



## **Southeastern New Mexico Law Enforcement Academy**

Dear Applicant:

Thank you for your interest in New Mexico Junior College and the Southeastern New Mexico Law Enforcement Academy (SNMLEA). This program is a satellite academy for the State of New Mexico and meets the State of New Mexico's minimum training requirement for police officer certification of 800 hours of basic law enforcement training. All classes are scheduled to meet 40 hours per week, Monday through Thursday. Some evening classes may be required.

SNMLEA holds two academies a year. One begins in January and the second in July. Please check our website [www.nmjc.edu/dps](http://www.nmjc.edu/dps) or call (575) 492-2720 for exact dates.

Our mission is to provide a superior academic and vocational basic law enforcement training program, which shall remain under constant evaluation ensuring the curriculum meets the needs of students pursuing a career as professional law enforcement officers.

The Southeastern New Mexico Law Enforcement Academy abides by all laws as established by the New Mexico Law Enforcement Act, Chapter 29, Article 7 NMSA 1978, and will follow all rules and regulations as set by the New Mexico Law Enforcement Academy Board.

When you visit our website at [www.nmjc.edu/dps](http://www.nmjc.edu/dps) you will find the [required forms](#) that need to be completed and returned by the applicant. This information will be used by the Academy staff to determine your qualifications and provide required information to the Department of Public Safety (New Mexico Law Enforcement Academy) in Santa Fe, New Mexico. **Note that a number of the forms must be notarized prior to submission.** If you are not affiliated with an agency (Pre-Service applicant), a criminal history and background investigation will need to be conducted. Contact the Deputy Director of SNMLEA for more information on the procedure of these investigations. Pre-service applicants will be responsible for payment of their medical and psychological examinations, and will be responsible for uniforms, gym gear, footwear, and other required items.

This program requires extensive reading. If you require remedial reading training or remedial work on comprehension skills, you should complete these courses before you

apply for admission to SNMLEA. ***You may contact the New Mexico Junior College Student Support Services at (575) 492-2615 for information on these preparation courses.***

Prior to the Academy each applicant will be required to participate in five physical fitness standards. Applicants must score in the 40<sup>th</sup> percentile (Cooper Institute Standards) to be admitted to the Academy. Pre-assessment dates can be found on our website.

Once we have received this completed package, the Academy staff will review it for accuracy and completeness. ***It is extremely important that this entire applicant package be completed and returned. If it is not, further processing cannot be accomplished.***

After successful completion of the packet you will be notified of your acceptance into the Academy. You will then be provided with a comprehensive list of required equipment and if needed, information regarding dormitory and food service. An orientation will be provided on the first day of class pertaining to policies and procedures connected with this Academy.

Please consider that Academy space is limited and that it will be advantageous to submit this completed package as soon as possible.

We look forward to hearing from you. If you have questions related to the Academy or the applicant packet, please feel free to contact me at (575) 492-2715 or [abyrd@nmjc.edu](mailto:abyrd@nmjc.edu) or Kelly Amador, the Administrative Assistant at (575) 492-2720 or [kamador@nmjc.edu](mailto:kamador@nmjc.edu).

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