NEW MEXICO JUNIOR COLLEGE
BOARD MEETING
MAY 19, 2009
MINUTES

The New Mexico Junior College Board met on Tuesday, May 19, 2009, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Larry Hanna, Chairman; Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mrs. Mary Lou Vinson; Mr. Ron Black; and Mrs. Yvonne Williams. Not present was Mr. Guy Kesner.

Mr. Hanna called the meeting to order and welcomed visitors and guests present: Beth Hahn, Hobbs News Sun.

Upon a motion by Mr. Jones, seconded by Mrs. Williams, the agenda was unanimously adopted, as presented.

Upon a motion by Mrs. Williams, seconded by Mrs. Vinson, the Board unanimously approved the minutes of April 16, 2009.

Under President’s Report, John Gratton presented Charlotte Schmitz with the Professor of the Year award. Dr. McCleery recognized Michele Clingman and the staff for the outstanding job done at commencement. Bill Morrill reported on the workers compensation experience modifier. Dr. McCleery shared with the Board the formal notification from The Higher Learning Commission extending the accreditation to include distance delivery of the AA, AS, and AAS degrees. Calvin Smith gave an update on the Western Heritage Museum Complex.

Under New Business, Dan Hardin presented the April financial reports and with a motion by Ms. Chappelle, seconded by Mrs. Vinson, the Board unanimously approved the expenditures for April, 2009. Upon a motion by Mrs. Vinson, seconded by Ms.Chappelle, the Board unanimously approved the Fiscal Watch Reports.
Mr. Hardin presented a bid of $2,291,604 plus taxes from Donner Plumbing & Heating, Inc. for the Central Plant Upgrade project. Donner Plumbing & Heating, Inc. is a CES contractor. Upon a motion by Ms. Chappelle, seconded by Mr. Jones, the Board unanimously approved the bid.

Mr. Hardin presented the NMJC Testing Center Remodel project for Board consideration. The project is in the Master Plan and follows the Strategic Plan. Funding for this project is from 2006 GOB funds, 2008 STB funds, and from Board approved institutional funds. Dr. McCleery will present the project to the HED Capital Projects Committee in June. Upon a motion by Mrs. Williams, seconded by Mrs. Vinson, the Board unanimously voted to proceed with the project.

Carla Brown presented Bid #1027 – Fitness Equipment for Del Norte Center. The administration recommended acceptance of the bid from Fitness Specialist, Odessa, Texas in the amount of $29,491. Upon a motion by Mrs. Vinson, seconded by Ms. Chappelle, the Board unanimously accepted the recommendation.

Ms. Brown presented RFP #103 – Food Services for New Mexico Junior College. The administration recommended acceptance of the proposal received from Great Western Dining Service Corporation of Tipton, MO for an initial contract period of one (1) year, renewable annually by mutual agreement for up to seven (7) additional years. Upon a motion by Mr. Black, seconded by Ms. Chappelle, the Board unanimously accepted the recommendation.

Calvin Smith presented a recommendation from the Western Heritage Museum Advisory Board to accept four major archaeological collections, all of which relate to Southeastern New Mexico. Upon a motion by Mr. Black, seconded by Mrs. Vinson, the Board unanimously approved the recommendation.

Mr. Smith presented a concept for the phased expansion plan for the Western Heritage Museum Complex. Both the Western Heritage Museum Advisory Board and the Lea County Cowboy Hall of Fame Board have approved the phased expansion plan. With the Board’s approval of the concept, the complex may begin to seek the necessary support to accomplish the required space and be prepared to accept contributions as they present
themselves. Upon a motion by Mrs. Vinson, seconded by Ms. Chappelle, the Board unanimously approved concept for the phased expansion plan.

Dr. McCleery presented the 2009-2010 proposed rate schedule for utilizing space in the Training & Outreach Facility. The rates represent a two to three time increase from the current rates. Upon a motion by Mr. Jones, seconded by Mrs. Williams, the Board unanimously approved the rate schedule.

Robert Rhodes recommended Mr. Phillip Roybal for the NRC Program Manager position at an annual salary of $58,000. Upon a motion by Mrs. Vinson, seconded by Ms. Chappelle, the Board unanimously approved the employment of Mr. Roybal, effective June 1, 2009.

Don Worth recommended Mr. Christopher Tifft for the Professor of Physical Education/Head Men’s Basketball Coach position at a nine month salary of $47,838. Upon a motion by Mr. Jones, seconded by Mr. Black, the Board unanimously approved the employment of Mr. Tifft, effective May 20, 2009.

Ms. Chappelle moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of the New Mexico Statutes Annotated 1978. Mr. Jones seconded the motion. The roll call vote was as follows: Mr. Jones – yes; Mr. Black – yes; Ms. Chappelle – yes; Mrs. Williams – yes; Mr. Hanna – yes; and Mrs. Vinson – yes.

Upon re-convening in open meeting, Mr. Hanna stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

The next regular board meeting was scheduled for June 18, 2009, beginning at 10:00 a.m.

Upon a motion by Mr. Jones, seconded by Mr. Black, the board meeting adjourned at 6:00 p.m.