NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

AUGUST 26, 2004

MINUTES

The New Mexico Junior College Board met on Thursday, August 26, 2004, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mr. Guy Kesner; Mrs. Yvonne Williams; and Mr. Wade Cavitt. Not present was Mr. John Hice, Jr. and Mr. Larry Hanna.

Ms. Chappelle called the meeting to order and welcomed visitors and guests present: Vange Perryman, Hobbs News Sun.

Upon a motion by Mr. Jones, seconded by Mrs. Williams, the agenda was unanimously adopted, as presented.

Upon a motion by Mrs. Williams, seconded by Mr. Cavitt, the board unanimously approved the minutes of July 29, 2004, as written.

Dr. McCleery shared with the board the Governor’s Task Force on Higher Education report and Charley Carroll gave the pavement maintenance plan. Mr. Carroll and Tim Perry gave the board a report on the college billboards. Lisa Hardison and Donna Williams updated the board on the workforce training for Zia Race Track. Mr. Carroll and Ms. Hardison reported on the Literacy Alliance Building Renovation Project. Dr. McCleery shared with the board the Small Business Development Center workshop schedule. He also informed the board that the Clerk of the Works position was not going to work out; therefore, employee Dave Huddleston was being moved into that position. Rick Sowers was also employed part-time.

Under New Business, Dan Hardin presented the July financial reports and with a motion by Mr. Cavitt, seconded by Mr. Jones, the board unanimously approved the expenditures for July 2004. After discussion of the required CHE Fiscal Watch Reports and upon a motion by Mr. Cavitt, seconded by Mrs. Williams, the board unanimously approved the Summary of Operating and Plant Funds and Cash Analysis, as well as the balance sheet.

Dr. McCleery presented a request to charge a $20 fee for non-NMJC students utilizing the Testing Center to take test for other colleges. Upon a motion by Mr. Kesner, seconded by Mr. Cavitt, the board unanimously voted to charge the $20 fee, plus any reasonable cost incurred.

Consideration of Resolution was tabled.
Dr. Mc Cleery presented the Research and Public Service Projects for board consideration. The 2005-2006 requests will be submitted to the Commission on Higher Education for funding: Western Heritage Center $180,000; Athletics $112,700; and Nursing Expansion $195,000. After much discussion and upon a motion by Mr. Jones, seconded by Mrs. Williams, the board approved the requests. The vote was as follows: Mr. Jones – yes; Ms. Chappelle – yes; Mr. Cavitt – no; Mrs. Williams – yes; and Mr. Kesner – no.

Mary Jean Ward recommended Carol Taylor for the Professor of Nursing position at a nine month salary of $37,000. Upon a motion by Mr. Kesner, seconded by Mr. Jones, the board unanimously approved the employment of Ms. Taylor, effective August 30, 2004.

Ms. Ward recommended Mr. Tom Keyes for the Professor of Nursing position at a nine month salary of $37,000. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board approved the employment of Mr. Keyes, effective August 30, 2004. The vote was as follows: Mr. Jones – yes; Ms. Chappelle – yes; Mr. Cavitt – no; Mrs. Williams – yes; and Mr. Kesner – yes.

Ms. Ward recommended Ms. Jill Henning for the Professor of ACT Academy Health Occupations/Allied Health position at a nine month salary of $32,500. Upon a motion by Mr. Cavitt, seconded by Mrs. Williams, the board approved the employment of Ms. Henning, effective August 30, 2004. The vote was as follows: Mr. Jones – yes; Ms. Chappelle – yes; Mr. Cavitt – no; Mrs. Williams – yes; and Mr. Kesner abstained.

Regina Organ recommended Mr. Ashton Brown for the Counselor position at an annual salary of $38,500. Upon motion by Mrs. Williams, seconded by Mr. Jones, the board unanimously approved the employment of Mr. Brown, effective September 27, 2004.

Dr. Organ recommended Ms. Sylvia Turrubiates for the Admission Specialist – General position at an annual salary of $33,000. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board unanimously approved the employment of Ms. Turrubiates, effective September 7, 2004.

Dr. Organ recommended Ms. Leslie Trillo for the Admission Specialist – Instructional position at an annual salary of $34,000. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board unanimously approved the employment of Ms. Trillo, effective September 7, 2004.

Dr. Organ recommended Mr. Glen Thomas for the Coordinator of Intramurals/Student Activities position at an annual salary of $33,000. Upon a motion by Mr. Cavitt, seconded by Mr. Jones, the board unanimously approved the employment of Mr. Thomas, effective September 13, 2004.
Mr. Carroll presented the Literacy Alliance Building Renovation Project for board consideration. Upon a motion by Mr. Cavitt, seconded by Mr. Kesner, the board unanimously approved the project.

Ms. Chappelle called for comments from the public. There being none, the next regular board meeting was scheduled for September 21, 2004, beginning at 4:00 p.m. There will be a compensation work session on October 14, 2004, beginning at 11:00 a.m. with the regular board meeting to follow. The board meeting adjourned at 5:40 p.m.