The New Mexico Junior College Board met on Thursday, December 16, 2004, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Larry Hanna, Chairman; Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mr. Guy Kesner; Mrs. Yvonne Williams; and Mr. Wade Cavitt. Not present was Mr. John Hice, Jr.

Mr. Hanna called the meeting to order and welcomed all present.

Upon a motion by Mr. Kesner, seconded by Mrs. Williams, the agenda was unanimously adopted, as presented.

Upon a motion by Mrs. Williams, seconded by Mr. Cavitt, the board unanimously approved the minutes of November 4, 2004, as written.

Under President’s Report, Greg Hammond gave an update on the North Central Self Study process. Lisa Hardison introduced Donna Williams from Zia Park who reported on the partnership with New Mexico Junior College, as well as presented a plaque of appreciation to the college.

Under New Business, Dan Hardin presented the November financial reports and with a motion by Mr. Jones, seconded by Ms. Chappelle, the board unanimously approved the expenditures for November 2004.

Mr. Hardin presented the recommended changes to the Fiscal Services travel policy. The changes comply with state statute on per diem and mileage and include a change in per diem from $22.50 to $30.00 and a change in mileage from .25 cents to .32 cents per mile. Upon a motion by Mr. Jones, seconded by Ms. Chappelle, the board unanimously approved the recommendation, effective January 1, 2005.

Mr. Brad Morrison with Research & Polling, Inc. presented three options for realignment of college districts. He explained the five guidelines followed and recommended Option #3, which offers the fewest changes. Upon a motion by Mr. Kesner, seconded by Ms. Chappelle, the board unanimously accepted Option #3.

Dr. McCleery presented the Board Election Resolution for board consideration. Upon a motion by Mr. Jones, seconded by Ms. Chappelle, the board unanimously adopted the resolution.
Charley Carroll presented a request to remove four 1993 vehicles from the motor pool inventory. Upon a motion by Mrs. Williams, seconded by Mr. Cavitt, the board unanimously approved the request.

Personnel Consideration – Webmaster was tabled.

Bill Kunko recommended Mr. George Garcia, Jr. for the Programmer Analyst position at an annual salary of $37,500. Upon a motion by Mr. Kesner, seconded by Mrs. Williams, the board unanimously approved the employment of Mr. Garcia, effective January 5, 2005.

Regina Organ recommended Mr. Ty Friend for the Talent Search School Coordinator position at a ten month salary of $31,438. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board approved the employment of Mr. Friend, effective December 17, 2004. The vote was as follows: Mr. Jones – yes; Ms. Chappelle – yes; Mr. Hanna – yes; Mr. Cavitt – no; Mrs. Williams – yes; and Mr. Kesner – yes.

Mr. Cavitt moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H(2) of the New Mexico Statutes Annotated 1978. Mr. Jones seconded the motion. The roll call vote was as follows: Mr. Jones – yes; Ms. Chappelle – yes; Mr. Hanna – yes; Mr. Cavitt – yes; Mrs. Williams – yes; and Mr. Kesner – yes.

Upon re-convening in open meeting, Mr. Hanna stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Mr. Hanna called for comments from the public. There being none, the next regular board meeting was scheduled for January 20, 2005, beginning at 4:00 p.m.

Upon a motion by Mrs. Williams, seconded by Mr. Cavitt, the board meeting adjourned.