The New Mexico Junior College Board met on Thursday, May 20, 2004, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Larry Hanna, Chairman; Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mrs. Yvonne Williams; Mr. Wade Cavitt; and Mr. John Hice, Jr. Not present was Mr. Guy Kesner.

Mr. Hanna called the meeting to order and welcomed visitors and guests present: Vange Perryman, Hobbs News Sun.

Upon a motion by Mrs. Williams, seconded by Mr. Hice, the agenda was unanimously adopted, as presented.

Upon a motion by Mrs. Williams, seconded by Ms. Chappelle, the board unanimously approved the minutes of April 19, 2004.

Under President’s Report, Sam Gilcrease reported on the recent automotive competition. Sam Oswald, along with JoAnn Thomas and Billy Cummings, presented a $50,000 gift from Hospice for nursing scholarships.

Mr. Cavitt moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H(2) of the New Mexico Statutes Annotated 1978. Ms. Chappelle seconded the motion. The roll call vote was as follows: Mr. Jones – yes; Ms. Chappelle – yes; Mr. Hice – yes; Mr. Hanna – yes; Mr. Cavitt – yes; Mrs. Williams – yes.

Upon re-convening in open meeting, Mr. Hanna stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Under New Business, Dan Hardin presented the April financial reports and with a motion by Mr. Cavitt, seconded by Mr. Hice, the board unanimously approved the expenditures for April 2004. After discussion of the required CHE Fiscal Watch Reports and upon a motion by Mr. Hice, seconded by Ms. Chappelle, the board unanimously approved the Summary of Operating and Plant Funds and Cash Analysis, as well as the balance sheet.

Dr. McCleery presented a request from Ruidoso Downs regarding the transfer of a liquor license for the race track. The board has no objection to the request and upon a motion
by Mr. Cavitt, seconded by Mr. Hice, the board unanimously authorized Dr. McCleery and Chairman Hanna to inform the Lea County Board of County Commissioners.

Richard Fleming presented a request for tuition waivers for Hobbs Police Department officers attending the law enforcement academy. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board unanimously approved the request to include all of Lea County.

Matt McKim and Dan Kemme presented the construction documents for the Ben Alexander Student Center and the Western Heritage Center for board consideration. Upon a motion by Ms. Chappelle, seconded by Mr. Hice, the board unanimously approved the documents as presented.

Dr. McCleery presented a grant contract for the Western Heritage Museum grant from the J. F. Maddox Foundation. Upon a motion by Mrs. Williams, seconded by Ms. Chappelle, the board unanimously approved the contract as presented.

Frank Collins presented Request for Proposals #79 – Purchase and Installation of Copiers for NMJC. The administration recommended acceptance of the pricing structure submitted by Benchmark Business Solutions for $217,982. Upon a motion by Mr. Jones, seconded by Mr. Hice, the board unanimously accepted the recommendation.

Mr. Collins presented Request for Proposals #84 – Audit Services. The administration recommended acceptance of the professional services of Johnson, Miller & Company for audit services for the 2003/2004 fiscal year at an annual cost of $36,630. The college may opt to renew the contract annually for up to two additional years. The total multi-year cost is $114,720. Upon a motion by Mrs. Williams, seconded by Ms. Chappelle, the board unanimously accepted the recommendation.

Mr. Collins presented Bid #949RB – Purchase of a Road Grader. The administration recommended acceptance of the bid from James Cecil Auctioneers for $16,500. Upon a motion by Mr. Cavitt, seconded by Ms. Chappelle, the board unanimously accepted the recommendation.

Consideration of Bid #950 – Police Pursuit Vehicles for Law Academy was tabled.

Mr. Collins presented Bid #951 – Materials for the Construction of Horse Stalls. The administration recommended acceptance of the bid for materials for the construction of horse stalls from Steel Depot for $14,489.09. Upon a motion by Mr. Cavitt, seconded by Ms. Chappelle, the board unanimously accepted the recommendation.

Consideration of Retirement Resolutions was tabled.

Upon a motion by Ms. Chappelle, seconded by Mr. Hice, the board unanimously voted to renew Dr. McCleery’s employment contract for one year. His salary for the 2004/2005 fiscal year will be considered at next month’s board meeting.
Richard Fleming recommended Ms. Terry Holloman for the Professor of Reading and Writing in Transitional Studies position at a nine month salary of $31,500. Upon a motion by Mr. Hice, seconded by Mrs. Williams, the board unanimously approved the employment of Ms. Holloman, effective August 16, 2004.

Mr. Hanna called for comments from the community. There being none, the next regular board meeting was scheduled for June 23, 2004, beginning at 4:00 p.m. in the Zia Room of Pannell Library.

Upon a motion by Mr. Hice, seconded by Ms. Chappelle, the board meeting adjourned at 6:30 p.m.

_____________________________________________________
CHAIRMAN

ATTEST: ______________________________________________
SECRETARY