The New Mexico Junior College Board met on Thursday, July 29, 2004, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Larry Hanna, Chairman; Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mr. Guy Kesner; Mrs. Yvonne Williams; and Mr. Wade Cavitt. Not present was Mr. John Hice, Jr.

Mr. Hanna called the meeting to order and welcomed visitors and guests present: Vange Perryman, Hobbs News Sun.

Upon a motion by Mr. Kesner, seconded by Ms. Chappelle, the agenda was unanimously adopted, as presented.

Frank Collins presented the proposal for DocuTech, DocuColor, and Bookmarks. The administration requested board approval for the purchase of a new DocuTech 6100 for $287,421.00 through GSA pricing, no bid process is required. The purchase of the DocuTech 6100 will lower the annual cost for lease and maintenance from $140,190.52 to $30,556.20 per year. Also, the DocuTech 6100 will go on the college’s equipment list and the CHE will reimburse $132,213.00 back to the college over the next five years through ER&R funding. The second part of the proposal was to purchase two Bookmark copiers for the Library for $25,205.00. The Bookmark Copiers are specially designed to allow students to copy from books and will be coin and pin number operated. One Bookmark will be on the first floor of the Library and the other will be located on the second floor. The Bookmark Copiers are sole source Xerox copiers and will be purchase from Benchmark. These copiers will also go on the equipment list and CHE will reimburse 46% of the cost of the copiers which will be $11,594.00 over the next five years. The funding for the purchase of the DocuTech and for the Bookmarks will come from the capital projects DocuTech, approved by the Board in the 2001/2002 for $175,000.00 and 2003/2004 for $200,000.00. The last part of the DocuTech, DocuColor, and Bookmark proposal was a request to move $166,020.00 from reserves to capital projects to purchase a DocuColor 5252 digital color press. The DocuColor 5252 will also be purchased through GSA pricing with no bid process required. Currently, the college is leasing a DocuColor 12 for $50,760.00 per year. The purchase of the DocuColor would also go on the Equipment list for ER&R, the college would be reimbursed $76,369.20 over the next five years. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board unanimously accepted the recommendation to purchase the new DocuTech. Upon a motion by Mr. Kesner, seconded by Ms. Chappelle, the board unanimously approved the transfer of $166,020 from reserves to capital projects. Upon a motion by Mr. Kesner,
seconded by Ms. Chappelle, the board unanimously accepted the recommendation to purchase the DocuColor.

Mr. Collins presented Bid #955 – Purchase of Vehicles for the Law Enforcement Academy, Security Department, and College Motor Pool. The administration recommended acceptance of the bid from Western Chrysler for the following vehicles: 2005 Dodge Dakota Quad Cab for Security Department - $19,352; and two 2005 Chrysler 300 Sedans for the college motor pool - $23,663 each. The bid for the 2005 Dodge Durango SUV was not accepted and no bid was offered for police pursuit vehicles. The SUV will be re-bid and the police vehicles will be purchased through a state pricing agreement. The total bid was $66,678. Upon a motion by Mr. Kesner, seconded by Mr. Cavitt, the board unanimously accepted the recommendation.

Mr. Collins presented Bid #952 – Sealed Coating & Striping for the NMJC Parking Lots. The administration recommended acceptance of the bid from Ramirez & Sons for $91,194.90. Upon a motion by Mr. Jones, seconded by Ms. Chappelle, the board unanimously accepted the recommendation.

Mickey Best recommended Dr. Yau-Sun Wong for the Professor of Music position at a nine month salary of $47,000. Upon a motion by Mr. Cavitt, seconded by Ms. Chappelle, the board unanimously approved the employment of Dr. Wong, effective August 16, 2004.

Mr. Best recommended Mr. Joel Keranen for the Professor of Physics/Mathematics position at a nine month salary of $37,761. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board unanimously approved the employment of Mr. Keranen, effective August 16, 2004.

Dr. McCleery shared with the board copies of the Comprehensive Plan for the City of Hobbs, as well as the employee salary and social security information requested by the Hobbs News Sun.

The next regular board meeting was scheduled for August 26, 2004, beginning at 4:00 p.m. The board meeting adjourned at 4:50 p.m.