	Dell 14 Monitor"	44967AA0CT24	06/01/1994	\$ -	Jal Schools
N11819	20121	Dell 14 Monitor"	44967AA01K24	06/01/1994	\$ -	Jal Schools
N11820	20122	Dell 14 Monitor"	44967AB2ED24	06/01/1994	\$ -	Jal Schools
N11821	20123	Dell 14 Monitor"	44967AB2E924	06/01/1994	\$ -	Jal Schools
N11822	20124	Dell 14 Monitor"	44967AB2EC24	06/01/1994	\$ -	Jal Schools
N11823	20125	Dell 14 Monitor"	44967AB2EF24	06/01/1994	\$ -	Jal Schools
N11824	20126	Dell 14 Monitor"	44967AB2EM24	06/01/1994	\$ -	Jal Schools
N11825	20127	Dell 14 Monitor"	44967AA03724	06/01/1994	\$ -	Jal Schools

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
N11826	20128	Dell 14 Monitor"	44967AA03824	06/01/1994	\$ -	Jal Schools
N11827	20129	Dell 14 Monitor"	44967AA01A24	06/01/1994	\$ -	Jal Schools
N11828	20130	Dell 14 Monitor"	44967AB2EL24	06/01/1994	\$ -	Jal Schools
N11829	20131	Dell 14 Monitor"	44967AB2EJ24	06/01/1994	\$ -	Jal Schools
N11830	20132	Dell 14 Monitor"	44967AA03N24	06/01/1994	\$ -	Jal Schools
N11831	20133	Dell 14 Monitor"	44967AA03J24	06/01/1994	\$ -	Jal Schools
N11832	20134	Dell 14 Monitor"	44967AA03Q24	06/01/1994	\$ -	Jal Schools
N11833	20135	Dell 14 Monitor"	44967AA03424	06/01/1994	\$ -	Jal Schools
N11834	20136	Dell 14 Monitor"	44967AA03P24	06/01/1994	\$ -	Jal Schools
N11835	20137	Dell 14 Monitor"	44967AA03G24	06/01/1994	\$ -	Jal Schools
N11836	20138	Dell 14 Monitor"	44967AA02Z24	06/01/1994	\$ -	Jal Schools
N11987	20974	Premio 14 Monitor"	515BM000U00466	06/01/1995	\$ -	Jal Schools
N12033	21047	Premio 14 Monitor"	525BM000U00452	08/01/1995	\$ -	Jal Schools
N12043	21058	Premio 14 Monitor"	525BM000U00445	08/01/1995	\$ -	Jal Schools
N12045	21060	Premio 14 Monitor"	525BM000U00439	08/01/1995	\$ -	Jal Schools
N12047	21062	Premio 14 Monitor"	525BM000U00456	08/01/1995	\$ -	Jal Schools
N12049	21064	Premio 14 Monitor"	525BM000U00440	08/01/1995	\$ -	Jal Schools
N12051	21066	Premio 14 Monitor"	525BM000U00418	08/01/1995	\$ -	Jal Schools
N12053	21068	Premio 14 Monitor"	525BM000U00453	08/01/1995	\$ -	Jal Schools
N12055	21070	Premio 14 Monitor"	525BM000U00444	08/01/1995	\$ -	Jal Schools
N12057	21072	Premio 14 Monitor"	525BM000U00427	08/01/1995	\$ -	Jal Schools
N12077	21092	Premio 14 Monitor"	525BM000U00665	08/01/1995	\$ -	Jal Schools
N12079	NA	Premio 14 Monitor"	525BM000U00667	08/01/1995	\$ -	Jal Schools
N12081	21096	Premio 14 Monitor"	520BM000U01060	08/01/1995	\$ -	Jal Schools
N12083	21098	Premio 14 Monitor"	525BM000U00657	08/01/1995	\$ -	Jal Schools
N12085	21151	Premio 14 Monitor"	525BM000U00655	08/01/1995	\$ -	Jal Schools
N12087	21153	Premio 14 Monitor"	525BM000U00672	08/01/1995	\$ -	Jal Schools
N12089	21155	Premio 14 Monitor"	525BM000U00644	08/01/1995	\$ -	Jal Schools
N12091	21157	Premio 14 Monitor"	525BM000U00656	08/01/1995	\$ -	Jal Schools
N12095	21161	Premio 14 Monitor"	520BM000U00728	08/01/1995	\$ -	Jal Schools
N12096	21162	Premio 14 Monitor"	525BM000U00663	08/01/1995	\$ -	Jal Schools
N12098	21164	Premio 14 Monitor"	525BM000U00660	08/01/1995	\$ -	Jal Schools
N12146	21214	Premio 14 Monitor"	527NB001Z00895	09/01/1995	\$ -	Jal Schools
N12147	21215	Premio 14 Monitor"	527NB001Z01326	09/01/1995	\$ -	Jal Schools
N12192	21260	Premio 14 Monitor"	525BM000U00012	09/01/1995	\$ -	Jal Schools
N12193	21261	Premio 14 Monitor"	525BM000U00480	09/01/1995	\$ -	Jal Schools
N12202	21270	Premio 14 Monitor"	525BM000U00020	09/01/1995	\$ -	Jal Schools
N12207	21275	Premio 14 Monitor"	525BM000U00841	09/01/1995	\$ -	Jal Schools
N12208	21276	Premio 14 Monitor"	525BM000U00017	09/01/1995	\$ -	Jal Schools
N12210	21278	Premio 14 Monitor"	525BM000U00025	09/01/1995	\$ -	Jal Schools
N12211	21279	Premio 14 Monitor"	525BM000U00485	09/01/1995	\$ -	Jal Schools
N12212	21280	Premio 14 Monitor"	525BM000U00006	09/01/1995	\$ -	Jal Schools
N12213	21281	Premio 14 Monitor"	525BM000U00018	09/01/1995	\$ -	Jal Schools
N12215	21283	Premio 14 Monitor"	525BM000U00031	09/01/1995	\$ -	Jal Schools
N12217	21285	Premio 14 Monitor"	525BM000U00015	09/01/1995	\$ -	Jal Schools
N12272	21349	Premio 14 Monitor"	527NB001Z00716	09/01/1995	\$ -	Jal Schools
N12276	21353	Premio 14 Monitor"	527NB001Z00913	09/01/1995	\$ -	Jal Schools
N12277	21354	Premio 14 Monitor"	527NB001Z00914	09/01/1995	\$ -	Jal Schools
N12279	21356	Premio 14 Monitor"	527NB001Z00967	09/01/1995	\$ -	Jal Schools
N12280	21357	Premio 14 Monitor"	527NB001Z00968	09/01/1995	\$ -	Jal Schools
N12281	21358	Premio 14 Monitor"	527NB001Z00971	09/01/1995	\$ -	Jal Schools
N12283	21360	Premio 14 Monitor"	527NB001Z00973	09/01/1995	\$ -	Jal Schools
N12284	21361	Premio 14 Monitor"	527NB001Z00976	09/01/1995	\$ -	Jal Schools
N12286	21363	Premio 14 Monitor"	527NB001Z00979	09/01/1995	\$ -	Jal Schools
N12287	21364	Premio 14 Monitor"	527NB001Z00981	09/01/1995	\$ -	Jal Schools
N12290	21367	Premio 14 Monitor"	527NB001Z00985	09/01/1995	\$ -	Jal Schools
N12297	21374	Premio 14 Monitor"	527NB001Z01003	09/01/1995	\$ -	Jal Schools

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
N12298	21375	Premio 14 Monitor"	527NB001Z01061	09/01/1995	\$ -	Jal Schools
N12300	21377	Premio 14 Monitor"	527NB001Z01068	09/01/1995	\$ -	Jal Schools
N12302	21379	Premio 14 Monitor"	527NB001Z01330	09/01/1995	\$ -	Jal Schools
N13451	15898	Epson LQ-510 Printer	*0631076987	05/01/1990	\$ 359.00	Jal Schools
N13496	16228	Epson LQ-510 Printer	*0631065008	08/01/1990	\$ 349.00	Jal Schools
N13756	18777	IBM Proprinter	11VC730	05/01/1992	\$ 327.00	Jal Schools
N14042	20876	Premio 14 Monitor"	4483P000U00301	04/01/1995	\$ 216.00	Jal Schools
N15642	NA	Premio 14 Monitor"	525BM000U00458	08/01/1995	\$ -	Jal Schools
N13702	18535	Apple 12 Inch RGB Monitor	M11381J5%M0297L	10/01/1991	\$ 419.30	Lovington Schls
G30097	20936	Apple 15 Monitor"	CJ5188EA39X	06/01/1995	\$ -	Lovington Schls
G30098	20937	Apple 15 Monitor"	CJ5188BX39X	06/01/1995	\$ -	Lovington Schls
G30099	20938	Apple 15 Monitor"	CJ5184SJ39X	06/01/1995	\$ -	Lovington Schls
G30100	20939	Apple 15 Monitor"	CJ5188CY39X	06/01/1995	\$ -	Lovington Schls
G30101	20940	Apple 15 Monitor"	CK5188CZ39X	06/01/1995	\$ -	Lovington Schls
G30102	20941	Apple 15 Monitor"	CJ5184SP39X	06/01/1995	\$ -	Lovington Schls
G30151	21706	Premio 14 Monitor"	541BM000U01353	11/01/1995	\$ -	Lovington Schls
G30155	21710	Premio 14 Monitor"	541BM000U01562	11/01/1995	\$ -	Lovington Schls
G30159	21714	Premio 14 Monitor"	541BM000U00505	12/01/1995	\$ -	Lovington Schls
G30168	21734	Premio 14 Monitor"	541BM000U01023	12/01/1995	\$ -	Lovington Schls
G30169	21735	Premio 14 Monitor"	541BM000U00500	12/01/1995	\$ -	Lovington Schls
G30300	18735	Apple Personal LaserWriter NT	CA1474DD%M0101L	02/01/1992	\$ -	Lovington Schls
G30413	G72089	Apple 15 Inch Monitor	CJ5464XN39X	11/01/1996	\$ 406.00	Lovington Schls
G30472	20058	Newton MessagePad	IV4244U2	06/01/1994	\$ 409.00	Lovington Schls
G30494	18734	Apple 12 Inch RGB Monitor	M214805PDT6	02/01/1992	\$ 419.30	Lovington Schls
G30506	20645	Apple Multiscan Monitor	CJ4336G439X	01/01/1995	\$ 432.00	Lovington Schls
G30508	20647	Apple Multiscan Monitor	CJ4336K039X	01/01/1995	\$ 432.00	Lovington Schls
G30510	20649	Apple Multiscan Monitor	CJ4336HQ39X	01/01/1995	\$ 432.00	Lovington Schls
G30512	20651	Apple Multiscan Monitor	CJ4336C239X	01/01/1995	\$ 432.00	Lovington Schls
G30513	20652	Apple Multiscan Monitor	CJ4336HN39X	01/01/1995	\$ 432.00	Lovington Schls
G30517	20776	Epson LQ-570 Printer	1F8E333512	01/01/1995	\$ 253.00	Lovington Schls
G30518	20777	Epson LQ-570 Printer	1F7E172233	01/01/1995	\$ 253.00	Lovington Schls
G30520	20779	Epson LQ-570 Printer	1F8E333394	01/01/1995	\$ 253.00	Lovington Schls
G30521	20780	Epson LQ-570 Printer	1F7E172226	01/01/1995	\$ 253.00	Lovington Schls
G30622	NA	Apple 15 Monitor"	CY7178C56UC	09/01/1997	\$ 403.00	Lovington Schls
G30623	NA	Apple 15 Monitor"	CY7178BN6UC	09/01/1997	\$ 403.00	Lovington Schls
G30624	NA	Apple 15 Monitor"	CY7178C16UC	09/01/1997	\$ 403.00	Lovington Schls
G30753	NA	Apple 15 Monitor"	CY7491RM6UC	04/15/1998	\$ -	Lovington Schls
G30754	NA	Apple 15 Monitor"	CY7491RN6UC	04/15/1998	\$ -	Lovington Schls
G30755	NA	Apple 15 Monitor"	CY7491RR6UC	04/15/1998	\$ -	Lovington Schls
G30756	NA	Apple 15 Monitor"	CY7491RJ6UC	04/15/1998	\$ -	Lovington Schls
G30757	NA	Apple 15 Monitor"	CY7491RQ6UC	04/15/1998	\$ -	Lovington Schls
N11562	19274	Apple 14 Inch Monitor	S13305Y8E04	08/01/1993	\$ -	Lovington Schls
N11974	20960	Apple 15 Inch Monitor	CJ51882U39X	06/01/1995	\$ -	Lovington Schls
N11976	20962	Apple 15 Inch Monitor	CJ51886439X	06/01/1995	\$ -	Lovington Schls
N11978	20964	Apple 15 Inch Monitor	CJ51882Q39X	06/01/1995	\$ -	Lovington Schls
N11979	20965	Apple 15 Inch Monitor	CJ51886A39X	06/01/1995	\$ -	Lovington Schls
N12126	21194	Premio 14 Monitor"	525BM000U00653	08/01/1995	\$ -	Lovington Schls
N12293	21370	Premio 14 Monitor"	527NB001Z00989	09/01/1995	\$ -	Lovington Schls
N12663	21972	Apple 15 Inch Monitor	CJ6042PM39X	05/01/1996	\$ -	Lovington Schls
N12668	21978	Apple 15 Inch Monitor	CJ6042PG39X	05/01/1996	\$ -	Lovington Schls
N13830	19164	Epson LQ-570 Printer	1F8E062337	07/01/1993	\$ 253.00	Lovington Schls
N14079	21305	Apple 15 Inch Monitor	CJ52451339X	09/01/1995	\$ 432.00	Lovington Schls
N14413	D50077	Iomega Zip Drive	Unknown	06/28/1996	\$ 222.95	Lovington Schls
N14541	NA	Dayna Etherprint Print Server	24314A	04/01/1997	\$ 238.95	Lovington Schls
N14651	NA	Apple 15 Monitor"	CY712106UC	07/24/1997	\$ 403.00	Lovington Schls
N14915	NA	Apple 15 Monitor"	CY7233GA6UC	01/15/1998	\$ -	Lovington Schls
N14916	NA	Apple 15 Monitor"	CY7232Z46UC	01/15/1998	\$ -	Lovington Schls

NMJC NO	OLD NO	DESCRIPTION	SERIAL NO	ACQ DATE	ORIG COST	ACCEPTED BY
N14917	NA	Apple 15 Monitor*	CY7233G96UC	01/15/1998	\$ -	Lovington Schls
G30153	21708	Premio 14 Monitor*	541BM000U01360	11/01/1995	\$ -	Tatum Schools
G30156	21711	Premio 14 Monitor*	541BM000U01410	11/01/1995	\$ -	Tatum Schools
G30166	21732	Premio 14 Monitor*	541BM000U00504	12/01/1995	\$ -	Tatum Schools
G30167	21733	Premio 14 Monitor*	541BM000U01025	12/01/1995	\$ -	Tatum Schools
G30170	21736	Premio 14 Monitor*	541BM000U00506	12/01/1995	\$ -	Tatum Schools
N11531	19241	VGA 14 Inch Monitor	304NF0192N0E	08/01/1993	\$ -	Tatum Schools
N11657	19765	Epson 14 Inch Monitor	*3535149247	09/01/1993	\$ -	Tatum Schools
N11676	19784	Epson 14 Inch Monitor	*3535149230	09/01/1993	\$ -	Tatum Schools
N11679	19787	Epson 14 Inch Monitor	*3535149232	09/01/1993	\$ -	Tatum Schools
N12059	21074	Premio 14 Monitor*	525BM000U00447	08/01/1995	\$ -	Tatum Schools
N12061	21076	Premio 14 Monitor*	525BM000U00661	08/01/1995	\$ -	Tatum Schools
N12067	21082	Premio 14 Monitor*	525BM000U00459	08/01/1995	\$ -	Tatum Schools
N12069	21084	Premio 14 Monitor*	525BM000U00449	08/01/1995	\$ -	Tatum Schools
N12073	21088	Premio 14 Monitor*	525BM000U00664	08/01/1995	\$ -	Tatum Schools
N12075	21090	Premio 14 Monitor*	520BM000U01188	08/01/1995	\$ -	Tatum Schools
N12124	21192	Premio 14 Monitor*	520BM000U01217	08/01/1995	\$ -	Tatum Schools
N12195	21263	Premio 14 Monitor*	525BM000U00008	09/01/1995	\$ -	Tatum Schools
N12203	21271	Premio 14 Monitor*	525BM000U00438	09/01/1995	\$ -	Tatum Schools
N12204	21272	Premio 14 Monitor*	527NB001Z01075	09/01/1995	\$ -	Tatum Schools
N12214	21282	Premio 14 Monitor*	525BM000U00013	09/01/1995	\$ -	Tatum Schools
N12275	21352	Premio 14 Monitor*	527NB001Z00890	09/01/1995	\$ -	Tatum Schools
N12291	21368	Premio 14 Monitor*	527NB001Z00986	09/01/1995	\$ -	Tatum Schools
N12301	21378	Premio 14 Monitor*	527NB001Z01080	09/01/1995	\$ -	Tatum Schools
N12304	21381	Premio 14 Monitor*	527NB001Z01344	09/01/1995	\$ -	Tatum Schools
N12751	NA	Gateway 15 Monitor*	S018525729O	08/19/1996	\$ -	Tatum Schools
N13533	17093	NEC Multisync Monitor	01Q22371N	09/01/1990	\$ 499.00	Tatum Schools
N13542	17111	NEC Multisync Monitor	04L09442H	09/01/1990	\$ 499.00	Tatum Schools
N14566	NA	CTX 14 Color Monitor*	A80-41501184	09/01/1994	\$ -	Tatum Schools
N14739	NA	Apple 15 Inch Monitor	CY7174KR6UC	10/23/1997	\$ 354.00	Tatum Schools
N/A	8657	Canon CP1212 Calculator	806995	N/A	\$ 259.66	Tatum Schools
BT1550	12707	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1551	12708	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1552	12709	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1553	12710	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1554	12711	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1555	12712	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1556	12713	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1557	12714	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1558	12715	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1559	12716	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1560	12717	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1561	12718	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1562	12719	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1563	12720	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1564	12721	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1565	12722	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1566	12723	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
BT1567	12724	Drafting Table	None	12/01/1983	\$ 420.00	Lovington Schls
		Brown Computer Stand	None	N/A	\$ -	Lovington Schls
		Paper Cutter/Cutting Brd Table	None	N/A	\$ -	Lovington Schls
	16144	MagnaByte LCD Proj. Display Int.	10541	08/01/1993	\$ -	Lovington Schls
	5511	VideoCassette Cabinet	None	10/01/1974	\$ 405.50	City of Jal
	51379	Pix Mobile AV Cart	None	06/01/1990	\$ 176.80	City of Jal
	50575	Wilson 54" TV Stand	None	02/01/1982	\$ 108.00	City of Jal
	51375	Pix Mobile AV Cart	None	06/01/1990	\$ 176.80	City of Jal
	51377	Pix Mobile AV Cart	None	06/01/1990	\$ 176.80	City of Jal





# NEW MEXICO JUNIOR COLLEGE

Office of the President

## MEMORANDUM

**DATE:** December 4, 2000  
**TO:** New Mexico Junior College Board Members  
**FROM:** Steve McCleery, President *SM*  
**SUBJECT:** Donated Equipment over \$500 / Jal Status

I have been working with a number of residents in Jal as it relates to their status with New Mexico Junior College. I am making some progress. When I present the donated equipment list to the board, several items on the list go to the City of Jal or Jal Public Schools. To enhance our chances of eventually getting Jal to join the district, please do not make any negative comments about them receiving the equipment.

Thank you for your consideration.



# NEW MEXICO JUNIOR COLLEGE

Office of the President

## MEMORANDUM

**DATE:** December 4, 2000  
**TO:** New Mexico Junior College Board Members  
**FROM:** Steve McCleery, President *Sm*  
**SUBJECT:** Controller/Accounting Position

As you are aware Connie Brady, Institutional Controller, has been absent from duty since October 11, 2000. Connie is still undergoing treatment for cancer, and at this point it is uncertain when and if she will return to work. With her absence, we are experiencing difficulty in keeping up with the duties of the controller. To facilitate the workload in the business office, I am requesting approval to employ an accountant immediately.

Thank you for your consideration.

**NEW MEXICO JUNIOR COLLEGE**

***Invitation to Bid #900***

**Purchase of New Vehicles for the College Motor Pool**

**BOARD DOCUMENTS**

Date: December 6, 2000  
Prepared by: Frank D. Collins  
Coordinator of Purchasing

## **Invitation to Bid #900**

### **BOARD DOCUMENTS**

#### **General Information**

- 1) On November 17, 2000 a legal notice was posted on the NMJC Bulletin Board and faxed to the following newspaper requesting sealed bids for the Purchase of New Vehicles for the College Motor Pool:  
  
(1) Hobbs Daily News Sun
- 2) On that same date bid packets were sent to six (6) potential bidders.
- 3) Five (5) bidders submitted sealed bids and one (1) bidder did not respond.
- 4) No bidders were present at the opening.
- 5) The Business Office and the Physical Plant (Motor Pool) have evaluated the bids received and their recommendations are shown on Page 3.

**Invitation to Bid #900**  
**BOARD DOCUMENTS**

**Evaluation and Recommendations**

Five vendors responded to our Invitation to Bid #900 in accordance with our due date and time. They were Watson Chevrolet, Buick, Pontiac Division, Western Chrysler, Plymouth, Dodge, & Jeep, Permian Ford, Jim Spence Oldsmobile of Hobbs, NM, and Carlsbad Motor Company of Carlsbad, New Mexico.

The following pages reflect the specifications of the vehicles.

The Administration recommends acceptance of the bids as follows:

**Jim Spence Oldsmobile:**

2001 GMC Sierra Pickup	\$17,111.23	Grounds Department
2001 Oldsmobile Alero	\$17,414.41	Security Department
<b><u>Jim Spence Total:</u></b>	<b><u>\$34,525.64</u></b>	

**Permian Ford:**

2001 Ford E150 LX Wagon	\$19,962.00	Custodial Department
2001 Ford Crown Victoria LX	\$24,052.60	President's Office
<b><u>Permian Ford Total:</u></b>	<b><u>\$44,014.60</u></b>	

**Total Vehicle Purchases: \$78,540.24**

**Source of funding: Vehicle Replacement Account 7-2741-54-730**

**2000/2001 Capital Budget: \$78,540.24**

**NEW MEXICO JUNIOR COLLEGE**  
**Invitation to Bid #900**  
**Specifications For All Vehicles**

**ITEM #1:**

**One (1) 2001 Year mid-size sedan; to be Ford Taurus, Chevrolet Lumina or its equal as per the following specifications:**

Brakes, power-anti-lock 4-wheel disc  
V-6 Engine  
Automatic transmission with overdrive  
Steering-power rack-and-pinion  
130 amp alternator - Heavy Duty Battery  
Full size spare tire - jack & lug wrench  
Heater/defroster  
Interval wipers  
Right and left side mirrors  
Adjustable front seats  
Bumpers front and back  
Glass-solar tint  
Wheel covers  
Antenna  
Color: White only  
Air bag, dual-driver and front passenger  
Air conditioning-factory installed  
Safety belts for all occupants  
Carpet and floor mats - color - keyed  
Clock  
Radio-AM/FM Radio/Cassette  
Electric door locks and windows  
Warranty - Standard Factory Warranty

**ITEM #2:**

**(1) 2001 year mid-size seven passenger window van**

Air Conditioning - Front - Factory Installed  
Air Bags - Driver and Passenger  
Alternator - Heavy Duty  
Balanced Wheels - Front, rear & spare, aligned front end  
Battery - Heavy Duty  
Body Type & Size - 7 - Passenger Window Van  
Bumpers - Front & Rear (include towing trailer hitch with 2" ball class 1)  
Brakes - Power Heavy Duty, 4 Wheel Anti Lock Brake System  
Color - White Only  
Cruise Control - Factory installed  
Doors - Open out side, open out rear with glass  
Engine - V-6, fuel injected  
Fuel Tank -25 - 30 gallons  
Gross Vehicle Weight - 5,600 lbs. (approximate)  
Heater/Defroster - Front, heavy duty fresh air  
Inside Lights - Dome with map and reading light  
Mirrors, Outside - Two (2) below eye level, 7 X 9 swivel

**NEW MEXICO JUNIOR COLLEGE**  
**Invitation to Bid #900**  
**Specifications For All Vehicles (continued)**

**Item #2 (continued)**

Radio - AM/FM, factory installed with CD or Cassette Player, with Clock  
Seats - Quick Release (if available)  
Stabilizer Bars - Front & Rear  
Steering - Power  
Suspension - Heavy Duty  
Tires - 15" mounted full spare, all weather tread - Include Jack Lug Wrench and 15"  
Wheel Covers  
Transmission - Automatic with cooler, 3-speed with overdrive  
Upholstery - Vinyl or Cloth (Gray-Blue-Tan-Full Length Floor Covering)  
Wheelbase - Approximately 111" to 120"  
Windshield Wipers/Washers - Dual electric, two speed intermittent  
Warranty - Standard Factory Warranty

**ITEM #3:**

**(1) 2001 year Pick-Up Truck**

Standard full size cab, fleetside long wide bed, 6400 G.V.W.R minimum  
Automatic heavy duty transmission with cooler  
V-8 Engine, fuel injected, minimum 5.0  
Minimum 131" wheel base  
Power steering  
Power brakes- rear four wheel anti-lock, heavy duty  
Wheels and tires - 16" 6 hole rim with 16" full wheel covers, full size spare  
3,300 Lbs. Mechanical jack and wheel wrench  
Exterior mirror - left and right side with adjustable arm  
Interval wipers  
Deluxe fresh air heater and defroster  
Color - White only  
Heavy duty vinyl seat  
Bumpers - factory installed front and rear and include towing package with trailer hitch and 2" Ball Class 1  
Driver and passenger air bags  
Factory air conditioning (R134A)  
AM/FM Radio, factory installed with CD or Cassette with Clock  
Heavy duty battery and 100 amps alternator  
Tinted side and rear windshield  
Daytime running lights  
6" halogen spotlight  
Tilt wheel with cruise control  
Plus all standard equipment listed in latest brochure  
Warranty - Standard Factory Warranty

**OPTIONS: (if available)** - Whelen amber strobe model 800C mounted on cab with under dash controls or equivalent

**NEW MEXICO JUNIOR COLLEGE**  
**Invitation to Bid #900**  
**Specifications For All Vehicles (continued)**

**ITEM #4:**

**(1) 2001 year full size deluxe model four door sedan**

Brakes, power-anti-lock 4-wheel disc  
V-8 Engine or V-6 (V-6 was shown as a specification by fax communication sent to all on the bid list)  
Automatic 4-speed transmission with overdrive  
Steering-power rack-and-pinion  
Full size spare tire - jack & lug wrench; steel radial tires  
Heater/defroster and electric rear window defroster  
Interval wipers & washer  
Remote electric right and left side mirrors  
Front and rear reading lamps  
Lighted RH visor mirror  
Bumpers front and back  
Glass: tinted all around  
Power windows with driver's express down w/ lockout  
Power trunk door opener and power door lock system  
Power antenna  
Exterior color: white only  
Exterior protective bodyside mouldings - factory installed  
Door edge guards  
Interior: color coordinated with exterior; seats with reclining split front seat; driver side 6-way power seat  
Interior color: Tan or Light Gray (to be specified by Bidder)  
Color keyed front and rear carpeted floor mats  
Air bag, dual-driver and front passenger  
Air conditioning-factory installed  
Electric speed cruise control with resume  
Radio-AM/FM Radio/Clock/Cassette/CD/ with coaxial front and extended range rear speakers  
Warranty - Standard Factory Warranty

All vehicles must be **American Made**: Pursuant to Section 13-1-188 NMSA ("Public purchases of American-made motor vehicles required"), any state agency shall **only** purchase cars and trucks assembled in North America.



**NEW MEXICO JUNIOR COLLEGE**

**REQUEST FOR PROPOSAL**  
**FOR THE DEVELOPMENT OF A TITLE V HISPANIC**  
**SERVING INSTITUTION COOPERATIVE GRANT PROPOSAL**  
**FOR**  
**EASTERN NEW MEXICO UNIVERSITY – ROSWELL (ENMU-R)**  
**AND**  
**NEW MEXICO JUNIOR COLLEGE**

**REQUEST FOR PROPOSAL #33-00**

**BOARD DOCUMENTS**

Date: December 7, 2000  
Prepared by: Frank Collins  
Coordinator of Purchasing

# **NEW MEXICO JUNIOR COLLEGE**

## **BOARD DOCUMENTS**

### **General Information**

1. On November 17, 2000, a legal notice was posted on the NMJC Bulletin Board and faxed to the following newspaper requesting sealed proposals for the development of a Title V Hispanic serving institution cooperative grant proposal for Eastern New Mexico University – Roswell and New Mexico Junior College:
  - 1) The Hobbs Daily News Sun
2. Eastern New Mexico University, Roswell, Purchasing Agent, Roberta Bruce handled the delivery of packets to the potential bidders.
3. Only one (1) bidder responded to the proposal within the time frame specified by the proposal package.
4. The bidder was not present at the opening.
5. The joint evaluation committee consisting of Eastern New Mexico University – Roswell and New Mexico Junior College officials evaluated the bid received and our recommendations are shown on Page 3.

# **NEW MEXICO JUNIOR COLLEGE**

## **Evaluation and Recommendations**

### **Board Documents**

Only one vendor responded to the Request for Proposal #33-00. Ramona Munsell & Associates (“RMA”), Bella Vista, AR was the sole offeror for this Request.

The scope of services, information on proven track record, list of references, ability of consultant to provide excellent services to New Mexico Junior College and Eastern New Mexico University – Roswell, and the fee structure were evaluated by the joint evaluation committee. (Committee members listed below).

The New Mexico Junior College evaluation committee recommends acceptance of the professional services of Ramona Munsell & Associates for an award amount equal to 10% of the funds awarded by each annual grant award document during the term of the cooperative grant, contingent upon a successful proposal by RMA and Eastern New Mexico University – Roswell and New Mexico Junior College.

**Source of Funding: 1-2231-13-334 – Consulting/Contract Labor  
Title III&V(Institutional Share)**

**Amount: 10% of the annual grant award estimated to be \$600,000 to be split 50% / 50% between each institution.**

#### **Eastern New Mexico University – Roswell Evaluation Team:**

Roberta Bruce, Purchasing Agent

Michael C. Martinez, Assistant Dean, Student Development

Traci Dixon, Grants Manager

#### **New Mexico Junior College Evaluation Team:**

Regina Organ, Vice President of Student Services

Dan Hardin, Vice President of Finance

Marilyn Jackson, Director of Learning & Career Services

Frank Collins, Coordinator of Purchasing

**RAMONA MUNSELL & ASSOCIATES**

**RESPONSE TO RFP NO. 33-00**

**EASTERN NEW MEXICO UNIVERSITY - ROSWELL  
(ENMU-R)**

**AND**

**NEW MEXICO JUNIOR COLLEGE (NMJC)**

**Consulting Services for Proposal Development and  
Grant Management Assistance for Title V  
HSI Cooperative Grant Proposal**

**November 30, 2000**

**TO:** Roberta Bruce, Purchasing Agent  
Eastern New Mexico University - Roswell  
52 University Boulevard  
Roswell, New Mexico 88202

**FROM:** Ramona Munsell, President  
Ramona Munsell & Associates  
28 Musselburgh Lane  
Bella Vista, Arkansas 72715  
(501) 855-7717 Voice Transmission  
(501) 855-7727 Fax Transmission  
rjmunsell@aol.com Electronic Mail  
71-0717144 Federal I.D. No.

**SUBJECT:** Request for Proposal No. 33-00: Professional Services to Develop a Full and Comprehensive Title V Cooperative Grant Proposal

**DATE:** November 30, 2000

#### **DOCUMENTATION**

Accompanying this cover memo, please find the following material submitted in support of this response to the specifications of the ENMU-R / NMJC Request for Proposals for grantwriting / management consulting services.

- (1) General information about Ramona Munsell & Associates.
- (2) Scope of services offered by Ramona Munsell & Associates.
- (3) Information on proven track record and list of references.
- (4) Fee structure and a copy of Ramona Munsell & Associates' standard Memorandum of Understanding.

If additional information is required, please do not hesitate to call.

## **GENERAL INFORMATION ABOUT RAMONA MUNSELL & ASSOCIATES**

### **A PROVEN RESOURCE FOR INSTITUTIONAL IMPROVEMENT**

Ramona Munsell & Associates (RMA) is a private educational consulting agency which specializes in providing Title III / V and Title IV (TRIO) Program-related services to higher education institutions throughout the country. Although Ramona Munsell & Associates is a small agency with a narrow focus, it has a well-established reputation both for helping colleges succeed in obtaining large federal grants and for helping colleges implement successful projects with these grants. The agency has worked with over 100 colleges and universities with enrollments ranging in size from less than 500 to over 20,000 students.

The agency was established in 1984 by Ramona Munsell. Although the founder had substantial expertise in several areas of grantwriting and broad educational experience, she decided to focus the new consulting business on helping institutions obtain Title III and Title IV funds and use these funds to maximum institutional advantage. The main reason was the extent of her knowledge about these programs and their potential to support significant institutional improvement. Ramona Munsell has been involved with the Title III program for over seventeen years and Title IV for ten years. She is recognized as an authority on all aspects of the Title III / V programs. In 1991, husband Don Munsell, who also has extensive experience in grantwriting, joined the consulting agency full-time.

In addition, the staff of Ramona Munsell & Associates now includes a few carefully selected associates who serve as consultants with client institutions representing RMA. Associates of RMA have extensive Title III / V and Title IV-related experience and / or proven grantwriting ability, and each associate brings a unique perspective to his / her work with RMA as a consultant. These associates greatly expand the capability of the agency to serve client institutions. Adding associates has enhanced the capability of RMA to help client institutions succeed in winning federal grants as the competition for these grants has increased. The selection process of grants is highly subjective. Nevertheless, the chance of success is greater if the effort is guided by the type information RMA can provide colleges as a result of the diverse backgrounds of the agency's directors and associates and their collective experiences.

All members of the Ramona Munsell & Associates staff have extensive higher education experience and are committed educators. Before becoming a full-time consultant, Ramona Munsell spent eight years as a faculty member and administrator at a community college in the midwest. She and most associates who work with her initially became involved in grantwriting in order to help their own institutions obtain federal funding. The staff of Ramona Munsell & Associates understand the funding "game" but they also understand that federal grants are only valuable if they are a means to achieve significant institutional goals.

## **SPECIFICS ABOUT RMA'S SERVICES**

**A breakdown of services to be provided client institutions upon request after funding:**

**Services Relevant to Project Management - Title III / V and TRIO**

1. **Technical assistance in internal administration of the project including establishing an accounting system which complies with Federal and State regulations.**
2. **Technical assistance in budget management, revisions and documentation for purchases, and assistance in resolving budget problems on request.**
3. **Consultation regarding procedures to be followed to establish and maintain control and accountability in program and budget matters.**
4. **Response to all questions regarding policy, practice and regulations as they affect internal operations of the project and any other related areas of the institution.**
5. **Telephone/fax and on-site consultation, as needed, concerning grant personnel, budget and equipment issues.**
6. **Assistance to the colleges in responding to all federal requests for information/reports, including preparation of any reports required for continued funding.**
7. **Consultation concerning external review and analysis of the status of the project - - including fiscal management and progress toward objectives.**
8. **Review and editing of all materials related to the project provided by the Project Coordinator.**
9. **Consultation concerning monitoring and documenting project achievements as required by federal regulations.**
10. **Consultation on-site with colleges and grant personnel concerning grant management and project administration.**
11. **Monitor changes within Title III / V and TRIO legislation which might be reflected in the institution grant awards, budgets, etc.**
12. **Prompt, continuous information about changes in federal regulations and operations which affect the project.**
13. **Information about official Title III / V and TRIO technical workshops.**

# RAMONA MUNSELL & ASSOCIATES

## Partial HSI Reference Listing

C.c. Nelson (Director, Institutional Dev.)  
New Mexico Jr. College  
Phone: 505-392-5723

Dr. Travis Kirkland  
Eastern New Mexico State University  
at Roswell  
Phone: (505) 624-7111

Dr. David Caffey  
Clovis Community College  
Phone: (505) 769-4010

Dr. John C. Rude  
(Director of Grants Development)  
Los Angeles Community College District  
Phone: (213) 891-2415

Dr. A. Susan Carleo  
Los Angeles Valley College  
Phone: (818) 947-2378

Mike Cleary (Assistant Provost)  
New Mexico State University at Carlsbad  
Phone: (505) 234-9220

Kelvin Sharp  
South Plains College  
Phone: (806) 894-9611

Dr. Frank Abbott  
Rio Grande College  
Phone: (830) 278-3339 ext. 101

Hyta Folsom  
Odessa College  
Phone: 915-335-6829

Terry Flores (Grants Development Coord)  
Pima College  
Phone: (520) 208-4917

Dr. Don Schoening (President)  
Arizona Western College  
Phone: (520) 344-7500

Dan Seymour  
Los Angeles City College  
Phone: (323) 953-4096

Dr. Eileen Piwetz (Vice President)  
Midland College  
Phone: (915) 685-4526

Leige Henderson  
Los Angeles Trade-Technical College  
Phone: (213) 744-9005

Marie Giacomelli (Vice President)  
Robert Morris College  
Phone: (217) 726-1666

Dr. R.V. (Vic) Morgan and  
Dr. Nadine Jenkins  
Sul Ross State University  
Phone: (915) 837-8039

Zelda Gilbert (Vice President)  
Woodbury University  
Phone: (818) 767-0888

Dr. Douglas Burgham  
New Mexico State University @ Carlsbad  
Phone: (505) 234-9210

### Partial Title III Reference Listing

Carla Freemeyer (Vice President)  
Eastern Oklahoma State College  
Phone: 918-465-2361 ext. 245

Dr. Judith Hansen (President)  
Independence Community College (KS)  
Phone: 316-331-4100

Dr. Robert Westrick (President)  
Lake-Sumter College (FL)  
Phone: 352-365-3515

Mark Kern (President)  
Rand Lake College (IL)  
Phone: 618-437-5321

Dr. Larry Devane (President)  
Redlands College (OK)  
Phone: 405-262-2552

Dr. Robert Dunker (President)  
Western Iowa Technical Community College  
Phone: 712-274-8400

Dr. James Tangeman (President)  
Garden City Community College (KS)  
Phone: 316-278-7611

Dr. Norman Nielson (President)  
Marilyn Lefebure (Director of Inst. Man.)  
Kirkwood College (IA)  
Phone: 318-398-5504

Dr. Jim Hill (President)  
Neosho County Community College  
Phone: 316-431-2820

Dr. John Pruitt (Vice President)  
Northeast Texas Community College  
Phone: 903-572-1911

Dr. Narasinga Rao  
University of Central Oklahoma  
Phone: 405-974-2524

## EXPERIENCE AND KNOWLEDGE REQUIREMENTS

Ramona Munsell & Associates maintains comprehensive current information about all aspects of the Title III / V and TRIO Programs. With over fifteen years of consulting experience, RM&A staff are familiar with every type of grant management issue. All associates are well informed and knowledgeable about the current regulations, including HSI regulations. Ramona Munsell has served as Project Manager for six Title III / TRIO projects in three states. Presently, Ramona Munsell & Associates works with numerous institutions with large Hispanic enrollment. All associates are knowledgeable about the special needs of underserved and underrepresented students and how colleges can address these needs with TRIO and Title III / V funding.

- Ramona Munsell & Associates has monitored and maintains comprehensive information about the development and implementation of TRIO and the Title V Hispanic-Serving Institutions (HSI) program.
- Ramona Munsell & Associates personnel regularly attend TRIO and Title III / V technical workshops designed for potential applicants and for continuing grantees. The agency monitors and maintains a constantly updated set of files which include the following:
  - All Federal Register references to TRIO and Title III Part A, including the Title V HSI program;
  - Education Department General Administrative Regulations (EDGAR);
  - Program-specific TRIO and Title III / V Regulations;
  - Grant Terms and Conditions - Institutional award documents;
  - Guidelines for application for new and continuation grants;
  - Guidelines for establishing and maintaining Title III and Title V eligibility;
  - OMB circular A-133, Audits of Institutions of Higher Learning and other Non-Profit Institutions;
  - All Title III / V-related Program Management and Monitoring materials distributed by the Department of Education in Washington, D.C. at technical workshops; and
  - Sample Performance Reports for TRIO and Title III / V projects.

Ramona Munsell & Associates is well informed about federal monitoring and audit rules, policies and procedures so that we can help our client colleges prepare for and handle federal visits or inquiries. We provide immediate assistance to our clients when they have questions about or problems with the funding agency.

RM&A regularly provides its clients with professional quality, current grant management materials including sample record keeping and documentation forms, suggested fiscal procedures, etc. and guidelines for all areas of grant management. RM&A client colleges can focus on the project's purpose with the comfort of knowing that the project is in compliance with federal regulations. This is very difficult to achieve with dependence on federal officials. Materials are updated promptly when there are changes in federal law or policy relevant to TRIO, Title V, and Title III Part A.

**RAMONA MUNSELL**  
**PRESIDENT, RMA**  
**SENIOR ASSOCIATE, WRD**  
**VITA - (ABRIDGED FORM)**

Ramona Munsell has worked with federal grant programs for the past seventeen years, has served as a consultant for numerous colleges and universities since 1984, and has served as the project manager of six different grants. Ms. Munsell has an outstanding TRIO and Title III / V track record and a well-established reputation in grantwriting, a field in which she has worked as a full-time consultant since 1989. She is a Senior Associate of Western Resource Development (WRD), a highly successful consulting firm on the west coast that specializes in Title III / V. Ramona secured funding for the only colleges in the states of Arizona, Iowa, Illinois, Massachusetts and Missouri to receive a Title III grant in 1998, the only colleges in the states of Iowa, Kentucky, and New Mexico to receive a Title III grant in 1999, and was responsible for the first Title III grants ever awarded in the states of Nevada and Alaska. She also had several Title III applications to score three perfect 100's in the last four cycles. Although Ramona has more Title III experience, she has an equally impressive track record in TRIO. She is President of Ramona Munsell & Associates, a consulting agency specializing in federal TRIO, Title III and Title V programs. Working primarily with new rather than existing projects in the past three years, Ramona has helped 43 colleges secure new TRIO grants. Ramona Munsell & Associates is presently working with over 80 projects in 20 states.

**RELATED PROFESSIONAL EDUCATION EXPERIENCE**

Ramona Munsell has had extensive experience in higher education. She combines three years of college English instruction with eight years of administrative experience at Fort Scott Community College -- a small rural public community college in Kansas. As Dean of Development at Fort Scott, Ramona established and directed a highly successful comprehensive resource development program that was recognized as a state-wide model. At the time of her departure, FSCC had the largest community college endowment fund in the state and was ranked twelfth in the nation in alumni giving. While at Fort Scott, Ramona was successful in obtaining several millions of dollars in grants including one of the first National Science Foundation grants awarded to two-year colleges, two consecutive Title III Strengthening grants and two consecutive Title III Endowment Challenge grants. As Dean of Development, Ms. Munsell was responsible for all resource development functions (grantwriting and grant management, foundation, alumni programs, friend- and fund-raising programs); established and directed the institutional strategic planning process; chaired the North Central self-study process; administered and funded the college's basic skills learning center. The comprehensive, multi-purpose learning center, which was funded by eight different grants, also served as a state-wide model and was selected as one of ten programs nationwide to receive the National Showcase of Excellence Award in 1988.

Ramona left the College in October of 1989 to focus on full-time consulting and pursue a doctorate.

**EDUCATION**

Coursework completed toward a doctorate in Administration of Higher Education at the University of Arkansas  
(Instructor of graduate class on grantwriting)

- Ed.S. Higher Education in Administration, Pittsburg State University, 1985
- M.S. Community College Education / English, Pittsburg State University, 1983
- B.A. English, Washburn University, 1975

## PROVEN TRACK RECORD

### Title III / V Success Rate

Ramona Munsell & Associates has an outstanding success rate. In 2000, 23 colleges we worked with were awarded Title III / V grants. Out of 10 Title V applications, all but 1 was successful. In 1999, we assisted ten colleges in securing Title III / V grants, a year in which only 55 Title III grants were awarded. In 1998, we helped nine colleges secure new Title III grants. There were only 52 grants awarded nationwide. In 1997, five of the fifteen new grantees nationwide worked with our agency.

### TRIO Success Rate

Our success rate on TRIO grants is 100% for existing projects and over 80% for new projects, nearly double the overall national rate. In addition, our clients consistently are awarded five-year rather than four-year grants, meaning the proposal score in the top 10% of all applications nationwide. Our TRIO track record is as follows:

- In 1999, 19 new Upward Bound grants and 1 McNair grant.
- In 1998, 7 new Talent Search grants.
- In 1997, 15 new Student Support Services grants.
- In 1996, 8 new Upward Bound grants.

In 1998, we submitted 20 TRIO grants and all 20 were funded (100% success rate) in 1999. On September 15, 2000, we submitted 24 Student Support Services applications to the Department of Ed. Awards will be made later in 2001.

**PROPOSED FEE FOR TITLE III / V  
PROPOSAL DEVELOPMENT ASSISTANCE**

Ramona Munsell & Associates proposes to charge the ENMU-R / NMJC Cooperative Title V a contingency fee of 10% (of the annual grant amount), to be payable quarterly commencing when the grant begins (October 1, 2001).

For this total fee (no additional charges), Ramona Munsell & Associates will provide the colleges, during the four or five year grant period, the total range of services described in this response to ENMR-R / NMJC's Request for Proposal and other services requested by the colleges which are needed to achieve project objectives, manage the project and solve any grant management problems which occur.

Copies of a Memo of Understanding are included with this response. If each college accepts our proposal, please sign and return one copy from each college.

## **Unique Fee Structure for Professional Services Allows Ramona Munsell & Associates to Take the Risk with the College**

Successful applications are never a sure thing - even with expert help and an excellent proposal. The selection process is extremely competitive and very subjective. RM&A is willing to work with colleges on a contingency basis. There is no up-front fee except for reimbursement of our travel expenses until the college obtains a grant. We know of no other full-time consultants who are willing to work primarily on a contingency basis. Our successful track record allows us to work under this unique arrangement.

Our basic contingency fee is payable only when a grant is received. For this fee, a college receives:

- Extensive assistance in planning a project and preparing a competitive proposal (including access to recent, top-rated proposals);
- Extensive writing and proposal development services;
- Invitation to RMA grantwriting workshop - no registration fee;
- Assistance in understanding the applicable federal regulations (including providing valuable guides to these regulations which are updated regularly);
- Extensive grant management assistance once the project begins (to facilitate internal and external reporting and ensure adherence to federal regulations);
- Assistance in preparation of required applications and performance reports for continued funding;
- Project evaluation services; and
- Assistance in preparing for any official site visits or audits of the project which occur during or after the project.

***To our knowledge, there are few, if any, firms that:***

- ***Specialize full time in Title III / V and TRIO;***
- ***Work under a contingency agreement;***
- ***Have a comparable success rate;***
- ***Provide comprehensive services after a grant is obtained; and***
- ***Have experience with Cooperative Title III / V grants.***

### TIMELINE AND PLAN OF APPROACH

The U.S. Department of Education has published a due date for the 2001 Title V competition of March 12, 2000. Our approach and timeline for the 2001 Title V competition will be as follows:

Early December 2000	<ul style="list-style-type: none"> <li>• Work with College CEOs and Executive staffs to match Title V funding priorities with Colleges priorities.</li> <li>• Refine activity areas..</li> </ul>
Early January 2001	<ul style="list-style-type: none"> <li>• Provide training workshop to Colleges' contact people.</li> <li>• Develop overall strategy for funding.</li> <li>• Identify data requirements material needed to support activities.</li> <li>• Provide samples, and verbal and written instructions for Institutional Narrative (IN) and Comprehensive Development Plan (CDP) sections.</li> </ul>
February 2001	<ul style="list-style-type: none"> <li>• Work with contact people to draft IN and CDP.</li> <li>• Write final draft of Institutional Narrative and CDP. Submit electronically to Colleges.</li> <li>• Work with Colleges to draft activity. Rewrite activity as needed and submit electronically to Colleges.</li> </ul>
March 2001	<ul style="list-style-type: none"> <li>• Work with contact person(s) to complete other sections:</li> <li>• Project Management / Evaluation (PME)</li> <li>• Institutionalizing</li> <li>• Goals / Objectives</li> <li>• Final edit / rewrite to strengthen each section.</li> </ul>

The approach most likely to result in a funded grant is as follows:

Some material (IN and CDP) will originate with each College (using our guidance / material) and come to us for rewrite. Other sections (Activities and PME) will originate with us and go to each College for customization under our direction / guidance. Material will be transmitted electronically via fax and e-mail attachments. We will assign Writer / Associates

Jan Sutter to work closely with each College throughout this process. Ms. Sutter is familiar with the service area, having worked on both NMSU-Carlsbad and ENMU-Roswell success Talent Search proposals in 1999. Ms. Sutter will work under our direction and supervision. The usual process involved our critique and review of each section with the assigned writer before signing off on completed drafts.

EASTERN NEW MEXICO UNIVERSITY – ROSWELL  
AND  
NEW MEXICO JUNIOR COLLEGE

Request for Proposal 33-00

Specifications for:

Professional Services for the Development of a Title V Hispanic Serving Institution Cooperative Grant Proposal

**PROPOSAL RESPONSE FORM AND EVALUATION CRITERIA**

Selection of the successful firm will be based upon recommendations from an Evaluation Committee.

The Evaluation Committee shall select, ranked in the order of their qualifications up to three businesses deemed to be the most highly qualified to perform the required serves, after considering the following criteria. ENMU-R and NMJC reserve the right to interview the short listed firms.

The contract will be awarded to the company with the proposal determined to be the most advantageous to ENMU-R and NMJC as based on the evaluation criteria specified.

The following evaluation criteria will be used:

Section 1	Price	300 points	(30%)
Section 2	Full-time consultant	250 points	(25%)
Section 3	Success rate track record **	250 points	(25%)
Section 4	Ability to provide excellent service	<u>200 points</u>	(20%)
<b>Total potential points</b>		<b>1,000 points</b>	

Proposal Contents

Section 1: Price (Potential = 300 points)  
Percentage of Annual Grant Award Contingency Fee

10%

Section 2: Full time consultant (Potential = 250 points)

Yes / No

Section 3: Success Rate Track Record (Potential = 250 points)  
Number of successful proposals minimum of five (5) in the most recent (1999) competition. Indicate number along with detailed information in your proposal

23

Section 4: Ability of consultant to provide excellent professional services to Eastern New Mexico University – Roswell and New Mexico Junior College (Potential = 200 points)  
Submit information and client references as specified.

**TOTAL POINTS – (MAXIMUM OF 1000 POINTS)**

By the offeror's signature on page 6 the offeror proposes to provide services in accordance with the terms and conditions of this proposal.

**EASTERN NEW MEXICO UNIVERSITY - ROSWELL  
AND  
NEW MEXICO JUNIOR COLLEGE**

**Request for Proposal 33-00  
VENDOR DATA FORM**

The following information must be completed and returned with your proposal:

**BUSINESS SIZE/CLASSIFICATION**

           Small Business Concern

           Large Business Concern

           Disadvantaged Business Concern

  X   Women Owned

Please note that the above information is for reporting purposes only and will not be used in evaluating or awarding the contract.

**TELEPHONE NUMBER FOR OFFER CLARIFICATION:**

Name: Ramona Munsell

Telephone Number: (501) 855-7717

Title: President

**ACKNOWLEDGMENT OF ADDENDA (if applicable):**

The undersigned acknowledges receipt of the following addendum

Addendum No.            Dated

Addendum No.            Dated

The undersigned, as an authorized representative for the company named below, acknowledges that he/she has examined this Request for Proposals with its related documents, and, being familiar with all the conditions surrounding the described materials and/or services, including the availability of materials and labor, hereby offers to furnish all labor, materials and supplies necessary to comply with the specifications in accordance with the General Terms and Conditions set forth herein and at the prices stated on the Price Quote Form.

Company Name: RAMONA MUNSELL & ASSOCIATES

Address: 26 Musselburgh Lane

City/State/Zip: Bella Vista, AR 72715

Phone # (501) 855-7717 FAX# (501) 855-7727

Federal ID# or SSN: 71-0717144 Contractor's Number            (if applicable)

Signature of Authorized Representative: *Ramona Munsell*

**PRINTED OR TYPED:**

Name: Ramona Munsell

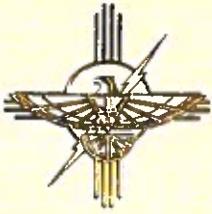
Title: President

**Type of Title III / V-related services offered by Ramona Munsell & Associates include:**

- 1) **Assistance in preparing a proposal.** Services available range from technical assistance in planning the project and the proposal to the writing of the entire proposal. We believe that homegrown proposals guided and informed by our savvy have the greatest chance of success and impact.
- 2) **Grant management assistance.** Services available focus on helping the institution manage the Title III / V project after funding is awarded in such a way that the funding itself is never jeopardized, the project operates in full accordance with federal rules and regulations, and the project is as beneficial as possible to the institution. We want to enable the project manager and all participants to focus on the project not the federal red tape.
- 3) **Project evaluation.** Institutions with a Title III / V grant are required by federal regulation to evaluate their project. All members of the agency staff have exemplary qualifications and extensive experience conducting external evaluations and providing assistance to college staff in conducting internal evaluation. At least three on-site visits each year will be provided to afford technical assistance and external evaluation.
- 5) **Consulting services.** All members of the staff are qualified to serve as expert consultants in a wide range of institutional development areas.

**Types of Title III / V-funded activities developed by Ramona Munsell & Associates' clients in the last five years include:**

- 1) **Technology to Improve Management**
  - Management Information and Decision Support Systems
  - Student Information Systems
  - Planning, Management and Evaluation Systems
  - Faculty Advising Systems
- 2) **Development of Programs**
  - Teaching/Learning and Instructional Resource Centers
  - Computer-Assisted Basic Skills and ESL Programs
  - Retention/Success Programs for Underserved or At-Risk Students
  - Learning Communities
  - New Academic and Vocational Programs
  - Funds Development and Institutional Advancement Programs
  - Innovative Programs to Transition Noncredit Students to Degree Programs
  - Innovative Programs to Serve Students with Special Needs, including Hispanic Students
- 3) **Faculty and Staff Development**
  - Adjusting to the Needs of Underrepresented/Underprepared Students
  - Improvement of Instruction through Technology
  - Classroom-based Assessment
- 4) **Development to Improve Learning Outcomes, Transfer Rates and Retention**
- 5) **Development of Telecommunications and Distance Learning Capability**



# NEW MEXICO JUNIOR COLLEGE

Office of the President

## MEMORANDUM

**DATE:** December 5, 2000  
**TO:** New Mexico Junior College Board Members  
**FROM:** Steve McCleery, President *SM*  
**SUBJECT:** College Calendar

Attached is a copy of the proposed four year college calendar. To facilitate the alignment of all instructional dates and campus holidays, we have done the planning in conjunction with the public schools. The calendar is consistent with what you have approved in the past. It is my recommendation that you approve the institutional calendar.

Thank you for your consideration.

**NEW MEXICO JUNIOR COLLEGE  
2001-2002 COLLEGE CALENDAR**

**FALL 2001**

August 13, 2001	Monday	Faculty Report
August 13-16, 2001	M-Th	Registration
August 14	Tuesday	In-service
August 17	Friday	Student Orientation
August 17	Friday	Purge Day
August 20	Monday	Classes Begin
August 20-24	M-F	Late Registration
August 24	Friday	Last Day to Add/Enroll for Credit
September 3	Monday	Labor Day
September 7	Friday	Last Day to Add/Enroll for Audit
October 12	Friday (12 noon)	Mid-term Grades Due
October 18	Thursday	In-service (Evening classes will meet)
November 9	Friday	County-wide In-service
November 21	W (12 noon)	Last Day to Withdraw
November 21	Wednesday	No Evening Classes
November 22-23	Th-F	Thanksgiving Holiday
December 7	Friday	Last Day of Classes
December 10-12	M-W	Final Exams
December 14	Friday (12 noon)	Final Grades Due/Semester Ends
December 14	Friday (5 p.m.)	Faculty Break
December 21	Friday (5 p.m.)	Staff Break/Campus Closed

**SPRING 2002**

January 7	Monday	Staff Report
January 7-10	M-Th	Registration
January 8	Tuesday	Faculty Report
January 11	Friday	Student Orientation
January 11	Friday	Purge Day
January 14	Monday	Classes Begin
January 14-18	M-F	Late Registration
January 18	Friday	Last Day to Add/Enroll for Credit
January 21	Monday	Martin Luther King Day
February 1	Friday	Last Day to Add/Enroll for Audit
February 18	Monday	In-service (Evening classes will meet)
March 8	Friday (12 noon)	Mid-term Grades Due
March 25-29	M-F	Spring Break
April 19	Friday	Last Day to Withdraw
May 3	Friday	Last Day of Classes
May 6-8	M-W	Final Exams
May 10	Friday (12 noon)	Final Grades Due/Semester Ends
May 10	Friday	Commencement

**SUMMER I, 2002**

May 20-23	M-Th	Registration
May 24	Friday	Purge Day
May 27	Monday	Memorial Day
May 28	Tuesday	Faculty Report
May 28	Tuesday	Classes Begin
May 28-29	T-W	Late Registration
May 29	Wednesday	Last Day to Add/Enroll for Credit
May 31	Friday	Classes Meet
June 5	Wednesday	Last Day to Add/Enroll for Audit
June 20	Thursday	Last Day to Withdraw
June 27	Thursday	Final Exams
June 28	Friday (12 noon)	Final Grades Due/SU I Ends

**SUMMER II, 2002**

June 27	Thursday	Registration
June 28	Friday	Purge Day
July 1	Monday	Faculty Report
July 1	Monday	Classes Begin
July 1-2	M-Tu	Late Registration
July 2	Tuesday	Last Day to Add/Enroll for Credit
July 4	Thursday	Independence Day
July 5	Friday	No classes
July 11	Thursday	Last Day to Add/Enroll for Audit
July 12	Friday	Classes Meet
July 25	Thursday	Last Day to Withdraw
August 1	Thursday	Final Exams
August 2	Friday	Final Grades Due/SU II Ends

**NEW MEXICO JUNIOR COLLEGE  
2002-2003 COLLEGE CALENDAR**

**FALL 2002**

August 12	Monday	Faculty Report
August 12-15	M-Th	Registration
August 13	Tuesday	In-service
August 16	Friday	Student Orientation
August 16	Friday	Purge Day
August 19	Monday	Classes Begin
August 19-23	M-F	Late Registration
August 23	Friday	Last Day to Add/Enroll for Credit
September 2	Monday	Labor Day
September 6	Friday	Last Day to Add/Enroll for Audit
October 11	Friday (12 noon)	Mid-term Grades Due
October 17	Thursday	In-service (Evening classes will meet)
November 8	Friday	County-wide In-service
November 22	Friday	Last Day to Withdraw
November 27	Wednesday	No Evening Classes
November 28-29	Th-F	Thanksgiving Holiday
December 6	Friday	Last Day of Classes
December 9-11	M-W	Final Exams
December 13	Friday (12 noon)	Final Grades Due/Semester Ends
December 13	Friday (5 p.m.)	Faculty Break
December 20	Friday (5 p.m.)	Staff Break/Campus Closed

**SPRING 2003**

January 6	Monday	Staff Report
January 6-9	M-Th	Registration
January 7	Tuesday	Faculty Report
January 10	Friday	Student Orientation
January 10	Friday	Purge Day
January 13	Monday	Classes Begin
January 13-17	M-F	Late Registration
January 17	Friday	Last Day to Add/Enroll for Credit
January 20	Monday	Martin Luther King Day
January 31	Friday	Last Day to Add/Enroll for Audit
February 17	Monday	In-service (Evening classes will meet)
March 7	Friday (12 noon)	Mid-term Grades Due
March 24-28	M-F	Spring Break
April 18	Friday	Last Day to Withdraw
May 2	Friday	Last Day of Classes
May 5-7	M-W	Final Exams
May 9	Friday (12 noon)	Final Grades Due/Semester Ends
May 9	Friday	Commencement

**SUMMER I, 2003**

May 19-22	M-Th	Registration
May 23	Friday	Purge Day
May 26	Monday	Memorial Day
May 27	Tuesday	Faculty Report
May 27	Tuesday	Classes Begin
May 27-28	T-W	Late Registration
May 28	Wednesday	Last Day to Add/Enroll for Credit
May 30	Friday	Classes Meet
June 4	Wednesday	Last Day to Add/Enroll for Audit
June 19	Thursday	Last Day to Withdraw
June 26	Thursday	Final Exams
June 27	Friday (12 noon)	Final Grades Due/SU I Ends

**SUMMER II, 2003**

June 23-26	M-Th	Registration
June 27	Friday	Purge Day
June 30	Monday	Faculty Report
June 30	Monday	Classes Begin
June 30-July 1	M-Tu	Late Registration
July 1	Tuesday	Last Day to Add/Enroll for Credit
July 4	Friday	Independence Day
July 9	Wednesday	Last Day to Add/Enroll for Audit
July 24	Thursday	Last Day to Withdraw
July 31	Thursday	Final Exams
August 1	Friday	Final Grades Due/SU II Ends

**NEW MEXICO JUNIOR COLLEGE  
2003-2004 COLLEGE CALENDAR**

**FALL 2003**

August 11	Monday	Faculty Report
August 11-14	M-Th	Registration
August 12	Tuesday	In-service
August 15	Friday	Student Orientation
August 15	Friday	Purge Day
August 18	Monday	Classes Begin
August 18-22	M-F	Late Registration
August 22	Friday	Last Day to Add/Enroll for Credit
September 1	Monday	Labor Day
September 5	Friday	Last Day to Add/Enroll for Audit
October 10	Friday (12 noon)	Mid-term Grades Due
October 16	Thursday	In-service (Evening classes will meet)
November 7	Friday	County-wide In-service
November 21	Friday	Last Day to Withdraw
November 26	Wednesday	No Evening Classes
November 27-28	Th-F	Thanksgiving Holiday
December 5	Friday	Last Day of Classes
December 8-10	M-W	Final Exams
December 12	Friday (12 noon)	Final Grades Due/Semester Ends
December 12	Friday (5 p.m.)	Faculty Break
December 19	Friday (5 p.m.)	Staff Break/Campus Closed

**SPRING 2004**

January 5	Monday	Staff Report
January 5-8	M-Th	Registration
January 6	Tuesday	Faculty Report
January 9	Friday	Student Orientation
January 9	Friday	Purge Day
January 12	Monday	Classes Begin
January 12-16	M-F	Late Registration
January 16	Friday	Last Day to Add/Enroll for Credit
January 19	Monday	Martin Luther King Day
January 30	Friday	Last Day to Add/Enroll for Audit
February 16	Monday	In-service (Evening classes will meet)
March 5	Friday (12 noon)	Mid-term Grades Due
March 22-26	M-F	Spring Break
April 16	Friday	Last Day to Withdraw
April 30	Friday	Last Day of Classes
May 3-5	M-W	Final Exams
May 7	Friday (12 noon)	Final Grades Due/Semester Ends
May 7	Friday	Commencement

**SUMMER I, 2004**

May 17-20	M-Th	Registration
May 21	Friday	Purge Day
May 24	Monday	Faculty Report
May 24	Monday	Classes Begin
May 24-25	M-Tu	Late Registration
May 25	Tuesday	Last Day to Add/Enroll for Credit
May 31	Monday	Memorial Day
June 3	Thursday	Last Day to Add/Enroll for Audit
June 4	Friday	Classes Meet
June 17	Thursday	Last Day to Withdraw
June 24	Thursday	Final Exams
June 25	Friday (12 noon)	Final Grades Due/SU I Ends

**SUMMER II, 2004**

June 21-24	M-Th	Registration
June 25	Friday	Purge Day
June 28	Monday	Faculty Report
June 28	Monday	Classes Begin
June 28-29	M-Tu	Late Registration
June 29	Tuesday	Last Day to Add/Enroll for Credit
July 4	Sunday	Independence Day
July 7	Wednesday	Last Day to Add/Enroll for Audit
July 22	Thursday	Last Day to Withdraw
July 29	Thursday	Final Exams
July 30	Friday	Final Grades Due/SU II Ends

**NEW MEXICO JUNIOR COLLEGE  
2004-2005 COLLEGE CALENDAR**

**FALL 2004**

August 16	Monday	Faculty Report
August 16-19	M-Th	Registration
August 17	Tuesday	In-service
August 20	Friday	Student Orientation
August 20	Friday	Purge Day
August 23	Monday	Classes Begin
August 23-27	M-F	Late Registration
August 27	Friday	Last Day to Add/Enroll for Credit
September 6	Monday	Labor Day
September 10	Friday	Last Day to Add/Enroll for Audit
October 15	Friday (12 noon)	Mid-term Grades Due
October 21	Thursday	In-service (Evening classes will meet)
November 12	Friday	County-wide In-service
November 24	W (12 noon)	Last Day to Withdraw
November 24	Wednesday	No Evening Classes
November 25-26	Th-F	Thanksgiving Holiday
December 10	Friday	Last Day of Classes
December 13-15	M-W	Final Exams
December 16	Th (5 p.m.)	Final Grades Due/Semester Ends
December 17	Friday (5 p.m.)	Faculty Break
December 17	Friday (5 p.m.)	Staff Break/Campus Closed

**SPRING 2005**

January 3	Monday	Staff Report
January 3-6	M-Th	Registration
January 4	Tuesday	Faculty Report
January 7	Friday	Student Orientation
January 7	Friday	Purge Day
January 10	Monday	Classes Begin
January 10-14	M-F	Late Registration
January 14	Friday	Last Day to Add/Enroll for Credit
January 17	Monday	Martin Luther King Day
January 28	Friday	Last Day to Add/Enroll for Audit
February 21	Monday	In-service (Evening classes will meet)
March 4	Friday (12 noon)	Mid-term Grades Due
March 21-25	M-F	Spring Break
April 15	Friday	Last Day to Withdraw
April 29	Friday	Last Day of Classes
May 2-4	M-W	Final Exams
May 6	Friday (12 noon)	Final Grades Due/Semester Ends
May 6	Friday	Commencement

**SUMMER I, 2005**

May 16-19	M-Th	Registration
May 20	Friday	Purge Day
May 23	Monday	Faculty Report
May 23	Monday	Classes Begin
May 23-24	M-Tu	Late Registration
May 24	Tuesday	Last Day to Add/Enroll for Credit
May 27	Friday	No Classes
May 30	Monday	Memorial Day
June 2	Thursday	Last Day to Add/Enroll for Audit
June 3	Friday	Classes Meet
June 16	Thursday	Last Day to Withdraw
June 23	Thursday	Final Exams
June 24	Friday (12 noon)	Final Grades Due/SU I Ends

**SUMMER II, 2005**

June 20-23	M-Th	Registration
June 24	Friday	Purge Day
June 27	Monday	Faculty Report
June 27	Monday	Classes Begin
June 27-28	M-Tu	Late Registration
June 28	Tuesday	Last Day to Add/Enroll for Credit
July 1	Friday	No Classes
July 4	Monday	Independence Day
July 7	Thursday	Last Day to Add/Enroll for Audit
July 8	Friday	Classes Meet
July 21	Thursday	Last Day to Withdraw
July 28	Thursday	Final Exams
July 29	Friday	Final Grades Due/SU II Ends

NEW MEXICO JUNIOR COLLEGE  
Personnel Recommendation for Board Consideration



The following candidate is being recommended for employment as follows: Date December 8, 2000

Candidate's name Terri A. Jenkins

Position title Professor of Nursing

New position  Existing position Classification  Faculty  Professional  Other \_\_\_\_\_

Is candidate related to another NMJC employee?  yes  no If so, to whom \_\_\_\_\_

Effective date of employment January 9, 2001 Standard contract length  12 mos.  9 mos.  other \_\_\_\_\_

Funding source Institutional

Paid advertising beyond \*standard Hobbs News Sun; Chronicle of Higher Education (3-10-00)  
(\* Standard: Direct Mail to approximately 65 colleges in a 5-state region, NM Dept. of Labor, NMJC Website & KLMA Radio)

Commensurate with  
Posted salary range Education and Experience Recommended annual salary 30,600.00 Prorated salary  yes  no  
(Employment date through June 30)

Account number(s) with respective % allocation(s) 1-2011-11-515 100%

Recommended and approved by:

Karen Cummings Ed, MSW, Interim Director of Health Services  
Supervisor

Steve M Davis  
Dean/Director

[Signature]  
Vice President

Steve M Cleary  
President

Selection Committee Members: Barbara Bell, Jane Kacir, Lynda Knoll,

Tamara James, Karen Landers, &

Karen Cummings

Comments: Ms. Jenkins meets the minimum requirements for this position as stated in the position announcements. Has clinical expertise in the areas in which she will be teaching.

## **ABBREVIATED RESUME**

### **Position**

Professor of Nursing

### **Personal Data**

Name: Terri A. Jenkins

### **Education**

B.S.N., University of Texas, Arlington, TX, 1998  
A.A., Tarrant County College, Fort Worth, TX, 1995

### **Professional Experience**

Lea Regional Medical Center, Hobbs, NM Registered Nurse	8/00 to Present
Harris Methodist Fort Worth, Fort Worth, TX Registered Nurse Patient Care Tech	1/96 to 8/00 12/94 to 12/95
Crowley Schools, Crowley, TX Part-time Substitute Teacher	93 to 94
Dewey Independent Schools, Dewey, OK In-School-Suspension Teacher Part-time Substitute Teacher	91 to 93 89 to 91
Bartlesville Independent Schools, Bartlesville, OK Part-time Substitute Teacher	89 to 91
Pampa Independent Schools, Pampa, TX Part-time Substitute Teacher	85 to 89
Carlsbad Municipal School District, Carlsbad, NM Part-time Substitute Teacher	82 to 85
Texas Department of Human Resources, Bryan TX Caseworker	72 to 77

### **Certificates and Licenses**

Registered Nurse License - Texas, 1996  
Registered Nurse License - New Mexico, 2000  
Advanced Cardiac Life Support (ACLS) - 2000  
Intra-Aorta Balloon Pump Therapy Certification - 2000



# New Mexico Junior College

## Career Opportunities

**Position Announcement • February, 2000 (revised 9/27/00)**

**Position Title:** Professor of Nursing

**Position Description:** This position reports to the Director of Allied Health Fields. Duties and responsibilities include but are not limited to, the following: (1) classroom instruction, clinical and laboratory supervision; (2) evaluation of students enrolled in the Licensed Practical Nursing and Associates Degree Nursing Programs; and (3) serve on college committees as requested by the administrative team.

**Qualifications:** Master's degree in nursing preferred, however, will consider a B.S.N. or A.D.N. degree and willingness to pursue the master's in nursing. All degrees must be from a regionally accredited institution. Candidates must have a minimum of two years of clinical experience and obtain or hold a New Mexico nursing license. Prior successful teaching experience at the college level with a background in the fundamentals of nursing, medical-surgical experience preferred. Candidates should have a strong desire to teach and work with community college students and be able to work within team teaching concepts. Computer proficiency highly desirable.

**Salary/Benefits:** Salary is based on the NMJC faculty salary schedule and is commensurate with education, teaching experience and occupational-related experience for a nine month position. Standard NMJC benefits apply. Note: NMJC does not participate in social security deductions.

**Application Deadline:** November 10, 2000 at 5:00 p.m. MST. Position starts January 9, 2001. To ensure consideration, all application materials must be received by the deadline. Please do not send any application materials via e-mail.

**To Apply:** Submit NMJC application form, letter of application, resume, unofficial transcripts (official transcripts required prior to employment), and three or more letters of reference to:

**Lisa Brown  
Director of Human Resources  
New Mexico Junior College  
5317 Lovington Highway  
Hobbs, NM 88240**

New Mexico Junior College is an Equal Opportunity, Affirmative Action Employer and does not discriminate against any applicant for employment because of race, color, national origin, sex, age, disability, or veteran status. Qualified applicants are encouraged to apply.

**"Equal Opportunity Education and Employment"**

5317 Lovington Highway, Hobbs, NM, 88240 • Phone: (505) 392-5229 • Fax: (505) 392-3589 • Toll Free: 1-800-657-6260 • E-mail: lbrown@nmjc.cc.nm.us



# New Mexico Junior College Career Opportunities

**Position Announcement • February, 2000 (reopened 7/25/00)**

**Position Title:** Professor of Nursing

**Position Description:** This position reports to the Director of Allied Health Fields. Duties and responsibilities include but are not limited to, the following: (1) classroom instruction, clinical and laboratory supervision; (2) evaluation of students enrolled in the Licensed Practical Nursing and Associates Degree Nursing Programs; and (3) serve on college committees as requested by the administrative team.

**Qualifications:** Master's degree in nursing preferred, however, will consider a B.S.N. or A.D.N. degree and willingness to pursue the master's in nursing. All degrees must be from a regionally accredited institution. Candidates must have a minimum of two years of clinical experience and obtain or hold a New Mexico nursing license. Prior successful teaching experience at the college level with a background in the fundamentals of nursing, medical-surgical experience preferred. Candidates should have a strong desire to teach and work with community college students and be able to work within team teaching concepts. Computer proficiency highly desirable.

**Salary/Benefits:** Salary is based on the NMJC faculty salary schedule and is commensurate with education, teaching experience and occupational-related experience for a nine month position. Standard NMJC benefits apply. Note: NMJC does not participate in social security deductions.

**Application Deadline:** August 11, 2000 at 5:00 p.m. MDT. Position starts August 14, 2000. To ensure consideration, all application materials must be received by the deadline. Please do not send any application materials via e-mail.

**To Apply:** Submit NMJC application form, letter of application, resume, unofficial transcripts (official transcripts required prior to employment), and three or more letters of reference to:

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# New Mexico Junior College Career Opportunities

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**Position Description:** This position reports to the Director of Allied Health Fields. Duties and responsibilities include but are not limited to, the following: (1) classroom instruction, clinical and laboratory supervision; (2) evaluation of students enrolled in the Licensed Practical Nursing and Associates Degree Nursing Programs; and (3) serve on college committees as requested by the administrative team.

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**Salary/Benefits:** Salary is based on the NMJC faculty salary schedule and is commensurate with education, teaching experience and occupational-related experience for a nine month position. Standard NMJC benefits apply. Note: NMJC does not participate in social security deductions.

**Application Deadline:** April 14, 2000 at 5:00 p.m. MST. Position starts August 14, 2000. To ensure consideration, all application materials must be received by the deadline. Please do not send any application materials via e-mail.

**To Apply:** Submit NMJC application form, letter of application, resume, unofficial transcripts (official transcripts required prior to employment), and three or more letters of reference to:

**Lisa Brown  
Director of Human Resources  
New Mexico Junior College  
5317 Lovington Highway  
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## APPLICANT LIST

**Position:** Professor of Nursing

<b><u>Applicant</u></b>	<b><u>Interview</u></b>	<b><u>Offer</u></b>	<b><u>Remark</u></b>
Saiz, Mary	No	No	Incomplete application materials
Munoz, Beverly	Yes	No	
Maxwell, Janet	No	No	
Hutson, Sondra	No	No	
Huffman, Christina	Yes	No	
Cribbs, Cynthia	No	No	
Keyes, Tom	Yes	No	Declined position
Hayes, Donnie	Yes	No	
Harrington, Sarah	No	No	Incomplete application materials
Jenkins, Terri	Yes	Yes	Start Date: pending Board approval