

NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

Thursday, March 19, 2020
Zia Board Room – Library
1:30 pm

AGENDA

- | | |
|---|-----------------|
| A. Welcome | Pat Chappelle |
| B. Adoption of Agenda | Pat Chappelle |
| C. Approval of Minutes of February 20, 2020 | Pat Chappelle |
| D. President's Report | Kelvin Sharp |
| E. New Business | |
| 1. Monthly Expenditure Reports | Dan Hardin |
| 2. Monthly Revenue Report | Dan Hardin |
| 3. Oil and Gas Revenue Report | Dan Hardin |
| 4. Schedule of Investments | Dan Hardin |
| 5. Consideration of Increase of Tuition & Fees | Dan Hardin |
| 6. Consideration of Disposition of Inventory through Public Auction | Josh Morgan |
| 7. Consideration of Transfer of Radio Station from the
NMJC Foundation to NMJC | Scotty Holloman |
| 8. Consideration to Amend & Restate Three 403(b) Retirement Plans | Scotty Holloman |
| 9. Consideration of Request for Proposal #129 - Facility Management
System Upgrade | JoeMike Gomez |
| 10. Consideration of Request for Proposal #131 – Golf Simulators | JoeMike Gomez |
| F. Public Comments | Pat Chappelle |
| G. Determination of Next Board Meeting, Reschedule of Board Training
& Board Budget Work Session | Pat Chappelle |
| H. Closure of Open Meeting | Pat Chappelle |
| • Discussion of Limited Personnel Matters
Pursuant to NMSA 1978 §10-15-1 H(2)
- Annual Review of President's Contract | |
| I. Adjournment | Pat Chappelle |

**NEW MEXICO JUNIOR COLLEGE
BOARD MEETING
FEBRUARY 20, 2020
MINUTES**

The New Mexico Junior College Board met on Thursday, February 20, 2020, beginning at 1:30 p.m. in the Zia Room of Pannell Library. The following members were present: Ms. Patricia Chappelle, Madam Chair; Mr. Ron Black, Secretary; Mr. Travis Glenn; Mr. Manny Gomez; Mrs. Erica Jones; Ms. Evelyn Rising; and Mr. Hector Baeza.

Ms. Chappelle called the meeting to order and welcomed visitors and guests present: Dorothy Fowler, Hobbs News-Sun.

Mr. Scotty Holloman administered the Oath of Office to Mr. Hector H. Baeza.

Upon a motion by Mr. Gomez, seconded by Mr. Glenn, the agenda was unanimously adopted.

Upon a motion by Mr. Gomez, seconded by Mr. Glenn, the Board unanimously approved the minutes of January 16, 2020.

Under President's Report, Ms. Shelby Litwicki, Professor of English, introduced two members of the Phi Theta Kappa (PTK), Mr. Joseph Nathan O'Briant from Jal, New Mexico, President of PTK and Mr. Gavin Castillo, from Seminole, Texas, Vice President of PTK. Professor Litwicki noted to be eligible for PTK, students must have a GPA of 3.5 and 12 credit hours of coursework toward their degree. Dr. Sharp asked the students for plans after graduation. Both responded they plan to transfer to Texas Tech University.

Ms. Shelby Gowen, Professor of Cosmetology and Mrs. Jill Henning, Professor of Nursing, introduced two Skills USA students, Mr. Erick Acosta and Ms. Stella Hawkins. Mr. Acosta, a business major, stated he will compete at state conference in "Public Speaking" and will run for state and national office. Ms. Hawkins

stated she will compete at state conference in “Employment Application Process” and will run for state office. Professor Henning stated there are eight SkillsUSA members in the chapter and noted five will be attending state conference with four competing. Winners at state conference will participate at national conference. Professor Gowen and Professor Henning thanked the Board for the continued support of SkillsUSA.

Dr. Charley Carroll provided NMJC facility improvement updates. He reported installation of a fire alarm system is running on schedule and McLean Hall renovations begin on March 16, 2020 with an estimated completion date of January 31, 2021. The final design of Caster Activity Center’s two-year project scheduled to begin June 5, 2020 is nearing completion. The two-year facility management system project allowing better controlled heating and cooling temperatures across campus is moving forward. Six new office cubicles have been completed in the student center. On March 2, 2020, construction begins on a new police academy/bus storage combo building with an anticipated 90-day completion. The final estimated cost for a new golf building is expected within 30 days. Permanent application has been submitted to the State CID Division for installation of a new LED billboard at Training & Outreach. Installation of new handicap ramps for the portable classrooms on the west side of the campus are scheduled to be completed within the next week. Completion of installation of a new soft water system serving the student dorms/apartments was completed last week and the installation of new horse stalls continues with an anticipated completion by the fall semester.

Dr. Sharp provided a Legislative Session update. He reported Senate Bill 207, with two proposed GO Bond projects for the November election, were approved. Projects approved are \$2 million for the Watson Hall Renovation and \$2 million for Safety and Security. Approved under House Bill 349, the Capital Outlay Bill, are \$750,000 for an air handler in Heidel Hall and \$150,000 for the design of a technology building west of Training & Outreach. House Bill 2, the Budget Bill, was approved with 2.6% new money for institutions in Higher Ed and a 4% compensation increase. Dr. Sharp commented NMJC’s state revenue amounts to 20% of the 4%, placing NMJC responsible for 80% of the compensation increase. Dual Credit funding was approved for \$2 million. The opportunity scholarship, down from \$60 million to \$35 million, was approved and is first to be phased in

with community colleges at \$12 million. After a student's first semester, the lottery scholarship will cover the cost of tuition and the opportunity scholarship will cover fees. Mr. Black asked if FASFA forms will be a requirement. Dr. Sharp responded FASFA will not be a requirement and stated students will have the option to apply for federal student financial aid which will cover expenses such as housing and books. Mr. Holloman reminded the Board of the ERB contribution rule changes in 2019 for PERA retirees and stated Senate Bill 111, which removes the requirement of paying into the retirement fund, has passed the house and senate and pending the Governor's signature. With the Governor's signature, no additional ERB contributions will be required.

Under New Business, Mr. Dan Hardin presented the January 2020 financial reports. Upon a motion by Mr. Glenn, seconded by Mr. Black, the Board unanimously approved the Expenditure Report for January 2020. In addition, the Revenue Report, Oil and Gas Revenue Report, and Schedule of Investments Report were reviewed.

Mr. Hardin presented a McLean Hall Renovation Project update. He reported Bradbury Stamm, contractor for the McLean Hall renovations, has identified final construction costs. Administration requested approval to modify the McLean Hall CES purchase order from \$5,606,013 to \$6,091,912, an increase of \$485,899. Mr. Hardin stated the total project would still be within the HED approved amount of \$7,250,000. Upon a motion by Ms. Rising, seconded by Mr. Gomez, the Board unanimously approved this request.

Mr. JoeMike Gomez presented an Invitation to Bid #1096 with a request to award the bid to Entrench, Inc. for the construction of an additional concrete pad and a loading dock for the Training & Outreach Truck Driver Training Program. Total bid came in at \$296,055. Upon a motion by Mr. Baeza, seconded by Mr. Gomez, the Board unanimously approved the request.

Ms. Chappelle requested approval for Board members to travel to Chicago, Illinois to attend the 2020 Association of Community College Trustees (ACCT) Leadership Conference on September 30 through October 3. Upon a motion by Mr. Glenn, seconded by Ms. Rising, the Board unanimously approved this request.

Ms. Chappelle called for comments from the public. There being none, the next regular board meeting was scheduled for Thursday, March 19, 2020 beginning at 1:30 pm.

Mr. Glenn moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of New Mexico Statutes Annotated 1978. Ms. Rising seconded the motion. The roll call vote was as follows: Mr. Baeza – yes; Ms. Rising – yes; Mr. Black – yes; Mrs. Jones – yes; Mr. Glenn – yes; Mr. Gomez – yes; and Ms. Chappelle – yes.

Upon re-convening in open meeting, Ms. Chappelle stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Upon a motion by Mr. Black, seconded by Mr. Glenn, the board meeting adjourned at 3:21 pm.

Pat Chappelle, Chair

Ron Black, Secretary

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

To: **New Mexico Junior College Board Members**
From: Dan Hardin
Date: March 10, 2020
RE: Expenditure and Revenue Reports for February 2020

February is the eighth month of the fiscal year or 67% of the 2019/2020 budget. The expenditure report represents expenditure totals that include funds expended and encumbered. The total year-to-date funds expended and/or encumbered through the month of February is \$38,847,483.00.

The total current unrestricted fund expenditures for Instruction & General through February are \$13,950,121.00, which is 58% of the projected budget. The expenditures in Instruction and General are normal for this time of year and compare with FY 19 expenditures. In the other Current Unrestricted Funds, most funds are over the 67% for the budget year. All of these funds either have large expenditures at the beginning of each semester or they have large encumbrances for maintenance agreements. Research is New Horizons Foundation, in FY 20 more of the expenditures are being expensed in the Foundations own checking account instead of through the College. In the Internal Services Departments Computer Services has a monthly charge to Instruction, Academic Support, Student Services, and Institutional Support for the services provided by the Computer Services department. As you can see the expenditures for the month were less than the credit, but the year to date total is still over budget. This will be coming down each month until the end of the fiscal year. Student Aid expenditures are at 100% of the budget at the end of February. Auxiliary Enterprises is currently over budget. As the Bookstore returns books back to the publishers, credits will be posted to the expenses accounts. This will lower the expenditure in that area. Athletics expend a large portion of their budget at the beginning of each semester for Grant-in-Aid.

The expenditures for the Current Restricted Funds are \$4,278,270.00. Most of the expenditures are in the Restricted Student Aid from the Pell and Direct Loans at the start of the spring semester. Restricted Student Aid expenditures are about \$100,000.00 less than at the same in FY 19.

Plant funds have expended or encumbered \$15,674,527.00, which consists mostly of expenditures and encumbrances for the Fire Alarm upgrade, Technology Upgrades,

Law Academy Building and other smaller projects.

Expenditures and encumbrances through February 2020 were \$38,847,483.00, or 57% of the projected budget.

Revenue received in February 2020 was \$3,636,802.00. In unrestricted revenue the institution received \$3,253,850.00 during the month of February. A large portion of the Unrestricted revenue was generated from the monthly allocation from the State and oil and gas revenue.

Restricted funds had revenue of \$196,415.00 from drawdowns in February for Grants and from restricted financial aid.

Plant revenue received came from interest income on LGIP funds and a draw on GOB funds.

Total revenue for February 2020 is \$3,636,802.00, with year-to-date revenue of \$39,391,859.00 or 98% of projected budget.

Oil and Gas revenue is showing strong production with the actual revenue received for November being \$2,250,999.00. The total year-to-date Oil & Gas and Oil & Gas Equipment is \$14,296,970 plus the three-month accrual of \$1,395,000.00 leaving a total at the end of February of \$15,691,970.00. Oil & Gas is ahead of budgeted revenue by \$6,148,527.00 and Oil & Gas Equipment revenue is also over the revenue budget by \$2,308,443.00. Although the College has completed eight months of the fiscal year, the College has only received five months of Oil & Gas revenue. Over the next seven months the administration will be closely monitoring the trends of Oil & Gas in Lea County. The current downturn in oil prices will not show up until June.

The investment report shows an ending balance of \$40,593,127.00 in the LGIP fund, and \$3,000,000.00 in Certificate of Deposits for a total of \$43,593,127.00. At the end of February there was \$28,532,868.86 in designated institutional capital projects.

This concludes the Financial Report for February 2020.

NEW MEXICO JUNIOR COLLEGE
Expenditure Report
February 2020

67% of Year Completed

Fund	2018-19			2019-20			
	Final Budget	Year-to-Date Expended or Encumbered	Percentage of Budget Expended	Budget	Current Expended or Encumbered	Expended or Encumbered	Percentage of Budget Expended
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Instruction	11,045,223	6,319,632	57%	11,164,306	807,850	6,055,921	54%
Academic Support	2,757,049	1,557,113	56%	2,428,049	166,411	1,467,232	60%
Student Services	2,095,643	1,295,702	62%	2,131,949	172,017	1,314,961	62%
Institutional Support	4,394,266	2,600,433	59%	4,448,578	332,167	2,753,956	62%
Operation & Maintenance of Plant	3,851,780	2,060,819	54%	3,865,271	217,420	2,358,051	61%
Subtotal - Instruction & General	24,143,961	13,833,699	57%	24,038,153	1,695,865	13,950,121	58%
Research	907,233	269,850	30%	0	11,099	91,705	
Public Service	50,000	22,301	45%	50,000	2,754	20,124	0%
Internal Service Departments	151,334	105,548	70%	92,356	(26,860)	122,225	132%
Student Aid	691,472	498,779	72%	685,880	9,650	685,591	100%
Auxiliary Enterprises	2,590,768	2,166,206	84%	2,102,655	183,910	2,194,288	104%
Athletics	1,993,976	1,373,824	69%	2,027,118	107,833	1,830,632	90%
Total Current Unrestricted Fund	30,528,744	18,270,207	60%	28,996,162	1,984,251	18,894,686	65%
CURRENT RESTRICTED FUND							
Grants	881,786	455,757	52%	910,875	45,904	477,558	52%
Student Aid	4,188,219	3,902,499	93%	3,853,901	61,234	3,800,712	99%
Total Current Restricted Fund	5,070,005	4,358,256	86%	4,764,776	107,138	4,278,270	90%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from Institutional Funds	26,665,238	10,132,453	38%	27,423,205	741,280	11,454,256	42%
Projects from State GOB Funds	289,894	287,649	99%	4,764,218		3,086,500	65%
Projects from State STB Funds	114,064	114,064	100%	0		0	0%
Projects from General Fund				938,466	1,384	461,408	49%
Projects from Private Funds						0	0%
Projects from State ER&R	1,088,803	269,967	25%	332,720	75,944	187,607	56%
Projects from State BR&R	1,540,047	695,678	45%	597,281	38,415	484,756	81%
Subtotal - Capital and BR&R	29,698,047	11,499,811	39%	34,055,890	857,023	15,674,527	46%
Debt Service							
Revenue Bonds	0	0	0%	0			0%
Total Plant Funds	29,698,047	11,499,811	39%	34,055,890	857,023	15,674,527	46%
GRAND TOTAL EXPENDITURES	65,296,796	34,128,274	52%	67,816,828	2,948,412	38,847,483	57%

NEW MEXICO JUNIOR COLLEGE
Revenue Report
February 2020

67% of Year Completed

2018-19

2019-20

Fund	2018-19			2019-20			
	Final Budget	Year-to-date Revenue	Percentage of Budget Received	Budget	Current Revenue	Year-to-date Revenue	Percentage of Budget Received
CURRENT UNRESTRICTED FUND							
Instruction and General:							
Tuition and Fees	3,717,544	3,567,895	96%	3,887,000	132,525	3,905,767	100%
State Appropriations	5,805,900	3,888,466	67%	6,546,216	505,285	4,177,793	64%
Advalorem Taxes - Oil and Gas	17,622,322	12,516,669	71%	7,235,000	2,268,345	15,691,970	217%
Advalorem Taxes - Property	8,530,000	6,489,471	76%	8,530,000	184,072	7,253,437	85%
Interest Income	10,000	29,386	294%	10,000	60	438	4%
Other Revenues	144,400	111,827	77%	204,646	34,598	288,534	141%
Subtotal - Instruction & General	35,830,166	26,603,714	74%	26,412,862	3,124,885	31,317,939	119%
Research			0%				0%
Public Service			0%				0%
Internal Service Departments	8,000	6,063	76%	9,302		41,148	442%
Auxiliary Enterprises	2,681,906	2,327,788	87%	2,685,015	81,036	2,714,034	101%
Athletics	459,815	313,100	68%	568,984	47,929	399,711	70%
Total Current Unrestricted	38,979,887	29,250,665	75%	29,676,163	3,253,850	34,472,832	116%
CURRENT RESTRICTED FUND							
Grants	881,786	477,101	54%	910,875	120,249	620,092	68%
Student Aid	4,188,219	3,591,025	86%	3,853,901	76,166	3,583,570	93%
Total Current Restricted	5,070,005	4,068,126	80%	4,764,776	196,415	4,203,662	88%
PLANT FUNDS							
Capital Outlay / Bldg. Renewal & Repl.							
Projects from State GOB Funds	289,894	285,731	0%	4,702,500			0%
Projects from State STB Funds	114,064	98,046	0%	0			0%
Projects from General Fund			0%	792,000	131,791	343,825	43%
Projects from Private Funds			0%				0%
Interest Income (LGIP)	102,000	186,771	183%	250,000	54,746	371,540	149%
Total Plant Funds	505,958	570,548	113%	5,744,500	186,537	715,365	12%
GRAND TOTAL REVENUES	44,555,850	33,889,339	76%	40,185,439	3,636,802	39,391,859	98%

NEW MEXICO JUNIOR COLLEGE

Oil and Gas Revenue Report

February 2020

67% of Year Completed

		OIL		GAS		COMBINED		
Sales	Month of	Price per BBL	Lea County BBLs sold	Price per MCF	Lea County MCF sold	Monthly Revenue	2019-20 Original Budget	Variance Over (Under) Budget
	Distribution							
Actual	July	\$53.17	15,826,651	\$1.87	40,911,285	1,918,511	465,000	1,453,511
Actual	August	\$50.64	16,662,235	\$2.04	44,356,736	2,006,610	465,000	1,541,610
Actual	September	\$53.03	16,418,876	\$2.47	44,032,152	2,064,306	465,000	1,599,306
Actual	October	\$50.96	16,814,474	\$2.64	44,194,264	2,093,101	465,000	1,628,101
Actual	November	\$54.50	17,057,354	\$2.74	44,400,786	2,250,999	465,000	1,785,999
Accrual	December					465,000	465,000	0
Accrual	January					465,000	465,000	0
Accrual	February					465,000	465,000	0
Accrual	March						465,000	(465,000)
Accrual	April						465,000	(465,000)
Accrual	May						465,000	(465,000)
Accrual	June						465,000	(465,000)
Y.T.D. Production Tax Revenue						11,728,527	5,580,000	6,148,527
Y.T.D. Equipment Tax Revenue						3,963,443	1,655,000	2,308,443
Total Year-to-Date Oil & Gas and Equipment Tax Revenue						<u>15,691,970</u>	<u>7,235,000</u>	<u>8,456,970</u>

Source: New Mexico Taxation and Revenue Department

NEW MEXICO JUNIOR COLLEGE

Schedule of Investments

February 2020

67% of Year Completed

Financial Institution	Amount Invested	Account Number	Interest Rate	Interest Earned
State of New Mexico Local Government Investment Pool	40,593,127	7102-1348	1.680%	54,746
Plus deposits	0			
Less withdrawals	0			
Total LGIP investments	40,593,127			54,746
Lea County State Bank CDAR	3,000,000		2.30%	

Capital Project	2/29/2020
Vehicles	89,441.61
Campus Master Plan	603.45
Law Academy Building	517,341.99
Campus Vestibules	450,000.00
Technology Upgrade	532,858.09
JASI	7,333.75
WHM South Gallery	266,594.43
Baseball Field	41,919.86
Rodeo Arena	39,205.33
Fire Alarm Upgrade	2,057,983.99
Luminis Software	2,993.00
Landscaping	278,750.70
Smart Classrooms	48,071.08
Campus Signage	338,538.25
Campus Paving	100,000.00
Dorm/Apartment Refurbish	0.00
Concrete Upgrade	350,000.00
Campus Construction	62,215.91
Oil & Gas Training	89,161.52
Workforce Training & Outreach	250,000.00
Public Sector	9,227.00
Campus Security	22,150.43
Lumens Software-Distance Learn	5,000.00
Copier Replacement	60,373.49
Non-Recurring Compensation	750,000.00
Athletics	5,147.91
Student Life Programming	20,432.28
Succession Plan	52,014.15
WHM Exhibits	51,181.65
Track Upgrades	173,780.79
Driving Range Upgrades	1,084,424.60
McLean Hall Renovations	4,648,709.35
Cafeteria Upgrade	80,578.63
Channel 19 Upgrade	6,229.50
Equestrian Center	2,982,664.33
Bob Moran Upgrades	18,992.47
Campus/Hospital Fencing	263,616.65
Turf Replacement	0.00
HVAC Software-Central Plant	1,823,106.62
Busing Support for Recruiting	5,872.30
HED Faculty Development	0.00
Caster Upgrades	10,792,928.96
Allied Health	151,682.10
Workforce Training Contingency	1,742.69
Total	28,532,868.86

NEW MEXICO JUNIOR COLLEGE

Vice President for Finance

5317 Lovington Highway
Hobbs, NM 88240
Phone: (575) 492-2770
Fax: (575) 492-2768

To: New Mexico Junior College Board Members
From: Dan Hardin
RE: Tuition, Fee, and Meal Plan Rate Increase
Date: March 13, 2020

Summer and Fall enrollment for FY 21 begins April 13, which is before the regular April Board meeting. Therefore, we must bring for your approval the recommendation to increase tuition and fee rates in the March board meeting.

The current tuition and General Usage Fee rates for New Mexico Junior College are as follows:

In-district	\$38.00	per credit hour for the first 15 credit hours
Out-of-district	\$57.00	per credit hour for the first 15 credit hours
Out-of-state	\$69.00	per credit hour for the first 15 credit hours
General Usage Fee	\$18.00	per credit hour for all credit hours

An In-district student taking 15 credit hours would pay \$570.00 for tuition and \$270.00 for General Usage Fee for a total of \$840.00. FY 19 tuition rates were increased by \$2.00 and the General Usage fee was increased by \$1.00 from 17.00 to 18.00 per credit hour. Prior to last year the tuition and fee rates had not been increase in four years.

Fourteen-year history of Tuition and General Usage Fee at New Mexico Junior College:

Year	In-District	Out-of-District	Out-of-State	General Usage Fee
2007	24.00	41.00	46.00	12.00
2008	24.00	41.00	46.00	12.00
2009	29.00	47.00	52.00	15.00
2010	29.00	47.00	52.00	15.00
2011	32.00	51.00	56.00	15.00
2012	33.00	52.00	60.00	16.00
2013	33.00	52.00	60.00	16.00

Year	In-District	Out-of-District	Out-of-State	General Usage Fee
2014	35.00	54.00	62.00	17.00
2015	35.00	54.00	62.00	17.00
2016	35.00	54.00	62.00	17.00
2017	35.00	54.00	62.00	17.00
2018	37.00	56.00	64.00	18.00
2019	38.00	57.00	69.00	18.00
2020	38.00	57.00	69.00	18.00

Proposed increase for FY 21:

In-district	\$39.00	per credit hour for the first 15 credit hours
Out-of-district	\$58.00	per credit hour for the first 15 credit hours
Out-of-state	\$70.00	per credit hour for the first 15 credit hours
General Usage Fee	\$20.00	per credit hour for all credit hours

An In-district student taking 15 credit hours would pay \$585.00 in tuition and \$300.00 for General Usage Fee for a total of \$885.00, which is a \$45.00 increase over the FY 19 rates.

The Administration is asking for your approval to increase in-district tuition rates by \$1.00, out-of-district rates by \$1.00, and out-of-state tuition rate by \$1.00. Also, the Administration is asking for Board approval to increase the General Usage fee by \$2.00 from \$18.00 to \$20.00.

The Administration is also asking for your approval to increase the price of meal plans by \$25.00 per plan per semester.

Current prices:

19 meal plan rate is \$1,350.00 for 301 meals for a cost of 4.49 per meal

15 meal plan rate is \$1,275.00 for 250 meals for a cost of 5.10 per meal

7 meal plan rate is \$675.00 for 118 meals for a cost of 5.72 per meal.

Proposed meal plan rate is as follows:

19 meal plan rate is \$1,375.00 for 301 meals for a cost of 4.57 per meal

15 meal plan rate is \$1,300.00 for 250 meals for a cost of 5.20 per meal

7 meal plan rate is \$700.00 for 118 meals for a cost of 5.93 per meal.

Attached is a tuition & fee comparison of two-year institutions in west Texas.

As you can see the proposed out-of-state tuition & fee rate for NMJC is \$90.00 per hour, which is comparable or less than in-district rates for the west Texas schools.

Respectfully,

Dan Hardin

Tuition & Fee Comparison based on 15 hours

School	Indistrict per hour	Indistrict Tuition	Indistrict Fee per hr	Indistrict Fees	Indistrict Total	Indistrict Cost per SCH	Out of State NMJC	Per Hr Cost more than NMJC
Amarillo College	47.00	705.00	42.00	630.00	1,335.00	89.00	90.00	(1.00)
Cisco	40.00	600.00	58.00	870.00	1,470.00	98.00	90.00	8.00
Clarendon	51.00	765.00	62.00	930.00	1,695.00	113.00	90.00	23.00
Frank Phillips	47.00	705.00	64.83	972.45	1,677.45	111.83	90.00	21.83
Howard	67.00	1,005.00	22.92	343.80	1,348.80	89.92	90.00	(0.08)
Midland	64.00	960.00	25.00	375.00	1,335.00	89.00	90.00	(1.00)
Odessa	68.00	1,020.00	23.00	345.00	1,365.00	91.00	90.00	1.00
South Plains	29.00	435.00	64.33	964.95	1,399.95	93.33	90.00	3.33
Western Texas	61.00	915.00	32.00	480.00	1,395.00	93.00	90.00	3.00

NMJC	38.00	456.00	18.00	270.00	726.00	56.00		
NMJC proposed increased	39.00	585.00	20.00	300.00	885.00	59.00		

School	Out of district per hour	Out of district Tuition	Out of district Fee per hr	Out of district Fees	Out of district Total	Cost per SCH
Amarillo College	47.00	705.00	85.00	1,275.00	1,980.00	132.00
Cisco	40.00	600.00	98.00	1,470.00	2,070.00	138.00
Clarendon	51.00	765.00	85.00	1,275.00	2,040.00	136.00
Frank Phillips	74.00	1,110.00	64.83	972.45	2,082.45	138.83
Howard	112.00	1,680.00	25.42	381.30	2,061.30	137.42
Midland	116.00	1,740.00	25.00	375.00	2,115.00	141.00
Odessa	118.00	1,770.00	23.00	345.00	2,115.00	141.00
South Plains	85.00	1,275.00	64.33	964.95	2,239.95	149.33
Western Texas	99.00	1,485.00	35.00	525.00	2,010.00	134.00

NMJC	57.00	855.00	18.00	270.00	1,125.00	75.00
NMJC proposed increased	58.00	870.00	20.00	300.00	1,170.00	78.00

School	Out of State per hour	Out of State Tuition	Out of State Fee per hr	Out of State Fees	Out of State Total	Cost per SCH
Amarillo College	108.00	1,620.00	85.00	1,275.00	2,895.00	193.00
Cisco	76.00	1,140.00	98.00	1,470.00	2,610.00	174.00
Clarendon	82.00	1,230.00	85.00	1,275.00	2,505.00	167.00
Frank Phillips	93.00	1,395.00	64.83	972.45	2,367.45	157.83
Howard	159.00	2,385.00	27.08	406.20	2,791.20	186.08
Midland	158.00	2,370.00	25.00	375.00	2,745.00	183.00
Odessa	150.00	2,250.00	23.00	345.00	2,595.00	173.00
South Plains	101.00	1,515.00	64.33	964.95	2,479.95	165.33
Western Texas	137.00	2,055.00	35.00	525.00	2,580.00	172.00

NMJC	69.00	1,035.00	18.00	270.00	1,305.00	87.00
NMJC proposed increased	70.00	1,050.00	20.00	300.00	1,350.00	90.00

In district	39.00
Out of district	58.00
Out of State	70.00
General Usage Fee 2.00 increase	20.00

NEW MEXICO JUNIOR COLLEGE BUSINESS OFFICE

5317 Lovington Highway
Hobbs, NM 88240
Phone: (575) 492-2769
Fax: (575) 492-2768

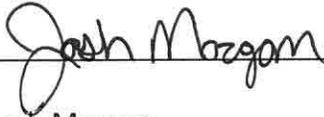
To: NMJC Board Members
From: Josh Morgan
RE: Disposition of Inventory
Date: March 12, 2020

Pursuant to Article 6 ("Sale of Public Property") Section 13-6-1, New Mexico Junior College is requesting to sell at public auction unused inventory. Upon approval by the NMJC Board of Directors, a letter will be sent to the Office of the State Auditor (OSA) and the Higher Education Department (HED) notifying of our intentions to dispose of such inventory at public auction. Pursuant to Paragraph B of Section 13-6-1, New Mexico Junior College will wait 30 days from the notice to OSA and HED to hold the public auction.

Attached is a list of items which will be sent to public auction.

In accordance with State Statute 13-6-1, we hereby approved the disposition of New Mexico Junior College public inventory through sell at public auction.

Pat Chappelle
Board Chair
New Mexico Junior College


Josh Morgan
Accountant/Controller
New Mexico Junior College

<u>Inventory #</u>	<u>Description</u>	<u>Location Code</u>	<u>Serial Number or VIN</u>	<u>Acquisition Date</u>	<u>Acquired Value</u>
N10986	Centra Hospital Bed	WARHOU	85050Y06	3/1/1990	\$2,544.00
N11315	Centra Hospital Bed	WARHOU	85036U81	5/1/1991	\$2,974.00
N11587	Dinamap - Temp/Pulse/BI	WARHOU	8110J1054	8/1/1993	\$3,155.05
N11702	Tote Tray Cabinet	WARHOU	No Serial #	11/1/1993	\$1,419.00
G30679	American Hospital Stretcher	WARHOU	NK-294	4/15/1998	\$1,490.00
G30998	HP LaserJet 4000	WARHOU	USQXO15648	6/4/1999	\$1,281.54
N15615	EZ Go Golf Cart #3	WARHOU	943420/E1796	2/29/2000	\$1,750.00
N16258	Laerdal Airway Trainer	WARHOU	No Serial #	8/31/2000	\$1,258.75
N16705	HON 66" Desk	WARHOU	DKWXOY	9/26/2001	\$1,006.60
N16773	Raceway Panel Workstation	WARHOU	No Serial #	12/18/2001	\$2,264.21
G31658	Dinamap Pro 200 NIBP	WARHOU	010M3449082	1/7/2002	\$2,440.85
N16784	Centra Hospital Bed	WARHOU	D025AG5540	2/4/2002	\$2,587.10
N16785	Century Hospital Bed	WARHOU	D025AG5546	2/4/2002	\$2,587.10
N16786	Century Hospital Bed	WARHOU	D025AG5541	2/4/2002	\$2,587.10
N16787	Century Hospital Bed	WARHOU	D025AG5536	2/4/2002	\$2,587.10
N17166	Flatwall Oxygen System	WARHOU	No Serial #	10/15/2002	\$1,207.00
N17167	Flatwall Oxygen System	WARHOU	No Serial #	10/15/2002	\$1,207.00
N17168	Flatwall Oxygen System	WARHOU	No Serial #	10/15/2002	\$1,207.00
N17169	Flatwall Oxygen System	WARHOU	No Serial #	10/15/2002	\$1,207.00
N17190	Century Hospital Bed	WARHOU	D294AG0503	11/1/2002	\$2,770.78
N17199	Workstation	WARHOU	PD36624FHCF	12/19/2002	\$2,182.09
N17224	HP LaserJet 4200N	WARHOU	CNBX419927	3/19/2003	\$1,424.00
N17325	Marshal Custom Podium	WARHOU	No Serial #	6/30/2003	\$3,823.53
N17400	Samsung Document Camera	WARHOU	S2080881	7/1/2003	\$2,795.00
N17402	Crestron Podium Controller	WARHOU	No Serial #	7/1/2003	\$1,700.00
N17403	Crestron MP2E Controller	WARHOU	No Serial #	7/1/2003	\$1,542.00
N17405	Samsung Document Camera	WARHOU	S2080710	7/1/2003	\$2,795.00
N17690	Cambro Food Bar	WARHOU	No Serial #	12/16/2003	\$1,654.99
N17897	Reception Desk	WARHOU	No Serial #	7/22/2004	\$1,113.95
N18141	HP LaserJet 4250N	WARHOU	CNDXD18701	8/26/2005	\$1,185.00
N18143	HP LaserJet 4250N	WARHOU	CNDXB24740	8/26/2005	\$1,185.00
N18211	Headwall System	WARHOU	9128-02	11/10/2005	\$1,999.00
N18212	Headwall System	WARHOU	No Serial #	11/10/2005	\$2,144.00
N18184	Headwall System	WARHOU	912801	12/5/2005	\$1,999.00
G31929	Centra Hospital Bed	WARHOU	850-99C78-A	12/20/2005	\$1,300.00
G31930	Centra Hospital Bed	WARHOU	No Serial #	12/20/2005	\$1,300.00
G31931	Centra Hospital Bed	WARHOU	850-35N82	12/20/2005	\$1,300.00
N18209	Headwall System	WARHOU	9173-01	2/13/2006	\$2,151.56
N18210	Headwall System	WARHOU	9173-02	2/13/2006	\$2,151.56
N18617	125 Gateway E-4500	WARHOU	36894178	7/31/2006	\$1,097.60
N18788	Extron Media Link	WARHOU	MLC226IP	9/15/2006	\$1,416.80
N18790	Custom Techline Podium	WARHOU	No Serial #	9/15/2006	\$2,150.00
N18791	Samsung Document Camera	WARHOU	T6800929	9/15/2006	\$2,185.00
N18950	Star Counter Fryer	WARHOU	No Serial #	9/18/2007	\$1,634.66
N18996	Precor Elliptical Crosstrainer	WARHOU	AA72I27070068	10/15/2007	\$5,601.25
N18960	HP LaserJet 4250D	WARHOU	CNRXJ84098	11/6/2007	\$1,585.96
N18997	Extron Media Link	WARHOU	MLC226IPDV	11/29/2007	\$1,698.40
N18999	Samsung Document Camera	WARHOU	TZA0074	11/29/2007	\$2,185.00
N19000	Custom Techline Podium	WARHOU	No Serial #	11/29/2007	\$5,992.79
N19001	Extron Media Link	WARHOU	MLC226IPDV	11/29/2007	\$1,698.40
N19002	Mitsubishi XD490U Projector	WARHOU	6019577	11/29/2007	\$2,153.00

N19003	Samsung Document Camera	WARHOU	T7A00366	11/29/2007	\$2,185.00
N19004	Custom Techline Podium	WARHOU	No Serial #	11/29/2007	\$5,992.79
N19005	Extron Media Link	WARHOU	No Serial #	11/29/2007	\$1,698.40
N19007	Samsung Document Camera	WARHOU	TZA00342	11/29/2007	\$2,185.00
N19008	Custom Techline Podium	WARHOU	No Serial #	11/29/2007	\$5,992.79
N19009	Extron Media Link	WARHOU	MLC226IPDV	11/29/2007	\$1,698.40
N19010	Mitsubishi XD490U Projector	WARHOU	6019458	11/29/2007	\$2,153.00
N19011	Samsung Document Camera	WARHOU	T7A00705	11/29/2007	\$2,185.00
N19012	Custom Techline Podium	WARHOU	No Serial #	11/29/2007	\$5,992.79
N19013	Extron Media Link	WARHOU	No Serial #	11/29/2007	\$1,698.40
N19015	Samsung Document Camera	WARHOU	T7A00684	11/29/2007	\$2,185.00
N19016	Custom Techline Podium	WARHOU	No Serial #	11/29/2007	\$5,992.79
N19018	Mitsubishi XD490U Projector	WARHOU	6019467	11/29/2007	\$2,153.00
N19021	Mitsubishi XD490U Projector	WARHOU	6019444	1/10/2008	\$3,475.96
N19022	Mitsubishi XD490U Projector	WARHOU	6019585	1/10/2008	\$3,475.96
N19035	HON Valido 60" Desk	WARHOU	CPB788	2/13/2008	\$1,899.80
H10003	HP LaserJet P4015N	WARHOU	CNDY 312242	7/23/2008	\$1,378.53
H10168	Nautilus Recumbent Bike	WARHOU	38002080922004	10/31/2008	\$2,323.85
H10775	HP Compaq 6730B	WARHOU	CNU02044C9	6/4/2010	\$1,131.67
H11043	32 Pad CPSpulse System	WARHOU	204c63d9	9/3/2010	\$2,730.49
H11044	32 Pad CPSpulse System	WARHOU	204c3f66	9/3/2010	\$2,730.49
H10902	HP Compaq 8100 Elite	WARHOU	MXL0341ZJ5	9/9/2010	\$1,022.00
H10907	HP Compaq 8100 Elite	WARHOU	MXL0341ZJB	9/9/2010	\$1,022.00
H10921	HP Compaq 8100 Elite	WARHOU	MXL0341ZHX	9/9/2010	\$1,022.00
H10923	HP Compaq 8100 Elite	WARHOU	MXL0341ZJK	9/9/2010	\$1,022.00
H11106	HP LaserJet 4025DN	WARHOU	JPBCB7M396	9/13/2010	\$1,273.01
H11055	Hill-Rom Hospital Bed	WARHOU	850-36S36	10/27/2010	\$1,566.66
H11056	Hill-Rom Hospital Bed	WARHOU	850-36S13	10/27/2010	\$1,566.67
H11057	Hill-Rom Hospital Bed	WARHOU	850-69L76	10/27/2010	\$1,566.67
H11085	HP Compaq 8000 Elite	WARHOU	MXL10328H5	3/9/2011	\$1,150.00
H11128	HP LaserJet CP4025DN	WARHOU	JPBCC3H1BT	4/8/2011	\$1,267.50
N19222	Pyxis Med. Admin. System	WARHOU	13216292	6/15/2011	\$14,346.41
H11266	Dell OptiPlex 790	WARHOU	7JJ61R1	10/3/2011	\$1,001.18
H11311	Century Hospital Bed	WARHOU	850-25Z91	10/13/2011	\$1,635.00
H11312	Hill-Rom Hospital Bed	WARHOU	850-36099	10/13/2011	\$1,635.00
H11315	MacBook Pro	WARHOU	CO2GK3EEDRJM	11/11/2011	\$2,182.00
H11325	Welch Allyn Wall Unit	WARHOU	11206	11/11/2011	\$1,859.22
H11230	Electric Fryer	WARHOU	FE3511	12/13/2011	\$4,359.48
H11489	Waveline ECG, Respiration	WARHOU	WLEZ-1110-70925-A	12/13/2011	\$2,975.00
H11598	HP Compaq 8200 Elite	WARHOU	2UA2320328	8/16/2012	\$1,067.61
H11599	HP Compaq 8200 Elite	WARHOU	2UA232032G	8/16/2012	\$1,067.61
H11600	HP Compaq 8200 Elite	WARHOU	2UA2320327	8/16/2012	\$1,067.61
H11601	HP Compaq 8200 Elite	WARHOU	2UA232031Z	8/16/2012	\$1,067.61
H11602	HP Compaq 8200 Elite	WARHOU	2UA232032C	8/16/2012	\$1,067.61
H11603	HP Compaq 8200 Elite	WARHOU	2UA232032F	8/16/2012	\$1,067.61
H11604	HP Compaq 8200 Elite	WARHOU	2UA232032H	8/16/2012	\$1,067.61
H11605	HP Compaq 8200 Elite	WARHOU	2UA2320320	8/16/2012	\$1,067.61
H11606	HP Compaq 8200 Elite	WARHOU	2UA2320323	8/16/2012	\$1,067.61
H11607	HP Compaq 8200 Elite	WARHOU	2UA2320324	8/16/2012	\$1,067.61
H11608	HP Compaq 8200 Elite	WARHOU	2UA232032J	8/16/2012	\$1,067.61
H11609	HP Compaq 8200 Elite	WARHOU	2UA232032L	8/16/2012	\$1,067.61
H11610	HP Compaq 8200 Elite	WARHOU	2UA2320322	8/16/2012	\$1,067.61

H11611	HP Compaq 8200 Elite	WARHOU	2UA2320326	8/16/2012	\$1,067.61
H11612	HP Compaq 8200 Elite	WARHOU	2UA232032B	8/16/2012	\$1,067.61
H11613	HP Compaq 8200 Elite	WARHOU	2UA2320321	8/16/2012	\$1,067.61
H11614	HP Compaq 8200 Elite	WARHOU	2UA232032D	8/16/2012	\$1,067.61
H11615	HP Compaq 8200 Elite	WARHOU	2UA232031Y	8/16/2012	\$1,067.61
H11616	HP Compaq 8200 Elite	WARHOU	2UA2320329	8/16/2012	\$1,067.61
H11617	HP Compaq 8200 Elite	WARHOU	2UA232032K	8/16/2012	\$1,067.61
H11618	HP Compaq 8200 Elite	WARHOU	2UA2320325	8/16/2012	\$1,067.61
H11623	Dell Latitude E5520	WARHOU	6V1T9T1	9/18/2012	\$1,082.58
H11626	Dell Latitude E5520	WARHOU	6V4BBT1	9/18/2012	\$1,082.58
H11628	Dell Latitude E5520	WARHOU	6V3BBT1	9/18/2012	\$1,082.58
H11634	Dell Latitude E5520	WARHOU	6V47BT1	9/18/2012	\$1,082.58
H11820	HP Compaq 8300 Elite	WARHOU	2UA2381XSQ	11/15/2012	\$1,013.25
H11828	HP Compaq 8300 Elite	WARHOU	2UA2381XSP	11/15/2012	\$1,013.25
H11885	Mitsubishi XD560U Projector	WARHOU	4667	3/27/2013	\$1,099.00
H12037	HP Compaq 8300 Elite	WARHOU	MXL3370MCC	9/17/2013	\$1,029.81
H12046	HP Compaq 8300 Elite	WARHOU	MXL3370MC2	9/17/2013	\$1,029.81
H12047	HP Compaq 8300 Elite	WARHOU	MXL3370MBV	9/17/2013	\$1,029.81
H12103	HP ProBook 6570b	WARHOU	5CB33209LD	10/24/2013	\$1,218.66
H12499	HP EliteOne 800 AIO	WARHOU	MXL4320FCQ	8/20/2014	\$1,120.89
H12500	HP EliteOne 800 AIO	WARHOU	MXL4320FC5	8/20/2014	\$1,120.89
H12501	HP EliteOne 800 AIO	WARHOU	MXL4320FCJ	8/20/2014	\$1,120.89
H12502	HP EliteOne 800 AIO	WARHOU	MXL4320FC3	8/20/2014	\$1,120.89
H12503	HP EliteOne 800 AIO	WARHOU	MXL4320FCF	8/20/2014	\$1,120.89
H12504	HP EliteOne 800 AIO	WARHOU	MXL4320FCM	8/20/2014	\$1,120.89
H12541	HP EliteOne 800 AIO	WARHOU	MXL4350YCM	9/11/2014	\$1,120.89
H12542	HP EliteOne 800 AIO	WARHOU	MXL4350YCB	9/11/2014	\$1,120.89
H12544	HP EliteOne 800 AIO	WARHOU	MXL4350YC4	9/11/2014	\$1,120.89
H12546	HP EliteOne 800 AIO	WARHOU	MXL4350YCG	9/11/2014	\$1,120.89
H12549	HP EliteOne 800 AIO	WARHOU	MXL4350YCQ	9/11/2014	\$1,120.89
H12550	HP EliteOne 800 AIO	WARHOU	MXL4350YC3	9/11/2014	\$1,120.89
H12551	HP EliteOne 800 AIO	WARHOU	MXL4350YCR	9/11/2014	\$1,120.89
H12552	HP EliteOne 800 AIO	WARHOU	MXL4350YCK	9/11/2014	\$1,120.89
H12558	HP EliteOne 800 AIO	WARHOU	MXL4350YC7	9/11/2014	\$1,120.89
H12560	HP EliteOne 800 AIO	WARHOU	MXL4350YCC	9/11/2014	\$1,120.89
D00109	Vizio 65" LED TV	WARHOU	LWZARPAQ4801068	2/19/2015	\$878.00
H12748	Headwall System	WARHOU	No Serial #	10/16/2015	\$2,875.00
H12753	Slim Rail Headwall	WARHOU	No Serial #	10/16/2015	\$1,044.00
H12754	Slim Rail Headwall	WARHOU	No Serial #	10/16/2015	\$1,044.00
H12755	Slim Rail Headwall	WARHOU	No Serial #	10/16/2015	\$1,044.00
H12756	Slim Rail Headwall	WARHOU	No Serial #	10/16/2015	\$1,044.00
H12757	Slim Rail Headwall	WARHOU	No Serial #	10/16/2015	\$1,044.00
H12761	Lenovo ThinkPad	WARHOU	MP-08ATTC	10/26/2015	\$1,928.29
H13027	Hill-Rom Hospital Bed	WARHOU	FO76AB3094	11/2/2016	\$2,110.50

memo

New Mexico Junior College

To: Board of Directors
From: Scotty Holloman
Date: March 16, 2020
Re: Transfer of Radio Station

In 2015, FiveStar Media Corporation donated to New Mexico Junior College Foundation certain assets of, and the assignment of the license for, FM Broadcast Station KPER, Eunice, New Mexico (FCC Facility ID No. 40206). The Radio Station was given to the Foundation to allow the donor to receive favorable income tax treatment on the donation.

Operation of the Radio Station moved to the campus of NMJC. The tower and transmitter for the Radio Station remains in Eunice, New Mexico. The Radio Station call letters changed to KNMJ and broadcasts at 100.9 FM. The Radio Station is a non-commercial radio station, run by New Mexico Junior College.

Currently the Foundation is merely the holder of the license and assets of the Radio Station. The Foundation does not operate the Radio Station. No real purpose is served by the Foundation continuing to own the Radio Station. The Board of the New Mexico Junior College Foundation voted to transfer ownership of the radio station to New Mexico Junior College, subject to New Mexico Junior College agreeing to accept the transfer of the Radio Station.

It is requested that New Mexico Junior College accept the transfer of the Radio Station.

memo

New Mexico Junior College

To: Board of Directors
From: Scotty Holloman
Date: March 16, 2020
Re: Amendment and Restatement of 403(b) Plans

New Mexico Junior College currently sponsors three (3) IRC 403(b) plans.

1. New Mexico Junior College Deferral Only 403(b) Plan
2. New Mexico Junior College Supplemental Retirement Plan.
3. New Mexico Junior College 403(b) Plan.

A 403(b) plan is a retirement plan for certain employees of public schools, employees of certain Code Section [501\(c\)\(3\)](#) tax-exempt organizations and certain ministers. A 403(b) plan allows employees to contribute some of their salary to the plan. The employer may also contribute to the plan for employees.

Final IRS regulations adopted in 2007 required employers offering 403(b) plans to maintain a written plan document as a condition of the plan's tax-favored status. The regulations required employers to adopt written plan documents (or amend existing documents) to comply with the regulations by Jan. 1, 2009. New Mexico Junior College adopted written 403(b) plans. In [Notice 2009-3](#), IRS issued transition relief that gave sponsors until Dec. 31, 2009, to satisfy the written document requirement if they operated their plans under a reasonable interpretation of Section 403(b) and retroactively corrected any operational failures.

Sponsors that met the Dec. 31, 2009, deadline have a Remedial Action Period ("RAP") to correct any document defects retroactively. In general, sponsors must amend their plan documents before this initial RAP ends to correct any plan terms that do not

comply with Section 403(b) and add any missing necessary provisions. In [Rev. Proc. 2017-18](#), IRS announced that the initial 403(b) plan RAP would end on March 31, 2020.

The initial plans adopted by New Mexico Junior College were prototype plans offered by VALIC Retirement Services as prototype plans. New Mexico Junior College has worked with VALIC Retirement Services to prepare Amendments and Restatements using the VALIC prototypes to benefit from the transition rules.

To restate and amend these plans it is necessary for the New Mexico Junior College Board to approve the amendment and restatement of the 403(b) plans.

It is requested that New Mexico Junior College adopt the following resolutions concerning amending and restating the three 403(b) plans:

A. Whereas, New Mexico Junior College (“Employer”) has maintained the New Mexico Junior College Deferral Only 403(b) Plan for the benefit of eligible employees; and

Whereas, the Employer is restating the above referenced Plan to comply with the final Section 403(b) regulations and to continue to receive the benefits of an IRS pre-approved plan.

NOW, THEREFORE, BE IT RESOLVED, that the Employer hereby adopts the New Mexico Junior College Deferral Only 403(b) Plan as a complete restatement of the prior Plan.

RESOLVED FURTHER that the President and other officers of Employer are authorized to execute the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan restatement. The Employer may designate any other authorized person to execute the restated Plan document and perform the necessary actions to adopt the Restated Plan. The Employer will maintain a copy of the Restated Plan, as approved by the Governing Board, along with a copy of the prior plan, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan.

B. Whereas, New Mexico Junior College (“Employer”) has maintained the New Mexico Junior College Supplemental Retirement Plan for the benefit of eligible employees; and

Whereas, the Employer is restating the above referenced Plan to comply with the final Section 403(b) regulations and to continue to receive the benefits of an IRS pre-approved plan.

NOW, THEREFORE, BE IT RESOLVED, that the Employer hereby adopts the New Mexico Junior College Supplemental Retirement Plan as a complete restatement of the prior Plan.

RESOLVED FURTHER that the President of NMJC and other officers of Employer are authorized to execute the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan restatement. The Employer may designate any other authorized person to execute the restated Plan document and perform the necessary actions to adopt the Restated Plan. The Employer will maintain a copy of the Restated Plan, as approved by the Governing Board, along with a copy of the prior plan, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan.

C. Whereas, New Mexico Junior College (“Employer”) has maintained the New Mexico Junior College 403(b) Plan for the benefit of eligible employees; and

Whereas, the Employer is restating the above referenced Plan to comply with the final Section 403(b) regulations and to continue to receive the benefits of an IRS pre-approved plan.

NOW, THEREFORE, BE IT RESOLVED, that the Employer hereby adopts the New Mexico Junior College 403(b) Plan as a complete restatement of the prior Plan.

RESOLVED FURTHER that the President of NMJC and other officers of Employer are authorized to execute the restated Plan document and authorize the performance of any other actions necessary to implement the adoption of the Plan restatement. The Employer may designate any other authorized person to execute the restated Plan document and perform the necessary actions to adopt the Restated Plan. The Employer will maintain a copy of the Restated Plan, as approved by the Governing Board, along with a copy of the prior plan, in its files;

RESOLVED FURTHER that the Employer will act as administrator of the Plan and will be responsible for performing all actions necessary to carry out the administration of the Plan. The Employer may designate any other person or persons to perform the actions necessary to administer the Plan.

New Mexico Junior College

5317 Lovington Highway
Hobbs, NM 88240

To: New Mexico Junior College Board
From: JoeMike Gomez
RE: Request for Proposal #129

March 19, 2020

Request for Proposal #129 – Facility Management System Upgrade

Public Notice: December 18th & 27th, 2019
Hobbs News-Sun, Albuquerque Journal

Proposal Summary:

Donner Plumbing \$3,329,000

Recommendation for award:

Donner Plumbing **\$3,329,000**

Sincerely,
JoeMike Gomez

New Mexico Junior College

5317 Lovington Highway
Hobbs, NM 88240

To: New Mexico Junior College Board
From: JoeMike Gomez
RE: Request for Proposal #131

March 19, 2020

Request for Proposal #131 – Golf Simulators

Public Notice: February 18th, 2020
Hobbs News-Sun

Proposal Summary:	Proposal Cost
Trackman	\$121,980

Recommendation for award:

Trackman **\$121,980**

Sincerely,
JoeMike Gomez
