



New Mexico Junior College

Promoting Success through Learning

DISABILITY ACCOMMODATION REQUEST FORM FOR CAMPUS HOUSING

New Mexico Junior College (College) recognizes the importance of providing reasonable accommodation in its housing policies and practices where necessary for a student with disabilities to use and enjoy College housing. A reasonable accommodation is an exception to the usual rules or policies that a resident with a disability may need to have an equal opportunity to use and enjoy College housing.

Please complete this form and return it to the Student Disability Services Office no fewer than 60 days before you intend to move into College housing. You may return the form by regular mail, facsimile, or mail to:

Request for Reasonable Accommodation
Student Accessibility Services
Ben Alexander Student Center
1 Thunderbird Lane
Hobbs, NM 88240
Phone: (575) 492-2576
Fax: (575) 492-2559
Email: krueda@nmjc.edu

Please answer the following questions:

Name of Student/Resident (print): _____

Specific Reasonable Accommodation being requested (please add additional pages, if necessary):

Please identify your disability and why you believe the accommodation is necessary because of your disability: _____



New Mexico Junior College

Promoting Success through Learning

- In circumstances where either your disability and/or requested accommodation is not obvious, you must provide a verification from a reliable third-party establishing that you have a disability and that the accommodation is necessary to provide you an equal opportunity to use and enjoy College housing. A reliable third party is someone who is familiar with the individual's disability and the necessity for the requested accommodation (may not be a family member). A reliable third-party includes, but is not limited to, a doctor or other medical professional or a non-medical service agency (e.g., National Association of the Deaf).

Name:

Title:

Address:

Telephone:

Signature of Resident _____ Date: _____

This signature authorizes the verifier to provide only the information necessary to verify whether the individual making the request has a disability and/or to evaluate if the reasonable accommodation is necessary to provide the individual an equal opportunity to use and enjoy College housing.