

# New Mexico Junior College

## Degree Plan

Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

Degree: Associate in Applied Science  
 Major: **Legal Assistant/Paralegal**

A total of 65-68 credit hours of which at least 12 hours are earned at NMJC; minimum GPA of 2.00. All courses, other than General Education Requirements, must be completed with a "C" or better.

### General Education Requirements – 21-24 credit hours

	GRADE		GRADE
PS 110 College Orientation <i>or</i>	_____	_____ Communications Elective	(3) _____
PS 113A Freshman Seminar	_____	_____ Lab Science	(4) _____
EN 113 Composition and Rhetoric	(3) _____	_____ Math Elective ( <i>MA Prefix</i> )	(3) _____
EN 123 Composition and Literature	(3) _____	PY 111H Fitness for Life	(1) _____
_____ Behavior Science Elective	(3) _____	_____ Physical Education ( <i>Activity Course</i> )	(1) _____

### Departmental Requirements - 29 credit hours

LS 113 Introduction to the Legal System	(3) _____	LS 213 Law Office Operations and Management	(3) _____
LS 113C Introduction to Paralegal Studies	(3) _____	LS 223A Trial Preparation and Procedures	(3) _____
LS 113A Introduction to Legal Research and Writing	(3) _____	<b>(select 6 credit hours from list)</b>	
LS 112 Legal Ethics	(2) _____	LS 123A Torts	(3) _____
LS 213A Civil Procedure	(3) _____	LS 123B Property	(3) _____
LS 213B Practicum/Internship	(3) _____	LS 123 Contracts	(3) _____
		CJ 113B Criminal Law	(3) _____
		LS 233 Advanced Research Techniques	(3) _____

### Legal Specialty Electives (select 9 credit hours from list)

Also, any LS or CJ course prefix will satisfy the Legal Specialty Electives

BS 213 Business Law	(3) _____	LS 223C Estate Planning and Probate	(3) _____
BS 223 Business Law II	(3) _____	LS 223E Oil and Gas Law	(3) _____
LS 123C Family Law	(3) _____	LS 223F Environmental Law	(3) _____
LS 223D Bankruptcy and Creditors Rights	(3) _____	LS 223B Torts/Negligence	(3) _____
SC 123B Intro to Accounting	(3) _____	AC 114 Principles of Accounting I	(4) _____
		LS 231A - Special Topics in Paralegalism	(1-4) _____
		234 A	

### SPECIALIZED REQUIREMENTS - 6 credit hours

SC 223D Microsoft Word <i>or</i>	(3) _____	BU 113 Business English <i>or</i>	(3) _____
CS 123D Windows Applications	(3) _____	BU 223 Business Communication	(3) _____

Total Credit Hours \_\_\_\_\_

APPROVED

Student: \_\_\_\_\_ Date: \_\_\_\_\_ Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Checked: \_\_\_\_\_ Date: \_\_\_\_\_

(Registrar)

NOTE: This program incorporates fundamentals important to obtaining employment upon graduation. It may not be suitable if used as a transfer to institutions of higher learning.

Revised 8/08