NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

AUGUST 18, 2006

MINUTES

The New Mexico Junior College Board met on Friday, August 18, 2006, beginning at 1:30 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Larry Hanna, Chairman; Mrs. Patricia Worrell, Secretary; Mr. Phillip Jones; Mr. Guy Kesner; Mrs. Yvonne Williams; and Mr. Ron Black. Not present was Mr. John Hice.

Mr. Hanna called the meeting to order and welcomed visitors and guests present: Ginger Granath, Hobbs News Sun.

Upon a motion by Mr. Jones, seconded by Mrs. Williams, the agenda was unanimously adopted, as presented.

Upon a motion by Mrs. Worrell, seconded by Mrs. Williams, the board unanimously approved the minutes of July 20, 2006, as written.

Under President’s Report, Dr. McCleery reported that Dr. Gratton was home from the hospital and doing well. Charley Carroll gave a campus fencing update. Maria Vick invited the board to the first Barber Program graduation at the prison today and introduced the instructor, Miesha Jackson. Lance Caviness gave an update on student housing.

Under New Business, Dr. McCleery recommended that the board move forward with a vote to allow employee participation in Social Security based on the current information from Bill Shoobridge. The college will work with the Social Security Administration to establish the proper steps for the initiative. If employees select the Social Security option, they will not be allowed to participate in the matching portion of the Supplemental Retirement Plan. The administration estimates the initiative will be a $650,000 re-occurring expense for the college. Upon a motion by Mr. Black, seconded by Mrs. Worrell, the board unanimously approved the recommendation to call for a vote.

Dan Hardin presented the July financial reports and with a motion by Mrs. Williams, seconded by Mrs. Worrell, the board unanimously approved the expenditures for July, 2006.

Josh Morgan presented Bid #986 – Athletic Team Insurance. The administration recommended acceptance of the bid from Daniels Insurance, Hobbs, New Mexico with an annual premium of $25,425 for Basic Medical Coverage and Catastrophic Medical.
Upon a motion by Mr. Jones, seconded by Mrs. Worrell, the board accepted the recommendation. Mr. Kesner abstained from the vote.

Mr. Morgan presented Request for Proposals #92 – Printing of New Mexico Junior College Class Schedule and Preparation of Mailing List, Labeling, and Mailing of New Mexico Junior College Class Schedule. The administration recommended acceptance of the services of Oakcreek Printing for $20,620. The term of the contract will be one year with an option to renew for up to two additional years. Upon a motion by Mr. Kesner, seconded by Mrs. Williams, the board unanimously accepted the recommendation.

Mr. Hardin presented the Research and Public Service Projects to be submitted to the Higher Education Department for board consideration. Upon a motion by Mrs. Williams, seconded by Mrs. Worrell, the board unanimously approved the projects.

Dr. McCleery presented the New Mexico Education Service Center Bylaws for board consideration. Upon a motion by Mr. Kesner, seconded by Mr. Jones, the board unanimously approved the bylaws.

Dr. McCleery presented the Institutional Information Technology Plan to be submitted to the Higher Education Department for board consideration. Upon a motion by Mr. Black, seconded by Mrs. Williams, the board unanimously approved the plan.

Dr. McCleery presented a request to spend an additional $12,500 from reserves for the campus village project. Upon a motion by Mr. Kesner, seconded by Mr. Black, the board unanimously approved the request.

Dr. McCleery presented a request to allow faculty to use one day of unused personal leave, as well as one day of accumulated sick leave each summer semester that the faculty member teaches. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the board unanimously approved the request.

Robert Rhodes recommended Mr. Donald Hancock for the CDL Trainer position at an annual salary of $43,000. Mr. Hancock is related to Beth Hancock who works in the Business Office. Upon a motion by Mrs. Worrell, seconded by Mr. Black, the board unanimously approved the employment of Mr. Hancock, effective August 28, 2006.

Dr. Rhodes recommended Ms. Connie Gray for the Financial Coordinator for Training and Outreach position at an annual salary of $34,209. Upon a motion by Mr. Jones, seconded by Mrs. Worrell, the board unanimously approved the employment of Ms. Gray, effective September 1, 2006.

August Fons recommended Mr. Paul Campos for the Assistant Director/Professor – Law Enforcement Academy/Public Safety position at an annual salary of $45,396. Upon a motion by Mrs. Worrell, seconded by Mr. Jones, the board unanimously approved the employment of Mr. Campos, effective November 1, 2006.
Charley Carroll recommended Mr. Wiley Owens for a Groundskeeper III position. Mr. Owens is related to Amanda Owens, Groundskeeper II. Upon a motion by Mr. Black, seconded by Mrs. Worrell, the board unanimously accepted the recommendation.

Mr. Carroll recommended Ms. Rosianna Hare for a Groundskeeper I position. Ms. Hare is related to Lynn Anglin, General Maintenance/Mechanical Systems. Upon a motion by Mr. Kesner, seconded by Mrs. Worrell, the board unanimously accepted the recommendation.

Mr. Hanna called for comments from the public. There being none, the next regular board meeting was scheduled for September 21, 2006, beginning at 4:00 p.m.

Upon a motion by Mr. Jones, seconded by Mr. Kesner, the board meeting adjourned at 3:00 p.m.