NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

DECEMBER 15, 2005

MINUTES

The New Mexico Junior College Board met on Thursday, December 15, 2005, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Mrs. Patricia Worrell, Secretary; Mr. Phillip Jones; Mr. Guy Kesner; Mrs. Yvonne Williams; and Mr. Ron Black. Not present were Mr. Larry Hanna and Mr. John Hice, Jr.

Mrs. Worrell called the meeting to order and welcomed visitors and guests present: Michelle Fox, Hobbs News Sun.

Upon a motion by Mr. Kesner, seconded by Mr. Jones, the agenda was unanimously adopted, as presented.

Upon a motion by Mrs. Williams, seconded by Mr. Black, the board unanimously approved the minutes of November 16, 2005, as written.

Under President’s Report, Professor Susan Waters made a power point presentation on her trip to China.

Under New Business, Dan Hardin presented the November financial reports and with a motion by Mr. Jones, seconded by Mrs. Williams, the board unanimously approved the expenditures for November, 2005.

Frank Collins presented Bid #976 – Purchase of an Aerial Lift. The administration recommended acceptance of the bid from Forklift Enterprises in the amount of $24,000. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board unanimously accepted the recommendation.

Mary Jane Ward presented the proposed course and required nursing fees for the spring semester. The course fees are a means of recovering supply and equipment cost to the program. Upon a motion by Mr. Kesner, seconded by Mrs. Williams, the board unanimously approved the proposed fees.

John Gratton and Kelly Holladay presented the proposed fees for Agriculture courses. The fees will become effective next fall if there are students enrolled in the courses for the spring 2006 semester. Upon a motion by Mr. Kesner, seconded by Mr. Jones, the board unanimously approved the proposed fees.
Dr. Gratton presented a fee approval policy for board consideration. For pass-through fees, the college would complete the class schedules listing those fees prior to board approval. A list of the assessed fees would be presented to the board at their next scheduled meeting. All other course fees would require board approval prior to going into effect. Upon a motion by Mr. Black, seconded by Mrs. Williams, the board unanimously approved the policy.

Dr. Gratton recommended Ms. April Edwards for the Coordinator of Learning Assistance Center/Tutoring position at an annual salary of $36,680. Upon a motion by Mr. Kesner, seconded by Mr. Jones, the board unanimously approved the employment of Ms. Edwards, effective January 4, 2006.

Charley Carroll withdrew the Personnel Consideration – Custodian Position.

Mrs. Williams moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of the New Mexico Statutes Annotated 1978. Mr. Jones seconded the motion. The roll call vote was as follows: Mr. Jones – yes; Mrs. Worrell – yes; Mr. Black – yes; Mrs. Williams – yes; and Mr. Kesner – yes.

Mrs. Worrell called for comments from the public. There being none, the next regular board meeting was scheduled for January 12, 2006, beginning at 4:00 p.m.

Upon a motion by Mrs. Williams, seconded by Mr. Jones, the board meeting adjourned at 6:05 pm.