NEW MEXICO JUNIOR COLLEGE

BOARD MEETING

MARCH 20, 2008

MINUTES

The New Mexico Junior College Board met on Thursday, March 20, 2008, beginning at 4:00 p.m. in the Zia Room of Pannell Library. The following members were present: Mr. Larry Hanna, Chairman; Ms. Patricia Chappelle, Secretary; Mr. Phillip Jones; Mrs. Mary Lou Vinson; Mr. Ron Black; Mrs. Yvonne Williams; and Mr. Guy Kesner.

Mr. Hanna called the meeting to order and welcomed visitors and guests present: Marie Wadsworth, Hobbs News Sun.

Upon a motion by Mr. Jones, seconded by Mrs. Vinson, the agenda was unanimously adopted, as presented.

Upon a motion by Mrs. Williams, seconded by Mrs. Vinson, the Board unanimously approved the minutes of February 21, 2008.

Under President’s Report, Coach Keith Blackwill and Jeff Becker introduced the women’s indoor track and field team who recently placed sixth at the National Junior College Athletic Association’s National Indoor Track Championship. Agustin Dorado presented a brief overview of the New Mexico Junior College Strategic Plan. He also informed the Board that the NMJC fact sheet would be distributed at the end of each semester or three times during the year.

Under New Business, Dan Hardin presented the February financial reports and with a motion by Ms. Chappelle, seconded by Mrs. Vinson, the Board unanimously approved the expenditures for February, 2008.

Dr. McCleery presented a recommendation to increase tuition by $1 per credit hour for the initial 12 credit hours. The increase would apply to In-District, Out-of-District, and Out-of-State tuition rates. Upon a motion by
Mr. Jones, seconded by Ms. Chappelle, the board unanimously approved the recommendation.

Dr. Mc Cleery presented the Presidential Performance Appraisal and Board Self-Evaluation Form for Board consideration. The Board agreed to add the rating “Not Enough Information to Answer” to the Presidential Performance Appraisal. Upon a motion by Ms. Chappelle, seconded by Mrs. Williams, the Board unanimously approved the forms.

Dr. Mc Cleery presented a recommendation to replace and upgrade the cooling system in the Don Whitaker Automotive Technology Center under a CES proposal. The college received $894,589 for a one time non-recurring Building Renewal and Replacement fund during the 2007 legislative session. Upon a motion by Mrs. Vinson, seconded by Ms. Chappelle, the Board unanimously accepted the recommendation.

Calvin Smith presented a request to consider a Museum Curator Position at $50,000 per year plus $15,000 for yearly employee benefits. Upon a motion by Ms. Chappelle, seconded by Mrs. Williams, the board unanimously approved the position, as well as moving $13,000 from reserves to cover the cost for the remainder of the year.

Dr. Mc Cleery presented a proposal for a one time non recurring adjustment to employee salaries on a sliding, scale based on the base salary. After some discussion, the board agreed the adjustment should be paid out in three months for a total of 6 pay periods. Upon a motion by Mr. Kesner, seconded by Mr. Black, the board unanimously approved the proposal.

Jeff McCool recommended Ms. La Rae Barbre for the Coordinator of Facility Scheduling position at an annual salary of $24,869. Ms. Barbre is related to Rodeo Coach Philip Berry. Upon a motion by Mrs. Vinson, seconded by Ms. Chappelle, the Board unanimously approved the employment of Ms. Barbre, effective April 1, 2008.

Mr. McCool recommended Mr. Steven Lasater for the Workforce Training Coordinator position at an annual salary of $42,436. Upon a motion by Ms. Chappelle, seconded by Mrs. Vinson, the Board unanimously approved the employment of Mr. Lasater, effective April 1, 2008.
Dan Hardin recommended Ms. Amanda Wier for the Writer/Videographer for Public Relations/Marketing position at an annual salary of $28,575. Upon a motion by Mr. Jones, seconded by Ms. Chappelle, the Board unanimously approved the employment of Ms. Wier, effective April 1, 2008.

Mr. Hanna called for comments from the public. There being none, Ms. Chappelle moved the board go into closed session for the discussion of limited personnel matters under the provisions of section 10-15-1-H (2) of the New Mexico Statutes Annotated 1978. Mrs. Vinson seconded the motion. The roll call vote was as follows: Mr. Jones – yes; Mrs. Vinson – yes; Ms. Chappelle – yes; Mr. Black – yes; Mrs. Williams – yes; Mr. Kesner - yes; and Mr. Hanna - yes.

Upon re-convening in open meeting, Mr. Hanna stated that the matters discussed in the closed meeting were limited only to those specified in the motion for closure.

The next regular board meeting was scheduled for April 17, 2008, beginning at 4:00 p.m. The budget work session is scheduled for April 8, 2008, beginning at 8:30 a.m.

Upon a motion by Mr. Black, seconded by Ms. Chappelle, the board meeting adjourned at 5:50 p.m.