NEW MEXICO JUNIOR COLLEGE
BOARD MEETING
SEPTEMBER 21, 2004
MINUTES

The New Mexico Junior College Board met on Tuesday, September 21, 2004, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Larry Hanna, Chairman; Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mr. Guy Kesner; Mrs. Yvonne Williams; and Mr. Wade Cavitt. Not present was Mr. John Hice, Jr.

Mr. Hanna called the meeting to order and welcomed visitors and guests present: Michelle Fox, Hobbs News Sun.

Upon a motion by Mr. Jones, seconded by Mr. Kesner, the agenda was unanimously adopted, as presented.

Upon a motion by Mr. Kesner, seconded by Mr. Cavitt, the board unanimously approved the minutes of August 26, 2004, as written.

Under **President’s Report**, Dr. McCleery asked the board to read the 2004 General Obligation Bond information and to vote on November 2. The benefits to Lea County and NMJC students are $3,100,000 for Workforce Training Facility; $289,000 for Information Technology; $1,000,000 for Western Heritage Center; and $140,000 for Renovation & Expansion of Existing Facilities. He reminded the board of the compensation work session on October 14 at 11:00 a.m., followed by the regular board meeting. He shared with the board the salary surveys from NMACC and the Mountain States Association of Community Colleges. There will be strategic planning on December 8, 9, and 10. Robert Bensing will be giving the board a brief survey for his doctoral program following the meeting today. Marilyn Dill and Greg Hammond gave an update on the Self Study process. Karen Cummings reported on nursing students NCLEX pass rates and presented information to enhance program improvement.

Under **New Business**, Dan Hardin presented the August financial reports and with a motion by Mr. Cavitt, seconded by Ms. Chappelle, the board unanimously approved the expenditures for August 2004.

Charley Carroll presented a list of equipment to be removed from college inventory. Most of the outdated equipment has been donated to various organizations. Upon a motion by Ms. Chappelle, seconded by Mr. Jones, the board unanimously accepted the request to remove the equipment from college inventory.
Dr. McCleery presented the Resolution for Dedication of Right-of-Way for Millen Drive Extension. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board unanimously adopted the resolution.

Dr. McCleery presented the three funding priorities for Information Technology (IT) projects for the 2005/06 year. Smart Classrooms II – Completing the Transition $359,310; Statewide Learning Management System – WebCT Vista (SLMS) $3,920,200; and CHECS-Net Core Infrastructure Upgrades (CCIP) $2,701,000. Upon a motion by Mr. Cavitt, seconded by Ms. Chappelle, the board unanimously approved the priorities.

Dr. McCleery presented the Western Heritage Center Exhibit Contract for board consideration. The agreement will add the services of Southwest Museum Services to design, fabricate, and install the museum exhibits in the Lea County Cowboy Hall of Fame and Western Heritage Center, including providing the theater projector, screen, curtains, and sound equipment. The total cost is $1,056,150, plus New Mexico gross receipts tax. Upon a motion by Mr. Jones, seconded by Ms. Chappelle, the board approved the contract. The vote was as follows: Mr. Jones – yes; Ms. Chappelle – yes; Mr. Hanna – yes; Mr. Cavitt – no; Mrs. Williams – yes; and Mr. Kesner – yes.

Frank Collins presented Bid #957 – Janitorial Supplies. The administration recommended acceptance of the bids as follows: Wagner Supply Company $2,392.55; Springtime Janitorial Supply $7,849.57; Blaine Industrial Supply $7,981.47; Share Corporation $1,884.20; Huco Products $16,516.70; Interboro Packaging Corporation $1,872.00; Central Poly Corporation $3,982.00; Grainger Equipment & Supply $292.62; and EEC Rental $535.45. Upon a motion by Mr. Kesner, seconded by Mrs. Williams, the board unanimously approved the recommendation.

Mr. Collins presented Bid #958RB – Driving Range Irrigation Project. The administration recommended acceptance of the bid from Nate’s Tech Mechanical for $19,950.59. Upon a motion by Mr. Cavitt, seconded by Mr. Jones, the board unanimously approved the recommendation.

Mr. Collins presented Bid #959 – NMJC Paving Project. The administration recommended acceptance of the bid from Armstrong Construction for $365,878. After much discussion and upon a motion by Mr. Jones, seconded by Mr. Kesner, the board unanimously approved the recommendation.

Mr. Collins presented Bid #960 – Purchase of a Vehicle for the College Motor Pool. The administration recommended acceptance of the bid from Watson Truck & Supply for a 2005 Chevrolet Suburban for $29,600. Upon a motion by Mr. Cavitt, seconded by Mrs. Williams the board approved the recommendation. The vote was as follows: Mr. Jones – yes; Ms. Chappelle – yes; Mr. Hanna – yes; Mr. Cavitt – yes; Mrs. Williams – yes; and Mr. Kesner – no.

Mr. Collins presented Bid #961 – Purchase of Mats for the Law Enforcement Academy. The administration recommended acceptance of the bid from Tomek Sports for the two
mats (logo artwork included) for $10,137. Upon a motion by Ms. Chappelle, seconded by Mr. Jones, the board unanimously approved the recommendation.

Upon a motion by Mr. Jones, seconded by Mr. Cavitt, Consideration of Bid #962 – Literacy Alliance Building Renovation Project was tabled.

Regina Organ recommended Mr. Ty Friend for the Upward Bound Academic Coordinator position at an annual salary of $37,726. Upon motion by Ms. Chappelle, seconded by Mrs. Williams, the board unanimously approved the employment of Mr. Friend.

Upon a motion by Mr. Cavitt, seconded by Ms. Chappelle, Personnel Consideration – Director of Western Heritage Center was tabled.

Mr. Hanna called for comments from the public. There being none, the next regular board meeting was scheduled for October 14, 2004, beginning at 4:00 p.m. There will be a compensation work session on October 14, 2004, beginning at 11:00 a.m.

Upon a motion by Mr. Kesner, seconded by Mr. Cavitt, the board meeting adjourned.