NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

JUNE 27, 2008

MINUTES

The New Mexico Junior College Board met on Friday, June 27, 2008, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Larry Hanna, Chairman; Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mrs. Mary Lou Vinson; Mr. Ron Black; and Mr. Guy Kesner. Not present was Mrs. Yvonne Williams.

Mr. Hanna called the meeting to order and welcomed visitors and guests present: Marie Wadsworth, Hobbs News Sun.

Upon a motion by Mr. Jones, seconded by Mrs. Vinson, the amended agenda was unanimously adopted.

Upon a motion by Mr. Kesner, seconded by Mr. Jones, the Board unanimously approved the minutes of May 15, 2008. Upon a motion by Mr. Kesner, seconded by Ms. Chappelle, the approval of the May 28, 2008 minutes was tabled.

Under President’s Report, Dr. McCleery presented a letter from Phi Theta Kappa recognizing the Psi Theta Chapter of Phi Theta Kappa Honor Society at New Mexico Junior College as a “1 Star Chapter.” He reported on the 1971 National Track team reunion held on campus and gave special thanks to Charley Carroll, Buddy Bascom, Vicki Vardeman, Amanda Weir, and LaRae Barbe for their efforts, as well as the NMJC Foundation for the backpacks. Jeff Shrader made a Lea Power Partners/Hobbs Generating Station presentation. He requested that the Board consider supporting the resolution to grant the requested tax abatement along with Lea County and the Hobbs Schools.

Under New Business, Cindy Bryan with Accounting & Consulting Group presented the Audit Report. Upon a motion by Ms. Chappelle, seconded by Mr. Kesner, the board unanimously approved the audit as presented.
Dan Hardin presented the May financial reports and with a motion by Mr. Kesner, seconded by Mr. Black, the Board unanimously approved the expenditures for May, 2008.

Dr. McCleery presented a five year capital plan to be submitted to the Higher Education Department. The plan for New Mexico Junior College follows the strategic and master plans and includes thirteen projects. Upon a motion by Ms. Chappelle, seconded by Mr. Jones, the Board unanimously approved the plan.

Charley Carroll presented a list of equipment to be sold at the next auction. Upon a motion by Mr. Jones, seconded by Mrs. Vinson, the board unanimously approved the list of items to be auctioned off.

Dr. McCleery recommended Mr. Lance Caviness as a new member of the Western Heritage Museum Advisory Board. Upon a motion by Mr. Black, seconded by Mrs. Vinson, the board unanimously accepted the recommendation.

Dr. McCleery presented three recommendations for 2008/2009 Employee Compensation. After much discussion and upon a motion by Mr. Black, seconded by Mrs. Vinson, the Board approved recommendation #2. The vote was as follows: Mr. Jones – yes; Mr. Hanna – yes; Mr. Black – yes; Mrs. Vinson – yes; Ms. Chappelle – yes; and Mr. Kesner – no.

Dr. McCleery recommended a $2,000 stipend for each employee employed as of June 30, 2008, for the 2008-2009 school year. The stipend will be paid over 24 pay periods and will be separate from the base employee contract amount. New employees beginning July 1, 2008 will receive a $1,500 stipend pro-rated according to their hire date. $677,950 will be transferred from reserves to cover the cost. Upon a motion by Mr. Kesner, seconded by Mrs. Vinson, the board unanimously approved the stipend, as well as transferring the funds from reserves.

Dr. McCleery recommended Mr. Larry Sanderson for the Director of Institutional Effectiveness position at an annual salary of $66,100. Upon a motion by Mr. Jones, seconded by Mr. Black, the Board unanimously approved the employment of Mr. Sanderson, effective July 1, 2008.
John Gratton recommended Mr. Brian Kirby for the Professor of English position at a nine month salary of $41,961. Upon a motion by Ms. Chappelle, seconded by Mrs. Vinson, the Board unanimously approved the employment of Mr. Kirby, effective August 11, 2008.

Dr. Gratton recommended Mr. Dale Kenison for the Professor of Biology position at a nine month salary of $54,207. Upon a motion by Mr. Kesner, seconded by Ms. Chappelle, the Board unanimously approved the employment of Mr. Kenison, effective August 11, 2008.

Dr. Gratton recommended Mr. Dustin Kaufman for the Professor of Art position at a nine month salary of $45,636. Upon a motion by Ms. Chappelle, seconded by Mr. Jones, the Board unanimously approved the employment of Mr. Kaufman, effective August 11, 2008.

Dr. Gratton recommended Mr. Jeffery Wall for the Professor of Music position at a nine month salary of $52,074. Upon a motion by Mr. Jones, seconded by Mrs. Vinson, the Board unanimously approved the employment of Mr. Wall, effective August 11, 2008.

Dr. Gratton recommended Mr. Ernest Rockwell for the Professor of History/Government position at a nine month salary of $48,029. Upon a motion by Ms. Chappelle, seconded by Mrs. Vinson, the Board unanimously approved the employment of Mr. Rockwell, effective August 11, 2008.

Dr. Gratton recommended Mr. Timothy Roberts for the Professor of Ford ASSET Automotive Technology Program position at a nine month salary of $48,871. Upon a motion by Ms. Chappelle, seconded by Mrs. Vinson, the Board unanimously approved the employment of Mr. Roberts, effective August 11, 2008.

Dr. Gratton recommended Ms. Kayla Schmidt for the Professor of Physical Education/Athletic Trainer position at a nine month salary of $40,092. Upon a motion by Ms. Chappelle, seconded by Mr. Black, the Board unanimously approved the employment of Ms. Schmidt, effective August 11, 2008.

Jeff McCool recommended Mr. Jesse Barron for the Instructional Technology Specialist position at an annual salary of $40,000. Upon a motion by Mr. Kesner, seconded by Ms. Chappelle, the Board unanimously approved the employment of Mr. Barron, effective July 1, 2008.
Regina Organ recommended Ms. Telana Davis for the Admission Specialist position at an annual salary of $33,344. Upon a motion by Mrs. Vinson, seconded by Ms. Chappelle, the Board unanimously approved the employment of Ms. Davis, effective July 1, 2008.

August Fons recommended Mr. Paul Campos for the Advanced Training Coordinator position at an annual salary of $47,666. Upon a motion by Mr. Jones, seconded by Ms. Chappelle, the Board unanimously approved the employment of Mr. Campos, effective July 1, 2008.

Ms. Chappelle moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of the New Mexico Statutes Annotated 1978. Mr. Jones seconded the motion. The roll call vote was as follows: Mr. Jones – yes; Mr. Black – yes; Mrs. Chappelle – yes; Mrs. Vinson – yes; Mr. Kesner - yes; and Mr. Hanna - yes.

Upon re-convening in open meeting, Mr. Hanna stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Upon a motion by Ms. Chappelle, seconded by Mr. Black, the board unanimously voted to give Dr. McCleery a one year employment contract with a salary of $140,000, plus 30 days vacation and a $7,500 expense account.

The next regular board meeting was scheduled for July 17, 2008, beginning at 4:00 p.m.

Upon a motion by Mr. Jones, seconded by Mr. Kesner, the board meeting adjourned at 6:45 p.m.