The New Mexico Junior College Board met on Wednesday, November 16, 2005, beginning at 4:00 p.m. in the T-Bird Room of the Ben Alexander Student Learning Center. The following members were present: Mr. Larry Hanna, Chairman; Mrs. Patricia Worrell, Secretary; Mr. Phillip Jones; Mr. Guy Kesner; Mrs. Yvonne Williams; Mr. John Hice, Jr.; and Mr. Ron Black.

Mr. Hanna called the meeting to order and welcomed visitors and guests present: Cameron Ward, Hobbs News Sun.

Upon a motion by Mrs. Williams, seconded by Mr. Kesner, the agenda was unanimously adopted, as presented.

Upon a motion by Mr. Hice, seconded by Mrs. Williams, the board unanimously approved the minutes of October 20, 2005, as written.

Under New Business, Dan Hardin presented the October financial reports and with a motion by Mr. Hice, seconded by Mrs. Williams, the board unanimously approved the expenditures for October, 2005. Upon a motion by Mr. Jones, seconded by Mrs. Worrell, the board unanimously approved the Fiscal Watch Reports.

Frank Collins presented Bid #976 – Welding Equipment. The administration recommended acceptance of the bid from NDT International, Inc. for two Digital Flaw Detectors for $7,112.50. The Digital Metallurgical Microscope will be re-bid. Upon a motion by Mr. Kesner, seconded by Mr. Hice, the board unanimously accepted the recommendation.

Mr. Collins presented Request for Proposals #89 – Hyperion Performance Suite 8.3.2 Training (BRIO). The administration recommended acceptance of the proposal submitted by TGT Solutions, Inc. for $29,825. Upon a motion by Mrs. Worrell, seconded by Mrs. Williams, the board unanimously accepted the recommendation.

Mr. Collins presented a change in the Fiscal Services Policies and Procedures for board consideration. The Business Office is recommending that the college follow the changes made in the State Procurement Code, and amend section 7-2 from the Fiscal Policies and Procedure manual. The dollar limit for Request for Quotations will change from $5,000.00 to $9,999.99 to $5,000.00 to $19,999.99 and the Invitation to Bid and Request for Proposal to $20,000 or more. After some discussion and upon a motion by Mr. Black,
seconded by Mrs. Worrell, the board accepted the recommendation. The roll call vote was as follows: Mr. Jones – yes; Mr. Hice – yes; Mrs. Worrell – yes; Mr. Hanna – yes; Mr. Black – yes; Mrs. Williams – yes; and Mr. Kesner – no.

Bill Shoobridge presented the TIAA-CREF Open Plan Solutions, a new, open and flexible retirement plan developed to meet the unique needs of the education, research and health care communities. The Open Plan Solutions enables TIAA-CREF to deliver streamlined administrative services, expanded choice of investment funds, and objective participant advice and planning services. Upon a motion by Mr. Hice, seconded by Mrs. Worrell, the board unanimously approved the plan.

Karen Wiley presented the proposed Museum Mission Statement for the Western Heritage Museum and Lea County Cowboy Hall of Fame. Upon a motion by Mrs. Williams, seconded by Mrs. Worrell, the board unanimously approved the mission statement.

Ms. Wiley presented the proposed museum hours of operation for the Western Heritage Museum and Lea County Cowboy Hall of Fame. After some discussion and upon a motion by Mr. Hice, seconded by Mrs. Williams, the board approved the proposed hours. The vote was as follows: Mr. Jones – yes; Mr. Hice – yes; Mrs. Worrell – yes; Mr. Hanna – yes; Mr. Black – yes; Mrs. Williams – yes; and Mr. Kesner – no.

John Gratton recommended Mr. Walter Journigan for the Professor of Psychology position at a nine month salary of $49,363. Upon a motion by Mr. Kesner, seconded by Mrs. Worrell, the board unanimously approved the employment of Mr. Journigan, effective January 10, 2006.

Regina Organ recommended Mr. David Jett for the Assistant Director of Public Relations/Marketing position at an annual salary of $39,000. Upon a motion by Mrs. Williams, seconded by Mr. Hice, the board unanimously approved the employment of Mr. Jett, effective December 1, 2005.

Dr. Organ recommended Ms. Anna Marquez for the Assistant Director of Financial Aid position at an annual salary of $30,000. Upon a motion by Mr. Jones, seconded by Mrs. Worrell, the board unanimously approved the employment of Ms. Marquez.

Mr. Hanna called for comments from the public. There being none, the next regular board meeting was scheduled for December 15, 2005, beginning at 4:00 p.m.

Upon a motion by Mrs. Williams, seconded by Mr. Hice, the board meeting adjourned.